



Accessing the Board of Governors SharePoint

September 2026



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Board of Governors SharePoint Page

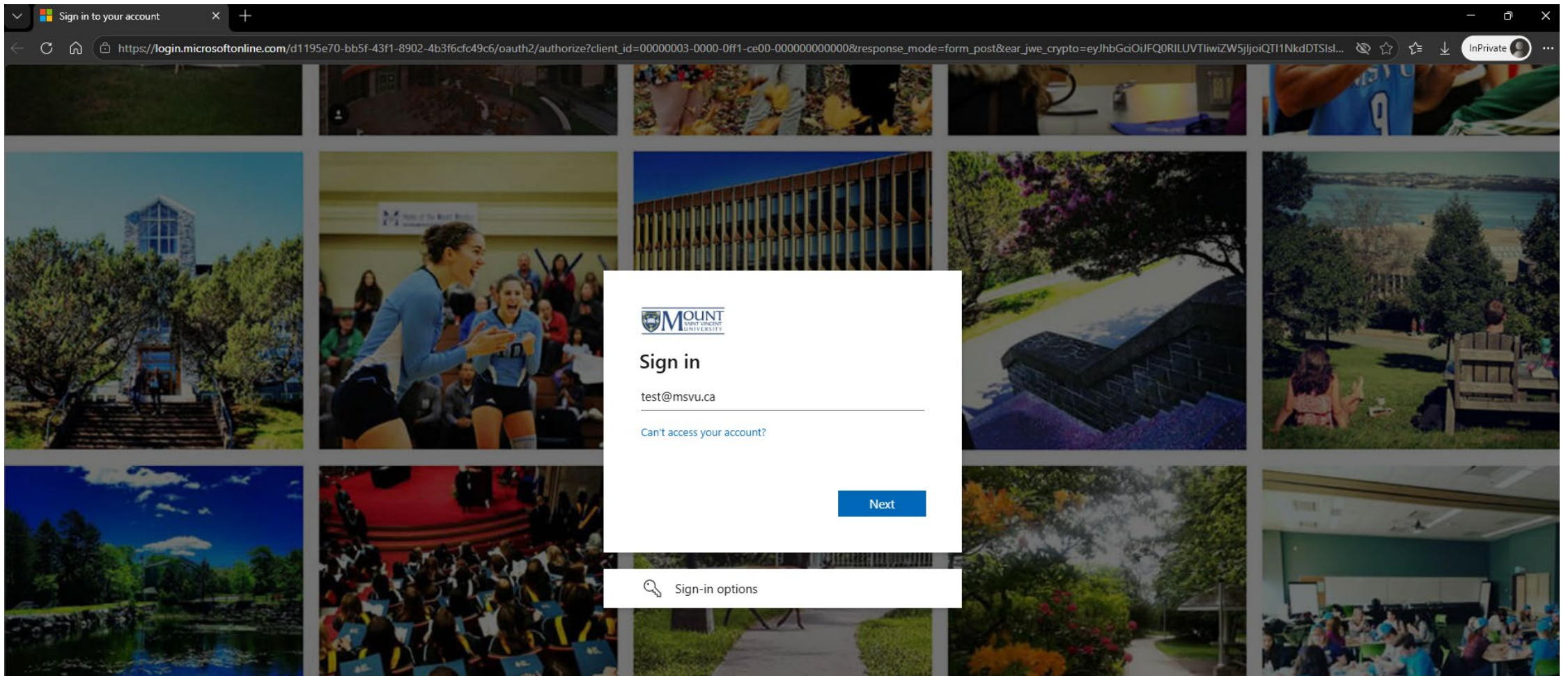
- This is a resource available to Board and Committee members to access meeting materials, educational resources, and more
- Each Board and Committee member are provided with a MSVU email address to access the site
- URL: [Board of Governors – Home](#)
- Or go to the [Board of Governors](#) Webpage and click on Board SharePoint site at the bottom of the menu on the left

Tip: Use a Different Browser

- If you use Outlook/Microsoft accounts for your work or personal life, it can be tricky to sign in to a new account without being re-routed.
- We recommend using a different browser than you normally use (e.g. Google Chrome, Edge, Firefox, Safari) or an incognito/private browser to avoid this.

