

Canadian Academic Terminology and Class Registration

MSVU International Education Centre

NOVEMBER 24, 2021



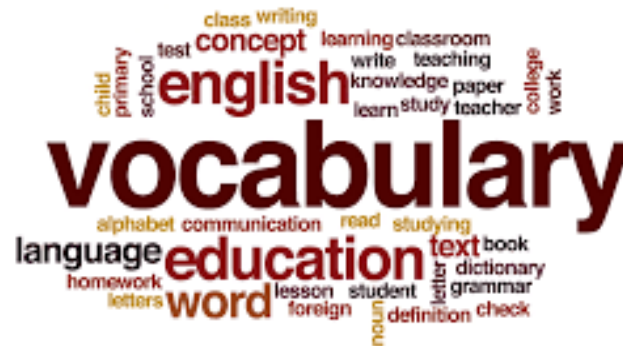
Presenters



Nicolle Bowes Cashen
Manager, EAP Programs
MSVU International Education Centre
nicolle.bowes@msvu.ca

Section 1

Section 1: Important Vocabulary



Vocabulary. Must learn.

1. **Program** – can be:

- A Masters/Graduate degree
- A Masters/Graduate diploma (TESOL)
- An Undergraduate degree
- An Undergraduate diploma
- An Undergraduate certificate

2. **Courses vs Classes**

- Courses are subjects taken to meet program requirements
(Ex. THTM 1101, COMM 2211, GAHN 6601, GCRD 6560)
- Classes are the lecture components of your courses
(Ex. M/W 10:30-11:45 a.m.)

3. **Subject vs Program** -

Subjects = topics that are studied within programs (Ex. History, Math, Curriculum Studies, TESOL)



Vocabulary. Must learn.

4. A Major – Undergraduate

an area of focus in Bachelors of Arts, Science, Business.
Between 8.0 - 10.0 units in BA & BSc. and 6.0 units for Business

5. A Minor – Undergraduate

a secondary area of focus in any undergraduate degree program comprised of 3.0 units. Minors are mandatory for some programs (BA and BSc Major programs) and optional for others

6. Master of Arts – a Master's/Graduate program that requires a thesis



Vocabulary. Must learn.

1. **Units vs. Credits** - These are the same thing, MSVU uses units
2. **Required Course** – This is a class that you must take; mandatory
3. **Elective** – This is a class in any subject/program/discipline; chosen in consultation with your Academic Advisor
4. **Prerequisite** – NOT VERY COMMON IN MASTERS DEGREES – except MEd
This is a class that must be completed before you can register for another class
5. **Asynchronous** is recorded and can be accessed anytime within the semesters its being offered. Students must follow a course outline and the class is not live
6. **Synchronous** is real time delivery of lecture but will also likely be recorded. Video may be available AFTER class
7. **On Campus** – is live, in the classroom with professor and classmates
***when choosing classes, the course listing will indicate Synchronous, Asynchronous, or a building name (Seton, Evaristus, McCain) and room number*



Full-time vs Part-time

- Minimum of 1.5 units or 3 courses per semester is **full-time**
- Maximum of 1.0 unit or 2 courses per semester is **part-time**
- Students taking our EAP program will be considered full-time
**If in-Canada, not permitted to work until you begin your program of study.*
- 0.5 unit = 1 course

Graduate programs: 5 units = 10 courses

Bachelor's degree: 20 units = 40 courses

Diploma: 12 units = 24 courses

Certificate: 6 units = 12 courses



Section 2

Section 2: Academic Advising



Academic Advising

Undergraduate students

Always consult with your Academic Advisor to ensure you are taking the correct classes. They will help you with the following:

- What you need to take (required classes & pre-requisites)
- Explore other disciplines; use your electives to try different classes
- When to take them (class sequence and scheduling)
- How to search, schedule, and register for classes

Please email advising@msvu.ca and one of our Academic Advisors will be in touch

<https://www.msvu.ca/caass>



Academic Advising

Graduate students

Always refer to your data form for program requirements and classes you must complete. The name of your faculty advisor is on your data form and you speak with them regarding:

- research options
- specific course selection
- elective class possibilities



Required Classes

Section 3: Required Classes



What Classes Am I Required to Take?

