

## MINUTES

Present: M. Bluechardt (Chair), P. Barry-Mercer, A. Benzaquen, P. Cantelo, A. Card, E. Church, P. Cormier-MacBurnie, P. Crouse, R. Farmer, T. Findlay, D. Fisher, T. Harriott, T. Harrison, E. Henderson, N. Jamieson, B. Jessop, N. Kayhani, K. Kienapple, G. MacDonald, J. MacLeod, C. Matta, M. McGonnell, M. Mitchell, S. Orlov, S. Perrott, D. Plumb, K. Ritchie, S. Seager, D. Seguin, J. Sharpe, D. Shiner, B. Taylor, R. Zuk

Regrets: S. MacIntosh, J. Wallace

*The meeting was called to order at 2 p.m.; new and returning Senators were identified and welcomed.*

### 1. Indigenous Land Recognition

M. Bluechardt provided an acknowledgement that the Mount is built on traditional unceded Mi'kmaq territory and paid respect to the Indigenous peoples of the land on which Senate meets.

### 2. Approval of Agenda

S. Perrott requested that, in agenda item 7.2.4, "Committee" be changed to "Committees" in order to address nominations to a second committee.

**Moved** by S. Orlov, seconded by P. Cormier-MacBurnie, to approve the agenda as amended. CARRIED

### 3. Approval of Minutes of May 23, 2018

**Moved** by B. Jessop, seconded by G. MacDonald, to approve the meeting minutes of May 23, 2018, as circulated. CARRIED

### 4. Business Arising from the Minutes

No business arising.

### 5. President's Announcements

#### 5.1. Conduct at Senate Meetings

M. Bluechardt read the *Conduct at Senate Meetings* statement. She reiterated that to ensure all feel they can contribute in a comfortable and respectful environment, comments be directed through the Chair and not to each other.

She spoke to the Senate Orientation session held in the last week, attended by new, and several returning Senators, and acknowledged the work of T. Harriott and P. Crouse in the success of the event. Slides from the session will be shared.

She spoke to inclusive 2SLGBTQ+ initiatives on Campus, highlighted the forming of the new Student of African Descent Advisory Committee, and noted upcoming discussions planned at the Board Retreat around the Truth and Reconciliation recommendations.

She updated Senators on the opening of the new Centre for Academic Advising and Student Success in Seton, her appointment to the International Board of Universities Canada, and the two upcoming searches (Dean of Arts and Science and Vice-President Academic and Provost). Senators were encouraged to visit the Aboriginal Garden and Centre and the new Centre for Academic Advising and Student Success in Seton.

As well, she addressed the issue, and related work done by the Mount's team surrounding the withdrawal of the Saudi students and its impact on the University. B. Jessop spoke to the \$900K financial impact that will continue over the next several years and discussions with Universities Canada and various levels of government on the possibility of recovering a portion of these losses. The Mount continues to try to support the Saudi students who withdrew from the University.

J. MacLeod questioned contingency plans the University might have to ensure adequate recruitment initiatives are in place to compensate for the withdrawal of Saudi students. Senators were reassured that recruitment efforts are ongoing and that over the past number of years, the University has been focused on a more diversified recruitment policy/strategy. A presentation given to the Board of Governors regarding international recruitment strategies was highlighted; it was agreed that K. Steele, Manager, Student Recruitment, be invited to make this presentation to Senators.

She also spoke to the approaching legalization of cannabis and called on B. Jessop to address initiatives undertaken to address its use on Campus. B. Jessop spoke of work done with sister institutions on revising the existing campus smoking policy, developing a new residence policy, encouraging and educating on safe practices, and clearly identifying non-smoking areas. In addition, the Mount has established a 10-meter restriction from buildings and 30-meter restriction from childcare centers.

He spoke to restrictions on smoking in cars, efforts to ensure that those in residences are minimally impacted, and restrictions with regard to packaging. Users will be asked to keep product in its original packaging to ensure that it is well labeled and that it is easily identified as purchased through a legal process. A communication piece will be circulated to Campus in the coming week. Senators were asked for their patience, support and communication as the University works to implement the legislation.

