How to Set Up Unique Circumstances for a Student to Take a Moodle Quiz

Unique situations arise with students occasionally. Perhaps someone qualifies for 50% more time to write a Moodle quiz compared to the rest of the class or some unforeseen circumstance has occurred in which a student needs an extra quiz attempt or to have a quiz deadline extended. This is called creating a **user override** in Moodle.

1. Enter the Moodle course site and click on the particular quiz for which the override is needed.

2. Once you're inside the quiz (accessed on the main page with editing turned on), click on the blue "action wheel". A menu will drop down, part of which is shown here. Choose **User overrides**.
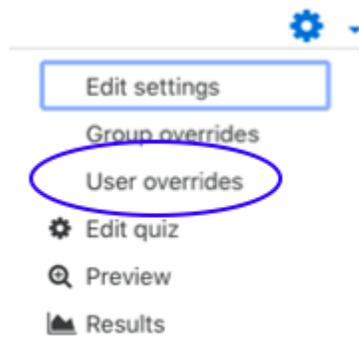
3. Click on the Search window and a drop-down menu of the students in the class will appear. Choose the appropriate student for whom the override is needed.

Once the student has been chosen, you can adjust several aspects of the quiz for that student. If the student needs an extension, you can change when the quiz opens or closes. If the student qualifies for extra time through Accessibility Services, you can change the time limit. If the student needs an additional chance to attempt the quiz, you can change that also.

If you're making changes for just one student, you can click **Save** and you're done. But if you have overrides for several students, you can click **Save and enter another override** and you can do that without leaving the Override screen.