Graduate Students:

- You will find all required courses on your data form

Special Conditions: N/A

Start Date: **September 2018**

Date program must be completed: **August 2023**

(Permission of the Dean of Graduate Studies must be requested in order to extend the completion date)

QUERIES REGARDING YOUR PROGRAM SHOULD BE DIRECTED TO (902) 457-6341 OR 1-877-433-2889

Contact your faculty advisor for questions regarding courses to be taken throughout your program of studies.

Faculty Advisor: **Dr. Fred French**
Phone: **(902) 457-6186**
Email: frederick.french@msvu.ca

PROGRAM OF STUDIES

The Master of Education degree program consists of five units of coursework. The courses listed below are required for the completion of your graduate program. Any departures from this list must be approved by your program coordinator and documented in your file.

Required Courses: [1.0 unit]

GCRD 6301 Foundations of Curriculum Studies I (0.5)
GCRD 6302 Foundations of Curriculum Studies II (0.5)

2.0 units of credit from courses designated **GCRD**.

Elective Courses: [2.0 units]

Two units of credit at the 6000 graduate level, to be selected in consultation with a faculty advisor.

**Program
Requirements**



What Classes Am I Required to Take?

Undergraduate Students:

- Go to: www.msvu.ca/advising

Home » Campus Life » Centre for Academic Advising and Student Success » Academic Advising

Academic Advising

Campus Life

A-Z List

Centre for Academic
Advising and Student
Success

Academic Advising

Bounce Back Program

First Year Academic Advising

Returning Students

Book an Advising Appointment

Academic Probation

Program Checklists

Early Advising and Registration

Advising and Registration Guide

Writing Centre

Mount 101

Learning Strategist

Meet our Team

Right Start Program

Accessibility Services

Athletics - Home of the Mount
Mystics

Campus Services

Career Services

Mount Fitness Centre and
Campus Rec



Planning for Success

This site aims to provide you with helpful information, whether planning for your degree or preparing for an advising appointment. Once you have reviewed the information below, arrange a follow-up call or meeting with your academic advisor or department chair. The academic advising team is here to discuss your personal plan and to help you get you started on a path to success.

Meeting with an Academic Advisor

- Advising FAQs
- Preparing For Your Academic Advising Appointment

Planning Your Program

- Choosing Your Major
- Program Checklists

Program Checklists



What Classes Am I Required to Take?

Undergraduate Students:

Program Checklists

Campus Life ▼
A-Z List
Centre for Academic Advising and Student Success ▼
Academic Advising ▼
Bounce Back Program
First Year Academic Advising
Returning Students
Book an Advising Appointment
Academic Probation
Program Checklists ►
Early Advising and Registration
Advising and Registration Guide
Writing Centre
Mount 101
Learning Strategist
Meet our Team
Right Start Program
Accessibility Services
Athletics - Home of the Mount Mystics
Campus Services
Career Services
Mount Fitness Centre and Campus Rec
Health & Wellness Services
Registrar's Office
Residence Life at the Mount
Students' Union
Student Equity, Diversity & Inclusion

Advising checklists are available to help you monitor your program requirements. These checklists are intended to be used along with your advising appointment and are not a replacement for meeting with your academic advisor.

Use the checklist that corresponds with the year you declared your major or began your professional program. For example, if you started your Bachelor of Arts in the 2017/2018 year, and declared your major in the 2018/2019 year, you would use the 2018/2019 checklist. Similarly, if you started your Bachelor of Science in 2017/2018, but switched to another degree program in 2018/2019 (i.e. Child and Youth Study) follow the 2018/2019 checklist.

