

# International Orientation - Webinar:

## Useful Financial Information

FALL 2025

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## Questions that Financial Services can assist with:

- ☐ Tuition and fees on your student account
- ☐ Payment deadlines and Payment methods
- ☐ Student Account Refunds
- ☐ The International Student Medical Plan
- ☐ The U-PASS program



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## Check out our campus tour videos

Explore our academic buildings and centres, as well as our residence buildings!

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### Equity, Diversity, Inclusion & Accessibility

MSVU is committed to efforts that advance EDIA across all facets of our University and in the community.

[MSVU is a Dimensions participating institution.](#)

### Costs & Financial Support

How much does a degree cost? How do I pay for it? Find the answers and resources you need.

[Tuition and fees](#)

[Scholarships & Awards](#)

### Visit, Ask & Apply

[Admissions requirements](#)

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## Important Menus and Information on the Financial Services Pages of msvu.ca

### Money Matters ▼

#### Tuition & Fees ▶

Detailed Fee Information

Payment Deadlines

Payment Options

Refunds for Withdrawal

Financial Information & Policies

U-Pass Transit Info

Scholarships & Awards

Financial Aid

Government Student Loans

Student Works Program

### Student Online Refund Request Form

### Student Information Release Form

### 2024 Summer Session Information

### Frequently Asked Questions

### Important payment dates

Payment deadlines (except for co-op work-term fees):

Fall Term – September 10, 2025

Winter Term – January 14, 2026

Payment deadlines for Co-op Work-term Fees:

Fall Term – October 31, 2025

Winter Term – February 27, 2026

### Contact information & office hours

General inquiries can be directed to:

Financial Services

166 Bedford Highway

Halifax, NS B3M 2J6

Email: [financial.services@msvu.ca](mailto:financial.services@msvu.ca)

Phone: 902-457-6277

Fax: 902-443-1414

Current Financial Services/Registrar Office Hours:

Monday to Friday – 8:30 a.m. to 4:00 p.m.



WHERE CAN I VIEW MY STUDENT ACCOUNT STATEMENTS?





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[Campus Tour Videos](#)



# myMount / Email

## Campus Life ▼

A-Z List

Academic Supports

Accessibility Services

Athletics - Home of the Mount  
Mystics

Centre for Academic Advising  
and Student Success

## Campus Services ▼

Art Gallery

The Mount Bookstore

Child Study Centre

Conference Services

## IT Services ▼

I'm New to the Mount

Forgot/Change My Password

Software Catalogue



myMount is the University's portal, providing you with personalized access to a number of services, including: Office 365, WebAdvisor, course registration, financial information and email.

[Log in to myMount / Email](#)

### Keep your information private:

1. Protect your username and password.
2. Sign out of myMount and close all browser windows when you are finished.

### FAQs

#### How do I login?

Use your **Mount email address** and password to log in. The email address naming convention is: `firstname.lastname@msvu.ca` and may also include a number. **Forgot my Password**

✓ captain.crow@msvu.ca  
✗ ccrow



## Classes and Registration

- [Add/Drop/Register Classes](#)
- [Program Requirements](#)
- [Grades](#)
- [My Schedule](#)
- [Moodle Classes](#)
- [Unofficial Transcript](#)
- [Exams](#)

## Financial

- [Account Activity/Statement](#)
- [Tax Information](#)

## Quick Links

- [Bookstore](#)
- [Dates and Deadlines](#)
- [My Email](#)
- [myMount Self-Service](#)
- [Office Apps](#)
- [Where to eat](#)

## New at MSVU - Get Involved

The student experience is about more than just academics.

So get involved with a [society](#), cheer on our [Mystics Teams](#) and stay connected with [events](#).

[Learn more about getting involved and being new at MSVU.](#)

## Academic Support

Your success is our success.

Connect with the [Centre for Academic Advising and Student Success](#), the [Library](#), [Accessibility Services](#) and many more [student services](#) that will help you achieve your goals.

[Get Academic Support](#)

## Money Matters

Financial matters are important to all students.

Learn what you need to know about [Scholarships](#), [Bursaries](#), [Student loans](#), [U-PASS](#) and so [much more financial matters](#).

