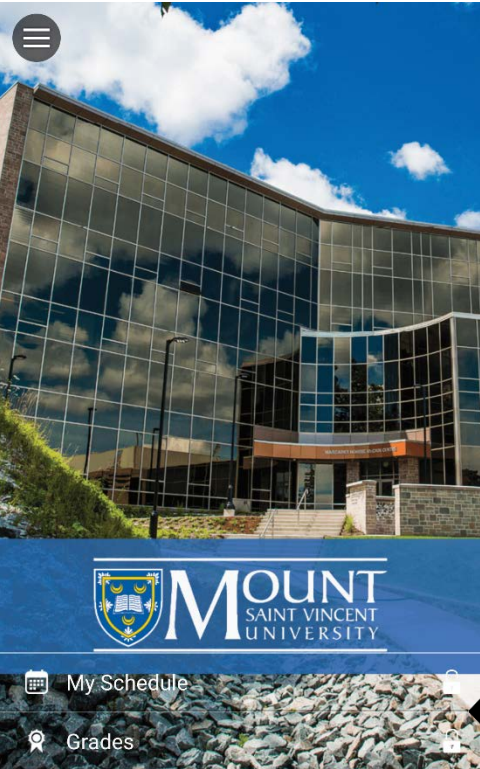


Mount App – User Guide



Once you have selected the Mount as your university, it will always open as your home screen for the app.

From the Home screen, you can:



tap the menu icon (always on the top left) to display all the app features (see following page for full menu)


or


select **My Schedule** or **Grades** to Sign in directly to either app feature.



The lock icon indicates you must Sign In, in order to view this feature.

Sign In

 Username

 Password

☐ Stay signed in

Your Username is the first letter of your First Name and your full Last Name. In some cases a number is added to the end.

For assistance, contact the Help Desk at helpdesk@msvu.ca or [902-457-6538](tel:902-457-6538).

CANCEL


SIGN IN

Your **username** is typically the first letter of your First Name and your full Last Name. For example, Monty Mystic is mmystic. *Note: There may be a number added to the end of your username. For example, mmystic2.*

For Sign In assistance, contact the Help Desk at helpdesk@msvu.ca or 902-457-6538.

If you are planning to stay signed in to The Mount App, protect your information by securing your mobile device with a passcode.

Menu at a Glance

 If you tap the Menu Icon from the Home screen, you will see all the features of the app.

Applications	
Emergency Contact	Lists emergency contact information.
Academics	
My Schedule	A calendar view of your course schedule and full list of registered courses by term.
Grades	View your final grades in your courses by term.
myMount	Links you directly to the myMount sign in screen.
Moodle	Links you to the Moodle sign in screen.
Campus Services	
Athletics & Recreation	Connects you to the Athletics & Recreation website.
Finance	Connects you to the financial information you need.
Library	Links you to the Library website.
Parking	Find all you need to know about parking on campus.
Safety & Security	Connects you to the Safety & Security website.
Where to Eat	Hungry? Check out where to eat and find out what's on the menu.
Campus Resources	
Campus Map	Get directions to the buildings you need on campus.
Class Cancellations	Check here to see if your class has been cancelled on those bad weather days.
Events	View the upcoming events from the Mount's website.
Student Services Contacts	Lists important contact information for the student services on campus.
News	View the latest news feed from the Mount.
Students' Union	Connects you to the Students' union website.
Website	Links you to the Mount's website.
Social	
Facebook	Links you to all of the Mount's social media outlets.
Instagram	
Twitter	
YouTube	
Flickr	
Actions	
Home	Takes you back to the Mount home screen.
Settings	Optional settings that are available depending on device in use.
About	Contact information for the IT&S Help Desk.
Switch University	Returns to the listing of all schools. <i>Note: You are only able to Sign In to Mount app.</i>
Sign Out	Allows you to Sign In / Sign Out of the secure features within the app.

