MINUTES

Present: E. Church (Meeting Chair), P. Barry Mercer, P. Cantelo, R. Charlton, P. Crouse,
R. Farmer, T. Findlay, D. Fisher, T. Harriott, T. Harrison, N. Kayhani, K. Kienapple, S. King,
G. MacDonald, J. MacLeod, C. Matta, M. Mitchell, S. Perrott, D. Plumb, K. Ritchie, S. Seager,
J. Sharpe, D. Shiner, C. Slumkoski, B. Taylor, J. Wallace, R. Zuk

Regrets: M. Bluechardt, A. Card, P. Cormier-MacBurnie, E. Henderson, B. Jessop, S. MacIntosh,
S. Orlov, D. Séguin

*The meeting was called to order at 2:04 p.m. R. Charlton, Interim President of the Students'
Union, was welcomed to his first meeting. There were no observers present.*

1. Indigenous Land Recognition
    E. Church provided an acknowledgement that the Mount is built on traditional unceded
    Mi'kmaq territory and paid respect to the Indigenous peoples of the land on which Senate
    meets.

2. Approval of Agenda
    "Election of Faculty Senator to the Search Committee for the Vice-President
    Administration" was added as agenda item 7.6.2.

    Moved by G. MacDonald, seconded by D. Fisher, to approve the agenda as amended.
    CARRIED

3. Approval of Minutes of January 25, 2019
    Moved by P. Barry Mercer, seconded by D. Shiner, to approve the meeting minutes of
    January 25, 2019, as circulated. CARRIED

4. Business Arising from the Minutes
    4.1. Change to Bylaw 12.1.1, Nominations for Honorary Degrees
          C. Matta spoke to the nomination process and the value of knowing the nominator's
          name and the credibility it can lend to the nomination when being reviewed by the
          Tributes Committee and Senate. He proposed that the bylaw be revised to remove
          the stipulation that nominators' names be redacted.

          R. Farmer asked that nominators be advised of this change before nominations go
          forward. It was agreed that this would be part of the process.

Moved by C. Matta, seconded by R. Zuk, that Senate approve the revision to Senate Bylaw 12.1.1 to strike the phrase that the names of the nominators be removed prior to the distribution of the dossiers, the revision to be effective immediately. CARRIED

Classroom Clocks
D. Shiner updated Senators on the item within the last meeting's minutes regarding the inaccuracy of classroom clocks. Concern was expressed on the ever-increasing discrepancy between the clocks in classrooms in Seton. In the absence of B. Jessop, E. Church agreed to address the concern with the Director, Facilities Management.

5. President's Announcements
In the President's absence, E. Church advised Senators of the Keshen Goodman Library series where faculty are invited twice per year to participate in a lecture series. A brief discussion was held on the venue, format, past participation, engagement and success of events; several Senators highlighted their participation in the series, and an upcoming theme at the library related to the 80th anniversary of Canada's entrance into the 2nd World War was noted. Faculty members interested in participating in the series were asked to contact A. Rafuse. Appreciation was expressed for the information. A collated book relating to people's experience during the war was highlighted. (E. Church, C. Slumkoski, D. Plumb, G. MacDonald)

E. Church thanked Senators for their feedback to date on the Freedom of Expression Statement and encouraged any additional feedback to be submitted by March 12th. She outlined next steps with regard to process and encouraged Senators to attend the open consultation session on March 7. The final statement, approved by Senate and endorsed by the Board of Governors, will be maintained as a 'living document' and used to continuously encourage dialogue and free expression on Campus.

Finally, she spoke to the overwhelming success of the upcoming 8th Annual Girl's Conference that sold out within two days; 350 girls are registered for the event with an additional 600 on the waitlist. The event, sponsored by the Alexa McDonough Institute, will host various cohorts of girls, including Aboriginal and African Nova Scotian, and feature an international keynote speaker. A personal welcome video from Julie Payette, Governor General of Canada, for the conference participants, and the possibility of the attendance of (or welcome personal video from) Sophie Trudeau was highlighted. Appreciation was expressed for the work undertaken by the Alexa McDonough Institute, on the event.

