

Senate Meeting
Rosaria Boardroom

September 25, 2006
7:30 p. m.

Minutes of Meeting

Present: K. Laurin (Chair), K. Arbuckle, R. Bérard, I. Blum, D. Bourne-Tyson, B. Casey, P. Crouse, A. Davis, R. Fisher, F. French, S. Ganong, P. Glenister, J. Gordon, P. Gouthro, N. Kayhani, B. King, J. Lumsden, R. MacKay, J. MacLeod, H. Mallette, K. Manning, G. McCarney, A. McCalla, S. Mumm, L. Nash, M. Raven, J. Sawler, S. Seager, J. Sharpe, L. Steele, P. Watts, R. West, A. Whitewood, D. Woolcott, R. Zuk.

Regrets: M. Lyon, B. Taylor, M. Whalen

1. **Approval of Agenda**

Moved by J. Gordon, seconded by M. Raven to approve the agenda as circulated. CARRIED.

2. **Approval of Minutes of April 24, 2006 and May 5, 2006**

Minor typographical corrections were made to the Minutes of April 24, 2006, Item 7.9.

Moved by B. King, seconded by A. Whitewood to approve the Minutes of April 24, 2006. CARRIED.

Moved by A. McCalla, seconded by L. Steele to approve the Minutes of May 5, 2006. CARRIED.

3. **Business Arising from the Minutes**

There was no business arising from the Minutes of April 24, 2006 or May 5, 2006.

4. **President's Announcements**

Welcome: K. Laurin welcomed Senators and conveyed her pleasure to be at Mount Saint Vincent University. She has enjoyed meeting her colleagues and hopes to get around to speak with more people as quickly as possible.

K. Laurin recently met with the Minister of Education and also attended AUCC (Ottawa) and AAU (St. John's) sessions in September. As President, her three goals are: a Strategic Planning Process, to work with the University through the strategic planning process, details of which will be presented to the University community in a timely manner; the Capital Campaign, to address the serious space issue at the University; and Internal Communications, to keep the University informed as much as possible on current issues facing the institution. She asked that Senators speak with or email her to convey their suggestions.

5. **Question Period**

No questions were raised.

6. **Unfinished Business**

There was no unfinished business.

7. **Committee Reports (Standing and Ad Hoc)**

7.1 **Senate Executive**

7.1.1 **Ratification of election of two UREB members**

Moved by I. Blum, seconded by S. Seager that Senate ratify the August, 2006 decision of Senate Executive to authorize the election of the following individuals to serve as members of the University Research Ethics Board. There was comment on the difficulty of having new members come on through the summer (e.g., July 1) and the preference of avoiding that time frame where possible. It was noted that the Nominations Committee is still seeking to fill a remaining faculty vacancy on UREB. CARRIED.

Committee	Individual Elected	Term Begins	Term Ends
University Research Ethics Board	Dr. Kim Kienapple, Professional Studies Dr. Michelle Forrest, Education	When elected When elected	June 30, 2009 June 30, 2009

7.2 **Academic Appeals Committee**

There have been no academic appeals.

7.3 **Academic Policy and Planning**

7.3.1 **Notice of Motion: Revision to Senate By-Law 14.3**

7.3.2 **CAPP Report on the Review of Information Technology (For Information)**

D. Woolcott indicated that the report is for information only at this point as discussions being led by the Dean of Professional Studies are in the early stages.

7.3.3 **Memorandum of Understanding – Student Exchange Program – between Mount Saint Vincent University and Södertörns Högskola University College (Sweden)**

Moved by D. Woolcott, seconded by D. Bourne-Tyson that Senate approve the Memorandum of Understanding between Mount Saint Vincent University and Södertörns Högskola University College (Sweden) to participate in a student exchange program. CARRIED.

7.4 **Graduate Studies**

There was no report.

7.5 **Undergraduate Curriculum**

There was no report.

7.6 **Committee on Appointment, Promotion and Tenure or Permanence for Academic Administrators (CAPTPAA)**

There was no report.

7.7 **Committee on Information Technology and Services**

7.7.1 **Notice of Motion : Revisions to Senate By-law 14.5**

In response to a comment that the intent is to include a “professional librarian” in the Committee membership (rather than the “University Librarian” specified in the documentation), I. Blum indicated that it would be best to propose an amendment at the next Senate meeting.

7.8 Library

F. French indicated that the Committee met recently to discuss ways to improve on the acquisitions and allocations formula and will share information with library coordinators and department chairs for feedback so that more information can come back to Senate.