Some App Features

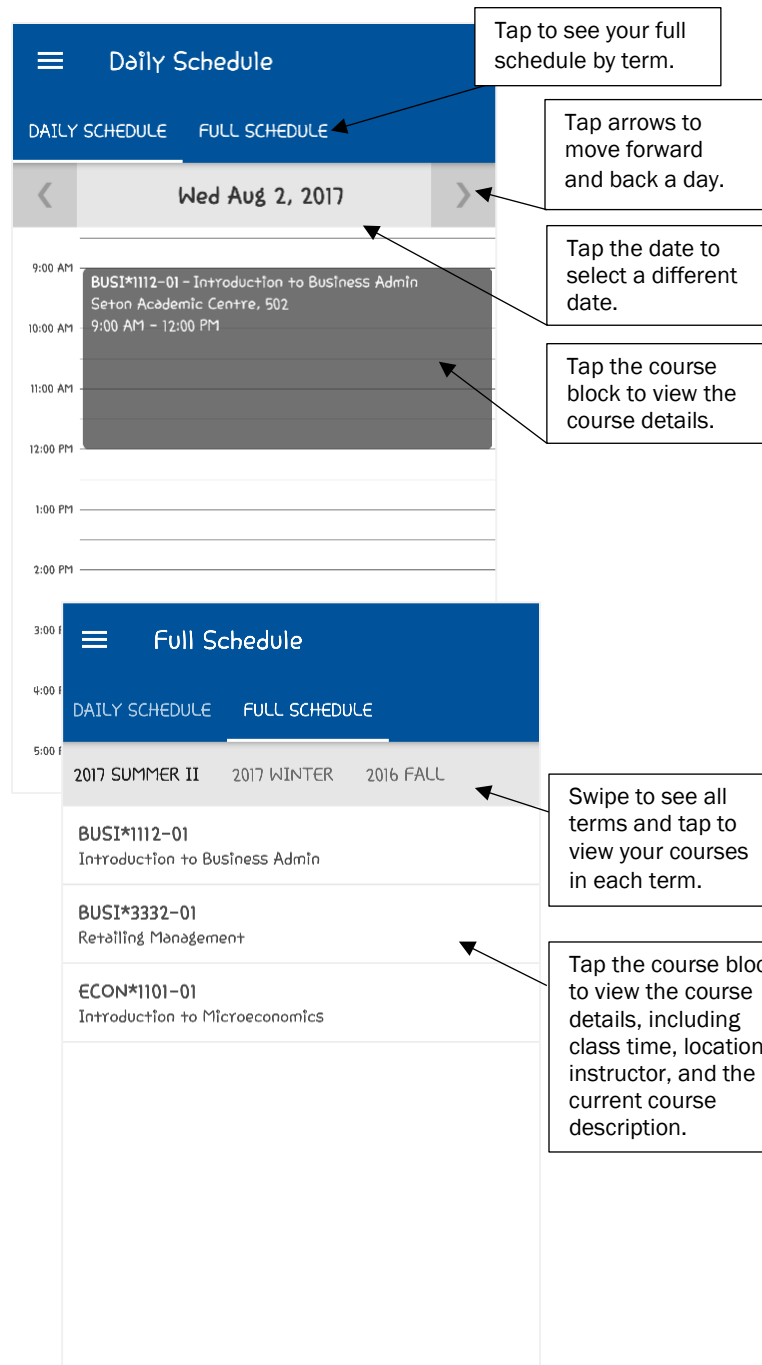
My Schedule

This feature opens to the Daily Schedule calendar, which displays the current date and all courses you have on that date in time blocks. *Note: If your device is set to a time zone other than the Atlantic Time Zone, your classes will appear in the time blocks for the Atlantic Zone and not your specific zone.*

