

MINUTES

Present: R. Lumpkin (Chair), K. Blotnicky, B. Blenkarn, S. Brigham, E. Church, A. Cole, R. Farmer, C. French, J. Hollett, B. Jessop, K. Kienapple, T. Larkin, J. MacLeod, G. McGovern, D. McKenna, P. Mombourquette, B. Morse, L. Neilsen, D. Norris, S. Perrott, I. Pottie, R. Richards, J. Sawler, C. Schneider, S. Seager, J. Sharpe, L. Steele, B. Taylor, A. Thurlow, S. Walsh, P. Watts, M. Whalen, R. Zuk

Regrets: D. Bourne-Tyson, B. MacInnes,

1. Approval of Agenda

Moved by J. Hollett, seconded by R. Farmer to approve the agenda as circulated. CARRIED

2. Approval of Minutes of April 26, 2011 and May 9, 2011

Moved by P. Mombourquette, seconded by D. McKenna to approve the minutes of April 26, 2011 as circulated. CARRIED

Moved by K. Kienapple, seconded by G. McGovern to approve the minutes of May 9, 2011 as circulated. CARRIED

3. Business Arising from the Minutes

3.1. Task Force for Revision of the Student Judicial Code and Handbook

J. Hollett reported that the Task Force for Revision of the Student Judicial Code and Handbook continues to meet. He noted that additional members need to be added to this ad hoc committee.

3.2 Report on enrolments from Associate Vice President, Student Experience (J. Hollett)
This report will be brought forward at the next meeting.

4. President's Announcements

4.1. Conduct at Senate Meetings

R. Lumpkin read the Senate statement on conduct.

R. Lumpkin then gave an overview of the June meeting and discussion of the MOU agreement with the Nova Scotia Provincial Government. She noted that individual meetings were held with each university to talk about distinct needs and strengths of each institution. All university presidents were brought together for a briefing; however, a confidentiality agreement was signed and the information must remain confidential at this time. It is anticipated that the subject of universities will be addressed in the premier's State of the Province address later in October. Three working groups have been set up: Collaboration and Cooperation, Funding Formula, and Quality Indicators. B. Jessop is working on the first two; E. Church on the third.

B. Jessop noted that a draft report has been tabled and includes streamlining of costs and further efficiencies within the universities. He noted that a number of ideas for shared resources have been brought forward. The funding formula discussions were meeting with predictable difficulties.

E. Church noted that quality indicators are a problematic issue, and that, when governments raise the topic, universities are concerned whether "what you measure is what you get," and also that such measurement requires an investment of considerable time and effort.

J. Sawler asked if the funding was tied to the quality indicators.

E. Church responded that this is still unclear in the cases of British Columbia and Ontario where the precedent has been set.

R. Lumpkin ended the announcements with congratulations to faculty member Tamara Franz-Odendaal on being named the Atlantic NSERC Chair for Women in Science and Engineering.

5. Question Period

There were no additional questions.

6. Unfinished Business

There was no unfinished business.

7. Committee Reports (Standing and Ad Hoc)

7.1. Senate Executive

7.1.1. Parliamentarian

Moved by J. MacLeod, seconded by R. Zuk, that R. Farmer serve as Senate Parliamentarian.
CARRIED

7.1.2. Senate Records

S. Drain reminded Senators that Senate policies have been compiled and placed on the intranet for review. She went on to say that, once reviewed, active policies will be placed on the internet. Effective shortly, Senate will have its own site on the new intranet. Once the policies are housed under the Senate site, all other campus departments will be reviewed; if a Senate policy is found it will be removed and replaced with a direct link to the same policy on the Senate site. Senate will be responsible for the maintenance of these policies. S. Drain continued by saying this will eliminate the inconsistencies that often exist with multiple versions as well as making all policies readily accessible from any University office. She also noted that in the near future all Senate Committees will be set up on the Senate SharePoint site as sub-groups. This will allow for on-line preparation of, collaboration on, and access to documents.

D. McKenna stated that the Student Senators do not have access to the intranet and wondered how they could have access to the policies.

