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**Responsible Conduct of Research (RCR)**

 **Allegation Submission**

Please complete this form if you are making an allegation of a research integrity breach and submit to ethics@msvu.ca . For more information, please consult the [*Tri-Agency Framework:
Responsible Conduct of Research*](http://www.rcr.ethics.gc.ca/eng/policy-politique/framework-cadre/#a1) *and/or the MSVU* [Policies and Procedures for Integrity in Research and Scholarship](https://www.msvu.ca/site/media/msvu/Documents/CRP%20POL%20002%20Integrity%20v5.pdf) .

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| **1.** **Complainant Information***An individual or representative from an organization who has notified an institution or Agency of a potential breach of an Agency policy.* |
| I am submitting this allegation anonymously | [ ]  Yes [ ]  No  |
| Name of Complainant: | Click or tap here to enter text. |
| Institution / Organization (if applicable): | Click or tap here to enter text. |
| Position with respect to the Respondent: | Click or tap here to enter text. |
| Email address: | Click or tap here to enter text. |
| Phone: | Click or tap here to enter text. |
| **2. Allegation***An allegation should be based on facts which have not been the subject of a previous investigation, and which fall within Section* [*2*](http://www.rcr.ethics.gc.ca/eng/policy-politique/framework-cadre/#a2) *and* [*3*](http://www.rcr.ethics.gc.ca/eng/policy-politique/framework-cadre/#a3) *of the RCR Framework.* |
| Breach of the *Tri-Agency Framework: Responsible Conduct of Research* (Please refer to [Article](http://www.rcr.ethics.gc.ca/eng/policy-politique/framework-cadre/#a3-1)[3.1](http://www.rcr.ethics.gc.ca/eng/policy-politique/framework-cadre/#a3-1) of the RCR Framework for the definition of these breaches)*Please check all that apply.* | [ ]  Fabrication[ ]  Falsification[ ]  Destruction of research records[ ]  Plagiarism[ ]  Redundant publications/self-plagiarism[ ]  Invalid authorship[ ]  Inadequate acknowledgment[ ]  Mismanagement of conflict of interest[ ]  Misrepresentation in an Agency application or related document[ ]  Mismanagement of grant or award funds[ ]  Breach of Agency policies or requirements for certain types of research[ ]  Breach of Agency review process [ ]  Other: Click or tap here to enter text. |
| Possible Breach and Explanatory Summary | Click or tap here to enter text. |
| Has this allegation been submitted to any other institutional official(s) within the institution? *(This information is optional.)* | [ ]  Yes [ ]  NoIf yes, please indicate Name(s)and position(s) to whom the allegation was sent and the date on which it was sent:Click or tap here to enter text.Date sent: Click or tap to enter a date. |
| To the best of your knowledge, have the facts of this allegation been the subject of a previous investigation? | [ ]  Yes [ ]  No |
| **3.** **Supporting documentation** *Please attach all supporting documentation and information related to the alleged breach, if available. If you are submitting the allegation anonymously, please ensure to include all relevant documentation to enable the assessment of the allegation and the credibility of the facts and evidence on which the allegation is based.* |
| List supporting documents and information | Click or tap here to enter text. |
| **4. Respondent Information***A respondent is an individual who is identified in an allegation as having possibly breached Agency and/or institutional policy.* |
| Name(s) of Respondent(s): | Click or tap here to enter text. |
| Name of Institution(s): | Click or tap here to enter text. |
| Position(s) at Institution: | Click or tap here to enter text. |
| Email address of Respondent(s), if known | Click or tap here to enter text. |

As a Complainant, I understand the importance of **confidentiality** of the RCR process and of all affected parties. By submitting this form, I declare that this allegation is based on facts, which have not been, to the best of my knowledge, the subject of a previous investigation. I also declare that this allegation is made in **good faith**.

[ ]  Yes

[ ]  No

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| --- | --- |
|  | Click or tap to enter a date. |
| Signature of Complainant*(not required if allegation is being submitted Anonymously)* | Date submitted to MSVU’s RCR contact |