



Nova Scotia Works – Opportunity Place We Are Here for You!

We provide access to high-quality, inclusive services for employers and job seekers. Our services are currently offered both virtual and in-person.

Services and supports delivered by qualified career practitioners and counselors include:

- Client Case Management – employment action planning and ongoing support;
- Virtual Employment Workshops – the right combination of information to get the best job search results;
- Career Counseling – assistance with employability and career-life management;
- Job Development – assistance and support to job ready workers to connect with employers;
- Job Coaching / Employment Support – helping individuals to succeed in their jobs;
- Job Search Centre access, which includes utilizing a wide range of resources and tools, such as internet access, phone-line, a resource library, directory of community based resources, and more

Job Search Support

- Assistance with full resume and cover letter development; Resume Critiques
- Support with submitting online applications and ongoing job search guidance
- Information and support with using social media as a job search tool
- Interview preparation including “mock interviews”
- Access to provincial funding programs offering employer hiring incentives
- Connections to local job opportunities and employers looking to hire

Exploring Career Options

- Support with exploring your values, preferences and career interests
- Online assessment tools used to identify career matches
- Current information on job trends, wages, education requirements and training programs
- Labour Market Information webinars; Support in finding out where the jobs are
- Help with developing a return to school plan and referrals to available resources that will support your learning needs
- Access to provincial funding programs that help with training costs

All services are free!

We look forward to meeting with you to discuss your employment goals.

Please reach out to book an appointment to meet with a Career Practitioner.

Email: staff@opportunityplace.ca Phone: (902) 864-7520

www.opportunityplace.ca



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