

## MINUTES

Present: R. Lumpkin (Chair), M. Atwater, S. Badali, P. Barry, P. Cantelo, E. Church, P. Crouse, R. Gechtman, R. Green, T. Harrison, A. Humble, B. Jessop, N. Kayhani, K. Kienapple, G. MacDonald, A. MacGillivray, J. Mills, A. Pottie, I. Pottie, K. Ritchie, D. Rodrigues, J. Sawler, L. Steele, B. Taylor, P. Watts, M. Whalen

Regrets: C. Blayney, K. Blotnicky, M. Eskritt, R. Farmer, M. Forrest, J. Fraser-Arsenault, M. J. Harkins, S. MacIntosh, R. Nearing

*R. Lumpkin welcomed new and returning Senators, the new Registrar, and the new Recording Secretary to the Senate meeting. M. Whalen was thanked for substituting as parliamentarian.*

1. Approval of Agenda

**Moved** by B. Jessop, seconded by I. Pottie, to approve the agenda as presented. CARRIED

2. Approval of Minutes of May 25, 2016

M. Whalen asked that “Jiao Tong University” be corrected to “Beijing Jiaotong University” in item 4 of the minutes.

**Moved** by R. Green, seconded by L. Steele, to approve the meeting minutes of May 25, 2016, as amended. CARRIED

3. Business Arising from the Minutes

No business arising.

4. President’s Announcements

4.1. Conduct at Senate Meetings

R. Lumpkin read the *Conduct at Senate Meetings* statement.

R. Lumpkin provided an update on the success of the 2<sup>nd</sup> annual matriculation ceremony and other activities held during Orientation Week. Faculty and staff who attended the matriculation ceremony were thanked, and student leaders led by H. Myatt, VP Student Life, were recognized for their contributions to the overall success of Orientation Week.

R. Lumpkin spoke of the announcement recently made on campus by representatives of the Federal and Provincial governments on the successful application for funding by the Mount through the Strategic Investment Fund (SIF). The funding, granted at the Federal level and matched in part by the Provincial government, will be used to renovate the main floor of #2 Melody Drive (church property) into a research centre that will house both

Applied Human Nutrition and Chemistry research labs and will support and engage both undergraduate and graduate level student researchers. Appreciation was expressed for the work undertaken by G. MacDonald, B. Jessop and B. MacNeil in the preparation and submission of the application.

The President also spoke of a visit from a number of NS Deputy Ministers who toured the McCain Centre, the NS Centre on Aging and Centre for Women in Business. Upon request, they also received presentations from Mount researchers on programs/projects underway that support the Provincial Government's vision for NS. The Deputy Ministers also heard from student representative, M. Atwater, on her experience at the Mount and what she believes they must do to retain its youth.

The President advised that in celebration of Treaty Day (October 1) and in recognition of October's designation as Mi'kmaq Month, a ceremonial raising of the Mi'kmaq flag was done earlier in the day. The Mount's flagpole has been redesigned to permanently fly the Canada, Nova Scotia and the Mi'kmaq flags. Campus activities planned throughout Mi'kmaq month were outlined.

Finally, she updated Senators on the discussions at the Campus Planning Committee to address concerns raised by the Senate about possible theft of books from the Mount's Library. Brief discussions were held on the recent inventory of the library (the first full inventory since 1989), the "not on shelf/lost rate," and the investigation by Facilities Management to evaluate security systems that will be compatible with the Library's current tagging system. Faculty members on the Campus Planning Committee suggest that, while possible solutions are explored, books expected to be in high demand be put on reserve and that the number of copies of important books be increased. Next steps include continuing to track replacement costs and the number of items replaced, doing a partial inventory in a year's time, monitoring books that circulate more frequently, evaluating other means of physical security (i.e. cameras) and watching for the release of better physical security systems. Senate members will be kept up to date on the progress of the investigation by Facilities Management/Campus Planning Committee.

Appreciation was expressed for the work undertaken by Library staff (730 hours) to perform the inventory.

#### 5. Question Period

##### Available Parking on Campus

N. Kayhani raised a concern about adequate parking on Campus. She expressed concern for faculty (full and part-time) and students who are often late because of the lack of parking spaces. She questioned whether modifying the class schedule (Monday/Wednesday) might help.