7.9 Nominations

7.9.1 Recommendations for Standing Committees

Moved by I. Blum, seconded by K. Arbuckle that the following Senate Nominations Committee recommendations for election to the Standing Committees of Senate be approved. It was noted that there are several vacancies remaining to be filled. CARRIED.

Committee	Individual Elected	Term Begins	Term Ends
Senate Executive	Dr. Robert Bérard (Education)	When elected	June 30, 2009
Academic Appeals	Prof. Daphne Lordly (Professional Studies)	When elected	June 30, 2009
Graduate Studies	Dr. Áine Humble (GFSG) Dr. Kim Kienapple (GCYS) Dr. Donna Varga (GWOM) Prof. Judith Scrimger (GPRL) Dr. Elizabeth Church (GEDU) Dr. Theresa Glanville (GAHN) Dr. David Furrow (Arts & Science)	When elected	June 30, 2007
Undergraduate Curriculum	Dr. Ron MacKay (Arts & Science)	When elected	June 30, 2009
Information Technology and Services	Dr. Aibing Xia (Arts & Science)	When elected	June 30, 2009
Library	Dr. Mary Jane Harkins (Education) Dr. Randall Fisher (Professional Studies)	When elected	June 30, 2009
Research and Publications	Dr. Francois-Xavier Eygun (Humanities)	When elected	June 30, 2009
Teaching and Learning	Denyse Rodrigues (Member at Large) Dr. Florencia Carlino (Arts & Science)	When elected	June 30, 2009
Undergraduate Admissions and Scholarship	Dr. Della Stanley (Arts & Science)	When elected	June 30, 2009
UREB	Dr. Kim Kienapple (Graduate Program) Dr. Michelle Forrest (Education)	When elected	June 30, 2009

7.10 Research and Publications:

A. Davis reminded Senators that October 15 is the deadline for applications for the Internal Research Grant and SSHRC Standard Research proposals.

7.11 Student Affairs

7.11.1 Amendments to Student Judicial Code

Discussion included the process for selecting and appointing representatives to serve on the Student Judicial and Disciplinary Appeals Committees, the role of the Students' Union and others, the difficulty of getting people to run and the need for the process to be and to be perceived to be impartial. **Moved** by L. Nash, seconded by K. Arbuckle that Senate refer the matter back to the Committee. CARRIED.

7.12 Committee on Teaching and Learning

7.12.1 Teaching Innovation Award

There was some discussion around the need for balance in the number of Teaching awards as compared with other awards. It was suggested that the matter respecting terms of reference for recognition of service be referred back to Senate Executive. **Moved** by P. Watts, seconded by B. King that Senate approve the new SCOTL Teaching Award description. CARRIED.

P. Watts was pleased to announce the appointment of Tanya Crawford, Coordinator, Teaching and Learning, Distance Learning and Continuing Education. The Committee is also pleased with the outcome of Faculty Day (approximately 45 faculty attended) and will follow up on the theme, Academic Integrity. She noted that announcements for the Instructional Leadership Award and the new Teaching Innovation Award will be made October 1 (Call for Nominations) and the deadline for submissions is February 28, 2007.

7.13 Writing Initiatives

B. King noted that the Committee has met once this year and is in the process of planning two "Brown Bag" sessions on October 4 (Bringing Academic Integrity into the Classroom) and October 19, the latter including a video presentation addressing both plagiarism and cheating. It was suggested that students should be made more aware of the unacceptability of cheating, in addition to being educated about plagiarism, because cheating is a more relevant issue than plagiarism in areas of study which do not involve writing papers.

7.14 Undergraduate Admissions and Scholarships

S. Ganong noted that there is very little to update because the Committee has not met since June 2006. K. Laurin indicated that AAU Presidents discussed enrolment trends and that Mount Saint Vincent University is faring well given some institutions are at best flat while others are down. A. Whitewood is still in the process of analyzing information but at this point MSVU is tracking quite close to budget.

7.15 University Research Ethics Board

7.15.1 Notice of Motion: Revision to Senate By-Law 14.12

A comment was made concerning the need by the Tri-Council for representation of both genders in the Board membership. **Moved** by A. Davis, seconded by S. Seager that Senate approve the UREB's request that this Notice of Motion be withdrawn because the Board has concluded that its ability to include a librarian in the membership is already covered in the by-law. CARRIED.

8. Other Reports

8.1 Board of Governors

R. Bérard indicated that the Board of Governors met on June 28 for both the June and Annual meetings. The Board reviewed the University Business Plan and accepted annual reports of Board committees. The institution is in a sound financial position as of March 31/06 with a 16.7 percent increase in scholarships and bursaries last year and a notable increase in donations and grants.