6. Question Period
C. Slumkoski questioned the membership (and in particular, faculty membership) on the Vice-President Administration Search Committee; concern was expressed on the naming of a faculty member to the committee without having utilized the faculty nomination process. A discussion was held on the difference in the process and nature of

appointment of academic versus non-academic administrators, committee selection, whether an Administrative Vice President serves an academic function, whether non-academic administrators can request an academic appointment, differences in the terms of appointments, and the proper selection process.

Other brief discussions were held on two Board policies governing the selection process and the Board of Governors' role in approving the appointments. A Senate document providing guidelines on constituency representation on search and evaluation committees for administrators ex officio on Senate was referenced. E. Church agreed to discuss Senators' feedback with the President who will update the Board. (C. Slumkoski, E. Church, R. Zuk, K. Ritchie, T. Findlay, P. Crouse)

N. Kayhani questioned whether consideration had been given to improving the quality of the air within Seton in the summer months. While some areas and offices do have air conditioning and others can work from home when offices are too warm, many, including administrative support, cannot. E. Church agreed, in the absence of B. Jessop, she would bring the concern to the Director of Facilities Management. (N. Kayhani, K. Ritchie)

T. Findlay requested an update on the Policy Against Sexual Assault; an overview was provided on the process, consultation with faculty following the last Senate meeting, revisions made to the policy based on faculty feedback, and approval by the Board of Governors. A question was raised on a change in language proposed at the last Senate meeting; it was noted that the Committee had reviewed the language but did not see the need to revise the current language. The approved policy has been added to Policy Central, a repository for all University policies; the website was viewed, and it was agreed that a link to the Policy Against Sexual Assault would be distributed to Senators. (T. Findlay, P. Barry Mercer, S. Seager, R. Farmer)

7. Committee Reports (Standing and Ad Hoc)
   7.1. Senate Executive
      7.1.1. Report on Policy Reviews with No Changes
         For information, J. Sharpe directed Senators to the report within the meeting materials outlining policies that have been reviewed but for which no revisions were required.

   7.2. Academic Policy and Planning
      7.2.1. Suspension of Admissions BSc (Science Communication)
         Moved by K. Kienapple, seconded by P. Cantelo, that Senate approve the suspension of admissions for an additional two-year period to the BSc (Science Communication). CARRIED

7.3. Graduate Studies Program and Policy (K. Kienapple)
  7.3.1. Applied Human Nutrition
    7.3.1.1. New Course Proposal: GAHN 6620, Clinical Trials in Food and Nutrition
    A question arose and clarification was provided on the topic "research ethics" included in the new course.

    Moved by K. Kienapple, seconded by D. Fisher, that Senate approve the addition of GAHN 6620, Clinical Trials in Food and Nutrition. CARRIED

7.4. Undergraduate Curriculum
  7.4.1. Communication Studies
    7.4.1.1. New Course Proposals
      7.4.1.1.1. COMM 2016 – Audiovisual Communications
      Clarification was sought, and provided, on justification for the new course, the difference between the new and previous course, whether the original course could have been cross-listed instead, the change in course designation from PBRL to COMM, technology and software involved, and the exclusion statement at the end of the Calendar description. (S. Seager, B. Taylor, K. Kienapple, T. Harrison)

      Moved by B. Taylor, seconded by P. Barry Mercer, that Senate approve the new course proposal COMM 2016 – Audiovisual Communications. CARRIED

      7.4.1.1.2. COMM 2025 – Introduction to Social Media
      Clarification was sought, and provided, on the relationship between the old and new courses and whether there was sufficient overlap between them. (S. Seager, B. Taylor)

      Moved by B. Taylor, seconded by T. Findlay, that Senate approve the new course proposal COMM 2025 – Introduction to Social Media. CARRIED

      7.4.1.1.3. COMM 3023 – Communication Design
      Moved by B. Taylor, seconded by D. Fisher, that Senate approve the new course proposal COMM 3023 – Communication Design. CARRIED

7.4.1.1.4. COMM 3024 – Visual Communication and Culture
Whether the course is an additional course or a replacement was questioned.

