

MINUTES

Present: R. Lumpkin (Chair), K. Blotnicky, B. Blenkarn, S. Brigham, E. Church, S. Drain, R. Farmer, M. Forrest, C. French, J. Hollett, , K. Kienapple, T. Larkin, B. MacInnes, J. MacLeod, D. McKenna, P. Mombourquette, B. Morse, L. Neilsen, D. Norris, T. Paris, S. Perrott, I. Pottie, R. Richards, J. Sawler, C. Schneider, S. Seager, J. Sharpe, L. Steele, A. Thurlow, P. Watts, M. Whalen, R. Zuk

Regrets: A. Cole, B. Jessop, G. McGovern, B. Taylor, S. Walsh

Guests: K. Gallant

1. Approval of Agenda

Moved by K. Blotnicky, seconded by J. MacLeod to approve the agenda with the following changes:

- Amendment of order - Items 8.1 and 8.2 to be moved after Item 5
- Addition of New Business item 8.3 – Students' Union National Day of Action
- Withdraw items 6.3.2.2 , 6.3.2.3 and 6.3.4.3.6

CARRIED

2. Approval of Minutes of October 24, 2011.

Moved by K. Kienapple, seconded D. McKenna to approve the minutes of October 24, 2011 as amended. CARRIED

3. Business Arising from the Minutes

There was no business arising from the minutes.

4. President's Announcements

R. Lumpkin encouraged those present to submit nominations for the Senate award for University Governance.

Referring to a recently issued Campus Bulletin, R. Lumpkin also mentioned that the Sisters of Charity have signed an agreement with Southwest Properties Limited for the redevelopment of the former Motherhouse property. She noted that the Mount will be consulted in the process of the land redevelopment.

She also gave a brief update on the Memorandum of Understanding negotiations with the Provincial Government. The government is signaling another 3% cut in the government grant for the 2012-2013. Also, there is talk about an innovation fund to support shared services and voluntary partnerships among the various Universities. She went on to say that a one-year agreement may be drawn up pending a more comprehensive document. There is no agreement yet for a funding formula.

She also mentioned that Project Twenty 12 has now raised over 7 million dollars towards the 12 million goal to build the new building. The 2 million dollar lead gift to name the building has been received and there will be a formal announcement and celebration on February 9, 2012.

5. Question Period

M. Forrest asked if there would be an internal consultation process inviting the Mount community to bring forward ideas to Senior Administration regarding the land redevelopment.

R. Lumpkin responded that this was a good idea.

Moved by L. Steele, seconded by L. Neilsen to move *in camera*. CARRIED

8. New Business

8.1 Selection of Honorary Degree candidates (**Confidential Business**) – **Vote by Secret Ballot.**

8.2 Selection of Nominees for President Emerita (**Confidential Business**) – **Vote by Secret Ballot.**

Moved by K. Kienapple, seconded by C. Schneider to move from *in camera*. CARRIED

6. Committee Reports (Standing and Ad Hoc)

6.1. Senate Executive

6.1.1. Strategic Planning

R. Lumpkin referred to her memo regarding Senate Executive Agenda Item on Strategic Planning. She asked for Senators' input on the assessment of Destination 2012 and on Senate involvement in the development of the next strategic plan.

In response to a question from S. Seager, R. Lumpkin responded that the whole community will be invited to make comments.

In response to a question from T. Larkin, R. Lumpkin stated that the working group will be made up of students, faculty, staff, alumnae, board members as well as administrators. These representatives would bring forward the opinions of their constituency regarding strategic planning.

L. Steele agreed with the idea of representation on a working group combined with a review of the documents key points, noting that this sounds like a reasonable approach.

S. Seager mentioned that the development of the teaching plan at Memorial University had been effective in obtaining community involvement in the planning process.

R. Lumpkin responded by saying she would look into this.

R. Farmer appreciated the preliminary discussion but indicated that it might be a good idea to devote an entire meeting or a large portion of a Senate meeting to the discussion of the new plan.

R. Lumpkin agreed saying a conversation could come about once a framework is in place to guide the discussion.

J. Sawler recommended that Senate be involved in the process as early as possible. Otherwise it may appear that the agenda is being thrust upon the Senate.

R. Lumpkin asked if anyone would be opposed to an extra meeting of Senate be scheduled for early next term.

R. Farmer suggested that the meeting take place prior to the next election of Senators.

M. Forrest wondered if there would be a role for the Senate / Board Liaison Committee in this process.

R. Lumpkin noted that she would consider this.

J. MacLeod cautioned Senate to respect the existing structures, and avoid undermining the work of existing committees.

R. Lumpkin responded by saying that the need to integrate the formalized Strategic Planning process with the on-going work of existing committees had been reiterated at the last meeting of the Destination 2012 Strategic Plan Implementation Committee.