8.2 Students' Union

L. Nash noted a successful Frosh Week and Cystic Fibrosis Shinerama Campaign. By-elections held this week will fill all vacant positions including appointment of a new Education representative to Senate. There is also an upcoming information fair on Students' Union services. As well, the Students' Union will participate in Breast Cancer Awareness Week activities, including the Run for the Cure.

9. **New Business**

9.1 **Annual Reports of Senate Committees (Receive Only)**

In response to a comment that there is no avenue for the Student Discipline Appeals and the Judicial Committees to report to Senate regularly, I. Blum noted that, because these two Committees are not Standing Committees of Senate, they are not required to report directly to Senate regularly.

Moved by A. Whitewood, seconded by L. Nash that Senate agree to receive annual reports of Senate Committees for information only at today's meeting. CARRIED.

9.2 **Annual Report of Nancy's Chair in Women's Studies (For Information)**

The President acknowledged receipt of this report.

9.3 **Fall 2006 Graduation List (Confidential Business)**

Moved by F. French, seconded by J. MacLeod to move *in camera*. CARRIED.

Senate approved the following degrees, diplomas, and certificates as follows:

Certificate in Business Administration	Sharpe/Fisher
Certificate in Gerontology	Sharpe/Davis
Certificate in Marketing	Sharpe/Fisher
Certificate of Proficiency in French	Mumm/West
Advanced Certificate of Proficiency in French	Mumm/Steele
Certificate in Tourism and Hospitality Management	Sharpe/Fisher
Diploma in Business Administration	Sharpe/Arbuckle
Diploma in Information Technology	Sharpe/Crouse
Diploma in Tourism and Hospitality Management	Sharpe/Malette
Degree of Bachelor of Arts	Mumm/Gordon
Degree of Bachelor of Arts (Advanced Major)	Mumm/McCalla
Degree of Bachelor of Arts (Honours) Psychology	Mumm/Gordon
Degree of Bachelor of Applied Arts (Child and Youth Study)	Sharpe/Malette
Degree of Bachelor of Applied Arts (Child and Youth Study) in association with Bermuda College	Sharpe/Bérard
Degree of Bachelor of Applied Arts (Family Studies and Gerontology)	Sharpe/Arbuckle
Bachelor of Applied Arts (Information Technology)	Sharpe/Casey
Degree of Bachelor of Business Administration	Sharpe/Fisher
Degree of Bachelor of Business Administration in association with Bermuda College	Sharpe/Manning
Degree of Bachelor of Business Administration in association with the University of St. Martin	Sharpe/Watts
Degree of Bachelor of Public Relations	Sharpe/King
Degree of Bachelor of Science	Mumm/MacKay
Degree of Bachelor of Science (Advanced Major) Psychology	Mumm/Bourne-Tyson
Degree of Bachelor of Science (Honours) Mathematics	Mumm/Blum
Honours Certificate in Science given jointly by Mount Saint Vincent University and Dalhousie University (Biology)	Mumm/MacKay
Degree of Bachelor of Science Applied Human Nutrition	Sharpe/Woolcott
Degree of Bachelor of Tourism and Hospitality Management	Sharpe/Nash
Degree of Bachelor of Education	Sharpe/Bérard

Degree of Bachelor of Education in association with the College of Agriculture, Science and Education	Sharpe/Bérard
Degree of Bachelor of Education in association with St. Joseph's Teachers' College	Sharpe/Bérard
Degree of Master of Education	Sharpe/French
Degree of Master of Arts in Education	Sharpe/French
Degree of Master of Arts in Child and Youth Study	Sharpe/French
Degree of Master of Arts in Women's Studies offered jointly by Mount Saint Vincent University, Dalhousie University and Saint Mary's University	Mumm/Gordon
Degree of Master of Science Applied Human Nutrition	Sharpe/Blum
Degree of Master of Arts in School Psychology	Sharpe/French

Moved by J. Sharpe, seconded by A. Davis that Senate permit the Registrar to add an individual's name if the requirements are completed prior to the Convocation ceremony and further, to adjust any students' distinction status if so warranted. CARRIED.

Moved by A. McCalla, seconded by A. Whitewood to come out of confidential session. CARRIED.

10. **Items for Communication**

7.3.3 D. Woolcott will communicate with Södertörns Högskola University College (Sweden) concerning the approved Student Exchange Program.

7.9.1 The Secretary of Senate will notify new members of Senate Standing Committees of their appointments.

9.3 The Acting Registrar will publish the Graduation List

11. **Adjournment**

In closing, K. Laurin thanked Senators for their participation and conveyed that she is looking forward to her first year working with colleagues at Mount Saint Vincent University.

Moved by S. Seager, seconded by J. MacLeod to adjourn at 9:00 p.m. CARRIED.