S. Drain noted that active policies will be moved to the Senate internet site.

E. Church noted that a reminder will be sent to all Committee Chairs that a report on the progress on the policy review must be forwarded to the Secretary of Senate by December 1, 2011.

R. Lumpkin confirmed that a memo to this effect will be distributed shortly.

7.2. Graduate Studies Program and Policy Committee

7.2.1. Curriculum proposals (for approval)

7.2.1.1. Child and Youth Study Revised Admission Requirements

Moved by K. Kienapple, seconded by C. French that the Admission Requirements: Calendar entry revision for the Graduate Child and Youth Study degree be approved. **CARRIED**

P. Watts noted that the old admission requirements asked for evidence of *successful* work experience, while the new requirements ask for only experience; she wondered if the removal of the word *successful* was intentional?

C. French responded that it was intentional: as there is no way of evaluating the success of the applicants' experience, this term seemed unnecessary.

K. Kienapple noted that the remaining items were for information purposes.

7.2.2. Curriculum proposals (for information)

7.2.2.1. Family Studies and Gerontology New calendar descriptions

7.2.2.1.1. GFSG 6606, Research Methods

7.2.2.1.2. GFSG 6612, Family Relations Across the Life-Course

7.2.2.1.3. GFSG 6613, Critical Theories in Family Studies and Gerontology

7.2.2.1.4. GFSG 6650, Special Topics

7.2.2.1.5. GFSG 6658, Independent Study

7.2.2.2. Child and Youth Study New Course Name

7.2.2.2.1. GCYS 6014, Leadership in Child and Youth Care

7.3. Nominations

7.3.1. Nominations for Senate Committee Vacancies

Moved by L. Steele, seconded by L. Neilsen that Senate elect the following faculty members to the respective committees for the indicated terms. CARRIED

Committee	Nominee	Term Begins	Term Ends
Graduate Studies Program and Policy Committee	Dr Jane Baskwill	When elected	June 30, 2014
Library Committee	Dr Andrea English	January 1, 2012	June 30, 2014
Research and Publications Committee	Dr Ashwani Kumar Dr Steven Perrott	When elected When elected	June 30, 2014 June 30, 2014
Information Technology & Services Committee	Prof. Saad Chahine	When elected	June 30, 2014
Writing Initiatives Committee	Prof. Diana MacLean	When elected	June 30, 2014
Graduate Scholarships, Assistantships and Awards Committee	Dr Ilya Blum	When elected	June 30, 2014
University Research Ethics Board	Dr Sarah King Dr Daniel Lagace-Seguin	When elected When elected	June 30, 2014 June 30, 2014
Senate Discipline Appeals Committee	Prof. Max Moulton	When elected	June 30, 2014
Senate Committee on Teaching and Learning	Prof. Bev Williams	When elected	June 30, 2014
Nancy's Chair Committee	Dr Randi Warne	January 1, 2012	June 30, 2014

7.4. University Research Ethics Board

7.4.1. Notice of Motion: revisions to By-law 14.13

R. Lumpkin brought forward the notice of motion and noted that the Chair of the University Research Ethics Board will be in attendance at the next meeting to field questions.

7.4.2. Changes to the Appeals Process for Ethics Applications (for information)

R. Lumpkin noted that this item is for information purposes.

8. Other Reports

8.1. Board of Governors

C. Schneider reported that the Board of Governors met the previous week for an orientation session. She noted that various reports were brought forward and the MOU mentioned in the President's Announcements was also an item of interest.