P. Watts noted that she had additional information on the Memorial Teaching Plan process.

6.1.2. Policy on Policies

R. Lumpkin asked for volunteers for an ad hoc committee to develop a policy and procedure template. She asked that those interested submit their names to the Secretary of Senate by Monday, December 5, 2011.

6.2. Academic Policy and Planning

6.2.1. Academic Calendar Dates 2012-2013

Moved by E. Church, seconded by M. Forrest that Senate approve the start date for Winter term 2013 as Monday, January 7 with all subsequent dates to be adjusted accordingly. CARRIED.

S. Seager noted that this will not allow any relief for snow days.

I. Pottie asked if the term's end date would also be adjusted.

B. MacInnes responded yes and noted that all revisions to dates would be brought forward in January.

M. Forrest noted the benefits to students travelling from a distance.

B. Blenkarn noted the benefits for residence students being able to move in over a weekend.

S. Drain asked for a friendly amendment to read that all subsequent dates will be adjusted accordingly.

R. Lumpkin asked if there were any objections to the amendment – no objections were voiced.

Moved by L. Steele seconded by I. Pottie to move *in camera*. CARRIED

R. Lumpkin read the results of the Secret Ballot regarding:

8.1 Selection of Honorary Degree candidates (**Confidential Business**)

8.2 Selection of Nominees for President Emerita (**Confidential Business**)

Moved by J. MacLeod, seconded by K. Blotnicky to move from *in camera*. CARRIED

6.3. Undergraduate Curriculum

6.3.1. Business and Tourism New Courses (for approval)

6.3.1.1. THMT 2221 Hotel Management

6.3.1.2. THMT 2244 Sustainable Tourism Management

6.3.1.3. THMT 3401 Managing in the Service Environment

6.3.1.4. THMT 4444 Sustainable Tourism: A Global Perspective

Moved by J. Sharpe, seconded by K. Blotnicky that Senate approve the addition of THMT 2221 Hotel Management, THMT 2244 Sustainable Tourism Management, THMT 3401 Managing in the Service Environment, and THMT 4444 Sustainable Tourism: A Global Perspective.

CARRIED

C. Schneider voiced concerns regarding the elimination of the Modern Language requirement.

J. Sharpe responded to the concern and noted that this option would give more Tourism Electives. He went on to say that these courses were added as a result of the external review.

P. Mombourquette added that in addition to the external review the department had consulted educators in the field to craft a more sustainable program.

R. Zuk asked if the courses outlined above will be required.

J. Sharpe explained that the courses will become requirements if and when the forthcoming program proposals are accepted.

After some discussion of the course description of THMT 4444, a friendly amendment was accepted without objection to replace “A continuation of knowledge about” with “An advanced study of” and to remove the acronym LCD from the description.

In response to a question from P. Watts, K. Blotnicky confirmed that, once mandatory, THMT 2221 and 2244 would be developed as Distance courses.

6.3.2. Business and Tourism changes to existing programs (for approval)

6.3.2.1. Certificate in Tourism and Hospitality Management: change to required courses

Moved by J. Sharpe, seconded by P. Mombourquette that Senate approve the change to required courses to the Certificate in Tourism and Hospitality Management. WITHDRAWN

J. Sawler also expressed concern regarding the removal of one unit of Modern languages.

J. Sharpe noted that after discussion of this item UCC determined that this was an acceptable change.

R. Zuk expressed concern about an erosion of the presence of Arts and Science courses in programs across campus, as exemplified by the removal of the language requirement. She also noted that a rationale for the removal of the language requirement would be useful to Senators. She queried why a program in Tourism would suggest that being introduced to another language would not be valuable.

S. Seager and C. Schneider reiterated concern regarding the removal of the language requirement.

P. Mombourquette noted value in the previous comments; however, he stated that the tourism degree is a unique degree, in that students must be equally versed in both Tourism and Business in order to complete the degree. He went on to say that the department consulted both students and those who work in the industry and built a program based on these responses. He noted that there is no other program that has a modern language requirement.

I. Pottie questioned if a double major for professional programs had been considered? He noted that it appeared as though one program was cut to boost the enrollments of another program. Why not give the students the choice between a Modern Languages and a Communications course.

P. Mombourquette responded that in light of the discussion the item should be withdrawn.

K. Blotnick noted that a detailed rationale had been presented to UCC and this will be brought forward when the item is presented again.