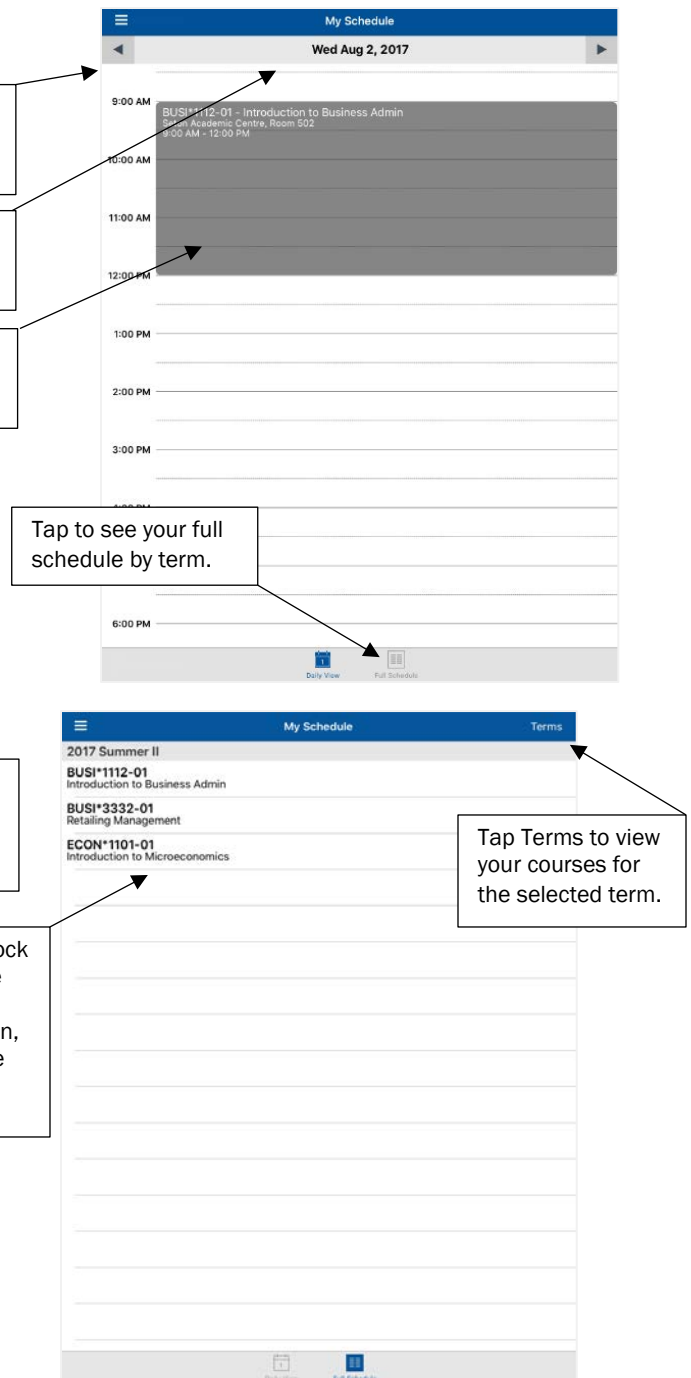
The Full Schedule lists all of your currently registered courses by term.

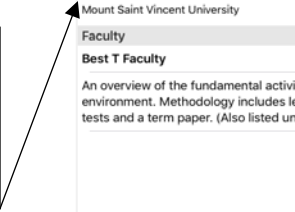
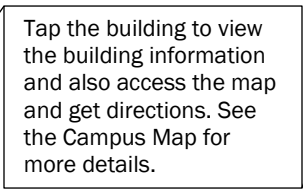
Faculty Note: If you are taking courses and teaching courses, you will see both in your schedule.

Screen shots for Android devices



Screen shots for iOS devices

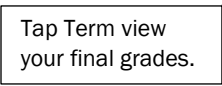
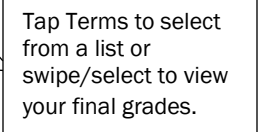




Faculty Note: You will also see **Roster** from this view so you can review your class list. For Apple users do not click the names in the list, as it will cause the app to close.

Grades

Displays final grades, when entered. *Note: 'No Grades Recorded' will display until the final grade is submitted.*



