

Senate Meeting
Rosaria Boardroom

November 27, 2006
7:30 p.m.

Minutes of Meeting

Present: K. Laurin (Chair), K. Arbuckle, R. Bérard, I. Blum, B. Casey, P. Crouse, A. Davis, R. Fisher, F. French, S. Ganong, P. Glenister, J. Gordon, P. Gouthro, C. Hill, N. Kayhani, B. King, M. Lyon, R. MacKay, J. MacLeod, K. Manning, A. McCalla, C. MacDermott, S. Mumm, L. Nash, M. Raven, J. Sawler, S. Seager, J. Sharpe, L. Steele, B. Taylor, P. Watts, R. West, M. Whalen, A. Whitewood, D. Woolcott, R. Zuk.

Regrets: D. Bourne-Tyson, P. Gouthro, G. McCarney, B. Taylor, A. Whitewood

1. Approval of Agenda

Moved by J. Gordon, seconded by L. Nash to approve the agenda as circulated subject to moving item 9.1 Selection of Honorary Degree Candidates (Confidential Business) to follow item 6 and with the addition of items 7.9.1 Notice of Motion: Changes to Senate By-law 10, Nominations and Elections by Faculty Members and 7.9.2 Nominations for Standing Committees. CARRIED.

2. Approval of Minutes of October 30, 2006

The Minutes were amended as follows:

Introduction: Corrected references to C. **MacDermott** (not **McDermott**).

Item 2: Item 7.12.1 Teaching Innovation Award of the Minutes of September 25, 2006 and its amendment in the Minutes of October 30, 2006 are revised as follows:

“There was some discussion around the need for balance in the number of Teaching awards as compared with other awards. It was suggested that **the matter respecting the** terms of reference for recognition of service be ~~worked out by some committee and~~ referred back to Senate Executive.”

Item 7.7 is amended by replacing the phrase “that all staff and faculty have IT equipment” with “that all classrooms have computer and audio visual equipment”.

Item 7.15 is amended by replacing the phrase, “Interdepartmental Research Board” with “departmental Research Ethics Board policies”.

Item 8.2 is amended by deleting the phrase “which attracted 500 student members”.

Moved by J. Gordon, seconded by L. Steele to approve the Minutes of October 30, 2006 subject to the corrections noted above. CARRIED.

3. Business Arising from the Minutes

3.1. Revision to By-law 1.1 Senate Membership

(Notice of Motion – Item 7.1.1 of October 30, 2006 Senate Meeting Agenda)

Moved by D. Woolcott, seconded by F. French that in accordance with recommendations from the CAPP report on the Review of the Department of Information Technology and Services presented to Senate for its information on May 5, 2006, Senate approve that the position of Director Information Technology and Services be added to the *ex officio* members of Senate and to conform with the provisions of the Mount Saint Vincent University Act that a majority of

Senate members be faculty elected by the faculty, another elected faculty position be simultaneously added. Discussion among Senators covered possible suitable avenues for the Director of Information Technology and Services to provide input from the IT perspective which is important to the institution's academic interests and strategic decision-making processes.

Moved by R. Bérard, seconded by A. McCalla that Senate table this motion until Senate Executive has had an opportunity to consider the question of Senate membership *ex officio* voice without vote. CARRIED.

3.2. Revision to Senate By-law 14.3.1 Graduate Studies Committee

(Notice of Motion – Item 7.3.2 of October 30, 2006 Senate Meeting Agenda)

Moved by D. Woolcott, seconded by N. Kayhani that Senate approve the proposed revisions to By-law 14.3.1 to restructure the Graduate Studies Committee into two Senate Committees: Graduate Studies Scholarship, Assistantship and Awards Committee, and the Graduate Studies Program and Policy Committee CARRIED.

3.3. Revision to Senate By-law 14.10 Committee on Teaching and Learning

(Notice of Motion – Item 7.12.1 of October 30, 2006 Senate Meeting Agenda)

Senate agreed that Agenda Item 3.3 be withdrawn at the request of the Committee on Teaching and Learning.