R. Farmer questioned procedures that would address those students impacted by the smell of cannabis. A brief discussion was held on odor-reducing containers sold by the NSLC, University policies, and the role of the Health Office, Human Resources, and Security in enforcing policy and addressing those impacted by the use of cannabis. The current use of cannabis, consultation with students on their specific concerns, the “ResLife” team’s experience, and the expected temporary spike in use were also noted. Overall, a huge change in usage is not expected. (B. Jessop, P. Barry-Mercer)

R. Farmer later questioned designated “no-smoking areas” in relation to entrances to buildings and intake fans. B. Jessop reiterated the 10-meter no-smoking barrier that will be maintained with regard to buildings and intake fans. Signage has been installed in high traffic areas.

Finally, the President advised Senators that planning is underway for the first of three planned Town Hall sessions; a November date is in the works. S. Seager suggested that the session be scheduled on a Monday or Wednesday to allow faculty who teach Tuesday/Thursday to attend; this will be investigated.

## 6. Question Period

G. MacDonald spoke to her recent attendance at the Natural Sciences and Engineering Research Council of Canada (NSERC) consultation session on the renewal of NSERC’s research partnership programs and the consolidation of five of their partnership programs into a single funding opportunity. She outlined the benefits of the change and expressed concern around the mandate from Federal Government that will require industry to contribute nearly 50% of the grant. She further advised of an email she sent to the Chairs of affected departments, Deans, and Vice-President Academic and Provost, outlining the changes and seven (7) recommendations she has made to NSERC. An opportunity for others to respond to the changes is included in the email which can be forwarded to those who would like to respond.

R. Farmer raised questions on why the Mount’s Fall reading week is out of sync with other universities and why the Mount is open on November 12<sup>th</sup> when Government and other offices are closed in lieu of Remembrance Day. He noted that students are negatively impacted by having to attend class on a day when most others in the province are off. The Registrar advised that academic calendar dates for 2019-2020 are being reviewed at CAPP and that this is being considered.

R. Farmer also questioned the practice of deeming the Wednesday of the last week of classes as a Monday and noted the hardship it places on faculty to teach 25% of their classwork in two weeks of the semester and on students completing assignments, preparing for exams, etc. He asked that the issue, raised in the past, be addressed.

M. Mitchell questioned when menstrual products (and stickers advertising the products) will be restocked in all washrooms. A brief discussion was held on whom to contact within the Health Office for the replenishing of supplies, the production and placement of stickers, and which washrooms are to be supplied. Commitment was made to ensure that all washrooms are adequately stocked and that the stickers are installed. Later, the placement of the stickers on the mirrors was questioned and the suggestion made that signage be designed for placement beside the mirrors instead of on the mirrors. (P. Barry-Mercer, B. Jessop, S. Seager)

As the time limit for Question Period was reached, the following motion was made to extend for an additional 10 minutes to allow other Senators the opportunity to speak.

**Moved** R. Farmer, seconded by N. Jamieson, to extend Question Period for an additional ten (10) minutes. CARRIED

T. Findlay questioned whether discussions could be held with the Mount's food provider about having leftover food from conferences and events transported to residences for students. A brief discussion was held on the opportunity, concerns about food contamination, safe handling, liability and security, and the availability of take-out containers, which will be investigated. (B. Jessop, N. Jamieson)

R. Zuk raised a question and clarification was provided on the composition of the search committee for the Director, Art Gallery. As well, a brief update was provided on the process to date, I. Jenkner's retirement from the Mount, her work to make the Art Gallery more accessible, her writing and cataloging, and the showings that she has been able to bring to the Mount. As well, given its commendable work and educational programing, the University was encouraged, during this transition, to look at ways to connect the Art Gallery more robustly to the Campus, possibly through a reporting mechanism. An overview was provided on the current reporting process for the Art Gallery through the Permanent Collection Committee to the Board of Governors and recent discussions on having the faculty member on the Permanent Collection Committee be a Senator. (B. Taylor, J. MacLeod, E. Church)