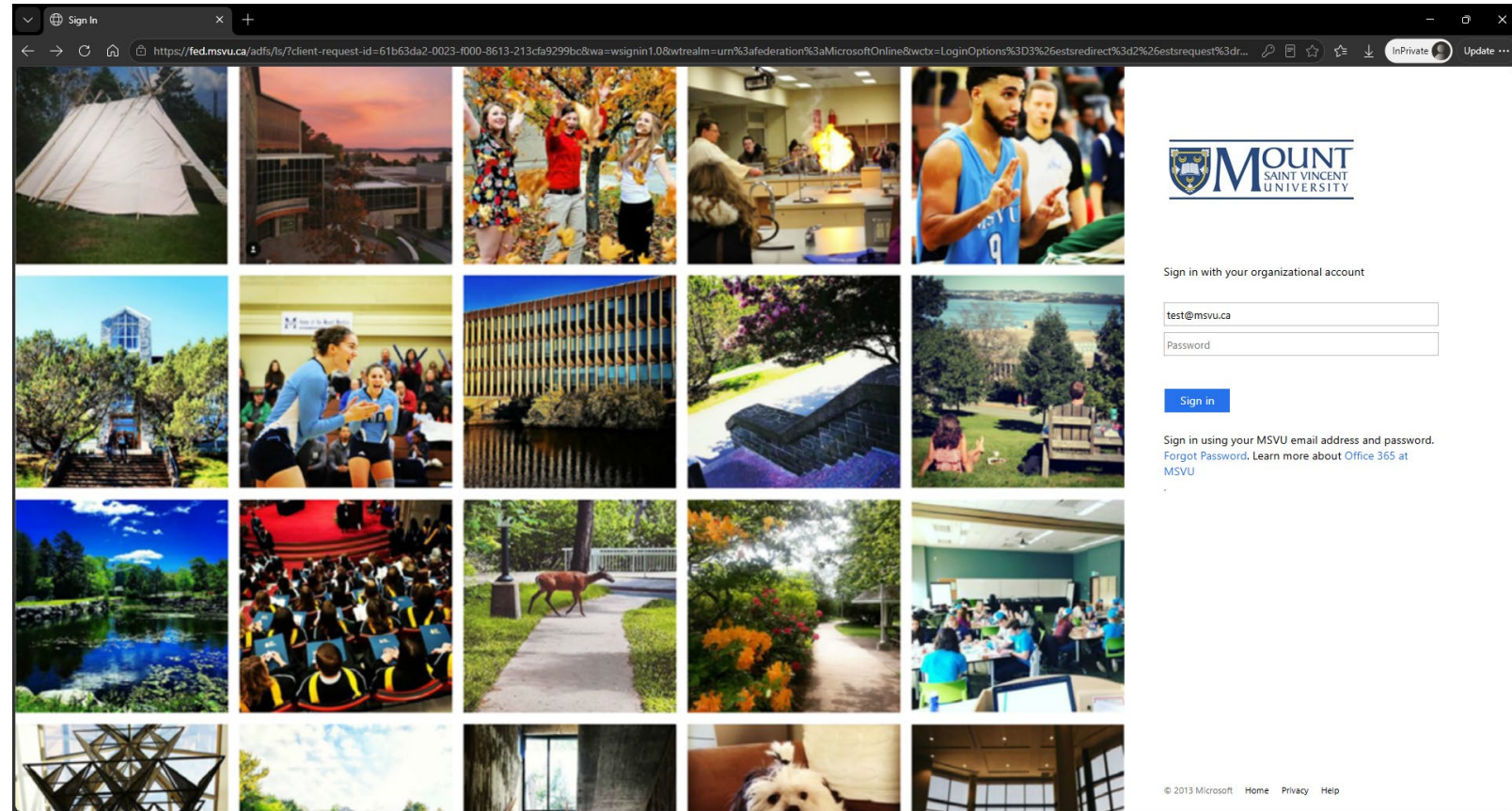


Log in using your MSVU Email



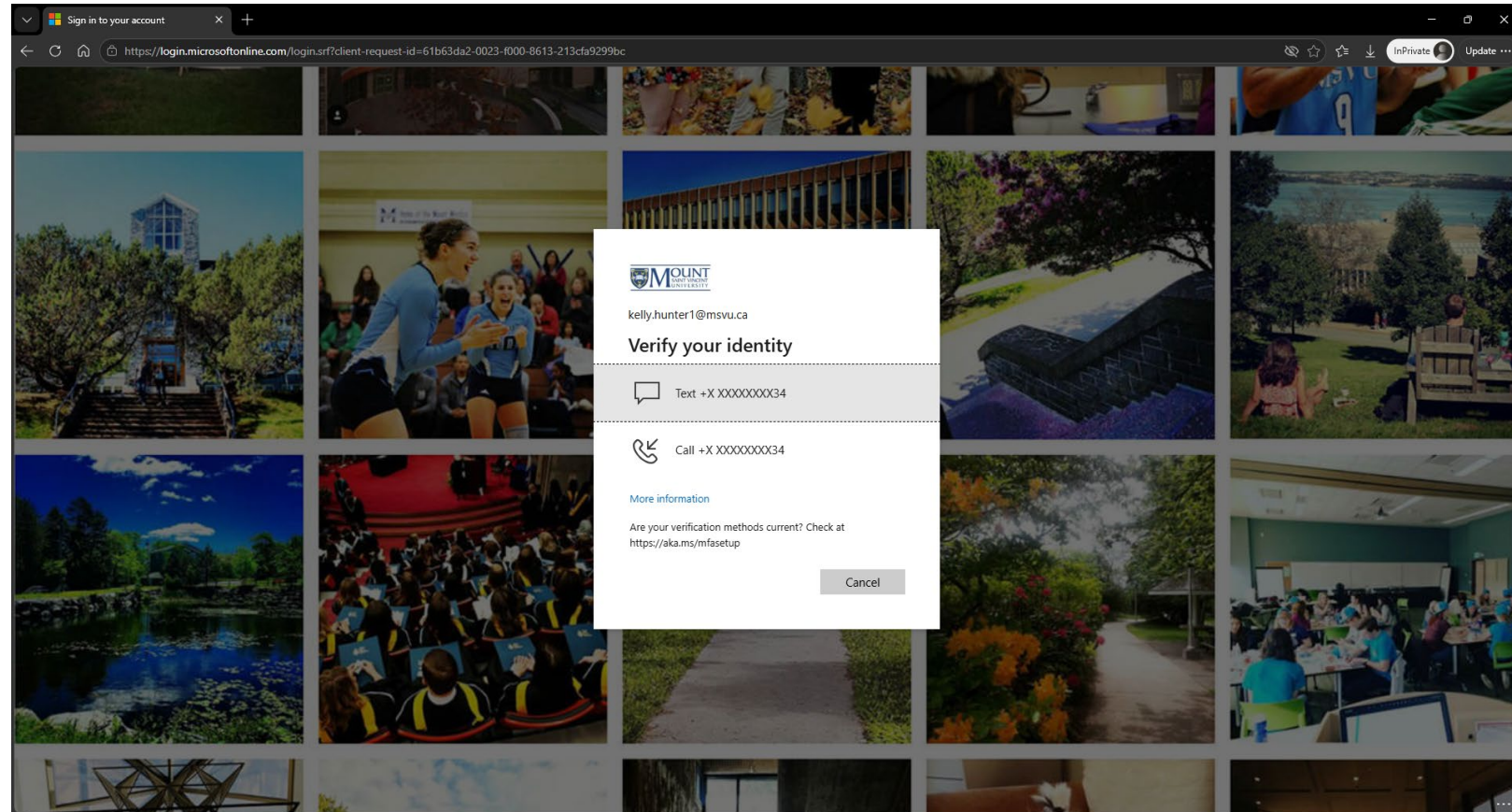
Log in using your MSVU Email