4. President's Announcements

K. Laurin reported that the strategic planning process is on track with positive response from the university community in signing up for focus group discussions. The Steering Committee plan is to produce a first draft with information distilled from focus groups around mid-December to provide opportunity for further input to the Steering Committee, with Phase 2 to discuss strategies and targets beginning soon thereafter in the new year. In response to a Senator's inquiry, she advised that the preliminary draft document on the website includes information distilled by A. Brummell with input from her, D. Woolcott and A. Whitewood. She also conveyed her hope to announce appointment of the Chair of the Capital Campaign early in the new year with the Advancement office, in the meantime, doing the groundwork needed to move forward quickly at that time.

5. Question Period

There were no questions.

6. Unfinished Business

Nothing was raised under this agenda item.

7. Committee Reports (Standing and Ad hoc)

7.1. Senate Executive

There was no report.

7.2. Academic Appeals Committee

There was no report.

7.3. Academic Policy and Planning

7.3.1. Academic Calendar Dates for 2007-2008

Moved by D. Woolcott, seconded by M. Lyon that Senate approve the proposed Academic Calendar Dates for 2007-08. Alternatives to having Caritas Day fall on a weekday other than Thursday were discussed. CARRIED with 4 opposed and 2 abstentions.

7.3.2. Academic Calendar Changes

7.3.2.1. 2006/07 University Academic Calendar (page 29)

Minimum Institutional Credit Requirements

Senators discussed potential ambiguities in the proposed wording of the clauses.

Moved by M. Lyon, seconded by L. Steele that Senate approve the proposed change to the Academic Calendar regarding Minimum Institutional Credit Requirements, slightly reworded (underlined) for clarity, as follows: “To obtain a certificate, diploma or degree at Mount Saint Vincent University, students must complete a minimum of 50 percent of the requirements at Mount Saint Vincent University. This 50% regulation also applies to requirements for minors, majors, specializations, concentrations and honours, including course work at the 3000 level or above as required to complete a major, advanced major or honours program. In exceptional circumstances, departments may apply to the Dean for individual students to be exempt from this requirement.” CARRIED with 7 opposed and 2 abstentions.

7.3.2.2. 2006/07 University Academic Calendar (page 78)

Bachelor of Arts – Honours

Moved by D. Woolcott, seconded by F. French that Senate approve the proposed change on page 78 of the Academic Calendar as amended in the proposal. CARRIED.

7.3.2.3. 2006/07 University Academic Calendar (page 80)

Bachelor of Science – Honours

Moved by D. Woolcott, seconded by R. Fisher, that Senate approve the proposed change on page 80 of the Academic Calendar as amended in the proposal and with the insertion of “on p. 10” immediately after the word “defined” in the proposed wording. CARRIED.

7.3.3. Co-operation Agreements with Universities (Korea)

7.3.3.1. Mount Saint Vincent University and Ewha Womans University

7.3.3.2. Mount Saint Vincent University and Korea University

In Senators’ discussions, it was noted that the spelling of “Ewha Womans University” accurately reflects the way the university represents itself, that there are currently 8 active agreements world-wide with a total participation of 15 students in any one year and more students looking for exchanges in Korea, and that both of the above are general agreements which anticipate further discussions to explore other opportunities.

Moved by D. Woolcott, seconded by M. Whalen that Senate approve the Cooperation Agreements with Ewha Womans University and Korea University, Seoul, Rep. of Korea. CARRIED with 2 opposed and 2 abstentions.

7.4. Graduate Studies

7.4.1. Joint MA (Women’s Studies)

7.4.1.1. Change of program name

For clarification purposes, Senators discussed the rationale for the program name change.

Moved by M. Lyon, seconded by R. Zuk that Senate approve the proposed change in program name from Joint Master of Arts in Women’s Studies to the new name of “Joint Master of Arts in Women and Gender Studies”. CARRIED with 4 opposed and 4 abstentions.

7.4.1.2. Change of application date

Senators acknowledged the change in the admission application deadline for Canadian applicants for the Graduate Women’s Studies program from May 1 to March 15.

