



MSVU Day Camp Inclusion Coordinator

MSVU Athletics and Recreation is hiring full-time Day Camp Inclusion Coordinator for Summer 2023.

GENERAL DESCRIPTION:

The Day Camp Inclusion Coordinator will be responsible for the daily supervision of children in our Inclusion Program that require one-on-one attention. This will include ensuring the child's personal and developmental needs are adequately met, making modifications to include them in all camp activities and ensuring their overall safety and happiness while in our care. You will also be required to communicate with parents/guardians daily to ensure continued proper care. This position will report daily to the Recreation Coordinator. A commitment to exceptional customer service and positive customer experience is key to success in this role, as there will also be interaction with parents and guardians. Knowledge of a wide range of recreation activities will also be required.

Term: June 19 - September 1, 2023, Monday - Friday

Salary: *Based on applicant's experience.*

RESPONSIBILITIES:

- Care for individuals requiring extra attention on a one-on-one basis.
- Personal care of participant (based on their individual needs).
- Responsible for daily reporting of any concerns to supervisor and dealing with initial problem solving when issues arise.
- Develop weekly and daily schedules for your assigned camper.
- Based on day camp schedules, develop and use any additional scheduling or communication tools the participant needs.
- Communicate with parents/guardians daily.
- Communicate daily with team members to ensure inclusion is properly facilitated.
- Complete additional projects as assigned.

GENERAL REQUIREMENTS:

- Must be a current university student with experience working with children ages 5-11.
- Preference will be given to students in fields related to adapted physical activity in recreation and child education, i.e. Child and Youth Studies, Education.
- Must be able to accept supervision and guidance from the Recreation Coordinator.
- Previous experience in a setting where children are the main focus.
- Previous experience in a setting where children with special abilities are the main focus and knowledge on adapting activities to suit a host of needs.
- Strong knowledge of different cognitive and physical disabilities and how to properly work with children with such abilities.
- Demonstrates excellent verbal, written and oral skills.
- Possess strong coordination and leadership skills.
- Must be able to complete a range of physical activities, such as lifting moderately heavy equipment, participate in camp activities, and other functions essential to the job, with or without reasonable accommodation.
- Must have or obtain a certification in Emergency First Aid and CPR Level C.*
- Must complete a current Criminal Records & Vulnerable Sector Check* and Child Abuse Registry Check.*

**Employment is subject to the result of these inquiries.*

Apply by sending a cover letter and resume to campusrec@msvu.ca.

Application Deadline: March 1, 2023 at 12:00 p.m. (AST)