

This form is for MSVU's undergraduate students applying for an exchange at one of MSVU's exchange partner institutions.

**Application Deadlines:**

- January 31<sup>st</sup> for the Fall Semester of the same calendar year
- July 31<sup>st</sup> for the Winter Semester of the next calendar year

**Note: An application is not considered complete until all of the documents listed below have been received. Incomplete applications will NOT be considered.**

- ☐ Applicant's Personal Information Form
- ☐ Applicant's Academic Information Form – with all applicable sections completed.
- ☐ Host Country Budget Worksheet – for your top choice exchange location.
- ☐ Two Confidential Academic References – to be filled out and sent to us by two different referees, at least one of which must be an MSVU faculty member.
- ☐ A Copy of MSVU Transcript (A copy downloaded from your myMount is acceptable.)
- ☐ A Scanned Copy of Your Passport Information Page (in PDF or JPEG/JPG)
- ☐ A Digital Headshot (similar to a passport photo, in JPEG/JPG)
- ☐ Statement of Purpose (1 page) – describing your goals of studying abroad. Please include:
  - Your specific learning objectives;
  - How this experience would contribute to your academic program, future career, community work and/or personal growth;
  - How you would share your exchange experience with the MSVU community and others upon your return.

**Instructions:**

- *Adobe Acrobat Reader DC* is recommended to open the application forms.
- The application package is in the format of fillable PDF, which can be filled out by typing in your information on your computer.
- Electronic signature created by using Adobe Acrobat Reader DC is acceptable.
- An e-transcript emailed by MSVU's Registrar's Office directly to [global@msvu.ca](mailto:global@msvu.ca) is acceptable.
- A digital headshot with a white background taken by using your own camera or phone is acceptable.
- Please submit the complete application package via email to [global@msvu.ca](mailto:global@msvu.ca).