Please note: If you are following the program requirements for an academic year prior to 2016, please contact advising@msvu.ca to book an appointment with an academic advisor.

Applied Human Nutrition (Professional Studies) ▲

Biology (Bachelor of Science) ▼

Business Administration (Professional Studies) ▼

Canadian Studies (Bachelor of Arts) ▼

Chemistry (Bachelor of Science) ▼

Child & Youth Study (Professional Studies) ▼

Communications (Bachelor of Arts) ▼

Cultural Studies (Bachelor of Arts) ▼

Economics (Bachelor of Arts) ▼

English (Bachelor of Arts) ▼

Family Studies (Bachelor of Arts) ▼

French (Bachelor of Arts) ▼

General Studies (Bachelor of Arts & Bachelor of Science) ▼

Gerontology (Bachelor of Arts) ▼

History (Bachelor of Arts) ▼

Mathematics (Bachelor of Arts & Bachelor of Science) ▼

The logo for Mount Saint Vincent University, featuring a shield with a cross and a book, and the text "MOUNT SAINT VINCENT UNIVERSITY" to its right.

What Classes Am I Required to Take?

If you are a Tourism Diploma or Certificate student:

Tourism and Hospitality Management

Academics

Bachelor of Arts (BA)

Bachelor of Science (BSc)

Professional Studies at the Mount

Applied Human Nutrition

Bachelor of Business Administration

Child and Youth Study

Information Technology

Department of Communication Studies

Tourism and Hospitality Management

Masters of Public Relations program at MSVUI

Program Requirements

Admissions

Courses

Co-operative Education

Program Sequence

Paths to Success

Learning Passport

News & Events



Program Highlights

Tourism is the world's largest service industry and the second largest industry overall. At the Mount, we know that tourism is about hotels, restaurants, and resorts, but it does not stop there! It is also about customer engagement, adventure tour companies, destination planning and marketing, and boutique inns – creating experiences and memories that last a lifetime. Careers in tourism and hospitality are available locally and around the world. Here in Nova Scotia, the tourism and hospitality industry is an exciting, vibrant and rapidly growing sector. Students in our program benefit from small class sizes, flexible learning options, experiential learning, and faculty who have a wide range of research interests and industry experience.

Program Options

In our Tourism & Hospitality Management program, you can choose from four credentials ranging from **bachelor's degree to certificate**. Whatever you choose, you will be on your way to being part of a growing, global industry with excellent opportunities to create a challenging and fulfilling career. You also have the option of taking many courses through [online learning](#). [Learn more about the admissions process »](#)

Experiential Learning

At the Mount, you'll gain relevant work experience while you study through the **co-operative education or practica** programs. Growing your network is an important part of being a Mount student, and our students, faculty and staff make every effort to ensure you have ample opportunities to connect with industry professionals at various points throughout the year.

- **Learning Passport Program** – The Learning Passport (LP) program will encourage you to get involved within the department while gaining bonus points in your eligible courses. By signing up, you'll be exposed to a wealth of extracurricular, volunteer and university-wide events and activities

Step 1: www.msvu.ca/toursim

Step 2: Click “Program Sequence”

Step 3: Choose the appropriate Planning Sheet

What Classes Am I Required to Take?

If you are a Business Diploma or Certificate student:

Bachelor of Business Administration

Academics ▼

Bachelor of Arts (BA)

Bachelor of Science (BSc)

Professional Studies at the Mount ▼

Applied Human Nutrition

Bachelor of Business Administration ▶

Masters of Public Relations program at MSVU!

Program Requirements

Admissions

Courses

Co-operative Education

Program Sequence

Path to Success

Learning Passport

News & Events

Newsletters

Scholarships and Awards

Student Testimonials

Meet our Business & Tourism Faculty and Staff



Program Highlights

At the Mount, we are aware that the business world is both thought-provoking and diverse. Our program will equip you with the essential leadership skills. These skills will prepare you for your career in business, whether you choose to become an entrepreneur or work in a large corporation, a small business, or a not-for-profit organization.