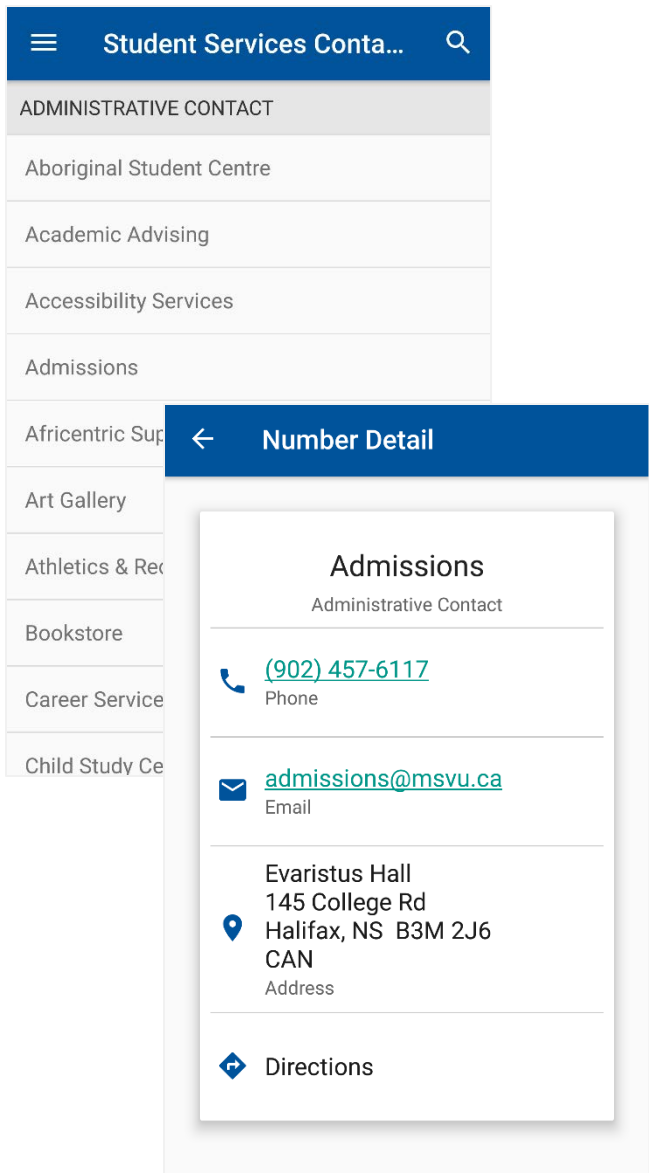
Note: If you have a financial hold on your account, you will see the message on the right and you will not be able to see any of your grades. Please seek assistance from Financial Services.

There are no grades for this term

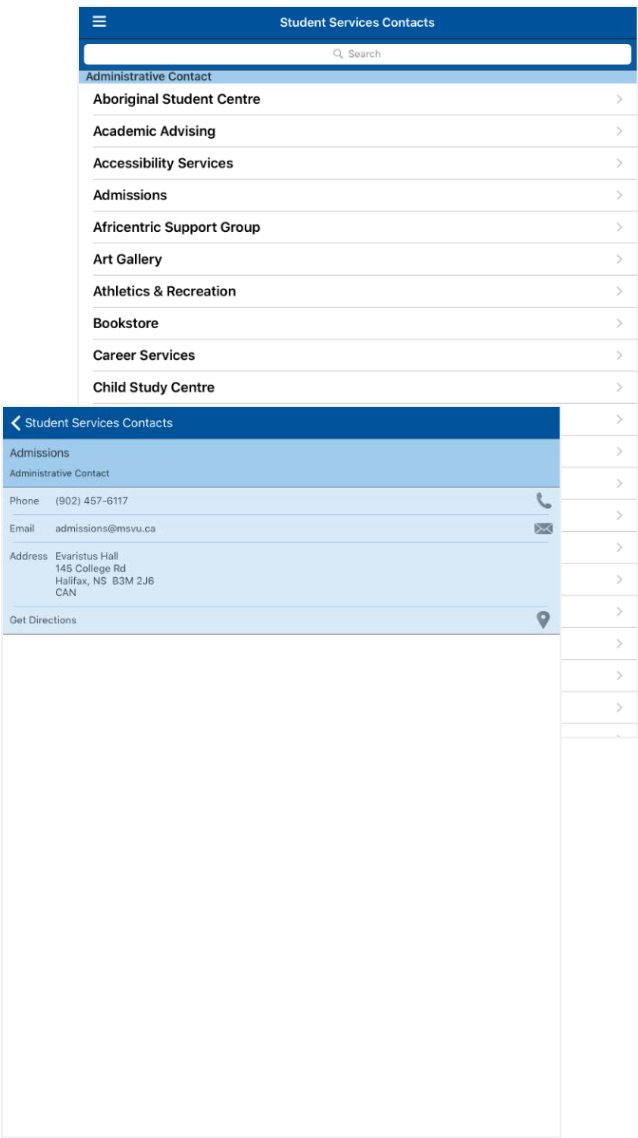
Student Services Contacts

Scroll through the list and tap on the department to get all the contact details. From the details, you can call, email, and obtain directions to the building.