6.3.2.2. Bachelor of Business Administration: Concentration in Accounting: change in required courses

Moved by J. Sharpe, seconded by S. Seager that Senate approve the change in required courses in the Bachelor of Business Administration: Concentration in Accounting. CARRIED

S. Seager suggested a minor revision to the wording of the new calendar description.

J. Sharpe accepted the revision.

6.3.2.3. Bachelor of Business Administration: Major in Accounting: change in required courses

Moved by J. Sharpe, seconded by P. Mombourquette that Senate approve the change in required courses for the Bachelor of Business Administration: Major in Accounting. CARRIED

S. Seager noted the same comment as indicated above.

J. Sharpe accepted the revision.

6.3.2.4. Diploma in Business Administration; Bachelor of Business Administration, General; Bachelor of Business Administration with a major; Bachelor of Business Administration with a concentration: Change of required courses

Moved by J. Sharpe, seconded by P. Mombourquette that Senate approve the change of required courses in the Diploma in Business Administration; Bachelor of Business Administration, General; Bachelor of Business Administration with a major; Bachelor of Business Administration with a concentration. CARRIED

6.3.2.5. Bachelor of Business Administration: Major, Concentration, and Minor in Management

Moved J. Sharpe, seconded by M. Whalen that Senate approve the Bachelor of Business Administration: Major, Concentration, and Minor in Management. CARRIED

6.3.3. Chemistry/Physics changes to existing program (for approval)

6.3.3.1. Joint Honours Degree with Dalhousie: change to requirement

Moved by J. Sharpe, seconded by I. Pottie that Senate approve the change to requirements for the Joint Honours Degree with Dalhousie. CARRIED

M. Forrest asked for a minor revision to the wording under the Rationale for Changes.

I. Pottie accepted the friendly amendment.

P. Watts noted that references to Dalhousie 3103 should read CHEM 3103.

The revisions were accepted.

6.3.4.Changes to Existing Courses (for information)

6.3.4.1. Applied Human Nutrition

6.3.4.1.1. NUTR 2240 Nutrition, Health and Safety for the Developing Child and Adolescent: new course title and description

6.3.4.1.2. NUTR 4406 Seminar in Nutrition: new course description

6.3.4.2. Biology

6.3.4.2.1. BIOL 1114 Human Development and Genetics: new exclusion

6.3.4.2.2. BIOL 2205 Human Anatomy and Physiology I: new exclusion

6.3.4.2.3. BIOL 2206 Human Anatomy and Physiology II: new exclusion

6.3.4.3. Business and Tourism

6.3.4.3.1. BUSI 2011 Introduction to Entrepreneurship: drop exclusion

6.3.4.3.2. BUSI 2202/THMT 2202 Communications Management: drop prerequisites and exclusion

6.3.4.3.3. BUSI 3308 Production and Operations Management: new course title and description

6.3.4.3.4. BUSI 3311/THMT 3311 Small Business Management: new prerequisites and description

6.3.4.3.5. BUSI 4426 Advanced Cost Accounting and Internal Control: new prerequisites and description

R. Farmer noted that a number of the course descriptions have significant if not total revamping; he queried if this is normally presented for information only.

J. Sharpe responded that UCC will accept revamping that updates the content of the course with the same intent.

In response to a question from S. Seager, J. Sharpe confirmed that consultation should take place if a change affects another department.

In response to a question from R. Zuk, J. Sharpe confirmed that rationales are not required if items are presented for information, and that UCC has the authority to make minor changes to course descriptions.

6.3.4.4. Chemistry/Physics

6.3.4.4.1. CHEM 1005 Chemical Concepts: new exclusion

6.3.4.5. Political/Canadian Studies

6.3.4.5.1. POLS 2201 Law, Government and Politics in Canada: new cross-listing

6.3.4.5.2. POLS 2202 People, Power and Politics in Canada: new cross-listing

6.3.4.5.3. POLS 3324: New Patterns of Conflict, Paths to Peace: new course title and description

6.4. Information Technology and Services

R. Farmer reported that an IT Open House will be hosted on January 24, 2012. This community consultation will allow for discussion of IT priorities and items affecting the individual areas of campus.

S. Seager asked if the IT&S Committee had comment on the email change-over happening so close to the end of term.

R. Farmer noted that the date of the changeover had been delayed between meetings of SCOITS.

6.5. Nominations—*S. Drain*

6.5.1.Slate of nominations for Standing Committee vacancies

Moved by S. Perrott seconded by J. MacLeod that Senate approve the [following] slate of nominations for Standing Committee vacancies. CARRIED

Committee	Nominee	Term Begins	Term Ends
Undergraduate Curriculum Committee – Arts & Science	Dr Tammy Findlay	January 1, 2012	June 30, 2014

Committee	Nominee	Term Begins	Term Ends
Committee on the Student Experience	Dr Bill Murray	When elected	June 30, 2014
Senate Committee on Teaching and Learning	Dr Donovan Plumb	January 1, 2012	June 30, 2014
University Research Ethics Board	Dr Bohdan Luhovy	When elected	June 30, 2014
Student Discipline Appeals Committee – Chair	Dr Angie Birt	January 1, 2012	June 30, 2014
Student Discipline Appeals Committee (alternate)	Dr Graham Fraser	January 1, 2012	June 30, 2014

S. Drain noted the need for a Senator from the Faculty of Arts and Science on the Library Committee.

6.6. Teaching and Learning

S. Seager reported that the Teaching Showcase held on October 29, 2011 was a great success both in attendance and in the quality of the program. She also noted that SCOTL’s Teaching and Learning Plan will require some further time.