8.2. Students' Union

D. McKenna reported that orientation week 2011 was a huge success with over 400 students participating. He mentioned that the Shinearama campaign has raised over \$14,000 thus far. He noted that there has been a considerable amount of student feedback regarding the new Food Service provider (both positive and negative). The Students' Union is currently working with J. Faulkner, Manager of Food Services, who has been very receptive to the feedback and is working with the Students' Union to provide alternatives and solutions to the issues. He reported that the Fall by-elections were held and three out of four student representative positions were filled: a mature student representative remains to be found. He mentioned a variety of upcoming activities such as the Guest Speaker Series, the annual haunted house, various activities in celebration of Mi'kmaq history month and a campaign in conjunction with Counseling Services regarding mental health awareness amongst post-secondary education students. He also spoke to the MOU mentioned in the President's Announcements and said that a number of student representatives are speaking on behalf of the two lobbying groups in Nova Scotia and much of these discussions is also confidential. R. Zuk posed a question regarding a sexual assault education initiative that took place during orientation.

D. McKenna spoke to the "ASK" program on sexual health awareness and noted that the material provided was well received by students.

P. Mombourquette asked if there was any way to improve communication about the on-campus food bank for students. He also noted that access to the food bank was an issue.

D. McKenna reported that a new Student Diversity Centre Coordinator will be in charge of this program. In the coming year, access to the food bank will improve, with more signage and further promotion throughout the year.

P. Mombourquette noted that if faculty were aware of the details it could be announced in the classroom.

D. McKenna said he would make this information available.

8.3. Destination 2012

R. Lumpkin reported that a narrative summary of what has been accomplished under Destination 2012 over the last four years has been drafted and circulated for feedback to the deans and heads of administrative departments responsible for the various initiatives. It has also been shared with the Strategic Plan Implementation Committee. She noted that a considerable amount of work has been done to move the goals of the Strategic Plan forward. She mentioned that the summary is not simply factual, but a comment or assessment on how critical particular goals and objectives were to the current character and identity of the institution. This document will be published for broad readership before too long, and should be used as a starting point for a discussion of achievements to date and directions to follow, with either a new plan or an extension of the current plan. Town halls, meetings with particular constituencies, and the website can be used for responses and suggestions to the campus community.

9. New Business

9.1. Annual Reports of Senate Committees (for information)

9.1.1. Academic Appeals

R. Lumpkin noted that the Academic Appeals report suggests that Mount Saint Vincent University make it a policy to offer training to all first-year students about appropriate citation methods for each discipline.

S. Seager asked for clarification, noting that not all disciplines would require students to know citation methods, and that students should not be expected to learn the citation methods of all disciplines to which they were introduced in first year.

C. Schneider expressed that all students would benefit from such a policy.

S. Seager reiterated that this policy would not be relevant for mathematics students.

R. Lumpkin wondered if this recommendation should be addressed to CAPP. E. Church suggested that the Academic Integrity Sub-Committee add this issue to its upcoming agenda.

K. Kienapple confirmed that this item would be added.

9.1.2. Academic Policy and Planning

9.1.3. Appointment, Promotion and Tenure or Permanence for Academic Administrators

9.1.4. Graduate Studies Program and Policy Committee

9.1.5. Graduate Scholarships, Assistantships and Awards

9.1.6. Information Technology and Services

S. Seager asked for clarification on technical jargon.

R. Farmer provided clarification.

S. Seager expressed concern that more communication is needed, as not all faculty check or have access to the intranet for notices and bulletins.

R. Farmer noted that he would take these concerns back to the committee.

9.1.7. Library

S. Seager had a question regarding percentages in the report.

J. Sawler responded to the question.

P. Watts noted that the first line of the second paragraph on page 65 should read “to opt out of the interim tariff”.

S. Seager asked for clarification of the comparisons given in the report, in particular, whether or not any account was taken of a university’s access to Novanet.

J. Sawler noted that he would get clarification from the committee.

R. Zuk wondered if there was a current figure of how many universities had opted out of the interim tariff.

E. Church responded by saying approximately 20% of all universities across the country have opted out of the interim tariff and that figure continues to rise. She also noted that Dalhousie University has now opted out of the interim tariff.

