

Senate Meeting  
Rosaria Boardroom

January 29, 2007  
7:30 p.m.

### **Minutes of Meeting**

**Present:** K. Laurin (Chair), K. Arbuckle, I. Blum, D. Bourne-Tyson, B. Casey, P. Crouse, A. Davis, R. Fisher, P. Glenister, P. Gouthro, C. Hill, N. Kayhani, B. King, M. Lyon, R. MacKay, J. MacLeod, H. Mallette, K. Manning, A. McCalla, G. McCarney, M. Ruck-Simmonds, J. Sawler, S. Seager, J. Sharpe, L. Steele, B. Taylor, P. Watts, R. West, M. Whalen, A. Whitewood, D. Woolcott, R. Zuk.

**Regrets:** R. Bérard, S. Ganong, C. MacDermott, S. Mumm, L. Nash, M. Raven

1. Approval of Agenda

**Moved** by B. King, seconded by P. Watts to approve the agenda as circulated with the addition of item 7.4.2 (for information). CARRIED.

2. Approval of Minutes of November 27, 2006.

**Moved** by L. Steele, seconded by A. Whitewood to approve the minutes with a correction to Item 7.15, line 4 (insert an apostrophe – students’ research) and line 5 (insert “and” after “UREB”). CARRIED.

3. Business Arising from the Minutes

3.1 Revision to Senate By-law 1.1 Senate Membership (Proposed addition of Director of Information Technology and Services)

Senators discussed this matter which was initially proposed in item 7.1.1 of the October 30/06 Senate Agenda and subsequently referred back to Senate Executive for further review.

**Moved** by R. Zuk, seconded by M. Lyon that Senate approve the recommendation in accordance with the January 15 /07 decision of Senate Executive to create a category of Senate member ex officio voice without vote and request Senate Executive to draft a By-law governing that category of membership. CARRIED with 1 opposed.

3.2 Revision to Senate By-law 10 Nominations and Elections by Faculty Members (Notice of Motion – Item 7.9.1 of November 27, 2006 Senate Meeting Agenda)

I. Blum noted that the Nominations Committee has had difficulty enlisting candidates to be elected to serve on Senate Committees and that the intent of the proposed changes to By-law 10 is to make the nominations process easier, fairer and more transparent as described in supporting documentation.

**Moved** by I. Blum, seconded by R. Fisher that Senate approve the proposed revisions to By-law 10, Nominations and Elections by Faculty Members, and that the provisions of the revised By-law be applied during the elections process currently underway. CARRIED.

3.3 Revision to Senate By-law 14.3.2 Undergraduate Curriculum Committee  
(Notice of Motion – Item 7.5.1 of November 27, 2006 Senate Meeting Agenda)

Senators noted the minor amendments (Membership and Chair sections) made to supporting documentation since its initial submission at the Nov. 27 /06 Senate meeting and discussion focused primarily on the ambiguities created between By-law provisions and practice by prescribing a deadline of August 31 in the By-law for submissions for Calendar revisions to the Undergraduate Curriculum Committee while permitting later submissions, as well as the benefit of having more time to prepare submissions. Alternative options were suggested: to remove any reference to the date; change it from August 31 to September 15; consult further with Department Chairs before making changes; or, approve the proposed By-law revisions and have the Committee subsequently consider bringing a motion forward to change the August 31 date.

**Moved** by D. Woolcott, seconded by I Blum that Senate approve the proposed revisions to By-law 14.3.2 Undergraduate Curriculum Committee with an amendment removing the last two lines which read “All curriculum material for Calendar revisions must be submitted to the Committee **by 31 August before September** and to the November meeting of Senate Executive.” CARRIED.

4. President’s Announcements

K. Laurin welcomed Senators back to their first meeting of the new year and wished all a rewarding and successful semester. She reported that a capital campaign chair should be announced in the next few weeks. With respect to strategic planning, she indicated considerable feedback to Draft 2 of the Vision Mission and Values document has been received to-date and that she hopes draft 3 will come out of a meeting on February 9.

5. Question Period

With respect to strategic planning, in response to Senators’ inquiries K. Laurin indicated she will arrange for Senate to be informed of external advisory committee members’ names, that the town hall or face-to-face sessions would be the most appropriate forum for Senators to seek answers to questions they have posed in their written submissions and, as the Steering Committee has not yet talked about the kind of forum that will be used subsequently, she suggested the best course of action if answers have not been forthcoming would be to bring those unanswered questions back and the Committee will do its best to answer them.

6. Unfinished Business

There was no unfinished business.

7. Committee Reports (Standing and Ad hoc)

7.1 Senate Executive

7.1.1 Ratification of election to Academic Appeals Committee (James Sawler)

**Moved** by I. Blum, seconded by B. King that Senate ratify the Senate Executive decision of January 15 /07 to approve the recommendation of the Nominations Committee (Agenda item 7.9.1) to elect James Sawler as a member of the Academic Appeals Committee to allow him to act as Committee Chair beginning with its January 21 /07 meeting. CARRIED.