## 7. Committee Reports (Standing and Ad Hoc)

### 7.1. Senate Executive

#### 7.1.1. Ratification of Senate Parliamentarian

**Moved** by R. Zuk, seconded by S. Seager, that Senate ratify Dr. T. Harriott as the Senate Parliamentarian for the term September 28, 2018, to June 30, 2020. CARRIED

T. Harriott was welcomed and congratulated.

#### 7.1.2. Editorial Changes to Senate Policies

J. Sharpe provided Senate, for information, with the list of editorial changes made by the Secretary of Senate, in consultation with the Chair of Senate, and with the approval of Senate Executive.

#### 7.1.3. Report on Senate Self-Evaluation

C. Matta reported on the results of the annual Senate Self-Evaluation, highlighting comments and a number of ratings within each section of the Evaluation.

C. Matta was thanked for presenting the report.

S. Seager expressed her concern for reporting on the comments rather than the actual numbers and percentages. This was noted and will be revisited at Senate Executive.

### 7.2. Nominations

S. Perrott advised that elections for the Senator to serve on two search committees would take place and that two different coloured ballots were being distributed to Senators, one colour for each election. R. Farmer questioned whether the process had changed and if so, when did it change; he also asked whether there would be a call for nominations from the floor. S. Perrott confirmed that the elections for Senate's representative and for other members of the Faculty Complement would normally be undertaken separately and that following the Senator elections, a ballot will be distributed to the Faculty Complement to elect the remaining faculty members. S. Perrott responded that nominations would be taken from the floor.

#### 7.2.1. Election of Senator for Search Committee for Dean of Arts and Science

S. Perrott advised Senators of two nominees standing for election, D. Fisher and T. Findlay, and called for nominations from the floor three consecutive times; there were none.

A question arose and clarification was provided on the composition of the Search Committee.

Voting was conducted via secret ballot. Once the ballots were tallied, D. Fisher was announced as the successful nominee; he will represent Senate on the Committee.

#### 7.2.2. Election of Senator for Search Committee for Vice-President Academic and Provost

S. Perrott advised Senators of two nominees standing for election, J. Sharpe and E. Henderson, and called for nominations from the floor three consecutive times; there were none.

Voting was conducted via secret ballot. Once the ballots were tallied, J. Sharpe was announced as the successful nominee; he will represent Senate on the Committee.

7.2.3. Corrections to May 2018 Slate

S. Perrott referred Senators to the memo within the meeting materials and outlined the errors in term dates for M. Ralston and A. Lemieux.

**Moved** by S. Perrott, seconded by G. MacDonald, that Senate approve the corrections to the slate presented at the May 2018 meeting of Senate. CARRIED

7.2.4. Nomination for Senate-Elected Committees

S. Perrott referred Senators to the memo circulated earlier regarding the Education seat on UCC and to the Senate Bylaw addressing receipt of a late slate of nominations.

**Moved** by S. Perrott, seconded by E. Church, that Senate accept the late slate from the Senate Nominations Committee. CARRIED

**Moved** by S. Perrott, seconded by D. Fisher, that Senate accept the nominations from the Senate Nominations Committee outlined in the two memos dated September 16 and September 24. CARRIED

Committee	Nominee	Term Begins	Term Ends
Undergraduate Curriculum	Dr. Fred French	When Elected	December 31, 2018
University Research Ethics Board	Dr. Will Shead	When Elected	June 30, 2021
University Research Ethics Board	Dr. Alla Kushniryk	January 1, 2019	June 30, 2021

7.3. Research and Publications

7.3.1. Revisions to Standard Operating Procedures

7.3.1.1. Budget Management

7.3.1.2. Deadlines

For information, G. MacDonald directed Senators to the documents within their meeting materials outlining the changes to two Standard Operating Procedures documents. A small error in the rate of pay was noted on p. 2 of the Budget Management document.