- You may be brought to a second login page
- Enter email and password



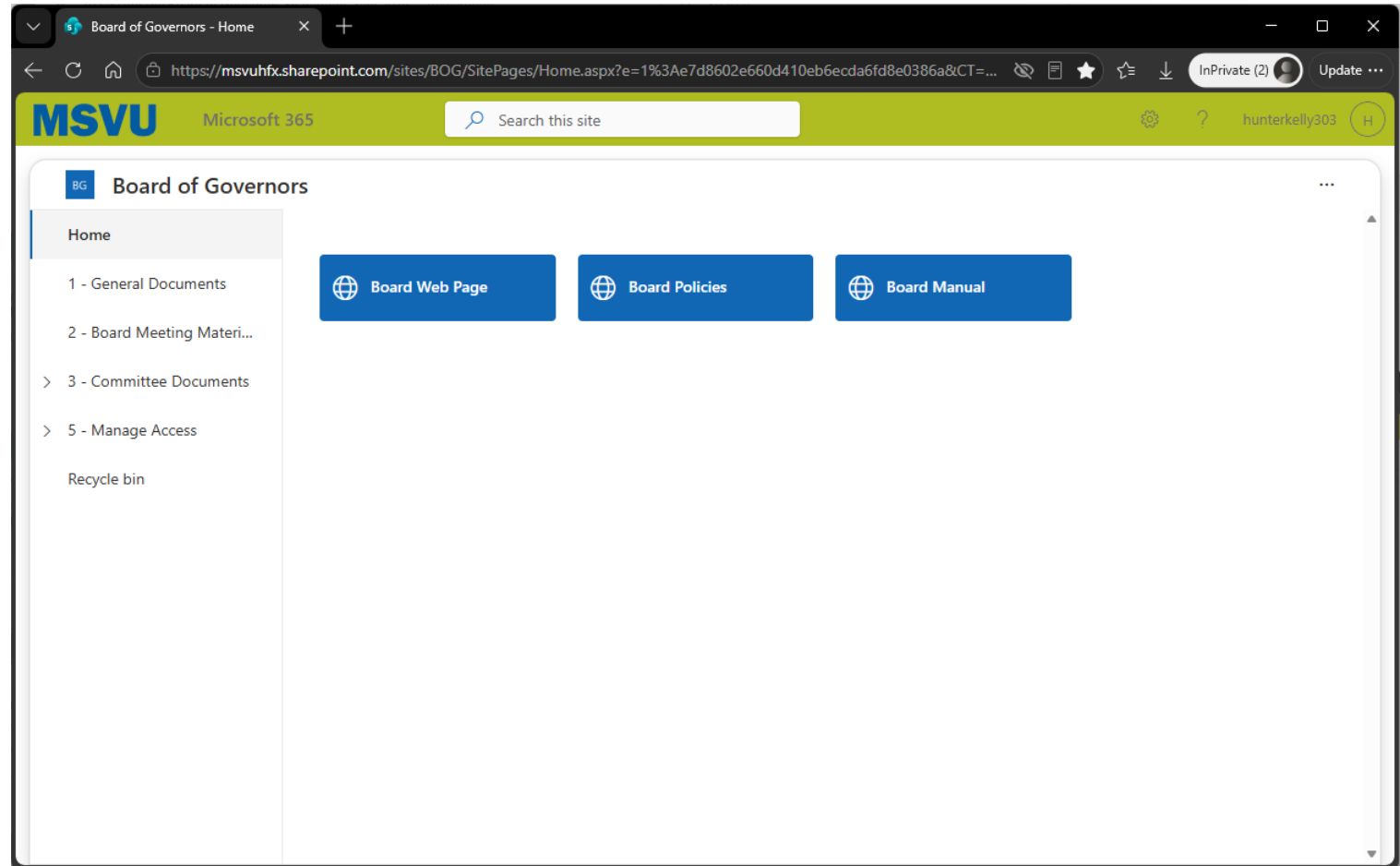
Two-factor Authentication

- Upon your first sign-in, you will be prompted to set up a two-factor authentication system
- You'll be required to verify your identity with this method upon each sign-in

