

# Pre-Arrival Workshop

## Important Financial Information

APRIL 2025



WHERE CAN I VIEW FINANCIAL INFORMATION ON THE MSVU WEBSITE?





## Challenging the status quo since 1873

[Apply now](#)

### Check out our campus tour videos

Explore our academic buildings and centres, as well as our residence buildings!

[Campus Tour Videos](#)

### Equity, Diversity, Inclusion & Accessibility

MSVU is committed to efforts that advance EDIA across all facets of our University and in the community.

[MSVU is a Dimensions participating institution.](#)

### Costs & Financial Support

How much does a degree cost? How do I pay for it? Find the answers and resources you need.

[Tuition and fees](#)

[Scholarships & Awards](#)

### Visit, Ask & Apply

[Admissions requirements](#)

[Application deadlines](#)

[Connect with a recruiter](#)

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[Campus tour videos](#)

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## Important Menus and Information on the Financial Services Pages of msvu.ca

### Money Matters ▼

#### Tuition & Fees ▶

Detailed Fee Information

Payment Deadlines

Payment Options

Refunds for Withdrawal

Financial Information & Policies

U-Pass Transit Info

Scholarships & Awards

Financial Aid

Government Student Loans

Student Works Program

### Student Online Refund Request Form

### Student Information Release Form

### 2024 Summer Session Information

### Frequently Asked Questions

### Important payment dates

Payment deadlines (except for co-op work-term fees):

Fall Term – September 11, 2024

Winter Term – January 13, 2025

Payment deadlines for Co-op Work-term Fees:

Fall Term – October 31, 2024

Winter Term – February 28, 2025

### Contact information & office hours

General inquiries can be directed to:

Financial Services

166 Bedford Highway

Halifax, NS B3M 2J6

Email: [financial.services@msvu.ca](mailto:financial.services@msvu.ca)

Phone: 902-457-6277

Fax: 902-443-1414

Current Financial Services/Registrar Office Hours:

Monday to Friday – 8:30 a.m. to 4:00 p.m.



# SUMMER SESSION INFORMATION

<https://www.msvu.ca/campus-life/registrars-office/registration/summer-session-information/>



[myMount / Email](#)

[Moodle](#)

[WebAdvisor](#)

[Library](#)

[Contact Us](#)

[Future Students](#)

[Academics](#)

[Campus Life](#)

[International](#)

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[Home](#) » [Campus Life](#) » [Registrar's Office](#) » [Registration](#) » [Summer Session Information](#)

## Summer Session Information

### Campus Life

[A-Z List](#)

[Academic Supports](#)

[Accessibility Services](#)

[Centre for Academic Advising  
and Student Success](#)

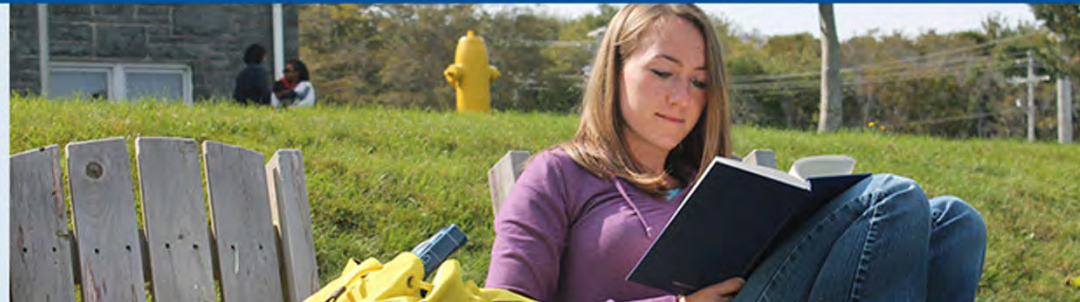
[Campus Services](#)

[Career Services](#)

[Captain's Calendar](#)

[MSVU Athletics and Recreation](#)

[Health & Wellness Services](#)



### Summer Session 2025 Registration Information

Summer session courses will be available for **viewing only** on Tuesday, January 21, 2025.

Registration will officially open for summer session courses on Tuesday, January 28, 2025.



Summer Session Dates & Deadlines ▼

Withdrawal & Refund Information ▼

Course Cancellations ▼

Undergraduate Admission & Registration Procedures ▼

Summer School Course Load ▼

Student ID Card ▼

Academic Advising ▼

Examinations & Grades ▼

Financial Information ▼

Library ▼

Bookstore ▼

Student Services ▼

Student Accommodations ▼

Parking ▼

Teaching & Learning Centre and Online Learning ▼

Safety & Security ▼

How to Reach Us ▼

On this page you can find much of the information you need regarding the summer term.

For Financial Services, this page includes the payment deadlines and withdrawal and refund information specific to the summer term.