Program Options

Our Bachelor of Business Administration (BBA) is designed to meet your needs and interests while providing a solid foundation in accounting, finance, management, marketing and strategic human resource management.

- **Flexibility** – Our BBA degree can be completed while you work through the flexibility of [online learning](#).
- **Previous Education** – Contact us to learn more about [Portfolio Learning Assessment](#) and [Transfer Credits](#). These options may benefit you in completing your Business Administration degree in a shorter period of time.
- **International Option** – With our [International Option](#) in Business Administration you can explore opportunities to study for a semester at a partner university outside of Canada.

Not sure where your program will take you? Choose your [Path to Success](#)

Step 1: www.msvu.ca/business

Step 2: Click “Program Sequence”

Step 3: Choose the appropriate Planning Sheet



What Classes Am I Required to Take?

Undergraduate Students:

- You may be required to take Arts & Science Electives
- What are Arts & Science Electives?
- www.msvu.ca/calendars p.65

Core Group List

This information is required for the completion of all Arts and Science degrees, including majors and honours.

Core A - Sciences & Mathematics

- ♦ Applied Human Nutrition
(*science minor list on page 71*)
- ♦ Applied Statistics (*see Math*)
- ♦ Biology
- ♦ Chemistry
- ♦ Computer Science
- ♦ Mathematics
- ♦ Physics
- ♦ Psychology

Core B - Social Sciences

- ♦ Canadian Studies
(*CANA prefix courses only*)
- ♦ Communications
- ♦ Economics
- ♦ Family Studies & Gerontology
- ♦ Political Studies
- ♦ Psychology
- ♦ Sociology/Anthropology
- ♦ Women's Studies
(*WOMS prefix courses only*)

Core C - Humanities

- ♦ Chinese
- ♦ Cultural Studies
- ♦ English
- ♦ French
- ♦ History
- ♦ Library
- ♦ Philosophy
- ♦ Religious Studies
- ♦ Spanish
- ♦ Writing (*WRIT prefix courses only*)

Note: Psychology may be counted as meeting core group requirement A or B, but not both

What Classes Am I Required to Take?

If you are a UBP or GPP student:

UBP + GPP schedule

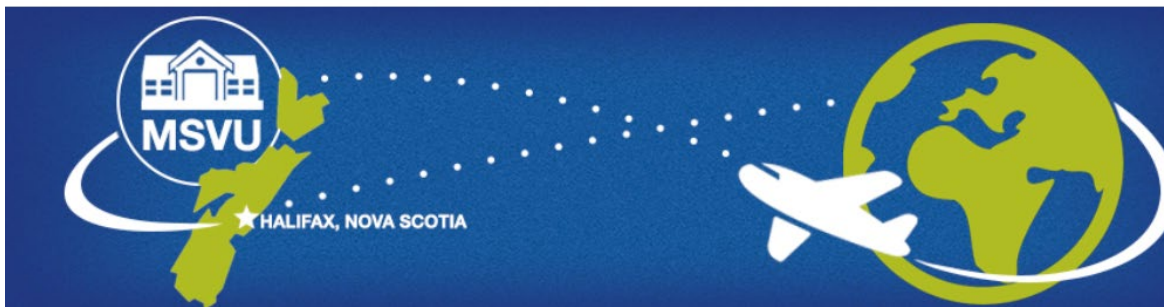
January 10 to April 5, 2021

Monday, Tuesday, Wednesday, Thursday 9:30am to 12:00pm

Online Synchronous

- Email Nicolle Bowes Cashen at nicolle.bowes@msvu.ca

International



When Choosing Classes

Be aware of Course Sections

For example:

- BUSI 1112.01
- NUTR 4650.02
- GCRD 6360.01

Please note:

- COMM 2211.15, .18, .19, .20 – online (synchronous or asynchronous)
- BUSI 2240.16 - typically Bermuda College students only
- BUSI 1112.JA – Business asynchronous
- GCRD 6332.192 - Education cohorts (cannot register for this)

2021–2022 Important Dates

Winter 2022

- January 5 to April 6, 2022
- January 12, 2022 - Last day to register, pay, drop without financial penalty

Register for Winter 2022 classes as soon as possible
Classes are filling quickly!

