

# **SRSF Steering Committee Meeting MINUTES June 9th, 2000**

Attendance: Arthur Bull, Tony Davis, Nell den Heyer, John Kearney, Flora Murphy, Pat Rhynold, Lynn Patterson, John Prosper  
Tony Charles joins by phone  
Chair: Tony Davis  
Minutes: Flora Murphy  
1pm - 3pm  
St. Francis Xavier University

## **Approval of May 3, 2000 Steering Committee Minutes**

-no changes Moved Pat Rhynold / seconded Nell den Heyer

## **Business Arising from May 3, 2000 Minutes**

- None

## **New Business**

### 1. Director's Report

- Social Sciences and Humanities Research Council of Canada (SSHRC) has requested a letter from each of the partners of the SRSF outlining what "The CURA means to you", address the potential for research capacity and the importance of the CURA to the partner organisations. Tony Davis will send out the name of the President of SSHRC and the mailing address.
- Review of budget
  - Decision that the intern budget and allocation of their funds be reviewed each year.
- Loka Institute Conference- Community Network Conference
  - Review of the agenda of the conference and suggestions of the workshops that Flora and Ginny should attend.
  - Flora has been asked to make a presentation to the plenary at the conference on the SRSF, agreement from Steering Committee on the idea of the presentation.
- Tony Davis and Flora made visits to all the partners during the week of May 21-27. There will be more visits made in July, it was hoped that visits would be made in June but due to time constraints this has not been possible. John Kearney and Flora will be visiting Afton and Lakevale this coming week (June 12-16). The date for visits to Digby and Canso will be the week of July 10-14, 2000.
- Next meeting to be held August 4, 2000 at John Kearney's, will include a BB-Q and beach fun.
- Two research methods books have been ordered for each of the partners, one by Winston Jackson, a quantitative approach and the second by Bruce L. Berg, a qualitative approach.

## **Research Seminars**

- There has not been a lot of feedback from researcher who attended the first SRSF workshop held May 8, 9. Those who were interested are now participating in delivering the seminars to the CRCs and interns.
- The researchers who are delivering the seminars have been asked to submit summaries and those will be posted to the web site (Gene Barrett, John Phyne, Robert Adlam, Marilyn Gerriets, Rod Bantjes, Peter Clancy, and Monica Diochon).
- These researchers have also agreed to have their names added to the web site.
- The next seminar is scheduled for July 26, 27 with Marilyn Gerriets, Rod Bantjes, Peter Clancy, and Monica Diochon. They will be addressing how they design and conduct research. July 17, 18 will follow as the forth seminar, researchers invited are Ann-Marie Powers, Melanie Wiber and Daniel MacInnes.
- Arthur Bull would like to see later in the project the CRCs taking on the role of train the trainer, therefore it would be useful to have a facilitators book.
- Working on a thank you for the researcher who have participated in the delivery of the seminars, suggestions of SRSF mugs or T-shirts.

- Pat is seeing that capacity is already being built in her association through Ginny and Ashley.
- It is necessary to keep people positive but at the same to keep them focused.
- Recognition of the CRCs participation in these research seminars, possibly a workshop completion/attendance recognition which they can use toward their portfolio.
- CRCs and interns presently attend these research seminars, but this should be seen as the minimal number, partners and others targeted by the partners are welcome to attend.
- Discussion of holding another general workshop in the early fall.
- Interns, Tanya Baker and Kirk Mattie have had no problem finding professors to assist with their special projects. Tanya is being assisted by Ian Spencer and Kirk by Monica Diochon.

### **Ecological Knowledge Conference**

- Reference point for this conference is American Eel and Lobster, the researchers are working on designing research around this area. The material coming out of this conference should be of interest for the partners.
- There may be an opportunity for partners to work with the researchers attending.

### **Work Plans**

- The purpose of work plans are:
  1. The documents that are produced through this work plan will help Tony Davis, John Kearney and Flora Murphy to assist partners.
  2. SSHRCC needs to see outcomes as the funder.
  3. It will be useful to each partner to have access to the work being done by the other alliance partners.
  4. The work plans will help to give focus the interns, CRCs and other partner staff.
- Agreed dates:

June 26, 2000- Outline of the background information that is being assembled from the CRCs and interns.

-Partners will assist CRCs with a timeline for their work.

August 7, 2000- Draft of background document to be submitted from interns. These will be submitted to Tony, John and Flora.

- John Prosper and Chris Milley are hiring their CRC next week, May 12-16, 2000.

### **Hiring Documents**

A reminder to Arthur Bull and Sandy Benoit that hiring documents are necessary to outline the procedure they followed when hiring CRCs, also to remind John Prosper to submit a hiring document when they have finished the process.

### **Listserv**

- The SRSF should use the listserv when ever possible. Flora has given all CRCs and interns e-mails and names to Erin Breen to register for the listserv.
- The Guysborough County Inshore Fishermen's Association and the Marine Resources Centre web pages will be linked to the SRSF web page.
- Arthur Bull - Industry Canada has Volnet grants for computers, web sites and internet connections. Flora will look into these grants, they may be useful for Mi'kmaq Fish and Wildlife Commission and the Gulf Nova Scotia Bone Fide Fishermen's Association.

### **Adjourned**