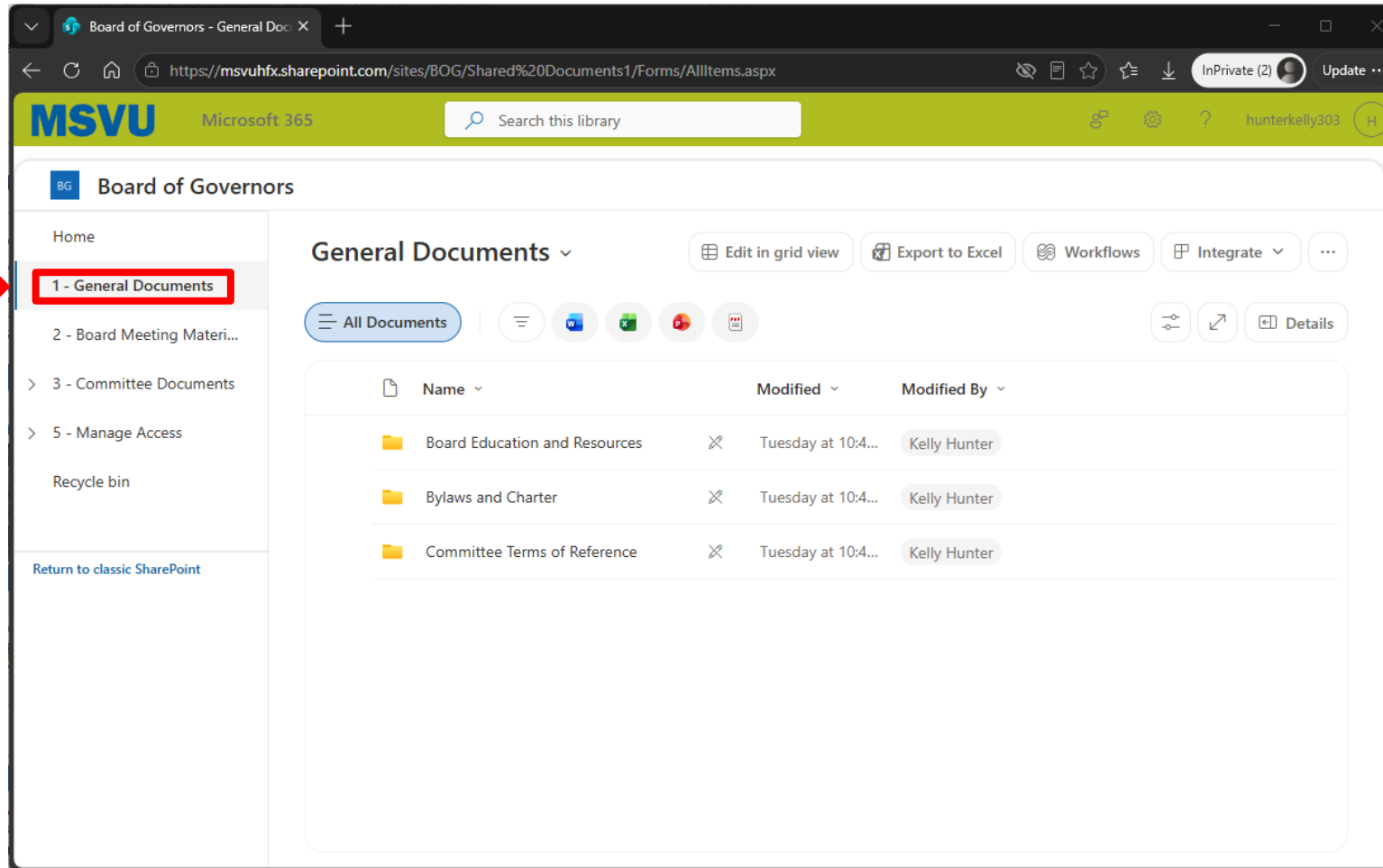


Board of Governors Landing Page

- Here you will find quick links to:
 - Board Web Page
 - Board Policies on the Web Page
 - Board Manual
- Navigate to the Board Meeting Materials or Committee Documents using the side-menu



General Documents



The screenshot shows the SharePoint interface for the 'Board of Governors' site. The left navigation pane has a red box around '1 - General Documents' with a red arrow pointing to it. The main area displays the 'General Documents' library with a table of items.

Name	Modified	Modified By
Board Education and Resources	Tuesday at 10:4...	Kelly Hunter
Bylaws and Charter	Tuesday at 10:4...	Kelly Hunter
Committee Terms of Reference	Tuesday at 10:4...	Kelly Hunter

- Here you will find:
 - Board education and resources – this will be updated throughout the year!
 - Bylaws and Charter
 - Committee Terms of Reference

Accessing Board Materials

Here you will find:

- Board Meeting Minutes and Materials for the current Board cycle
- Previous Board Meeting Minutes
- Board Orientation and Onboarding Materials
- Board Retreat Materials



