

This form is for undergraduate students applying for an exchange under the terms of an existing exchange agreement between your institution and Mount Saint Vincent University (MSVU).

Applicants must be nominated by your home institution.

Application Deadlines:

- June 20th for admission to the Fall Semester (September - December)
- October 20th for admission to the Winter Semester (January - April)

Note:

- **Should you have any questions, please email us at global@msvu.ca and do NOT contact any other departments.**
- **Please use Adobe Acrobat Reader DC to open and fill out this form.**

Applicant's Personal Information:

Given Name (as it is on your passport)	
Family Name (as it is on your passport)	
Country of Citizenship	
If not Canadian, do you have landed immigrant status in Canada?	<input type="radio"/> Yes <input type="radio"/> No
Sex (as it is on your passport)	
Date of Birth (DD/MMM/YYYY)	
Email Address	
Phone Number	
First Language	
Academic Program at Home Institution	
How many semesters will you have completed at home institution when starting your exchange at MSVU?	_____
Do you have a previous postsecondary degree?	<input type="radio"/> Yes <input type="radio"/> No

Mailing Address:

Street Number and Name	
Apartment Number (if applicable)	
City, Province/State, Country	
Postal Code	

Approval by Home Institution:

Name of Home Institution	
Name of Exchange Coordinator	
Coordinator's Email Address	
Coordinator's Phone Number	

Declaration by Home Institution:

This student is nominated to study at MSVU under the exchange agreement between MSVU and the student's home institution.

Signature of Exchange Coordinator: _____ **Date (DD/MMM/YYYY):** _____

Type of Exchange:

Check the type of exchange agreement under which you will be studying at MSVU (you can check only one option).

- Canada – European Union Public Relations Mobility Program
- North American Mobility Program
- Regular Exchange

Proof of English Competence:

- TOEFL** (Test of English as a Foreign Language) **Score:** _____
- IELTS** (International English Language Testing System) **Score:** _____
- Others:** _____ **Score:** _____

Intended Semester(s) of Exchange at MSVU (you can check more than one option):

- Fall Semester (September – December) in the Year of _____
- Winter Semester (January – April) in the Year of _____

Intended Courses at MSVU:

Students must register for courses before arriving in Canada and must have a written approval by your home institution.

Exchange students are required to take minimum 3 up to 5 courses per semester. Please list, in order of preference, the courses you are interested in at MSVU. Make the list by referring to the Academic Calendar at www.msvu.ca/calendar, and by checking the available offerings at <https://colssprod.msvu.ca/student/courses/>. When checking the available offerings, please choose “Advanced Search”.

Number	Course Code (for instance: BUSI*1112-05)	Number	Course Code (for instance: BUSI*1112-05)
1		6	
2		7	
3		8	
4		9	
5		10	

Required Documents:

Please ask your coordinator to email the following documents to us at global@msvu.ca:

1. the completed Incoming Exchange Application Form;
2. a scanned copy of your passport identification page;
3. a professional head shot (such as an ID photo);
4. an official academic transcript in English listing all the courses you plan to complete before your exchange at MSVU. If additional courses are added after admission by MSVU, submit an updated transcript before registering for MSVU courses;
5. brief English descriptions for all courses listed on your transcript;
6. proof of English proficiency.

Health Insurance:

GuardMe International, MSVU's health insurance plan, is **mandatory** for all international students at MSVU, including exchange students. If you do not agree, you are not eligible to attend Mount Saint Vincent University. Please check the following statement:

- I agree to pay the cost of health insurance at MSVU by the specified payment deadline.

Declaration by Applicant:

- I declare that I have read the above application, have a good comprehension of the requirements indicated, and that to the best of my knowledge the information supplied is correct and complete.
- I recognize that it is my responsibility to provide all necessary documentary evidence of my qualifications, studies and experience and hereby authorize Mount Saint Vincent University to obtain further information where necessary.
- I agree to present the original copies of my academic results and transcripts for verification by Mount Saint Vincent University.
- Mount Saint Vincent University reserves the right to withdraw any offer to me or cease my enrolment at any stage during my course of study where false or misleading information has been provided.
- I understand that I will be admitted as a non-degree student at Mount Saint Vincent University.
- I understand that Mount Saint Vincent University cannot guarantee that any or all courses required for my academic program will be offered during the period of my exchange, and that individual faculties and departments at Mount Saint Vincent University have the right to refuse access to courses to exchange students.
- I also agree in general to abide by all the rules and regulations of Mount Saint Vincent University.

Applicant's Signature: _____

Date (DD/MMM/YYYY): _____