Screen shots for Android devices



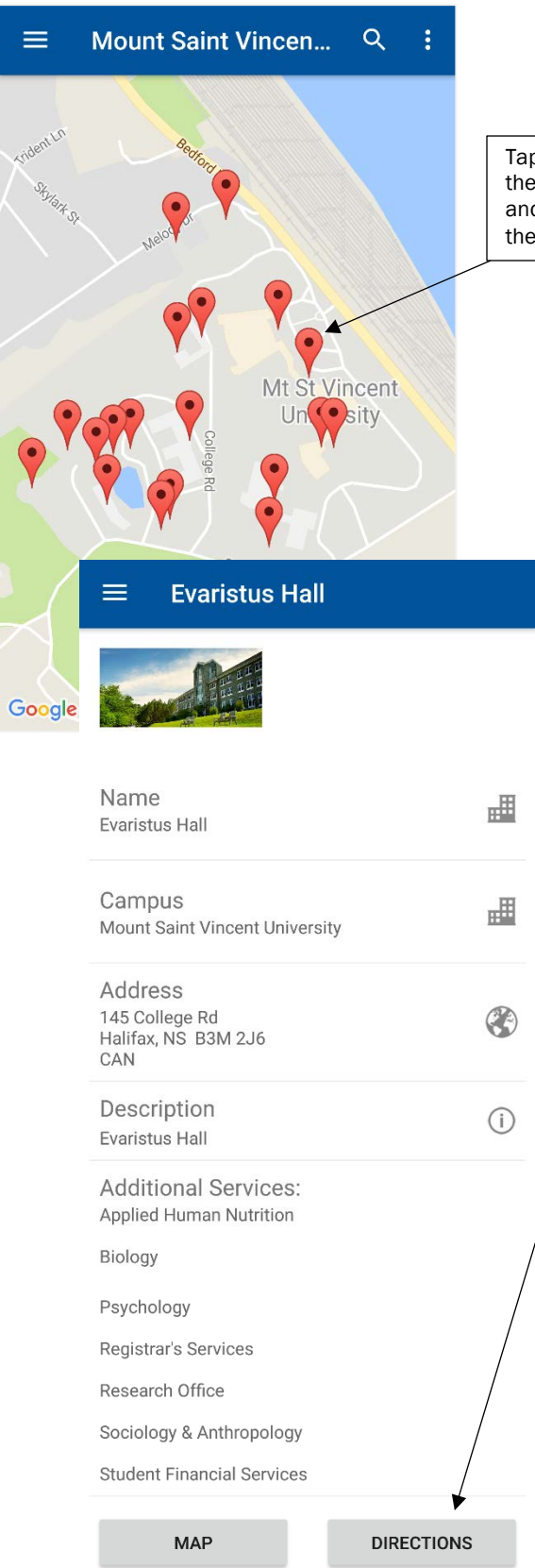
Screen shots for iOS devices



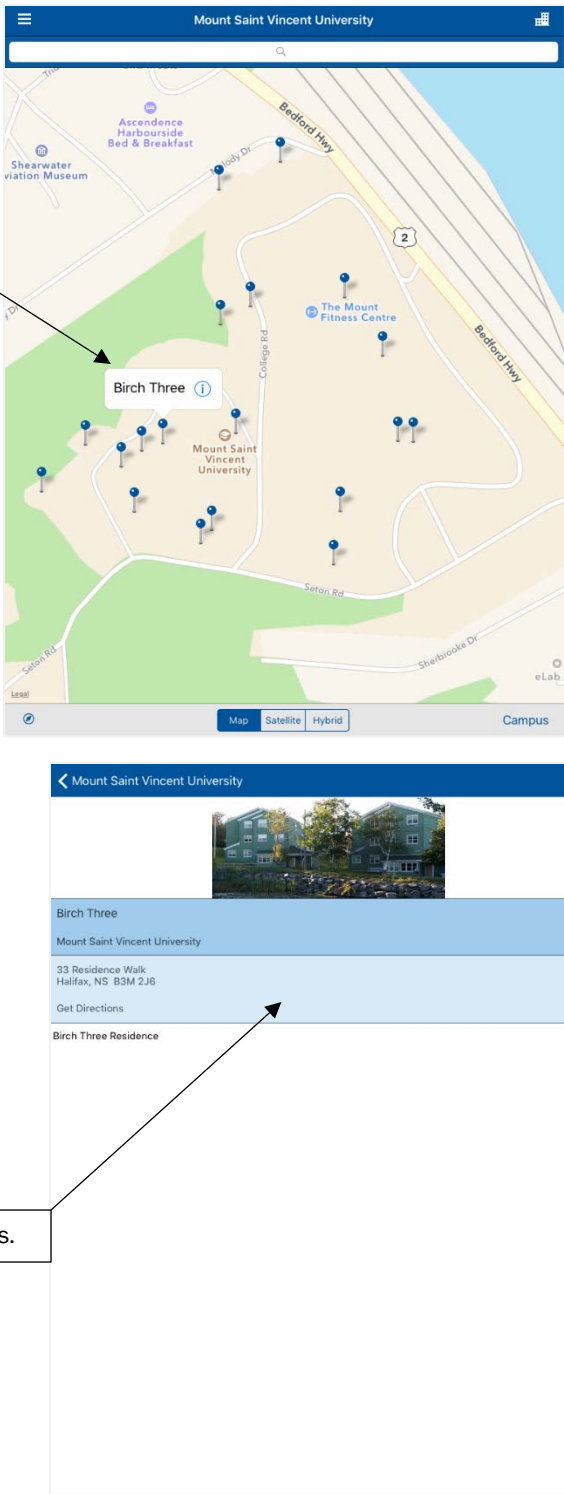
Campus Map

Displays pin points for all buildings on campus using Google maps.