Moved by B. Taylor, seconded by R. Charlton, that Senate approve the new course proposal COMM 3024 – Visual Communication and Culture. CARRIED

7.4.1.1.5. COMM 4025 – Digital Media: A Critical Analysis
Following the moving and seconding of the motion below, a friendly amendment was suggested, and accepted, to replace the word "economical" with "economic" within the Calendar description.

Moved by B. Taylor, seconded by J. MacLeod, that Senate approve the new course proposal COMM 4025 – Digital Media: A Critical Analysis. CARRIED

7.4.1.2. Course Deletions
7.4.1.2.1. PBRL 2014 – Organizational Context of Public Relations
Moved by B. Taylor, seconded by J. Wallace, that Senate approve the deletion of PBRL 2014 – Organizational Context of Public Relations. CARRIED

7.4.1.2.2. PBRL 2015 – Audiovisual Communications
Moved by B. Taylor, seconded by S. Perrott, that Senate approve the deletion of PBRL 2015 – Audiovisual Communications. CARRIED

7.4.1.2.3. COMM 3022 – Visual Design and Communication
Moved by B. Taylor, seconded by P. Cantelo, that Senate approve the deletion of COMM 3022 – Visual Design and Communication. CARRIED

7.4.1.2.4. COMM 3025 – New Media in Public Communication
Moved by B. Taylor, seconded by R. Charlton, that Senate approve the deletion of COMM 3025 – New Media in Public Communication.   CARRIED

7.4.1.3. Changes to Existing Program
7.4.1.3.1. Requirements for Bachelor of Arts – Communication
7.4.1.3.3. Requirements for Bachelor of Science (Science Communication)

7.4.1.3.4.   Requirements for Minor in Science Communication

7.4.1.3.5.   Requirements for Minor in Communication Technology

7.4.1.3.6.   Requirements for Bachelor of Public Relations
(Co-operative Education)

Moved by B. Taylor, seconded by J. Wallace, that Senate approve changes to existing programs, agenda items 7.4.1.3.1, .3, .4, .5, and .6.   CARRIED

7.4.1.3.2.   Addition of Minor in Communication
A question arose and clarification was provided on the impact on Public Relations. (S. Seager, E. Church)

Moved by B. Taylor, seconded by M. Mitchell, that Senate approve the addition of a Minor in Communication. CARRIED

7.4.2.   History

7.4.2.1.   New Course Proposals

7.4.2.1.1.   HIST 2302 – Rome's Heirs: The European Early Middle Ages
Moved by B. Taylor, seconded by C. Slumkoski, that Senate approve the new course proposal for HIST 2302 – Rome's Heirs: The European Early Middle Ages. CARRIED

7.4.2.1.2.   HIST 2303 – Medieval Renaissances: The European Late Middle Ages
Moved by B. Taylor, seconded by C. Slumkoski, that Senate approve the new course proposal for 2303 – Medieval Renaissances: The European Late Middle Ages. CARRIED

7.4.2.2.   Course Deletion

7.4.2.2.1.   HIST 2202 – Medieval History: Byzantium, Islam and Western Europe
Moved by B. Taylor, seconded by C. Slumkoski, that Senate approve the deletion of HIST 2202 – Medieval History: Byzantium, Islam and Western Europe. CARRIED

7.4.2.3. Changes to Existing Program
7.4.2.3.1. European History courses list
Moved by B. Taylor, seconded by C. Slumkoski, that Senate approve the changes to the existing program for European History courses list. CARRIED

7.4.3. Mathematics and Computer Science
7.4.3.1. Changes to Existing Course
7.4.3.1.1. MATH 0020 – College Algebra
A question was raised regarding the two statements that originally followed this course listing and where the definition would now be covered. A brief discussion was held on the current language surrounding the use of the course, and it was agreed that the glossary be reviewed for clarification on the definition of credit and non-credit. (S. Seager, P. Cantelo, B. Taylor).

