

2 – Academic Policies, Regulations and Information

2.1 Admissions

Address all application materials and inquiries concerning admissions to:

Admissions Office
Mount Saint Vincent University
166 Bedford Highway
Halifax, Nova Scotia
B3M 2J6

Phone: 902-457-6117
Fax: 902-457-6498
E-mail: admissions@msvu.ca

Applications are completed online at msvu.ca/applyonline.

2.1.1 Application Fee

A non-refundable application fee of \$40 CDN must accompany the application and only applications accompanied by the fee will be processed.

2.1.2 Application Deadlines

For September 2018 Entrance

Education program	January 26, 2018
Entrance scholarship candidates	March 1, 2018
International applicants	June 22, 2018
Undergraduate programs	August 10, 2018

For September 2019 Entrance

Education program	January 25, 2019
Entrance scholarship candidates	March 1, 2019
International applicants	June 21, 2019
Undergraduate programs	August 9, 2019

Note: All application dossiers must be complete (transcripts, supporting documents, and the application fee) and received in the Admissions Office by the deadline dates listed above. It is the applicant's responsibility to ensure that the dossier materials are sent in support of the application.

2.1.3 Application Documentation

All documentation must be submitted in English. If the original document is not available in English, the document must be translated by a certified or approved translator prior to submission. The translated document and the original or certified copy of the original document must be submitted to the Admissions Office.

High School Applicants

Applicants for admission from high school must submit a completed application, the application fee, and have an official transcript of the high school record forwarded directly from the high school to the Admissions Office.

Previous Post-secondary Study

Applicants who have previously attended another post-secondary college or university and those attending while making an application to the Mount may be eligible for transfer credits. Applicants must submit official documents of all previous academic work regardless of whether they are

seeking recognition of transfer credits for a particular program. Students who fail to declare prior study or to supply such documentation may be denied admission to the University or be dismissed upon subsequent discovery.

Mature Admission

Students who have been out of the high school system for a period of time may be considered for admission on an individual basis. Please refer to section 2.1.4.3 Mature Admissions Policy on page 20 for the complete policy.

2.1.4 Admission Requirements

Possession of the minimum entrance requirements listed below does not guarantee admission to the University. In addition, admission to a specific program does not guarantee admission to all programs offered. Additional program requirements are given after basic entrance requirements are described.

The University may consider, on an individual basis, any applicants who do not possess the formal requirements but who may be otherwise qualified for admission.

Degree programs are described in terms of the number of units required. A traditional full-time study pattern is to complete 5.0 units per academic year, thus a 15.0 unit program could be described as "three year"; a 20.0 unit program as "four year" and so forth.

When grade XI and XII are used below, they refer to Nova Scotia high school grade-level courses or to their equivalencies as determined by the Admissions Office.

Students admitted from high school or CEGEP may transfer a maximum of 5.0 units from the Advanced Placement Program (AP), the International Baccalaureate program (IB), or from CEGEP.

2.1.4.1 High School Requirements

Applicants from Nova Scotia, New Brunswick, Prince Edward Island, Newfoundland, Ontario, Western Canada and the Territories

Students with acceptable high school completion may be admitted to a 15.0 unit (three year) degree in arts or science, or to a 20.0 (or more) unit (four year) degree in arts, science, applied human nutrition, business administration, child and youth study, public relations, or tourism and hospitality management.

Acceptable high school completion for entrance to Mount Saint Vincent University is defined as high school graduation with the following:

- Students shall have completed a minimum of five university preparatory grade XII level courses with an overall average of 70 percent or higher and no individual grade below 60 percent.

Applicants who present overall grade XII averages between 65 and 69 percent will be reviewed for admission on an individual basis. If admitted to the University, such applicants will normally be required to complete Student Success Programs in addition to the requirements of their degrees.

- Grade XII level academic English with a grade of 65 percent or higher, at least four grade XII academic courses approved by the provincial Department of Education and acceptable to Mount Saint Vincent University.

