EXAM Preparation – TOP 10:

1. Be prepared to **go beyond** material covered in the lectures and textbook. Think about relationships between concepts.

2. Get enough **sleep**, have all your **materials ready**, dress **comfortably**, **avoid panicky students**, and try to **stay calm** on test day.

3. Go over the **entire test first** to get an idea of the style of questions.

4. **Write down** formulas, lists, or keywords as soon as you get the test.

5. Determine how much **time** you have for each question or section.

6. Do the **easy questions first**.

7. For essays, take a few minutes to **plan** what you're going to write.

8. **Review** the exam at the end.

9. **Multiple choice** questions do not always follow a specific pattern. Don’t fall into the trap of "picking C when in doubt" or changing answers because you see a pattern on your answer sheet. Read each choice and pick the best correct answer.

10. For multiple choice questions, **cover up the choices** before reading the question. Think of the answer before selecting from the list given.