7.4.2. Faculty of Education Proposals

7.4.2.1. Master of Education (Curriculum Studies)

Add new concentration in: Supporting Learners with Diverse Needs and Exceptionalities

New Course Proposals:

GCRD 6330 Assessment for Learning I
GCRD 6331 Assessment for Learning II
GCRD 6332 Programming for Students with Learning Differences I
GCRD 6333 Programming for Students with Learning Differences II
GCRD 6334 Classroom Organization and Programming for Learners with Behavioral Challenges
GCRD 6335 School Culture and Inclusive Practices

Moved by M. Lyon, seconded by F. French that Senate accept the proposal. CARRIED.

7.4.2.2. Master of Education and Master of Arts (Educational Foundations)
Addition of sixth concentration: Arts, Media and Culture

Moved by M. Lyon, seconded by F. French that Senate accept the proposal. CARRIED.

New Course Proposal - Addition of the following course:
GFDD 6513/GCRD 6305 Schooling and Social Justice

Moved by M. Lyon, seconded by F. French that Senate accept the proposal. CARRIED.

7.4.2.3. Master of Arts (School Psychology)
Deletion of GSPY 6831 as a required course.

Moved by M. Lyon, seconded by F. French that Senate accept the proposal. CARRIED.

7.4.2.4. Master of Education (Literacy) and Master of Arts in Education (Literacy)
Delete GLIT 6723 Literature for Children and Young Adults 1.0 unit
Replace GLIT 6723 Literature for Children and Young Adults with two 0.5 unit courses:

GLIT 6724 Literature for Children and Young Adults I (0.5 unit)
GLIT 6725 Literature for Children and Young Adults II (0.5 unit)

Moved by M. Lyon, seconded by F. French that Senate accept the proposal. CARRIED.

7.4.3. Faculty of Education Proposals (for information)

7.4.3.1. Addition of admission requirements to the MED (Curriculum Studies)

7.4.3.2. Proposal to change calendar description and title for GLIT
6727 Foundations of Literacy Learning I – 0.5 unit

7.4.3.3. Proposal to change calendar description and title for GLIT
6728 Foundations of Literacy Learning II – 0.5 unit

7.4.3.4. Proposal to change calendar description and delete prerequisite for GLIT
6792 Theory and Practice of Writing – 1.0 unit

7.5. Undergraduate Curriculum

7.5.1. Notice of Motion Revision to Senate By-law 14.3.2

Following Senators' discussion, it was noted that an amendment in the wording of the proposed revision to By-law 14.3.2 will specify that "one of the Deans will chair" the Committee.

7.5.2. Undergraduate Curriculum Proposals

7.5.2.1. Applied Human Nutrition

Change to existing program:

Change the name of the BScAHN (Dietetics) with Integrated Internship Education Program, TO: BScAHN (Dietetics) with ~~Integrated~~ Internship Education Program

Moved by S. Mumm, seconded by M. Lyon that Senate accept the proposal. CARRIED.

7.5.2.2. Business & Tourism

Addition of new courses:

THMT 2257 - Legal Aspects of Tourism Services (half unit)

THMT 3221 - Hospitality Management Accounting (half unit)

THMT 3362 - Finance - Tourism Services (half unit)

Deletion of courses:

BUSI 2257 - Legal Aspects of Tourism Services (half unit)

BUSI 3321 - Hospitality Management Accounting (half unit)

BUSI 3362 - Finance – Tourism Services (half unit)

Moved by S. Mumm, seconded by L. Nash that Senate accept the proposal. CARRIED.

Changes to existing program:

Changes to the Diploma in Tourism and Hospitality Management

Remove one-half unit of arts and science elective from the BTHM degree and replace it with one-half unit of free elective

Permit substitution of THMT 3312 - Tourism Research Seminar for

BUSI 4430 - Marketing Research in completion of the Marketing Certificate

Changes to the requirement of the concentration in Tourism and Hospitality Management within the BBA.

Add ECON 2311 - International Trade, and ECON 3305 - Money and Banking, to the list of courses counting towards a major, concentration or minor in finance.