#### 7.4. University Research Ethics Board

##### 7.4.1. Revisions to Research Ethics Policy for Research Involving Human Participants

D. Seguin outlined the minor changes to the policy. A question arose and clarification was provided on the term “evergreen.” Concern was expressed about the use of two different terms (“evergreen” and “living”).

**Moved** by D. Seguin, seconded by E. Church, that Senate approve the changes to Policy UREB 2012-01, Research Ethics Policy for Research Involving Human Participants. CARRIED

##### 7.4.2. Revisions to Research Ethics Compliance Policy

A slight correction was noted.

**Moved** by D. Seguin, seconded by D. Fisher, that Senate approve the changes to Policy UREB 2012-02, Research Ethics Compliance. CARRIED

#### 8. Other Reports

##### 8.1. Board of Governors

R. Farmer reported on outcomes from the Board meeting including a welcome to new Board members, presentation on enrollment and recruitment initiatives, receipt of Committee reports, efforts of HRGC to strengthen its due diligence in the recruitment of Board members, updates on Chair and President activities, an update with regard to the SouthWest Properties development, and reports from the students, faculty and alumnae.

##### 8.2. Students' Union

N. Jamieson spoke to Students' Union initiatives including petitions being circulated to ask Metro Transit to review its recent bus route changes that proved detrimental to faculty, students and staff who travel via bus to the Mount.

As well, she noted the need for menstrual products to be available in all washrooms, upcoming negotiations on the MOU with the Students' Union and the need for adequate consultation with students/stakeholders, the launch of a ReconciliAction campaign, and discussions on a need for a student parent space.

As well, she updated Senators on upcoming student by-elections and advised that MSVUSU is operating at a lower capacity through the Fall semester; this may impact participation on committees and turnaround time.

#### 9. New Business

##### 9.1. Annual Reports of Senate Committees

###### 9.1.1. Academic Appeals

###### 9.1.2. Academic Policy and Planning

- 9.1.3. Appointment, Promotion and Tenure or Permanence for Academic Administrators
- 9.1.4. Executive
- 9.1.5. Graduate Scholarships, Assistantships and Awards
- 9.1.6. Graduate Studies Program and Policy
- 9.1.7. Information Technology and Services
- 9.1.8. Library
- 9.1.9. Nominations
- 9.1.10. Research and Publications
- 9.1.11. Student Experience
- 9.1.12. Student Judicial
- 9.1.13. Student Discipline Appeals
- 9.1.14. Teaching and Learning
- 9.1.15. Writing Initiatives
- 9.1.16. Undergraduate Admissions, Scholarships and Awards
- 9.1.17. Undergraduate Curriculum
- 9.1.18. University Research Ethics Board

Senators were advised that Senate Committee annual reports are presented for information only.

9.2. Annual Report of Nancy's Chair Committee

B. Taylor provided an update on the process to confirm the next Nancy's Chair.

9.3. Annual Report of Gail and Stephen Jarislowsky Chair in Learning Disabilities

The report was presented for information.

A question was raised and clarification provided on why some reports have signatories and some do not.

10. Items for Communication

Senate approved

- Minutes of the May 23, 2018, meeting
- Ratification of T. Harriott as Senate Parliamentarian
- A correction to the start dates for members elected to WIC and GSPP
- Revisions to two policies: Research Ethics Policy for Research Involving Human Participants and Research Ethics Compliance Policy

Senate elected

- A senator to serve on the Search Committee for the Dean of Arts and Science
- A senator to serve on the Search Committee for the Academic Vice-President and Provost
- Faculty members to UCC and UREB



Senate received for information

- List of editorial changes made to Senate policies
- Report on the Senate Self-Evaluation 2018
- Revisions to CRP Standard Operating Procedures documents
- Annual reports of Senate-related committees

E. Church invited Senators to attend a Treaty Day event at the wig'wam, 1 – 4 p.m. on Monday, facilitated by the Aboriginal Student Centre

11. Adjournment

**Moved** by J. MacLeod, seconded by S. Orlov, that the meeting be adjourned. CARRIED

The meeting was adjourned at 3:35 p.m.