WHERE CAN I VIEW STUDENT ACCOUNT STATEMENTS?



# Challenging the status quo since 1873

[Apply now](#)

## Check out our campus tour videos

Explore our academic buildings and centres, as well as our residence buildings!

[Campus Tour Videos](#)



# myMount / Email

## Campus Life

- A-Z List
- Academic Supports
- Accessibility Services
- Athletics - Home of the Mount Mystics
- Centre for Academic Advising and Student Success

## Campus Services

- Art Gallery
- The Mount Bookstore
- Child Study Centre
- Conference Services

## IT Services

- I'm New to the Mount
- Forgot/Change My Password
- Software Catalogue



myMount is the University's portal, providing you with personalized access to a number of services, including: Office 365, WebAdvisor, course registration, financial information and email.

[Log in to myMount / Email](#)

### Keep your information private:

1. Protect your username and password.
2. Sign out of myMount and close all browser windows when you are finished.

### FAQs

#### How do I login?

Use your **Mount email address** and password to log in. The email address naming convention is: `firstname.lastname@msvu.ca` and may also include a number. **Forgot my Password**

- ✓ `captain.crow@msvu.ca`
- ✗ `ccrow`



## Classes and Registration

- [Add/Drop/Register Classes](#)
- [Program Requirements](#)
- [Grades](#)
- [My Schedule](#)
- [Moodle Classes](#)
- [Unofficial Transcript](#)
- [Exams](#)

## Financial

- [Account Activity/Statement](#)
- [Tax Information](#)

## Quick Links

- [Bookstore](#)
- [Dates and Deadlines](#)
- [My Email](#)
- [myMount Self-Service](#)
- [Office Apps](#)
- [Where to eat](#)

## New at MSVU - Get Involved

The student experience is about more than just academics.

So get involved with a [society](#), cheer on our [Mystics Teams](#) and stay connected with [events](#).

[Learn more about getting involved and being new at MSVU.](#)

## Academic Support

Your success is our success.

Connect with the [Centre for Academic Advising and Student Success](#), the [Library](#), [Accessibility Services](#) and many more [student services](#) that will help you achieve your goals.

[Get Academic Support](#)

## Money Matters

Financial matters are important to all students.

Learn what you need to know about [Scholarships](#), [Bursaries](#), [Student loans](#), [U-PASS](#) and so [much more financial matters](#).


## Ready to Graduate?

If you are planning to graduate in the next year, [check that you have the courses required](#). Submit the [application to graduate](#) and [pay your fee](#).

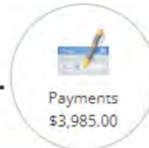
[Learn more about graduating.](#)

Below is an example of a Student Account who has a balance owing for the Fall 2024 Term. You can expand each of the gray boxes for more detailed account information. You can download a PDF statement by clicking “View Statement” on the right-hand side.


Term: 2024 Fall - Balance: \$3,011.87 [View Statement](#)



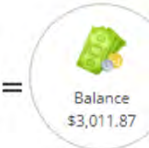
Charges  
\$12,996.87



Payments  
\$3,985.00



Deposits  
\$6,000.00



Balance  
\$3,011.87

[Collapse All](#)


Charges	\$12,996.87	^
Tuition Fees	\$5,499.99	v
Int'l Differential Fees	\$6,213.54	v
Other Course Related Fees	\$1,283.34	v
Payments	\$3,985.00	v
Deposits	\$6,000.00	v
Balance	\$3,011.87	




Below is an example of a credit on a student account. The Fall 2024 term has been overpaid and a negative sign now shows in the Balance Amount.

Financial Services will automatically move credits to future terms or you can contact Financial Services about requesting a refund.


Term: 2024 Fall - Balance: -\$6,988.13 [View Statement](#)

  
**Charges**  
 \$12,996.87


-

  
**Payments**  
 \$13,985.00

-

  
**Deposits**  
 \$6,000.00

=

  
**Balance**  
 -\$6,988.13

[Collapse All](#)

<b>Charges</b>	\$12,996.87	^
Tuition Fees	\$5,499.99	v
Int'l Differential Fees	\$6,213.54	v
Other Course Related Fees	\$1,283.34	v
<b>Payments</b>	\$13,985.00	v
<b>Deposits</b>	\$6,000.00	v
<b>Balance</b>	<b>-\$6,988.13</b>	



WHEN IS MY PAYMENT DUE?



Payment Due Dates are found in the myMount account under the Money Matters tile or at [msvu.ca/tuition](https://msvu.ca/tuition).

Financial Services also sends emails each term advising of the deadlines.

Students must pay the required fee instalment by each term's payment deadlines (listed below) in order to complete their registration and keep their course selections for that term.