Moved by B. Taylor, seconded by T. Harriott, that Senate approve the change to the existing course MATH 0020 – College Algebra. CARRIED

7.4.3.2. Changes to Existing Program
7.4.3.2.1. Requirements for Minor in Applied Statistics
Moved by B. Taylor, seconded by T. Harriott, that Senate approve the changes to the requirements for Minor in Applied Statistics. CARRIED

7.4.4. Changes
7.4.4.1. Business and Tourism
7.4.4.1.1. New course description for BUSI 4424 – Advanced Accounting II
7.4.4.2. Communication Studies
7.4.4.2.1. New prerequisites for PBRL 1188 – Co-op Term I
7.4.4.2.2. New prerequisites for PBRL 2288 – Co-op Term II
7.4.4.2.3. New prerequisites for PBRL 3012 – Persuasive Public Relations Writing
7.4.4.2.4. New prerequisites for PBRL 3014 – Managing Organizational Public Relations
7.4.4.2.5. New prerequisites for PBRL 3388 – Co-op Term III
7.4.4.3. Modern Languages
7.4.4.3.1. New exclusion for FREN 1101 – Basic Practical French I
7.4.4.3.2. New exclusion for FREN 1102 – Basic Practical French II

     7.4.4.3.3. New course name for SPAN 1101 – Beginning Spanish
     7.4.4.3.4. New course name for SPAN 1102 – Beginning Spanish II
     7.4.4.3.5. New course name for SPAN 2201 – Intermediate Spanish
     7.4.4.3.6. New course name for SPAN 2202 – Intermediate Spanish II
   7.4.4.4. Changes to UCC Guidelines
     7.4.4.4.1. Submissions to Curriculum Committees
     7.4.4.4.2. Guidelines for New Course Offerings
     7.4.4.4.3. Guidelines for Changes to Existing Courses
     7.4.4.4.4. Guidelines for Changes to Existing Programs
     7.4.4.4.5. Template for New and Revised Articulation Agreements

   The changes noted above were provided for information; no questions were raised.

7.5. Library
D. Fisher provided an overview of the upcoming year-end SLC meeting, themed "Open Access," and spoke to (and acknowledged) the work being done by University Librarian, T. Harrison, and her team in tagging and labelling books in preparation of a possible future tracking system. Appreciation was expressed for the invitation to the open meeting.

A brief discussion was held on predatory publication including the importance of resources on predatory publishing, the success of a workshop facilitated by the Research Office last year on the topic, discussions held at CRP meetings on predatory publishing, wording within guidelines on grants directing applicants to resources, and the possible future modifications to the website to include more information on the topic. It was suggested that workshops also include a focus on the cost to make publications "open access" as it can be prohibitive.   The possibility of initiating article processing charges for open access publishing and current discounts available through the library were noted.
(G. MacDonald, T. Harrison, K. Ritchie)

Brief discussions were also held on the possibility of future gates between the EMF Library and the McCain Centre to discourage the removal of books from the library area, current technology and the work underway to move to an RFID tagging system, the impending purchase of equipment that will identify missing publications from stacks/shelves to improve inventory tracking, donations received and designated to the Library for use in the tagging program, and the value of tagging a percentage of the current inventory before purchasing gates. (T. Findlay, T. Harrison, R. Zuk, E. Church)

7.6. Nominations

    7.6.1. Nominations for Senate-Elected Committees
    Moved by S. Perrott, seconded by G. MacDonald, that Senate elect
    Dr. Germaine Chan to the Undergraduate Admissions, Scholarships and
    Awards Committee. CARRIED

Committee	Name	Term Begins	Term Ends
Undergraduate Admissions, Scholarships and Awards Committee	Dr. Germaine Chan	Upon election	June 30, 2021

    7.6.2. Election of Faculty Senator to the Search Committee for the Vice-President Administration
    S. Perrott advised Senators that during the initial call for nominations, S. Orlov was nominated as faculty Senator to participate on this committee; he has agreed to allow his name to stand. As per the approved process, S. Perrott made three calls for nominations from the floor; there were no further nominations. S. Orlov was elected to the committee through acclamation.

7.7. Research and Publications

    7.7.1. Revisions to Standard Operating Procedures
        7.7.1.1. Purpose and Envelopes of Funding
        7.7.1.2. Funding for Special Projects
        The two items were presented to Senators for information.