Senators discussed the rationale for the proposal including the intention to make the Tourism and Business degree programs more structurally similar with greater flexibility in the Tourism and Hospitality Management program.

Moved by S. Mumm, seconded by R. Fisher that Senate accept the proposal. CARRIED with 1 opposed and 3 abstentions.

7.5.2.3. Co-op

Changing the definition of NCR grades for co-operative education

Senators discussed the rationale for the proposal. It was noted that the intention is to reflect the current practice where the few students who receive an NCR grade because they have not successfully completed their Co-op work term are not permitted to go straight to another one and must return to campus to complete one more academic term before being given an opportunity to successfully repeat their Co-op work term or otherwise be asked to leave the program. The current regulation is not enforceable because it precludes students who have failed their Co-op work term from continuing with their academic study until they have successfully completed their work term.

Moved by S. Mumm, seconded by R. Fisher that Senate accept the proposal. CARRIED.

7.5.2.4. Economics

Changes to existing program:

Removing ECON 4420 and ECON 4421 from the list of requirements for the Major in Economics. Adding ECON 3305, ECON 3307, ECON 3330, ECON 3335 and two additional units from ECON 2204, ECON 2206, ECON 2207, ECON 2208, ECON 2311, ECON 2312, ECON 3325 to the list of requirements for the Major in Economics

Changes to the Advanced Major:

Removing ECON 2201 and 2210 from the list of requirements for the Minor in Economics, and replacing with one unit from ECON 2204, ECON 2206, ECON 2207, ECON 2208, ECON 2311, ECON 2312, ECON 3305, ECON 3307, ECON 3330, and ECON 3335

Moved by S. Mumm, seconded by N. Kayhani that Senate accept the proposal. CARRIED.

Addition of a new course:

ECON 2208 - Public Policy towards Corporate Power (half unit)

Moved by S. Mumm, seconded by J. Gordon that Senate accept the proposal. CARRIED.

7.5.2.5. Fine Arts / Cultural Studies

Addition of new courses:

~~FINE 1101~~ CULS 1100 - Understanding Music I (half unit)
~~FINE~~ CULS 1102 - Art History I, Pre-history to 1400 (half unit)
~~FINE~~ CULS 1103 - Art History II, 1400 to Present (half unit)
~~FINE 2201~~ CULS 2000 - Understanding Music II (half unit)
~~FINE~~ CULS 2206 - Drama (half unit)
~~FINE~~ CULS 2293 - Introduction to Film Language (half unit)
~~FINE~~ CULS 2295 - Aesthetics of Film (half unit)
~~FINE~~ CULS 3303 - Presenting Visual Culture I (half unit)
~~FINE~~ CULS 3304 - Presenting Visual Culture II (half unit)
~~FINE~~ CULS 3330 - Canadian Women Film Directors (half unit)
~~FINE~~ CULS 3333 - International Women Film Directors (half unit)

Deletion of courses:

FINE 1101 - Understanding Music I (half unit)
FINE 1102 - Art History I, Pre-history to 1400 (half unit)
FINE 1103 - Art History II, 1400 to Present (half unit)
FINE 2201 - Understanding Music II (half unit)
FINE 2206 - Drama (half unit)
FINE 2293 - Introduction to Film Language (half unit)
FINE 2295 - Aesthetics of Film (half unit)
FINE 3303 - Presenting Visual Culture I (half unit)
FINE 3304 - Presenting Visual Culture II (half unit)
FINE 3330 - Canadian Women Film Directors (half unit)
FINE 3333 – International Women Film Directors (half unit)

Moved by S. Mumm, seconded by K. Arbuckle that Senate accept the proposal. CARRIED.

Change to existing program:

Migrate Fine Arts Calendar information to Cultural Studies, and delete the Fine Arts minor

Delete the Fine Arts Program and course descriptions, including Film Minor and migrate courses to Cultural Studies

Senators discussed the proposal for clarification.

Moved by S. Mumm, seconded by A. McCalla that Senate accept the proposal. CARRIED.

7.5.2.6. History

Addition of a new course:

HIST 3322 - Maritime Women's History (half unit)

Senators discussed the possible need to clarify the meaning of the word "Maritime" to avoid confusion with its use in the "naval" context.