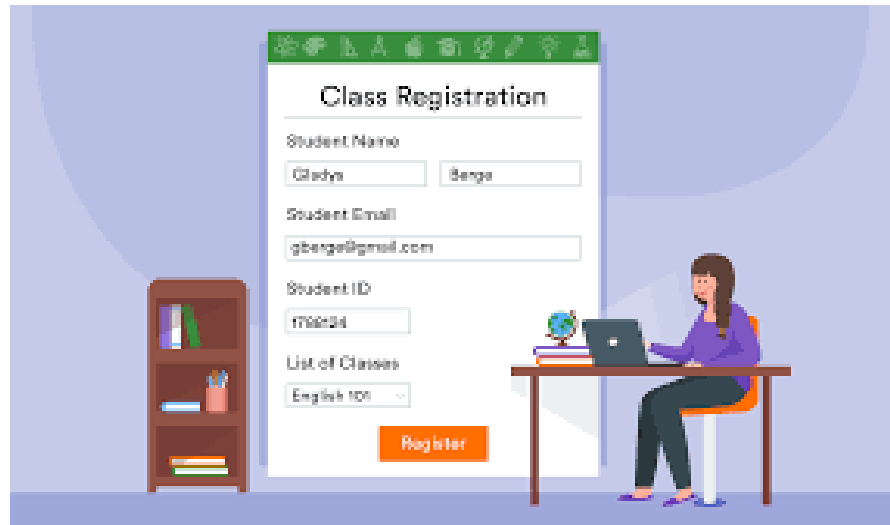
Summer 2022

- Registration opens in March 2022



Registration

Section 4: Registration



The illustration shows a student sitting at a desk with a laptop, registering for a class. To the left is a bookshelf with books and a pencil holder. The registration form is titled 'Class Registration' and includes the following fields:

- Student Name: Gladys (first name), Berge (last name)
- Student Email: gberge@gmail.com
- Student ID: 1766124
- List of Classes: English 101 (dropdown menu)
- Register button (orange)

How to register



myMount is the University's portal, providing you with personalized access to a number of services, including: Office 365, WebAdvisor, course registration, financial information and email.

[Log in to myMount / Email](#)

Faculty/Staff: Some faculty and staff have not been migrated to Office 365. If your email has not been migrated to Office 365 or if you are unsure if it has been migrated:

[Log into Outlook Web](#)



Firefox version 17 (or later) is recommended for Outlook Web. Other browsers will not work properly. Accounts using OWA will be migrated to Office 365.

Keep your information private:

1. Protect your username and password.
2. Sign out of myMount and close all browser windows when you are finished.

FAQs

How do I login?

Use your **Mount email address** and password to log in. The email address naming convention is: `firstname.lastname@msvu.ca` and may also include a number. [Forgot my Password](#)  [captain.crow@msvu.ca](#)  [ccrow](#)

How do I navigate myMount?

Learn how by reviewing the [Navigating myMount](#) guide.

How do I register for courses?

Learn by watching the [How do I register for courses](#) video.

How do I set up accessibility features in Office365?

Office apps work with the accessibility settings and features of most devices. [Click here](#) to learn how to set up accessibility features in Office365 for your device.