## Ready to Graduate?


If you are planning to graduate in the next year, [check that you have the courses required](#). Submit the [application to graduate](#) and [pay your fee](#).

[Learn more about graduating.](#)




Below is an example of a Student Account who has a balance owing for the Fall 2024 Term. You can expand each of the gray boxes for more detailed account information. You can download a PDF statement by clicking “View Statement” on the right-hand side.


Term 2024 Fall - Balance: \$3,011.87 [View Statement](#)




Charges  
\$12,996.87



Payments  
\$3,985.00



Deposits  
\$6,000.00



Balance  
\$3,011.87





Collapse All

Charges	\$12,996.87	^
Tuition Fees	\$5,499.99	v
Int'l Differential Fees	\$6,213.54	v
Other Course Related Fees	\$1,283.34	v
Payments	\$3,985.00	v
Deposits	\$6,000.00	v
Balance	\$3,011.87	



Below is an example of a credit on a student account. The Fall 2024 term has been overpaid and a negative sign now shows in the Balance Amount.

Financial Services will automatically move credits to future terms, or you can contact Financial Services about requesting a refund.

Term	2024 Fall - Balance: -\$6,988.13		<a href="#">View Statement</a>
			
Charges \$12,996.87	Payments \$13,985.00	Deposits \$6,000.00	Balance -\$6,988.13
<a href="#">Collapse All</a>			
Charges		\$12,996.87	^
Tuition Fees		\$5,499.99	v
Int'l Differential Fees		\$6,213.54	v
Other Course Related Fees		\$1,283.34	v
Payments		\$13,985.00	v
Deposits		\$6,000.00	v
Balance		-\$6,988.13	



Payment Due Dates are found in your myMount account under the Money Matters tile or at [msvu.ca/tuition](https://msvu.ca/tuition).

Financial Services also sends emails each term advising of the deadlines.

Students must pay the required fee instalment by each term's payment deadlines (listed below) in order to complete their registration and keep their course selections for that term.

### Payment deadlines:

Fall 2025 Term – September 10, 2025

Winter 2026 Term – January 14, 2026

There are financial penalties applied to accounts not paid in full by the deadlines each term.





## Payment Options

[www.msvu.ca/tuition](http://www.msvu.ca/tuition)

### ☐ Electronic payment preferred:

- Within Canada – bill payment option through online banking (app or browser) – your 7-digit student ID number is the account number
- International payments – preferred option Convera for students (formerly Global Pay for Students) – also have bank wire option
- Allow 2 to 3 days for receipt and posting

### ☐ Credit cards are not accepted for tuition and residence payments

- International debit cards are not accepted at the Financial Services counters



## Withdrawal from Classes

[www.msvu.ca/tuition](http://www.msvu.ca/tuition)

- ☐ September 10, 2025 - last date to drop Fall 2025 classes without academic or financial penalty
- ☐ Refund Schedule Applies after September 10<sup>th</sup> with declining pro-rated refund
- ☐ If you decide not to attend or visa not approved, make sure you drop your courses by September 10<sup>th</sup>, 2025

Tuition Refund Schedule

Withdrawal Date	Fall	Winter
Up to September 10	100%	100%
September 11 to September 17	80%	100%
September 18 to September 24	60%	100%
September 25 to October 1	30%	100%
October 2 to January 14	0%	100%
January 15 to January 21	0%	80%
January 22 to January 28	0%	60%
January 29 to February 4	0%	30%
After February 4	0%	0%



## INTERNATIONAL STUDENT MEDICAL

- ☐ Automatically charged - \$654.00 for September 1, 2025 to August 31, 2026
  
- ☐ Opt Outs:
  - ✓ If you are taking courses from out of country
    - Complete opt out form – email [financial.services@msvu.ca](mailto:financial.services@msvu.ca) no later than September 10<sup>th</sup>, 2025
  - ✓ If you are covered under MSI (Nova Scotia Medical Services Insurance)
    - Send copy of MSI card to [financial.services@msvu.ca](mailto:financial.services@msvu.ca) by September 10<sup>th</sup>, 2025
    - Effective date must be September 1/25 or earlier
    - If expiry date is before Aug 31/26 will need to send copy of replacement card before expiry
  
- ☐ Students who opt-out of the International Student Medical with an MSI card, will be automatically enrolled in the Student Union plan.
  
