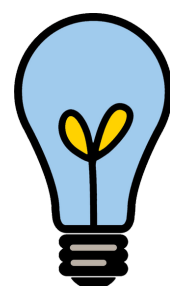


PREPARING FOR DISRUPTIONS TO ON-CAMPUS TEACHING

PLAN AHEAD

- Develop a communication plan and share it with your students about how you will let them know about changes to course delivery or exams (e.g. email, Moodle announcement, Yammer)
- Ensure you have a copy of your students' contact information
- Upload a copy of the course outline to Moodle



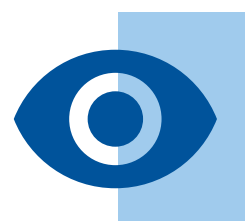
OFFER ONLINE CLASSES, MEETINGS AND OFFICE HOURS

- Add a Blackboard Collaborate course room to your Moodle site
- Review the features of Blackboard Collaborate for teaching (e.g. sharing slides, chat, etc)
- Run your class and office hours at their scheduled times
- Record your session



PRE-RECORD VIDEOS

- Create Voiceover Powerpoints and export as .mp4 videos
- Make video presentations using a phone or tablet camera
- Share your videos using your secure Stream account (part of Office 365)
- Post links to videos in Moodle



SHARE FEEDBACK WITH GRADEBOOK

- Create assignment drop boxes in Moodle to collect student work
- Upload feedback on files or offer group feedback through a discussion forum or video
- Update the Gradebook to reflect your complete Assessment Schedule



CONSIDER AN ONLINE ASSESSMENT

- Create a self-paced, open book test as a Moodle Assignment
- Create a timed test or exam using Moodle Quiz



ATTEND A TLCOL TRAINING SESSION

Visit the [TLCOL Intranet Site](#) for a complete list of upcoming session titles, times and locations.

WANT MORE HELP?

Reach out to Online Learning at online@msvu.ca for more information or to schedule a one-on-one consultation