6.7. Writing Initiatives

P. Watts reported on the success of this year’s Celebrating Writing Week, and noted that the committee will meet later this week to debrief on the event.

6.8. University Research Ethics Board (for information)

6.8.1. New Reporting Forms

- 6.8.1.1. Adverse Research Events
- 6.8.1.2. Unanticipated Research Events

6.8.2. New Forms

- 6.8.2.1. Standard Application for Research Ethics Clearance
- 6.8.2.2. Application for Research Ethics Clearance for Students Conducting Research with Human Participants for a Thesis or Project as Part of a Larger Faculty Research Project
- 6.8.2.3. Application for “In-Principle” Review for Research Ethics Clearance and Release of Funds

7. Other Reports

7.1. Board of Governors

C. Schneider reported on presentations given to the Board. She noted that the Environmental Policy and the Investment Policy were discussed and voted on. She also mentioned that Board Faculty members had offered class visitation to other interested Board Members.

7.2. Students’ Union

D. McKenna reported on the success of the Mental Health Awareness campaign, and Multicultural / International Education Week. He mentioned the upcoming Residence Holiday Dinner, and the Annual Tree Trimming event. He also noted that Open Campus Day / and the Open Doors event were very well attended.

8. New Business

8.3 CFS Day of Action

Moved by D. McKenna, seconded by R. Zuk that Senate approve that students be granted amnesty to attend a CFS day of action on Wednesday, February 1, 2012, between the hours of 11:00 am and 4:00 pm, without academic penalty, provided that students make up missed work and identify themselves to their instructors. **CARRIED**

D. McKenna gave an account of last year’s event and spoke to the goal of the rally. S. Seager wondered if students could be encouraged to let Faculty know prior to the event that they will be missing classes.

D. McKenna noted that students will be encouraged to notify their professors one week before.

J. McLeod had a question regarding a point of order.

R. Lumpkin responded.

C. French suggested that a notice be sent to Chairs to communicate the upcoming CFS Day of Action.

9. Items for Communication

- Minutes of October 24, 2011
- Subcommittee struck on Policy on policies
- Academic Calendar Dates 2012-13
- New Courses in Business and Tourism
 - THMT 2221 Hotel Management
 - THMT 2244 Sustainable Tourism Management
 - THMT 3401 Managing in the Service Environment
 - THMT 4444 Sustainable Tourism: A Global Perspective
- Change to the Certificate in THM
- Change to the BBA: Concentration and Major in Accounting
- Change to the Diploma in Business Administration; Bachelor of Business Administration, General; Bachelor of Business Administration with a major; Bachelor of Business Administration with a concentration
- Change to the BBA: Major, Concentration, and Minor in Management
- Chemistry/Physics change to requirements for the Joint Honours Degree with Dalhousie
- Course Changes (for information)
 - NUTR 2240 Nutrition, Health and Safety for the Developing Child and Adolescent: new course title and description
 - NUTR 4406 Seminar in Nutrition: new course description
 - BIOL 1114 Human Development and Genetics: new exclusion
 - BIOL 2205 Human Anatomy and Physiology I: new exclusion
 - BIOL 2206 Human Anatomy and Physiology II: new exclusion
 - BUSI 2011 Introduction to Entrepreneurship: drop exclusion
 - BUSI 2202/THMT 2202 Communications Management: drop prerequisites and exclusion
 - BUSI 3308 Production and Operations Management: new course title and description
 - BUSI 3311/THMT 3311 Small Business Management: new prerequisites and description
 - BUSI 4426 Advanced Cost Accounting and Internal Control: new prerequisites and description
 - THMT 3312 Research Methods Seminar for Tourism and Hospitality: new prerequisites and description
 - CHEM 1005 Chemical Concepts: new exclusion
 - POLS 2201 Law, Government and Politics in Canada: new cross-listing
 - POLS 2202 People, Power and Politics in Canada: new cross-listing
 - POLS 3324: New Patterns of Conflict, Paths to Peace: new course title and description
- UREB: New Reporting Forms and New Application Forms
- Review and Approval of Nominations for Honorary Doctorate Candidates
- Review and Approval of Nomination for President Emerita

10. Adjournment

Moved by J. MacLeod, seconded by Deborah Norris that the meeting be adjourned.