Screen shots for Android devices



Screen shots for iOS devices

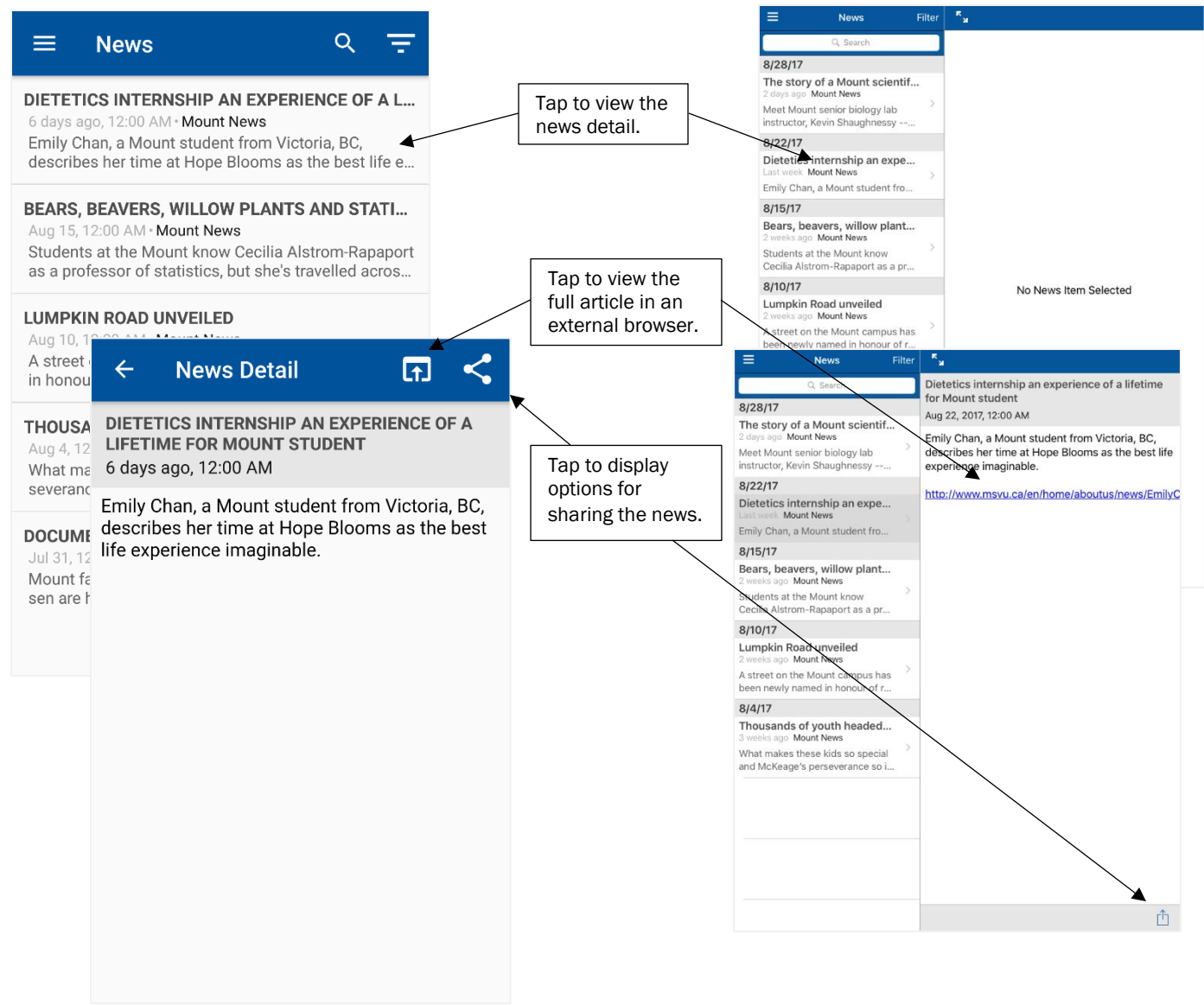


News

Tap a news item to view more details and includes options for sharing.

Screen shots for Android devices

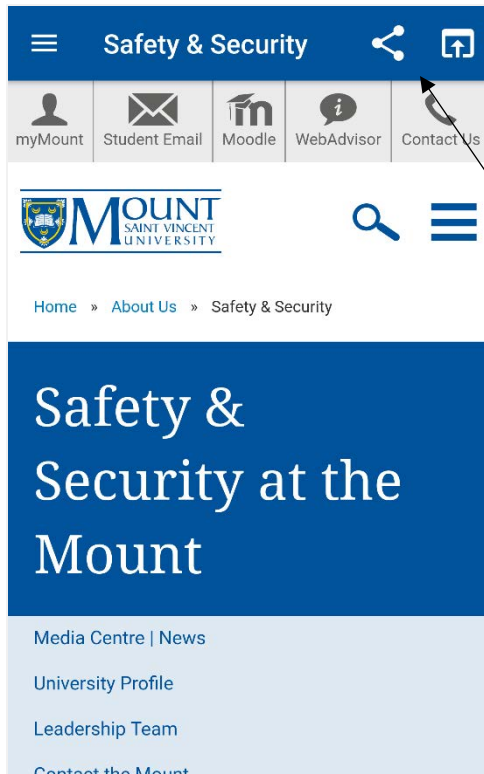
Screen shots for iOS devices



Web Links