Moved by S. Mumm, seconded by R. Bérard that Senate accept the proposal. CARRIED.

7.5.2.7. Mathematics

Addition of a new course:

MATH 4407 - Further Topics in Mathematical Statistics (half unit)

Moved by S. Mumm, seconded by I. Blum that Senate accept the proposal. CARRIED.

7.5.2.8. Modern Languages

Change to existing program:

Changes to the calendar language for the Major in French with a Year in France

Moved by S. Mumm, seconded by L. Steele that Senate accept the proposal. CARRIED.

7.5.2.9. Philosophy/Religious Studies

Addition of new courses:

RELS ~~1010~~ 2010 - Study of Religion (half unit)

RELS ~~2220~~ 1020 - Eastern Religious Traditions (half unit)

RELS ~~2230~~ 1030 - Western Religious Traditions (half unit)

Deletion of courses:

RELS 1010 - Introduction to the Study of Religion (half unit)

RELS 2220 - World Religions: Eastern Traditions (half unit)

RELS 2230 - World Religions: Western Traditions (half unit)

Moved by S. Mumm, seconded by A. McCalla that Senate accept the proposal. CARRIED.

Changes to existing program:

Changes to the Religious Studies Major and Advanced Major

Moved by S. Mumm, seconded by A. McCalla that Senate accept the proposal. CARRIED.

7.5.2.10. Sociology/Anthropology

Change to existing program:

Changing the advanced majors program to reduce the number of electives from SOAN by 1 unit and, substituting the requirement that students take SOAN 4410 in their senior year

Moved by S. Mumm, seconded by J. Gordon that Senate accept the proposal. CARRIED.

7.5.3. Undergraduate Curriculum Proposals (for information)

7.5.3.1. Changes to existing courses:

7.5.3.1.1. Business & Tourism: THMT 1116 Principles of Food Production and Service (half unit)

7.5.3.1.2. Chemistry: CHEM 1003 Chemistry of Everyday Life (half unit)

7.5.3.1.3. Mathematics: MATH 3307 Intermediate Mathematical Statistics (half unit); MATH 4414 ~~Topics in Geometry, Topology, & Analysis~~ Special Topics in Mathematics (half unit)

7.5.3.1.4. Public Relations: PBRL 3016 Research Methods for Public Relations (half unit)

7.5.3.1.5. Sociology/Anthropology: SOAN 4410 Senior Seminar (one unit)

7.6. Committee on Appointment, Promotion and Tenure or Permanence for Academic Administrators (CAPTPAA)

There was no report.

7.7. Committee on Information Technology and Services

P. Crouse reported that the Committee met once since the last Senate meeting, has not yet concluded discussing Committee terms of reference and is looking at revising the student and faculty guides to computing.

7.8. Library

There was no report.

7.9. Nominations

7.9.1. Notice of Motion: Changes to Senate By-law 10, Nominations and Elections by Faculty Members

I. Blum noted that the intention of the proposed By-law change is to make the nominations process simpler.

7.9.2. Nominations for Standing Committees

Moved by I. Blum, seconded by H. Mallette that the following Senate Nominations Committee recommendations for election to the Standing Committees of Senate be approved.

CARRIED.

Committee	Individual Elected	Term Begins	Term Ends
Undergraduate Curriculum	Dr. John Morgenstern (Arts & Sciences)	January 1, 2007	June 30, 2009
Committee on Appointment, Promotion and Tenure or Permanence for Academic Administrators	Dr. Charles Edmunds (Natural & Social Sciences)	Nov. 27, 2006	June 30, 2009
Graduate Studies Program & Policy (new)	Dr. Kim Kienapple, GCYS Dr. Donna Varga, GWOM Dr. Amy Thurlow, GPRL Dr. David Furrow, Arts & Sciences Dr. Donovan Plumb, Education	Nov. 27, 2006	June 30, 2009
Graduate Scholarships, Assistantships & Awards (new)	Dr. Aine Humble, GFSG Dr. Elizabeth Church, GEDU Dr. Janette Taper, GAHN	Nov. 27, 2006	June 30, 2009

