

Transforming Military Cultures (TMC) Network **TMC Member Travel Stipend Guidelines**

Purpose

The Transforming Military Cultures (TMC) Network Travel Stipend is intended to provide financial support to members of the TMC Network. The TMC Network has limited funds available to support member travel to Network events and activities. Priority for this funding is given to those individuals who participate in an event or activity (for example, presenters, panelists, facilitators etc.), specifically students, emerging scholars, and members of the community. Established scholars are expected to first exhaust other university- or grant-based travel funding opportunities before requesting funds through the Network. Please note that members employed by, or institutions funded by, the federal government (e.g., CAF and/or DND) are not eligible for MINDS funded Network activities, including travel reimbursement, with the exception of Class A reservists.

Value and Duration

The value of the TMC Network Member Travel Stipend will be based on the amount of funding allocated towards the total amount of TMC Network Travel Stipends for a given year and may vary. Travel funding will be calculated based on the following information from the completed online application:

- Location of the Network member and distance travelled
- Number of eligible applicants per year

The TMC Network Travel Stipend is not intended to provide complete dollar-for-dollar reimbursement for TMC Network expenses. It is designed to assist primarily with associated travel costs, accommodations, and conference registration. Applicants are encouraged to seek support from other sources to supplement their travel and other related costs.

Note: Preference will be given to students, community members, and emerging scholars.

Eligibility

Network members may apply for a travel stipend to support in-person Network activities. The application must be received 6 weeks prior to the Network event or conference scheduled to be pre-approved. If your travel expense request is pre-approved to receive funding, copies of all original receipts must be included in your final application as well as boarding passes before the claim can be processed. To be considered for a travel stipend, applicants must:

- Be a TMC Network member at the time of applying
- Be actively presenting their own research relevant to the TMC MINDS Network
- Apply 6 weeks in advance for pre-approval

Priority will be given to members who have not yet received a travel stipend in the year of application. If approved, members will need to include their mailing address for reimbursement by cheque (Canada) or complete a wire transfer form (International).