### Payment deadlines:

Summer 1 2025 Term – April 28, 2025

Summer 2 2025 Term – June 25, 2025



## Withdrawal from Classes

[www.msvu.ca/tuition](http://www.msvu.ca/tuition)

- May 4<sup>th</sup>, 2025 - last date to drop Summer 1 2025 classes without academic or financial penalty
- Refund Schedule Applies as of May 5<sup>th</sup> with declining pro-rated refund
- If you decide not to attend or visa not approved, make sure you drop your courses by May 4<sup>th</sup>, 2025



HOW DO I MAKE MY PAYMENT?





## Payment Options

[www.msvu.ca/tuition](http://www.msvu.ca/tuition)

- Electronic payment preferred:
  - Within Canada – bill payment option through online banking (app or browser) – your 7-digit student ID number is the account number
  
  - International payments – preferred option Convera for students (formerly Global Pay for Students) – also have bank wire option
  
  - Allow 2 to 3 days for receipt and posting
  
- Credit cards are not accepted for tuition and residence payments



## FURTHER SPECIFICS ON ACCOUNT CHARGES



## INTERNATIONAL STUDENT MEDICAL

- International students beginning studies in May are automatically charged for May 1, 2025 to August 31, 2025
  
- Opt Outs:
  - ✓ If you are taking courses from out of country
    - Complete opt out form – email [financial.services@msvu.ca](mailto:financial.services@msvu.ca) no later than May 12, 2025
  - ✓ If you are covered under MSI (Nova Scotia Medical Services Insurance)
    - Send copy of MSI card to [financial.services@msvu.ca](mailto:financial.services@msvu.ca) by May 12, 2025
    - Effective date must be May 01/25 or earlier
    - If expiry date is before Aug 31/25 will need to send copy of replacement card before expiry



## INTERNATIONAL STUDENT MEDICAL

- You cannot opt out from Guard.me based on other types of insurance you may purchase
- You will receive welcome letters in latter part of May with your policy #
- Access your card through [www.guard.me/msvu](http://www.guard.me/msvu) once you receive welcome letter
- Can add and pay for dependent's coverage through Guard.me website once you have policy #
- If card is needed sooner, email [financial.services@msvu.ca](mailto:financial.services@msvu.ca)



[www.guard.me/msvu](http://www.guard.me/msvu)



Home

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mobileDOCTOR

Healthcare Access Card

keep.meSAFE

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## STUDENT MEDICAL INSURANCE PLAN

[guard.me](#) gives you the peace of mind that you are in good hands, in case an unforeseen event happens while you are away from home.



## Who is eligible for the U-Pass?

All graduate and undergraduate students who are registered full-time (3 academic courses, co-op work term or dietetic internship) at MSVU in the term for which the U-Pass is being issued (mandatory if at least one on-campus course).



**Summer Term U-Pass Fee**

**\$86.25**



## U-PASS Program

- All graduate and undergraduate students who are registered full-time in credit course work at MSVU in the term for which the U-Pass is being issued, will receive a U-Pass.
- Great value – a bus pass purchased through Halifax Transit is ~\$90/month
- Pick up your ID Card from the Library
- Once you have your ID card, go to Financial Services in Evaristus Hall to get the U-PASS sticker if eligible
- Can only opt out if you are 100% in online courses or on a co-op work term with no courses that require you to come to campus



OTHER INFORMATION OF NOTE?





## Information Release Form

This form must be completed by the student in order for a parent or additional persons, other than the student, to have access to that student's enrolment and/or financial information.



## Other Important Information

- Carefully read the emails that the University sends you so that you don't miss important information!

### REMINDER:

- May 4<sup>th</sup> is the last date to drop Summer 1 courses without financial penalty – prorated refunds thereafter. The deadline for Summer 2 is July 1<sup>st</sup>.



## Glossary of Terms Discussed

**Add/Drop Deadline:** The date each term, usually the payment deadline, that students must drop courses by to receive a full refund. It is also the last date students can add new courses for the current term.

**Guard.Me:** The insurance company used by MSVU for international student medical insurance.

**Information Release Form:** A document students must complete if they wish to give a third party (friend, family, sponsor, etc.) access to their financial or registration information.

**International Student Medical:** International Students are automatically enrolled in and charged for annual emergency medical insurance.

**MSI Card:** A provincial health card for Nova Scotia Medical Services Insurance.

**myMount:** Where students can register for classes, view financial information and more.

**UPASS:** The U-Pass is a sticker you add to your student ID card, which provides unlimited bus and ferry service in the HRM.



# FAQ?

Read the Frequently Asked Questions document in myMount or [msvu.ca/tuition](http://msvu.ca/tuition) – most of your questions will be answered there.

STILL HAVE QUESTIONS?

Email: [Financial.Services@msvu.ca](mailto:Financial.Services@msvu.ca)

Visit Evaristus Hall Service Counter (2<sup>nd</sup> Floor)