MSVU Microsoft 365

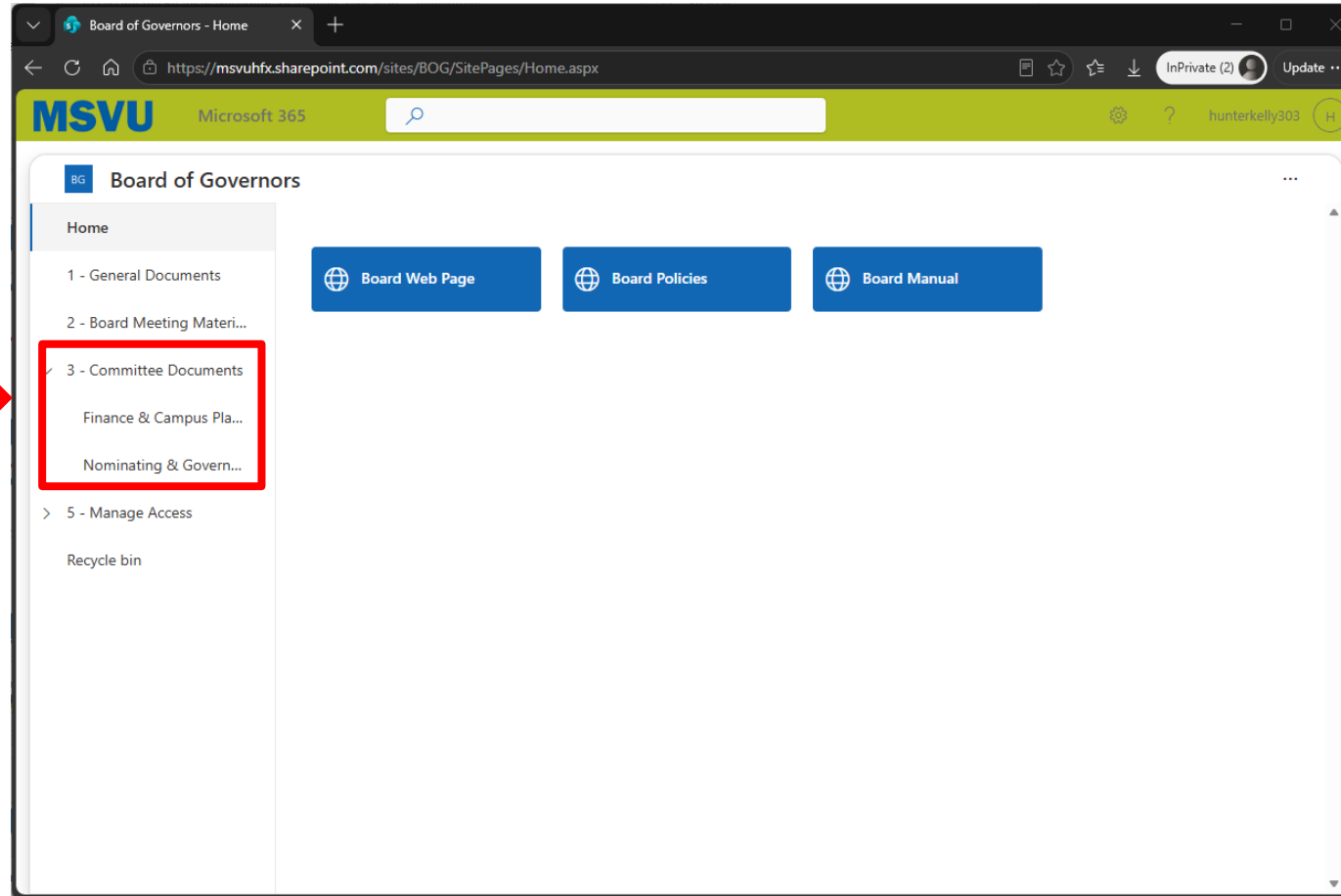
Board of Governors

Meeting Materials

All Documents Explorer View

Name	Modified	Modified By	Decimal Equivalent
2022-2023 Board Meetings	September 30, ...	Kim Campbell	
2023-2024 Board Meetings	September 28, ...	Sara Knight	
2024-2025 Board Meetings	October 3, 2024	Kyla McIsaac	
2025-2026 Board Meetings	March 2	Jennifer Cameron	
2026-2027 Board Meetings	August 20	Kelly Hunter	
Board Meeting Materials 2011-2022	Tuesday at 10:4...	Kelly Hunter	
Board Orientation	September 28, ...	System Account	
Board Retreats	October 20, 2014	System Account	
Historical Board Meeting Minutes	Tuesday at 10:4...	Kelly Hunter	