        T. Findlay suggested that, in the new paragraph on p. 1 of *Purpose and Envelopes of Funding*, the word "Normally" be added to the beginning of the second sentence to allow for extenuating or unique circumstances. G. MacDonald accepted this change as a friendly amendment.

        G. MacDonald updated Senators that SSHRC was requesting internal grant money to be spent more quickly and was not distinguishing between awarding of the monies from SSHRC to the University and the allocation of the funding by CRP.

7.8. Student Experience
   7.8.1. Revision to Non-Academic Discipline Policy
   P. Barry Mercer acknowledged SE Committee members D. Lordly, L. Cashen
   Basso, Q. Stewart (Students' Union), and A. Kumar for their work over the year
   on the policy and D. Fisher for his consultation on the piece.   She outlined the
   changes to the policy, noting that overall the policy does work well and that the
   revisions, were, in large part, editorial in nature and/or to update the policy.
   She highlighted changes to the policy, including the addition of a "Non-
   Academic Discipline Policy Incident Report Form" outlining information that is
   to be included in a complaint, the addition of an Appendix, and the removal of a
   timeline appendix.

   C. Slumkoski suggested that in 1.2d the wording "no person" be replaced with
   "no student;" this was accepted as a friendly amendment.

   A question was raised on the difference between "online" and "offline" conduct
   as it pertains to personal conduct versus conduct that affects another Campus
   constituent. As well, brief discussions were held on the increased use of social
   media in online bullying and a restorative approach versus a formal process. In
   2.0c, a change was suggested and accepted ("themself" for "themselves").
   (S. Seager, P. Barry Mercer, T. Findlay, R. Zuk)

   Moved by P. Barry Mercer, seconded by D. Fisher, that Senate approve the
   revised Non-Academic Discipline Policy and that the revised policy become
   effective immediately. CARRIED

8. Other Reports
   8.1. Board of Governors
   R. Farmer reported on the Board of Governors meeting including a presentation on
   cybersecurity, update on the Board Çhair's activities, the President's report (given in
   her absence by the Board Chair and the Vice-President Administration), approval of
   the "Policy Against Sexual Assault", the review of the revised Freedom of Expression
   Statement, receipt of constituency reports from alumnae and students, and the
   appointment of D. Whalen as the Interim Vice-President Administration. He
   highlighted the report given to the Board from faculty member, S. Brigham, and
   noted the video provided by the Governor General of Canada for the beginning of the
   Girls Conference.

   It was agreed that, on behalf of SCOITS, K. Smyth, Director, IT&S, be invited to
   provide the Cybersecurity presentation to Senate.

8.2. Students' Union
M. Mitchell and Interim Students' Union President, R. Charlton, shared responsibility for the Students' Union report, highlighting a timeline for the student elections, upcoming events, workshops and the AGM, work on the Students' Union budget, participation on Search Committees, student advocacy initiatives, and discussions held with Government officials regarding the MOU. They concluded by highlighting success of the recent Wellness Pantry food drive; despite its success, a higher level of donations from Feed NS is needed. Senators were encouraged to also donate food items to the Wellness Pantry or to bring them to the meeting for collection.

The students were commended for the recent changes made to the Students' Union Bylaws and appreciation was expressed for their work on a number of good governance initiatives.

9. New Business
There was no new business.

10. Items for Communication

Senate approved:
• Minutes of the January 25, 2019, meeting
• A change to Bylaw 12.1.1 to remove the stipulation that nominators' names be redacted from Honorary Degree nominations
• Continued suspension of admissions to BSc (Science Communication)
• A new GAHN course
• Numerous undergraduate curriculum changes
• Revisions to the Non-Academic Discipline Policy

Senate elected:
• A faculty member to fill a vacancy on a Senate-elected committee
• S. Orlov to serve as Senate's representative on the Search Committee for the Vice-President Administration

Senate received for information:
• SLC report
• Undergraduate curriculum changes
• Revisions to two Standard Operating Procedures for CRP

11. Adjournment
Moved by G. MacDonald, seconded by P. Barry Mercer, that the meeting be adjourned.
CARRIED

The meeting was adjourned at 3:35 p.m.