7.2 Academic Appeals Committee

J. Sawler reported that the Committee has met and a meeting is scheduled to deal with several appeals.

7.3 Academic Policy and Planning  
7.3.1 Academic Calendar Changes  
7.3.1.1 Bachelor of Education

Senators discussed the importance of students receiving ample warning before they are required to withdraw from the program and of clarifying that a B.Ed. student who receives a final grade of “F” in the practicum will not be permitted to continue in the program. It was noted that students can currently fail practicum and then continue in the program; under the new rule they would be required to withdraw.

**Moved** by D. Woolcott, seconded by S. Ganong that Senate approve that the new calendar description under “Continuation of Study” be added to the Academic Calendar. CARRIED with 1 opposed.

7.4 Graduate Studies Program and Policy  
7.4.1 Department of Women’s Studies

New Course Proposal:

GWOM 6620 Special Topics in Women & Gender Studies

**Moved** by M. Lyon, seconded by A. McCalla that Senate accept the proposal. CARRIED.

7.4.2 Women’s Studies Program Change in Application Deadline (for information)

M. Lyon reported that deadline date for applications from Canadian students for the Women’s Studies Program has been changed from March 15 to April 1 to be consistent with a change to April 1 made by Saint Mary’s University which was communicated to her on January 28.

7.5 Undergraduate Curriculum

7.5.1 Undergraduate Curriculum Proposals (for information)

7.5.1.1 Education

EDUC 3451 – Introduction to Educational Psychology

Remove Prerequisite to the Elementary Bachelor of Education Program from prerequisite information

7.5.2 Undergraduate Curriculum Proposals (for approval)

7.5.2.1 Co-op

Change admission requirements for:

Business Administration co-operative education

Information Technology co-operative education

Public Relations co-operative education

Tourism and Hospitality Management co-operative education

Senators noted that the words “Department Chair” should be capitalized and that references to “admission requirements to” should be changed to “admission requirements for” throughout supporting documentation, and discussed the appropriateness of the use of the word “normally”.

**Moved** by M. Lyon, seconded by H. Mallette that Senate accept the proposal. CARRIED.

Change program standard for co-operative education

**Moved** by M. Lyon, seconded by H. Mallette that Senate accept the proposal. CARRIED.

Change admission criteria for Business co-operative education

Senators noted that the words “Department Chair” should be capitalized throughout supporting documentation.

**Moved** by M. Lyon, seconded by H. Mallette that Senate accept the proposal. CARRIED.

7.5.2.2 Education

Change admission requirements for Secondary Education

**Moved** by M. Lyon, seconded by J. Sharpe that Senate accept the proposal. CARRIED.

7.6 Committee on Appointment, Promotion and Tenure or Permanence for Academic Administrators (CAPTPAA)

There was no report.

7.7 Committee on Information Technology and Services

There was no report.

7.8 Library

7.8.1 Library LibQUAL+Survey (for information)

D. Bourne-Tyson outlined this no-cost and highly reputable survey's purpose and benefits and encouraged all to support the effort by taking 15 minutes to complete it online when it is conducted February 16-March 11 /07, its baseline year.

7.9 Nominations

7.9.1 Nominations for Standing Committees

I. Blum noted that James Sawler's appointment has already been approved under item 7.1.1 and is therefore not part of the current motion, and also reported that with Senate approval of the following all current vacancies on Standing Committees have now been filled except Nancy's Chair Committee (2 vacancies) for which efforts to fill will be made through the normal election process in May/07. He encouraged Senators to put forward nominations for the faculty elections process which is underway with a nominations deadline of next Thursday. K. Laurin extended her appreciation to the Nominations Committee for its hard work.

**Moved** by I. Blum, seconded by H. Mallette that the following Senate Nominations Committee recommendations for election to the Standing Committees of Senate be approved. CARRIED.

Committee	Nominee	Term Begins	Term Ends
Academic Appeals	Dr. James Sawler (Arts & Sciences)	Jan. 15, 2007 (Executive Approval Date)	June 30, 2009
Information Technology & Services	Stanislav Orlov (Librarian)	Jan. 29, 2007	June 30, 2009
Research & Publications	Dr. Hazel MacRae (Social Sciences)	Jan. 29, 2007	June 30, 2009
University Research Ethics Board	Dr. John Reid (Arts & Sciences) Dr. Helen Mallette (Member at Large)	Jan. 29, 2007	June 30, 2009
Graduate Scholarships, Assistantships & Awards (new)	Dr. Joan Turner (CGYS) Dr. Florencia Carlino (Arts & Sciences)	Jan. 29, 2007	June 30, 2009
Graduate Studies Program & Policy Committee	Dr. Meredith Ralston (GWOM) (replacing Dr. Donna Varga)	Jan. 29, 2007	June 30, 2009

In addition to the above:

Dr. Marlene Ruck-Simmonds is ratified as Chair of the Student Judicial Committee.

Dr. Hui Li is moved from an alternate to a full member of the Student Judicial Committee.

Dr. Randi Warne and Prof. Robert Bagg are alternate members on the Student Discipline Appeals Committee and the Student Judicial Committee.