Discussions were held on days/times/locations more often impacted, cars parking without permits, parking trends in the first three weeks of class, and a grace period to give

students the opportunity to find strategies and alternate means of transportation.

B. Jessop referenced a study of parking on campus that revealed one two-hour time span, three times over the three weeks of the study, where there were no parking spaces available on campus.

A. Pottie expressed concern from a student's perspective about students paying for something that they cannot access.

Brief discussions were held and clarification provided on the students' knowledge of U-Pass, the ratio of parking spaces to permits issued, and the impact the timing of scholarships/student loans has on parking on campus. The University's strategy of ticketing cars and allowing those in violation the opportunity of putting the ticket payment toward the purchase of a valid parking permit was also noted.

R. Lumpkin suggested reevaluating campus parking at the October meeting; at that time, it is possible that some of the problems may have dissipated.

#### Speeding on Campus

J. Mills spoke of cars driving too fast on campus and concern for safety. Security will be advised to watch for offenders. It was suggested that securing the plate number would be of great assistance.

#### Smoking Outside Seton Academic Centre

J. Mills raised the concern about those who continue to smoke outside of Seton in areas designated as "nonsmoking." It was suggested that Security monitor more closely particular locations and times identified as "high incident." B. Jessop will investigate.

### 6. Committee Reports (Standing and Ad Hoc)

#### 6.1. Senate Executive

##### 6.1.1. Report on the Senate Self-Evaluation

I. Pottie presented the Senate Self-Evaluation Report on behalf of the Senate Executive Committee; overall the results are positive. K. Ritchie expressed appreciation for the transparency of the evaluation through the use of frequencies and histograms. P. Crouse and K. Campbell were thanked for their work on the process and report.

##### 6.1.2. Policy Project Review

R. Lumpkin provided an overview of work to date on the policy project. E. Church's investigation of other Canadian universities' practices and work completed by E. Church and her assistant, T. MacKenzie, to categorize documents within the Document Centre (intranet) and the Policy Central (accessible to the public) were noted.

A list of categories approved at Senate Executive will provide the basis for P. Crouse and K. Campbell to sort documents according to their use and ensure they are maintained in the appropriate location where they can be tracked and easily located. A section at the bottom of the Senate Minutes (Items for Communication) will be used to record decisions made at meetings.

Senate Executive will review the frequency with which policies should be reviewed and communicate with the appropriate Senate committees.

## 6.2. Academic Policy and Planning

### 6.2.1. External Review of Child and Youth Study (for information)

E. Church brought forward the External Review of the Department of Child and Youth Study.

### 6.2.2. Course Outline Policy (for approval)

**Moved** by E. Church and seconded by A. Humble, that Senate approve the revised Course Outline Policy, to be effective immediately. CARRIED

### 6.2.3. External Review of History (for information)

E. Church brought forward the External Review of the History Department for information purposes.

## 6.3. Nominations

### 6.3.1. Correction to May 25, 2016, Slate of Nominations

**Moved** by M. Whalen, seconded by A. MacGillivray, that Senate approve the correction to the May 25, 2016, Slate of Nominations. CARRIED

## 7. Other Reports

### 7.1. Board of Governors

R. Lumpkin presented a report from the Board faculty members regarding the September 29 Board meeting. The report highlighted an Enrollment Management Plan presentation given by P. Barry and K. Gallant, an enrollment update by E. Church, and the Strategic Investment Funding (SIF) announcement made recently for the renovation of #2 Melody Drive.

### 7.2. Students' Union

In the absence of R. Nearing, M. Atwater provided significant updates on SRC elections underway to fill six (6) vacant positions, winners who will join the 13-member council to aid the Students' Union to fulfill priorities outlined in the Students' Union 2020 Strategic plan. In February, at SRC general election, five (5) new equity (women's, queer, Aboriginal student, racialized and accessibility) representatives will be elected for the first time ever.

