

### Applicant's Academic Information

MSVU ID Number:	Academic Program at MSVU:
Current Year of Study in Program:	Expected Date of Graduation:
How many semesters will you have completed at MSVU when starting your exchange:	
Total Number of Courses Remaining to Fulfill Your Degree Requirements:	
Postsecondary Institutions previously Attended & Any Resulting Credentials (if applicable):	
What are your academic expectations for studying abroad? <ul style="list-style-type: none"> <li><input type="checkbox"/> To take courses that count mainly as electives</li> <li><input type="checkbox"/> To take courses that count as some of my core program requirements</li> <li><input type="checkbox"/> To take courses for interest regardless of whether they count toward my degree</li> </ul> Total Number of Courses Expected to Receive during Study abroad: _____	

### Student Exchange Study Plan (Proposed)

To the best of your knowledge, list the courses that you hope to take at your host institution.

To make your selections:

1. Discuss your study plan with an academic advisor to ensure that you understand the degree requirements you will have to satisfy while on exchange.
2. You may also review the entire timeline for the rest of your degree in a way that incorporates the exchange.

*Note: While some classes MAY be approved as direct equivalents to MSVU classes, most classes taken on exchange will be counted as electives or as general classes in a given subject area (i.e. a 2000-level course in Business, a 3000-level course in Politics, etc.).*

As courses offered by any institution may change, you may need to adjust your academic program while abroad. It is very important that you understand your degree plan thoroughly, and that your advisor is supportive of your exchange.

It is your responsibility to work with the Registrar's Office before departure to establish how courses will be recognized at MSVU. Once abroad, before finalizing your course selection, you will confirm your course selection with the Registrar's Office.

You will be provided with a form and contact person in the Registrar's Office once you are selected.

It is your responsibility to submit a registration form and course descriptions from the host institution to the Registrar's Office at MSVU to finalize the academic aspects of your exchange.

Signature: \_\_\_\_\_

Proposed Course Selection	
(The Proposed Study Plan is not your final course registration. This is also not a transfer credit agreement.)	
Name of 1 <sup>st</sup> Choice of Host Institution:	Name of 2 <sup>nd</sup> Choice of Host Institution:
Intended Semester(s) of Study: <input type="checkbox"/> Fall 20____ <input type="checkbox"/> Winter 20____ <input type="checkbox"/> Summer 20____	Intended Semester(s) of Study: <input type="checkbox"/> Fall 20____ <input type="checkbox"/> Winter 20____ <input type="checkbox"/> Summer 20____
Proposed List of Courses to Take at Host Institution <i>Example: Geography of Denmark (GEOG 249)</i> 1. _____ 2. _____ 3. _____ 4. _____ 5. _____ Notes about course selection (if any):	Proposed List of Courses to Take at Host Institution <i>Example: Geography of Denmark (GEOG 249)</i> 1. _____ 2. _____ 3. _____ 4. _____ 5. _____ Notes about course selection (if any):

Confirmation of Academic Advising	
I have discussed my proposed exchange program with an academic advisor. I understand that this does not constitute approval for the courses that I wish to take, but merely indicates that the plan I wish to pursue is feasible, given my academic goals. After my participation in the student exchange program, I will supply the Registrar's Office with an official transcript from my host institution(s) to count toward my MSVU academic record. Due to different grading schemas, course grades received from host institutions may not transfer as letter grades, but as pass/fail credits.	
Name of Student: _____	Signature: _____
Faculty/Department: _____	
I have reviewed the elements of the student's degree with them, and feel they understand their degree requirements. I understand that often students who are abroad have to alter their proposed course selection, and I feel the information I have provided them will help them make informed choices about course selection.	
Once the Registrar's Office works with the student on how the courses taken at the exchange institution will be recognized by MSVU, I am willing to advise the student by distance on how their degree plan may change, should they contact me while abroad.	
Name of Academic Advisor: _____	Signature: _____
Date (DD-MMM-YYYY): _____	