In the case of students applying from Ontario, a combination of U Level and M Level courses will be considered as "university preparation" courses.

In addition to the general admission requirements, individual programs have specific requirements, as listed below.

Students who are interested in pursuing programs which require mathematics components and/or statistics are recommended to complete Grade XI and XII academic or advanced mathematics. Please consult individual program and degree descriptions for specific mathematics requirements.

High School Applicants from Quebec

Quebec students will be accepted for basic entrance upon completion of at least one year (12 credits) at CEGEP. Students with at least 24 CEGEP credits will be admitted with the possibility of up to 5.0 units of transfer credit. Students from private schools in Quebec can be admitted following the successful completion of their grade XII year.

Advanced Placement Program (AP)

Mount Saint Vincent University participates in the Advanced Placement Program administered by the College Board (Princeton, New Jersey).

Upon presentation of Advanced Placement credentials, students may receive up to a maximum of 5.0 units of transfer credits for Advanced Placement Examinations provided that they have achieved grades of 4 or 5.

Please refer to the Registrar's Office website (msvu.ca/registrar - Admissions > High School > Advanced Placement) for the listing of courses acceptable for transfer.

International Baccalaureate (IB)

Mount Saint Vincent University welcomes applicants holding the International Baccalaureate (IB) diploma. Students enrolled in the IB program may receive transfer credits for a maximum of 5.0 units for a combination of the following:

Course Type	Value
Higher Level IB	1.0 unit at the 1000 level for each with a final grade of five or higher upon presentation of the final transcript or completed diploma.
Standard Level IB	0.5 unit at the 1000 level for each with a final grade of five or higher upon presentation of the final transcript or completed diploma.
Theory of Knowledge (ToK)	1.0 unit of ARTS elective at the 1000 level with a final grade of "B" or higher upon presentation of the final transcript or completed diploma.

Students receiving transfer credit for IB courses are advised to contact the departments or academic advising to determine the effect of those credits on their plans for future study and their career goals.

For further information, please refer to the Be a Mount Student website.

2.1.4.2 International Requirements

International applicants are expected to have completed a preparatory program that leads to university entrance in their own country. Applications are considered on an individual basis. Applicants should have achieved considerably better than minimum passing standards in their university preparatory work. Possession of minimum entrance requirements does not guarantee admission to the University. Applicants can review country specific admissions requirements by visiting the following webpage on the Mount's website:

<http://www.msvu.ca/en/home/beamountstudent/internationaleducationcentre/AdmissionRequirements/default.aspx>

Language Requirements

If an applicant's first language is not English, official reports with acceptable scores from the Test of English as a Foreign Language (TOEFL), the International English Language Training Systems (IELTS), the CanTest, the Michigan English Language Assessment Battery (MELAB), or the Canadian Academic English Language Test (CAEL) must be submitted. Applicants who do not verify their ability to undertake studies in English by submitting such test scores will not be offered admission.

Applicants who meet our admission requirements but whose English skills do not meet language requirements are referred to one of the several language schools in Halifax for assessment.

The following table indicates the English language requirements for international student admission to the Mount:

Test	Score	Admission
TOEFL (Computer Test)		
	226-236	Full-time at the Mount
	214-225	Mount Bridging Program with one university level course
	Less than 214	AFP (full-time English language study at the Mount)
<i>Continued on next page...</i>		
TOEFL (iBT Test)		
	86-92 (no individual score below 21)	Full-time at the Mount
	80-85 (no individual score below 20)	Mount Bridging Program with one university level course
	73-79 (no individual score below 18)	AFP (full-time English language study at the Mount)
IELTS		
	6.5 (no individual score below 6.0)	Full-time at the Mount
	6.0 (no individual score below 5.5)	Mount Bridging Program with one university level course
	5.5 (no individual score below 5.0)	AFP (full-time English language study at the Mount)
CanTest		