VP Student Life, H. Myatt, was recognized for her part in organizing and leading Orientation Week events and VP Advocacy, M. Atwater, was recognized for leading this year's Shinerama Campaign for research into Cystic Fibrosis. The University was recognized for donating a half unit of study to the Shinerama cause; this was awarded to the student raising the most money. Other updates included an engagement plan created by the Students' Union to help identify student issues and preferred engagement tactics, the MSVU Students' Union Partnership Agreement with the Global Engagement Office (GEO) of the International Education Centre at the Mount, and the Students' Union's plan to take control of its government relations rather than relying on outside affiliations. Recent and planned meetings were outlined.

Congratulations were extended to the Students' Union for a job well done on their strategic plan. Past SU President, J. Corcoran, was recognized for his work on the strategic plan.

### 7.3. Mount 2017: Making a Difference

R. Lumpkin directed Senators to two reports and outlined the difference between the President's Report to the Board of Governors (organized under the goals of the University's strategic plan) and the year-end annual report (Implementation Plan) that outlines current progress and outcomes of those tasked with actions under the Strategic Plan.

The Social Responsibility Working Group has completed the Draft Social Responsibility Statement which will be presented to the Board of Governors and Senate. Student Works student, P. Whyte, who coordinated the compilation of the Mount's Asset Map will briefly present on the Asset Map at Senate's October meeting; R. Lumpkin will table the Social Responsibility Statement at that time.

## 8. New Business

### 8.1. Annual Reports of Senate Committees (for information)

R. Lumpkin brought forward the Annual Reports of Senate Committees which are being presented for information, and invited comments and questions.

N. Kayhani questioned why some of the annual reports are signed by all members of the committee while others are signed only by the chair of the committee.

R. Lumpkin responded that the procedure was implemented to allow the Chair of a committee to obtain approval of all committee members electronically and then sign the final report on their behalf.

8.1.1. Academic Appeals

8.1.2. Academic Policy and Planning

8.1.3. Appointment, Promotion and Tenure or Permanence for Academic Administrators

- 8.1.4. Graduate Studies Program and Policy  
K. Ritchie asked for clarification on the “anticipated changes” to Educational Psychology referenced in the report. K. Kienapple responded that the report reflects the Committee’s understanding at the time the annual report was prepared.
- 8.1.5. Graduate Scholarships, Assistantships and Awards
- 8.1.6. Information Technology and Services  
J. Mills pointed out inaccuracies in the committee’s annual report that have not been corrected. The Senate secretary will contact the committee chair to provide an amended report for the next Senate meeting.
- 8.1.7. Library
- 8.1.8. Nominations
- 8.1.9. Research and Publications
- 8.1.10. Senate Executive
- 8.1.11. Student Experience
- 8.1.12. Student Judicial
- 8.1.13. Student Discipline Appeals
- 8.1.14. Teaching and Learning
- 8.1.15. Writing Initiatives
- 8.1.16. Undergraduate Admissions, Scholarships and Awards  
R. Green questioned the number (15) of international entrance scholarships awarded in the past year compared to the 75 awarded in the previous year. P. Barry suggested that this may in part be related to the changing demographics of international students.
- 8.1.17. Undergraduate Curriculum
- 8.1.18. University Research Ethics Board  
A. Humble noted a duplication of sections (p. 153); G. MacDonald will address the duplication with the Chair of the UREB.

8.2. Annual Report of Nancy’s Chair Committee (for information)

R. Lumpkin brought forward the Annual Report of Nancy’s Chair Committee for Information.

8.3. Annual Report of Gail and Stephen Jarislowsky Chair in Learning Disabilities (for information)

R. Lumpkin brought forward the Annual Report of Gail and Stephen Jarislowsky Chair in Learning Disabilities for information.

S. Badali noted that the report was that there was no report and that the Committee will meet this fall. The report of that meeting will be brought forward to Senate during the next cycle.

9. Items for Communication

Senate approved

- Minutes of the May meeting
- Revised Course Outline Policy
- Correction to the start date of faculty terms on Student Discipline Appeals Committee

Senate received for information

- Report on the Senate Self-Evaluation 2016
- Overview of the Senate Policy Project Review
- CAPP's reports on External Reviews of Child and Youth Study and History
- Annual reports of Senate-related committees

10. Adjournment

**Moved** by M. Atwater, seconded by P. Barry, that the meeting be adjourned.