



# Graduate Application Checklist

## Master of Arts in Education (Studies in Lifelong Learning)

Please follow the checklist below to ensure that you submit a complete graduate application package. Non-disclosed transcripts and missing application documents can significantly delay file reviews or result in applications being cancelled. All application supporting documents need to be received before the [application deadline](#).

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### Prerequisite Requirements

The minimum requirement for admission to this degree is a bachelor's degree. All applicants should also demonstrate in their statement of intent and resume a commitment to studies in lifelong learning in their professional and/or community service roles.

MA candidates should demonstrate advanced research and writing competencies.

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### Document Submission checklist

**Official transcripts** 4-year bachelor's CGPA of 3.0 or above. Applicants who are teachers in the public school system are to submit their Official transcripts of their Bachelor of Education degree or equivalent with a CGPA of 3.0 or above.

**Note on Official Transcripts:** When completing the [graduate application form](#) you are required to declare ALL completed degrees, diplomas and post-secondary certificates, programs that are currently in progress, incomplete studies, discontinued studies, non-degree studies/courses, courses or programs taken through university exchanges or by distance, failed courses and transfer credit courses. You are required to submit all of these official transcripts as part of your graduate application. **Failure to disclose and provide an accurate and complete educational history and transcripts from all institutions you attended may be considered an intentional omission.**

**Statement of Intent** – Write a short essay (min. 2 pages) which outlines your reasons for wanting to undertake graduate studies in lifelong learning. Also explain how your past and present work, volunteer, and academic experiences may be helpful in this intended program of study, giving examples that demonstrate your commitment to lifelong learning. MA candidates should demonstrate advanced research and writing competencies.

**Two letters of reference (one academic, one professional)**

**Resume** – Providing details of academic background and work experience

**ESL scores** – [MSVU ESL requirements can be found on our website](#).

**Upload** your unofficial test report as part of your application.

Official ESL test scores are required for applicants whose first language is not English, and who completed a degree from a country where the first language is not English. TOEFL and IELTS test takers can request electronic submission of scores to universities. An official paper score report ordered from the testing agency is required for all other tests.

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