

## Guide for Incoming Exchange Students

- Ensure your passport is valid for 6 months minimum and beyond your exchange period; otherwise, renew it at once. (If it is valid for less than 6 months, you won't get a visa or an eTA or a study permit for Canada.)
  - Fill out the [Incoming Exchange Application Form](#) (fillable PDF) on your computer and ask **your coordinator** to email all the required documents to us at [global@msvu.ca](mailto:global@msvu.ca). Submit your application the sooner the better!
  - After having received your MSVU Letter of Acceptance, in 3 or a few more business days you will receive another email from [helpdesk@msvu.ca](mailto:helpdesk@msvu.ca) with your MSVU email address, username and password. If you do not receive it within 1 week after having received your Letter of Acceptance, please email [helpdesk@msvu.ca](mailto:helpdesk@msvu.ca) for help.
  - Set your multifactor authentication by downloading and installing Microsoft or Google Authenticator on your phone. Please find the [instructions](#) here. If you need any help, please email [global@msvu.ca](mailto:global@msvu.ca).
  - [Register for classes](#) (in "Course Selection and Registration"). If you need any help, email us at [global@msvu.ca](mailto:global@msvu.ca).
  - Request [Confirmation of Enrolment](#).
  - If you choose to live on campus, please apply at [Residence Life at MSVU](#).
  - Study Permit and Visa or eTA Application:
    - Click [here](#) to find out if you need to apply for a study permit;
    - Click [here](#) to find out if you need to apply for a visa or an eTA;
    - Click [here](#) to find out the processing times.
  - Buy travel and medical insurance that will be valid till the MSVU's international medical insurance begins in the new semester (Sep 1st for Fall Term, or Jan 1st for Winter Term).
  - When arriving in Canada and going through the customs, the CBSA officers will see the following documents:
    - Your valid passport with the Canadian student visa or eTA (if needed; see above);
    - Letter of Important Notice you received from the Canadian consulate (if needed; see above);
    - MSVU Letter of Acceptance;
    - Confirmation of Enrolment (maybe needed);
    - Your proof of financial support (such as the bank statement you used for your visa application).
- Note: Always carry with you the above important documents, cash or traveler's checks if you have any. DO NOT place them in your checked luggage.**
- Airport car services are available curbside in the arrival area. (The approximate cost is around CAD\$68. Please click [here](#) for the details).

- If you live on campus, travel from the airport to Assisi Hall at 85 Seton Road, Halifax (No. 18 on the [campus map](#)) and check in at the Security Office (24/7 service. Phone: 902-457-6788). They will take you to your residence and open your room where you will find your keys. Questions about resident life? Please visit their [website](#).
- Mount Wi-Fi: please find your username and password in the email that IT sent you. For instructions, please click [here](#). (I suggest you keep a screenshot of the instructions on your phone or computer so that you can get your devices connected to the internet when you arrive at the campus.)
- Need a Canadian phone number? Please email Mahx at [global@msvu.ca](mailto:global@msvu.ca).
- Meals before the Orientation: please use google maps to find restaurants near the campus.
- Information about bus services/routes can be found by using Google Maps or a mobile app called Transit.
- The [New International Student Orientation](#) is what you never hope to miss.
- Fees: you can pay your fees any time before the deadline. Please refer to our [website](#) for instructions on “when and how to pay your fees”.
- Continue checking [International Education Centre](#) for information about studying at Mount Saint Vincent University.