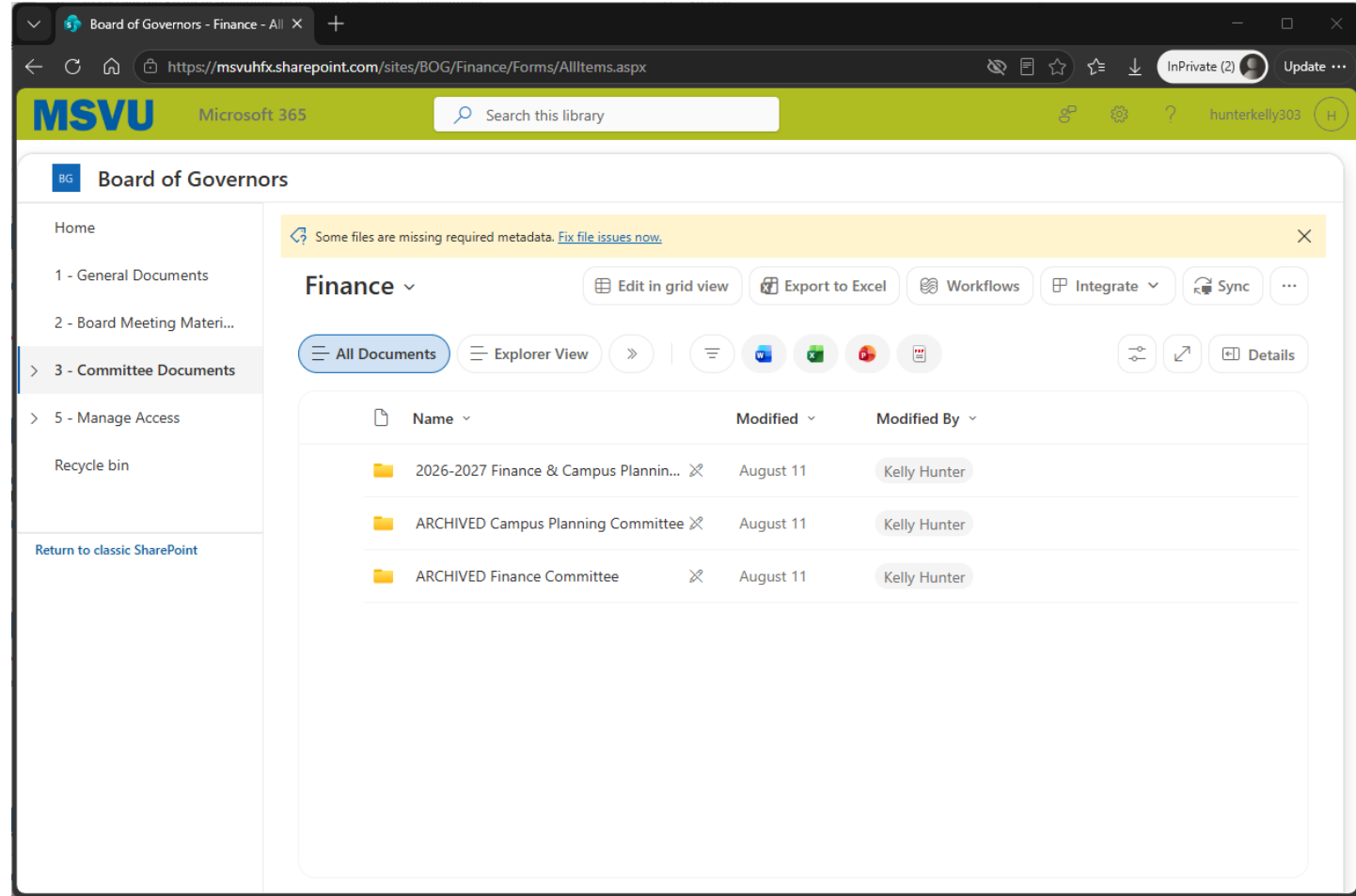
Accessing Committee Materials



Note: you will only have access to the folders of committees that you currently sit on