- ☐ If you will receive your MSI card prior to December 31<sup>st</sup>, 2025 then please email [financial.services@msvu.ca](mailto:financial.services@msvu.ca)





## INTERNATIONAL STUDENT MEDICAL

- ☐ You cannot opt out from Guard.me based on other types of insurance you may purchase
- ☐ You will receive welcome letters September with your policy #
- ☐ Access your card through [www.guard.me/msvu](http://www.guard.me/msvu) once you receive welcome letter
- ☐ Can add and pay for dependent's coverage through Guard.me website once you have policy #
- ☐ If card is needed sooner, email [financial.services@msvu.ca](mailto:financial.services@msvu.ca)



[www.guard.me/msvu](http://www.guard.me/msvu)



Home

Current Students

Early Arrivals

Add a Dependent

Visiting Scholars

Outbound Students

Policy Documents

Submit a Claim

Find a Canadian Clinic

mobileDOCTOR

Healthcare Access Card

keep.meSAFE

My Account

About Us

Contact Us



## STUDENT MEDICAL INSURANCE PLAN

[guard.me](#) gives you the peace of mind that you are in good hands, in case an unforeseen event happens while you are away from home.



## What is the U-Pass?

The U-Pass is a sticker you add to your student ID card, which provides unlimited bus and ferry service in the HRM.

Instead of buying bus tickets or monthly passes, full-time students can use the U-Pass.



**U-Pass Fee – Fall/Winter terms    \$174.00**





## U-PASS Program

- ☐ All graduate and undergraduate students who are registered full-time in credit course work at MSVU in the term for which the U-Pass is being issued, will receive a U-Pass.
- ☐ Great value – a bus pass purchased through Halifax Transit is \$90/month
- ☐ Pick up your ID Card from the Library
- ☐ Once you have your ID card, go to Financial Services in Evaristus Hall to get the U-PASS sticker if eligible
  - ☐ UPASS stickers can also be picked up in the Library the last week of August
- ☐ Can only opt out if you are 100% in online courses or on a co-op work term outside of Halifax Regional Municipality



This form must be completed by the student in order for a parent or additional persons, other than the student, to have access to that student's enrolment and financial information,



## Tuition Fee Reduction Policy

☐ When two or more siblings are enrolled in their first undergraduate degree, are dependent upon their parents for support, live in the same household, and attend Mount Saint Vincent University full-time, full tuition is charged for the sibling with the highest tuition and half tuition is charged for each additional sibling.

☐ This policy only applied to undergraduate tuition and each student must be enrolled in their first degree at MSVU.

☐ This discount does not apply to summer session fees.

☐ If you and your sibling qualify for this discount, you can email [financial.services@msvu.ca](mailto:financial.services@msvu.ca) for the waiver form and it must be completed and returned by the payment deadline each term.





## Glossary of Terms Discussed

**Add/Drop Deadline:** The date each term, usually the payment deadline, that students must drop courses by to receive a full refund. It is also the last date students can add new courses for the current term.

**Guard.Me:** The insurance company used by MSVU for international student medical insurance.

**Information Release Form:** A document students must complete if they wish to give a third party (friend, family, sponsor, etc.) access to their financial or registration information.

**International Student Medical:** International Students are automatically signed up and charged for an annual emergency medical insurance.

**MSI Card:** A provincial health card for Nova Scotia Medical Services Insurance.

**myMount:** Where students can register for classes, view financial information and more.

**UPASS:** The U-Pass is a sticker you add to your student ID card, which provides unlimited bus and ferry service in the HRM.



# FAQ?

Read the Frequently Asked Questions document in myMount or [msvu.ca/tuition](https://msvu.ca/tuition) – most of your questions will be answered there.

## STILL HAVE QUESTIONS?

Email: [Financial.Services@msvu.ca](mailto:Financial.Services@msvu.ca)

Visit Evaristus Hall Service Counter (2<sup>nd</sup> Floor)