It was noted that the Senate Nominations Committee is also actively seeking members willing to be nominated to the following committees:

Academic Appeals - one member from Arts & Sciences

Committee on Appointment, Promotion and Tenure or Permanence for Academic Administrators (also University Review Committee) – two members

Research and Publications – one member

University Research Ethics Board – one member

Nancy's Chair Committee – two members

Graduate Scholarships, Assistantships & Awards (new) – two members (one from Arts & Sciences and one from Graduate Programs)

7.10. Research and Publications

A. Davis reported that the research grants decisions have been communicated to applicants. He noted that the Committee needs a member from Social Sciences who ideally is also a member of Senate. I. Blum indicated the Nominations Committee is actively trying to address membership requirements.

7.11. Student Affairs

There was no report.

7.12. Committee on Teaching and Learning

P. Watts reported the Committee's decision to withdraw the Notice of Motion to Senate By-law 14.10 (Senate Agenda Item 3.3) in order to further revise the Committee's terms of reference to include approval of non-credit programs which will be discussed at its December 5 meeting and resubmitted after the Committee deals with the matter.

7.13. Writing Initiatives

B. King reported that the website for the Teaching and Learning Center is to be launched on Friday, Dec. 1.

7.14. Undergraduate Admissions and Scholarships

S. Ganong reported that the scholars' luncheon last week was very successful.

7.15. University Research Ethics Board

S. Seager reported the Board's receipt of legal advice that proposals for Research Ethics involving persons under 19 years of age require both consent of those individuals and that of their parents or guardians. She also indicated that the Committee is looking for ways to better inform students' supervisors that they must vet students' research proposals before they are submitted for approval to the UREB and in order to inform students that any research involving humans cannot begin without that approval. A. Davis advised that while the Board is working on a memo to convey this information, they need a more systematic way to disseminate information. A. Davis reported that the Committee's workload has increased dramatically over the past number of years underscoring the need to identify nominations for another member.

8. Other Reports

8.1. Board of Governors

R. Bérard indicated that the Board met on November 16 and, among other items, heard several reports including those from Sharon Davis (financial reporting) and Michael Whalen (enrolments, statistics and trends), and an update on the strategic planning exercise. The Board also passed a motion changing the terms of reference of the Board's Executive and other Committees.

8.2. Students' Union

L. Nash reported on the successful student turnout for strategic planning focus groups, his recent attendance at a conference in Ottawa, participation during the university's Multicultural event, and a fundraiser for breast cancer awareness planned for Wed., February 7/07 (time to be determined) at Dooleys in Bedford with attendees' transportation from MSVU to Dooly's provided by contacting the Students' Union.

9. New Business

9.1 Selection of Honorary Degree Candidates (Confidential Business)

Moved by B. King, seconded by K. Manning to move to in camera session to conduct the balloting for honorary degree candidates. CARRIED.

Moved by B. King, seconded by K. Manning to move out of in camera session. CARRIED.

Moved by K. Arbuckle, seconded by J. Gordon that Senate move to in camera session to receive the vote results for selection of honorary degree candidates. CARRIED

Moved by L. Nash, seconded by K. Arbuckle that Senate move out of in camera session. CARRIED.

10. Items for Communication

1. Senate By-laws will reflect approved revisions to Senate By-law 14.3.1 Graduate Studies Committee.
2. Academic Calendar Dates for 2007-2008 will be communicated in the Calendar.
3. Academic Calendar Changes for 2006-2007 will be communicated in the Calendar.
4. The Graduate Studies program curriculum changes will be communicated in the Calendar.
5. The Undergraduate Curriculum changes will be communicated in the Calendar.

11. Adjournment

K. Laurin thanked Senators for their hard work and wished them a happy holiday season, with particular mention and best wishes for F. French and J. Gordon on their final Senate meeting as their Senate terms end on December 31/06.

Moved by K. Arbuckle, seconded by F. French to adjourn the meeting at 10:00 p.m. CARRIED.