

Please follow the checklists below to ensure that you submit a complete graduate application package. Non-disclosed transcripts and missing application documents can significantly delay file reviews or result in applications being cancelled. All application supporting documents need to be received before the [application deadline](#).

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### BEFORE YOU APPLY

The Research Master of Arts can be taken in connection with any of the graduate program areas offered by the Faculty of Education with the focus of the degree being on research.

Submit your application only **after** you have done the following:

1. Contact faculty member in Education to secure their approval that they will help you create a 2 - year study plan for this degree and supervise you throughout this 2-year degree.
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### READY TO APPLY

2. Begin the graduate application process after you have secured a supervisor by completing the online graduate application form [found on our website](#) and submitting all application supporting documents. Information on uploading application supporting documents can be [found on our website](#).
3. You and your supervisor need to create a 2-year plan of study for this degree.
4. Use your 2- year study plan created by you and your supervisor to complete the *Supplementary Research Masters of Arts form* [found on our website](#) and submit this form to Director of Graduate Education in the Faculty of Education for review.
5. The Director will review the information submitted to confirm that the applicant is qualified for admission, that a supervisor with appropriate expertise has agreed to supervise the work and that the resources necessary for the research are available.

If approved, Supplementary Research Masters of Arts form will be added to your application file and your application file will be complete.

6. Following the review and faculty approval of the proposed plan of study created by you and your supervisor, the Director of Graduate Education will submit this plan to the Graduate Studies Program and Policy Committee for approval. If approved by GSPPC, you will be accepted into this degree.

**Please note that this application has to go through many stages of approval and as such may take several months before a final decision is made.**

## Document Submission checklist

**Official transcripts** 4-year bachelor's CGPA of 3.0 or above. Applicants who are teachers in the public school system are to submit their Official transcripts of their Bachelor of Education degree or equivalent with a CGPA of 3.0 or above.

**Note on Official Transcripts:** When completing the [graduate application form](#) you are required to declare ALL completed degrees, diplomas and post-secondary certificates, programs that are currently in progress, incomplete studies, discontinued studies, non-degree studies/courses, courses or programs taken through university exchanges or by distance, failed courses and transfer credit courses. You are required to submit all of these official transcripts as part of your graduate application. **Failure to disclose and provide an accurate and complete educational history and transcripts from all institutions you attended may be considered an intentional omission.**

**Statement of Intent** – Outline your knowledge of and purpose for applying to our program, identify your future career goals, and comment on how completion of the program will help you achieve these goals. Also explain how your past work, volunteer, and academic experiences may be helpful in this intended program of study.

**Two letters of reference (one academic, one professional)**

**Resume** – Providing details of experience in an area related to the child and youth field

**ESL scores** – [MSVU ESL requirements can be found on our website.](#)

**Upload** your unofficial test report as part of your application.

Official ESL test scores are required for applicants whose first language is not English, and who completed a degree from a country where the first language is not English. TOEFL and IELTS test takers can request electronic submission of scores to universities. An official paper score report ordered from the testing agency is required for all other tests.

**[APPLY NOW](#)**