You can register through:

1. MyMount

www.msvu.ca/mymount

- Scroll to the bottom of the page
- Under “FAQ” section choose [Navigating myMount](#)” guide
- Under “FAQ” section choose [“How do I register for courses”](#) video



How to Register

Applied Human Nutrition Planning Sheet

- Use the table below to plan your course selections for the fall and winter semesters.
- Refer to the chart on pg. 2 for a list of Science and Arts disciplines (groups A, B & C), and professional studies disciplines.
- Select your specific courses from the "Courses Open to First Year Students" list starting on pg. 13.
- Remember that a course could be offered a number of different times in different time slots, so students in the same program often have very different class schedules.
- Transfer students must take NUTR 1106 in the fall so they can take NUTR 2211 in the winter semester.

FALL SEMESTER	WINTER SEMESTER
1. NUTR 1102 Foods I, plus lab (NUTR 102L)	1. NUTR 1103 Foods II, plus lab (NUTR 103L)
2. NUTR 1010 Introduction to the Profession OR NUTR 1106 Introduction to Nutrition	2. NUTR 1106 Introduction to Nutrition or NUTR 1010 Introduction to the Profession (whichever course you did not take in the fall)
3. CHEM 1011 General Chemistry I, plus lab (CHEM 111L)	3. CHEM 1012 General Chemistry II, plus lab (CHEM 112L)
4. Arts or Science elective: _____ (An elective is an optional course not required for your program of study. Refer to pg. 2 for a list of Arts and Science disciplines - Groups A, B, & C)	4. Arts or Science elective: _____
5. BUSI, THMT, ECON: _____	5. Arts or Science elective: _____

* Transfer students must take NUTR 1106 in fall to be eligible to take NUTR 2211 in winter

Back-up choices: _____

* Transfer students must take NUTR 2211 (in lieu of an Arts or Science Elective) in the winter semester to allow you to have pre-requisites for 3000 level courses.

Back-up choices: _____

Ctrl + Click on the image to watch the video

<https://www.msvu.ca/campus-life/centre-for-academic-advising-and-student-success/academic-advising/early-advising-and-registration/>

How to Register



You can register through:

2. Ellucian Go App

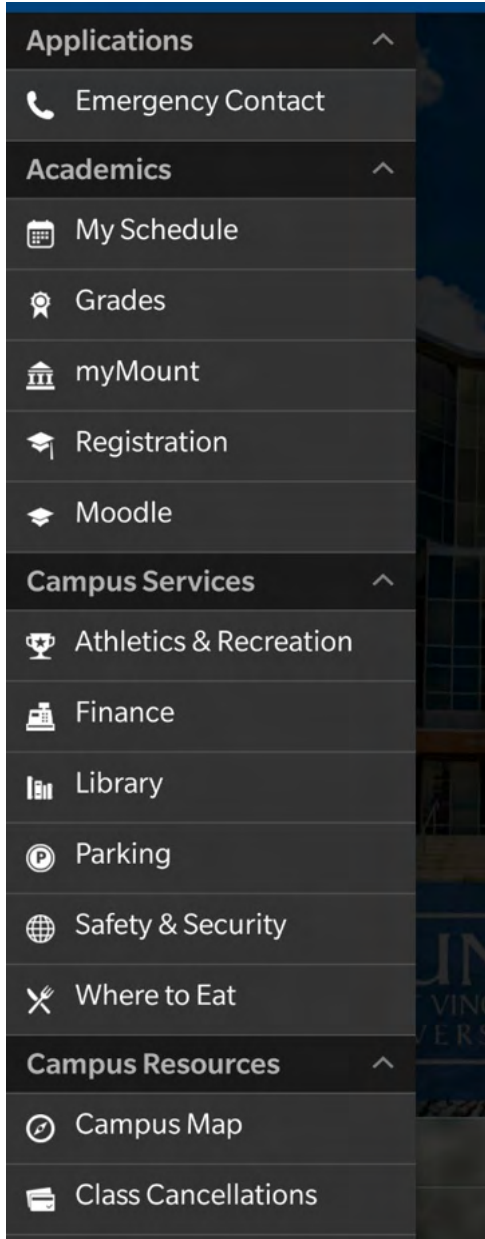
This app is available both on Play store and Apple store. You need your MSVU email and password to sign in

Ctrl + Click on the image to watch the video

<https://www.msvu.ca/campus-life/centre-for-academic-advising-and-student-success/academic-advising/early-advising-and-registration/>



How to Register



App does more than class registration!