Menu features that open web links within the app includes options for opening in an external browser and options for sharing.

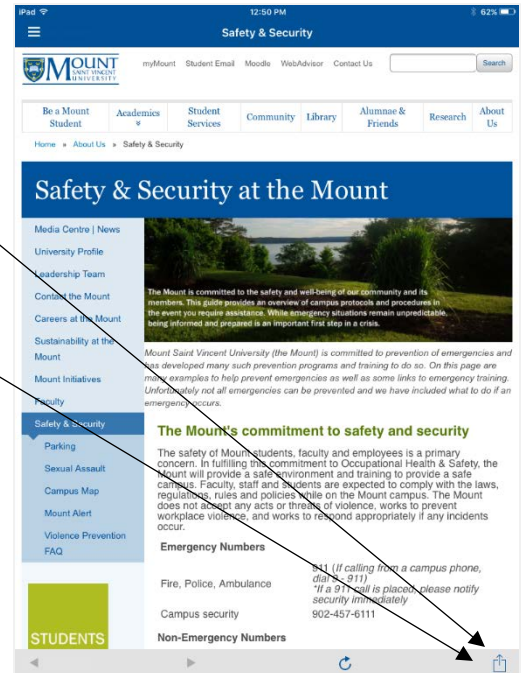
Screen shots for Android devices



Tap to open in an external browser.

Tap to display options for sharing.

Screen shots for iOS devices



For assistance with the Mount app, contact the IT&S Help Desk at 902-457-6538 or helpdesk@msvu.ca.