Prof. Ann MacGillivray (Professional Studies) and Dr. Marie-Lucie Tarpent (Humanities) have been elected to serve on the University Review Committee effective Dec. 13, 2006 and will also serve on the Committee on Appointment, Promotion and Tenure or Permanence for Academic Administrators. Both will serve until June 30, 2007, as the former will then go on sabbatical and the latter will retire.

#### 7.10 Research and Publications

A. Davis reported that the Committee is meeting January 30 for its adjudication of approximately 6 internal grant proposals in this cycle and is pleased to note that, if all applications are successfully funded, there will be no standard university internal resources left for the March competition. He also extended his thanks to the Nominations Committee for its efforts in filling vacant Committee positions.

#### 7.11 Student Affairs

There was no report.

#### 7.12 Committee on Teaching and Learning

##### 7.12.1 Notice of Motion: Revisions to Senate By-law 14.10

P. Watts reported that the Committee met on January 10 /07 concerning this motion. She also reminded Senators that February 28 is the Teaching Award nominations deadline for the Teaching Innovation and Instructional Leadership awards. G. McCarney commented that creation of a separate award for teaching at the graduate level would be worthwhile to recognize the greater element of mentorship in graduate programs.

#### 7.13 Writing Initiatives

B. King reported that the Committee is revising its terms of reference and has begun planning activities for the coming spring.

#### 7.14 Undergraduate Admissions and Scholarships

On S. Ganong's behalf in her absence, P. Glenister reported that the Committee has not yet met.

#### 7.15 Graduate Scholarships, Assistantships and Awards

M. Lyon reported that the Committee has met and completed the nomination process for graduate scholarships and is looking at the terms of reference for internal scholarships.

#### 7.16 University Research Ethics Board

A. Davis thankfully acknowledged the work of the Nominations Committee in filling the Committee's two vacancies. He reported that Committee work is now proceeding apace, although the workload continues to be onerous, an issue the Committee is seeking to address.

### 8. Other Reports

#### 8.1 Board of Governors

N. Kayhani reported that the Board will meet on February 8 /07.

#### 8.2 Students' Union

##### 8.2.1 Academic Amnesty for Feb. 7 /07 – CFS Day of Action

Senators discussed the requirement to have earlier notice each year to alert them at least to the prospective date(s) of this event if the actual date has not yet been established to avoid scheduling conflicts with other important university/academic activities, a number of which were noted by several Senators around this year's day of action. Discussion also covered the need for participating students to identify themselves to their instructor(s) to arrange to make up missed

work and to avoid extending academic amnesty to students who do not participate. It was noted that the date is set by the national students' organization making it impossible to vary locally, but that proactive efforts should be made in future processes to have more regional feedback. To accommodate this year's event as best as possible, which begins in the morning of February 7 with a pep rally, buses leave the campus at noon and activities end by suppertime, Senators agreed that the following amended motion be substituted for the proposed motion described in the supporting documentation.

**Moved** by K. Arbuckle, seconded by K. Manning that Senate approve an amended motion as follows to replace the second and third paragraphs of the initial proposed motion described in supporting documentation and that Senate's decision be communicated by both email and printed copy to instructors and others as appropriate in the university community:

Whereas the Senate acknowledges the usefulness of a strong student effort to increase funding for post-secondary education, be it resolved that, where possible, faculty are encouraged to allow students to attend this event without academic penalty between 10:00 a.m. and 4:00 p.m. on Wednesday, February 7, 2007 provided students make up missed work and identify themselves to their instructors. CARRIED.

K. Arbuckle also reported the upcoming Winterfest carnival week during which the Feb. 7 Day of Action will be promoted with a "tuition fees are too high" concert in the pub Friday evening. She also advised that the Union's annual general meeting will take place on Feb. 14, that preliminary planning has begun for awards night on March 22, and the Union is hiring returning officers for spring elections in March.

9. New Business

A. Davis reports that planning is well advanced for the Research and Scholarship February 7 open house. There will be 36 presenters representing the entire scope of the university faculty and student activity and a special open house supported by a grant for the renovated teaching labs in Evaristus. The deadline for nominations for the MSVU research award is Jan. 31 but to date no nominations have been received.

10. Items for Communication

1. Senate By-laws will reflect approved revisions to Senate By-law 1.1 Senate Membership, By-law 10 Nominations and Elections by Faculty Members, and By-law 14.3.2 Undergraduate Curriculum Committee.
2. Academic calendar changes will be communicated in the Calendar.
3. The Graduate program curriculum changes will be communicated in the Calendar.
4. The Undergraduate curriculum changes will be communicated in the Calendar.
5. The Secretary of Senate will notify the new members and chairs of Senate Standing Committees of their appointments.
6. The Secretary of Senate will notify all full and part-time faculty of Senate's decision concerning student academic amnesty to attend the Canadian Federation of Students' National Day of Action on Wed., Feb. 7, 2007.

11. Adjournment

**Moved** by J. MacLeod, seconded by S. Seager to adjourn the meeting at 9:05 p.m.  
CARRIED.