- User-friendly
- Quick access to your basic student information and needs
- Click on MyMount for a more detailed information on your student account and other MSVU information



Tuition and Fees

Section 5: Tuition and Fees



Tuition and fees

■ www.msvu.ca/tuition

Course Fees ▲

Course type	Cost of course (\$CAD)
Undergraduate courses (excluding BEd at 5000 level, biology, chemistry and physics courses and specific courses with a lab component)	\$841.50
Specific undergraduate courses with a lab component	\$875.11
BEd (at 5000 level) and biology, chemistry and physics courses	\$883.25
BEd courses held at NSCAD (includes materials fee)	\$911.05
Graduate courses (excluding certain school psychology courses and courses for external cohorts)	\$1,054.38
School psychology (GSPY) courses	\$1,154.38
Co-op work term	\$1,540.16 per work term
Auditing students	Half of full rate

Nova Scotia University Student Bursary Program

For the 2021-22 academic year, all Nova Scotia students (as determined by a definition established by the province) will receive a reduction in their tuition of \$128.30 per course. This reduction, which will take the form of a bursary, will be applied using the same guidelines as for tuition. View detailed information about the [Nova Scotia University Student Bursary Program](#).

Supplemental Course Fees

Certain courses have extra fees associated with them. Occasionally, lab manuals and materials are prepared by the instructor for use in a course in lieu of an externally prepared text, and there is a fee for those materials. Please note that certain external (off-campus) courses and international courses have specialized fees.

Practica

Students participating in practica will be charged on the basis of the credit value of each practica. If the practica carries no credit value, the practica will be charged at the rate of one-half unit for each practica.

International Student Differential

International visa students \$841.50/course in addition to regular tuition fees.

Undergraduate Course:
\$841.50 each

Graduate Course:
\$1, 054.38 each

International Differential Fee:
\$841.50 per course



Tuition and Fees

Course fees are the same for online and in-person classes

Course Fees ▲	
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Detailed fee information:

<https://www.msvu.ca/future-students/money-matters/tuition-fees/detailed-fee-information/>

Tuition, scholarships and bursaries:

<https://www.msvu.ca/future-students/money-matters/>









Tuition and Fees

Where to find IEC's Academic Resources – Fall 2021 PPTs:

www.msvu.ca/international

- Under “English Language Development”
- Click “Language Assistance”

 English Language Development <ul style="list-style-type: none">» Test Score Requirements» Learning English Classes» Language Assistance» Foreign English Tests» Go to the Main Page	 Advising for Current International Students <ul style="list-style-type: none">» Permits and Visas» Employment» Clubs and Societies» Health Insurance» Go to the Main Page	 Preparing for MSVU and Halifax <ul style="list-style-type: none">» Become an MSVU student» Initial Permit and Visa» New International Student Orientation» Halifax» Go to the Main Page
 Student Mobility <ul style="list-style-type: none">» Incoming Exchange» Outgoing Exchange» Study Abroad» International Partners» Go to the Main Page	 Quick Links <ul style="list-style-type: none">» Registrar's Office» International Tuition» Tuition Payment Options» University Calendar» COVID-19 FAQ	 Your International Team <ul style="list-style-type: none">» International Education Centre StaffNote: The International Education Centre is not responsible for recruitment and admissions of international students. Please send all related inquiries to questions@msvu.ca.



Book an appointment with an IEC staff member.

THANK YOU!



Questions?