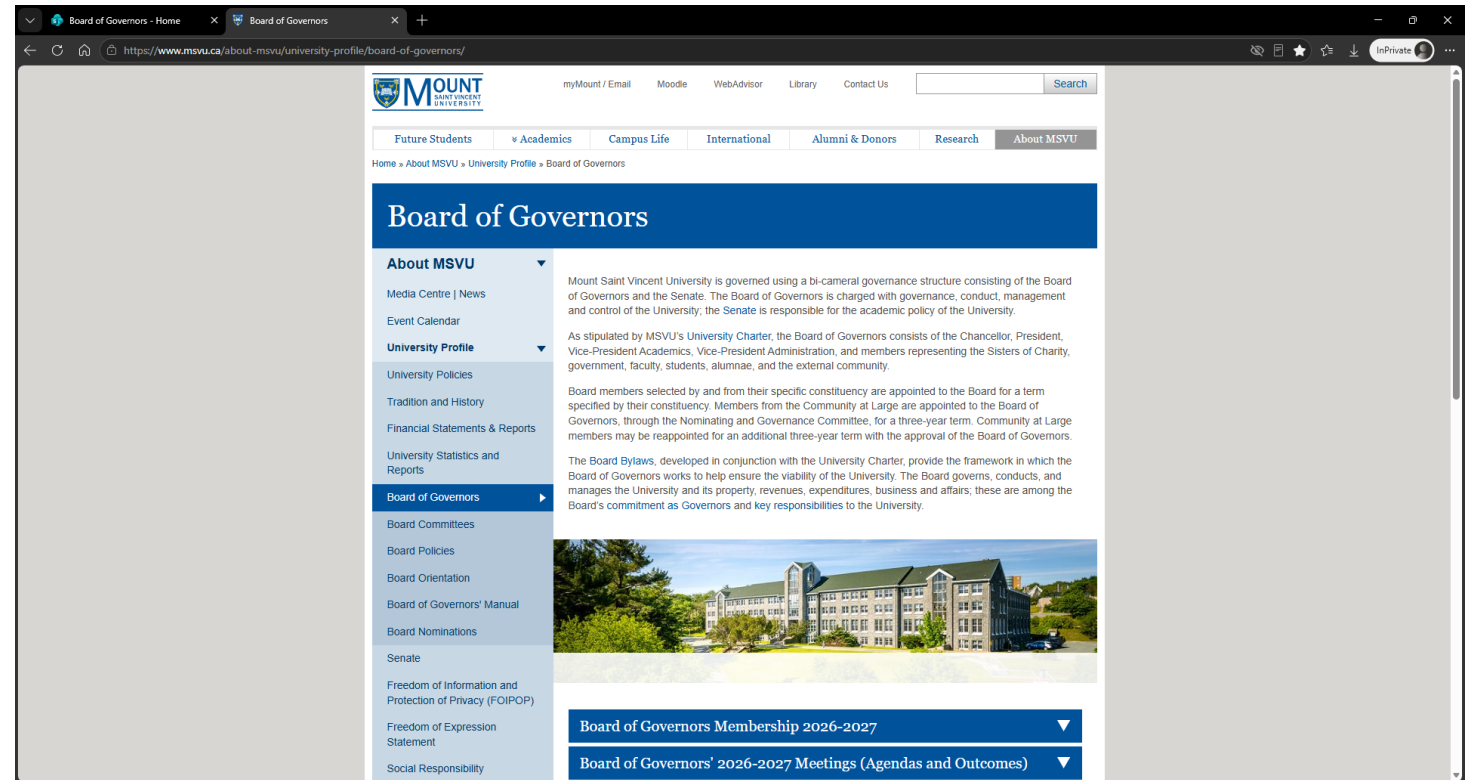
Accessing Committee Materials

- Here you will find:
 - Meeting Minutes and Materials
 - Shared Documents
 - Terms of Reference



More Materials on the Board Webpage

- <https://www.msvu.ca/about-msvu/university-profile/board-of-governors/>
- Here you will find:
 - Information on the Board and the Committees
 - Board approved policies
 - Board Manual, including links to Board, MSVU, and general resources
 - Board nomination information



Questions?

- Reach out to Kelly at board.secretary@msvu.ca if you have any questions or need support!