9.1.8. Nominations

9.1.9. Research and Publications

S. Seager noted some inconsistencies in language.

A. Cole made note of these inconsistencies.

9.1.10. Senate Executive

9.1.11. Student Experience

J. Hollett recognized C. Schneider’s work on the committee as a volunteer.

9.1.12. Student Judicial

9.1.13. Student Discipline Appeals

9.1.14. Teaching and Learning

D. McKenna noted a correction under the Student Union Rep; the name should read *Lindy Harrington*.

S. Seager noted that, contrary to the report, the Teaching and Learning Plan is not expected to come to Senate this fall. She took the opportunity to remind Senators of the upcoming AAU Teaching Showcase to be held at the Mount.

9.1.15. Writing Initiatives

9.1.16. Undergraduate Admissions and Scholarships

S. Seager noted the use of unclear language within the report.

J. Hollett agreed to bring these items to B. MacInnes for clarification.

9.1.17. Undergraduate Curriculum

9.1.18. University Research Ethics Board

9.2. Annual Report of Nancy's Chair in Women's Studies (for information)

J. MacLeod asked if there was a Senate Committee that had jurisdiction over the Art Gallery.

B. Taylor responded by saying he is the Chair of the Art Gallery Advisory Committee and that the terms of reference of this committee are currently being addressed. He went on to say that he would welcome any comments and suggestions regarding this matter and would bring these points forward to the Advisory Committee.

9.3. Addition of the President of the Faculty Association as an ex-officio member of Senate

9.3.1. Motion to consider an amendment to Bylaw 1.1 without a notice of motion.

Moved by R. Farmer, seconded by P. Mombourquette to consider an amendment to Bylaw 1.1 without a notice of motion. **DEFEATED**

B. Jessop wondered why the urgency.

R. Farmer responded by saying that nominations are currently open for Senate seats and that has some bearing on what may come as far as the nominations going forward.

C. Schneider commented that she understands the urgency to a certain extent; however, she noted that Senate is already a huge committee and wonders if it even makes sense to add more people. She continued by saying that perhaps consideration be given to downsizing, not increasing the size of Senate.

E. Church commented that a motion to change the size and composition of Senate is a substantial one and she would not support waiving the notice of motion. Senators need time to think about this motion.

P. Mombourquette responded by saying that the Faculty Association unanimously supports moving the motion forward. He went on to say that faculty have supported adding seats in the past, and that Senate might entertain the motion in the spirit of collegiality.

R. Zuk noted that four ex-officio administrative seats have been added in the last few years. Faculty participation has then been increased to follow the charter of always having a majority.

S. Seager spoke to her schedule change and her upcoming resignation, allowing a vacant Senate seat in January 2012.

I. Pottie asked how many members of the faculty association were present to pass the unanimous motion in support of the motion.

P. Mombourquette said that the meeting was well attended.

I. Pottie wondered why the position has to be ex officio. Using the argument given by P. Mombourquette, why would CUPE not ask for representation at Senate?

P. Mombourquette responded by saying that his earlier comment is not related to the creation of the position, but to the motion to proceed without notice of motion.

R. Farmer reiterated that the motion on the floor is to waive the requirement and move forward without notice of motion.

R. Lumpkin asked for further comments.

M. Whalen said he would like to support the comments of both C. Schneider and R. Zuk and went on to say that it may be time to reconsider what would be the best composition of Senate going forward.

B. Jessop questioned, does the nominations committee not look after the membership in association with Senate? The response was that membership is stated in the by-laws.

R. Farmer agreed that M. Whalen's call for a total review of Senate membership might be a good suggestion for consideration in the long term.

R. Lumpkin, speaking from the chair, noted that Senators, as members of a collegial body that values thoughtful and informed opinion, might appreciate an additional three weeks to reflect upon the matter before returning to a discussion of the issue. She expressed the hope that, if the motion were defeated, it would not be seen as a mark of disrespect for the Faculty Association.

9.3.2. Motion to amend Senate Bylaw 1.1.
Discussion deferred to October 24, 2011.

10. Items for Communication

GYCS revised admission requirements; GFSG new course descriptions; GCYS new course title; election of committee members; UREB changes to the Appeal Process for Ethics Applications; notice of motion for changes to By-laws 14.13 and 1.1.

11. Adjournment

Moved by J. MacLeod; seconded by S. Seager.