



Senate Meeting  
Rosaria Boardroom

May 7, 2012  
1:00 p.m.

## MINUTES

Present: R. Lumpkin (Chair), K. Blotnicky, S. Brigham, M. Chaffey, E. Church, A. Cole, S. Drain, K. Kienapple, R. Farmer, M. Forrest, C. French, M.J. Harkins, N. Kayhani, L. Neilsen, D. Norris, B. MacInnes, J. MacLeod, I. Pottie, C. Schneider, J. Sharpe, L. Steele, B. Taylor, A. Thurlow, S. Walsh, R. Zuk

Regrets: J. Hollett, B. Jessop, Z. Gallant, P. Mombourquette, T. Paris, S. Perrott, P. Watts, M. Whalen,

Guests: M. Eskritt

### 1. Approval of Agenda

**Moved** by K. Blotnicky, seconded by L. Neilsen, to approve the agenda as presented.

### 2. Approval of Minutes of April 30, 2012—Deferred

### 3. Business Arising from the Minutes

#### 3.1. Revision to Senate By-Laws 9.3 and 9.4

**Moved** by E. Church, seconded by C. Schneider that Senate approve the changes to By Law 9 as proposed. **CARRIED**

M. Eskritt expressed concerns from the UREB regarding this issue. She noted that the material discussed at UREB meetings is highly confidential. She also mentioned that the UREB members sign a confidentiality agreement when they join the committee.

R. Lumpkin spoke to these concerns noting the revisions within By Law 9.3 and 9.4. She also noted that many committees speak to confidential matters. Minutes can be submitted as confidential, and be retained as confidential with only the Senate Secretary or the President having the power to release those minutes if requested. Confidential minutes will not be kept on the web-site but will be retained in a secure central repository.

I. Pottie asked if the Secretary of Senate is made to sign a confidentiality agreement.

S. Drain responded no. I. Pottie noted that perhaps this could be done.

A. Cole noted that the Committee on Research and Publication also has a similar concern. She noted that the skeleton minutes would be similar to the material contained in the annual report. She wondered if the annual report might work as an alternate submission.

R. Lumpkin responded that all committees must submit both an annual report and meeting minutes. She added the proceedings of the meetings could be labeled confidential. She noted that the By-law is meant to clarify procedure.

S. Drain noted that at the last meeting Senators raised questions about excessive secrecy. She added that the By-laws have been in effect for quite some time but have not always been followed.

Senators engaged in a brief discussion. It was decided that if the revisions to the by-laws passed, the procedures and logistics surrounding minute submission (both confidential and non-confidential documents) could be agreed upon at a later date.

### 3.2. Revision to Writing Initiatives Committee Terms of Reference

**Moved** by B. MacInnes, seconded by J. MacLeod, that Senate approve the revisions to the Terms of Reference of the Writing Initiatives Committee, as approved by that committee on April 11, 2012. CARRIED

### 3.3. Revisions to Senate By-Laws 1.1, 14.1, 14.2, 14.3, 14.3.1, 14.3.2, 14.5, 14.6, 14.9, 14.10, 14.10.1

**Moved** by M. Chaffey, seconded by S. Brigham, that Senate approve the proposed changes to Senate By-Laws 1.1, 14.1, 14.2, 14.3, 14.3.1, 14.3.2, 14.5, 14.6, 14.9, 14.10, 14.10.1. CARRIED

## 4. President's Announcements

R. Lumpkin offered congratulations on a successful year at the University noting that many exciting and impressive initiatives have taken place across campus. She commended all Senators and their colleagues on their hard work. She concluded by expressing her thanks for an extremely productive and excellent academic year.

## 5. Question Period

R. Lumpkin asked those who had questions regarding the changes to the University Ethics Board procedures to bring them forward.

M. Forrest expressed concern regarding the action to provide some way of accounting for the scholarly merit of applications. She noted that the vetting of a person's scholarship would be done within the discipline as a peer-review process and in the Reappointment, Tenure and Promotion process. She wondered why the change was being made.

M. Eskritt responded that while scholarly review is not the main purpose of an ethics review it does have to be considered, such as in a case where someone submits a proposal that exceeds minimal risk. She continued with further clarification and examples, noting, however, that no such case has yet arisen, and the committee is being proactive.

M. Forrest expressed further concerns with this process that seems to require another layer of scholarly surveillance beyond that already required.

R. Lumpkin reminded Senators that this item was brought to Senate for information, and that the UREB has added this step to comply with the new tri-council policy statement.

## 6. Committee Reports (Standing and Ad Hoc)

### 6.1. Nominations

6.1.1. Senate-elected committee vacancies

**Moved** by N. Kayhani, seconded by E. Church, that Senate elect the following faculty members to the respective committees for the indicated terms. CARRIED

<b>Committee</b>	<b>Nominee</b>	<b>Term Begins</b>	<b>Term Ends</b>
Senate Executive	Dr. Nargess Kayhani	July 1 2012	June 30, 2015
Academic Appeals	Dr. Nargess Kayhani Prof. Jean Mills	July 1, 2012 January 1, 2013	June 30, 2015 June 30, 2015
Graduate Studies Program & Policy	Dr. Ilya Blum Dr. Felicia Eghan Dr. Allan Neilsen Dr. Joan Turner	July 1, 2012 July 1, 2012 January 1, 2013 January 1, 2013	June 30, 2015 June 30, 2015 June 30, 2015 June 30, 2015
Undergraduate Curriculum	Dr. Eva Knoll Dr. Aibing Xia	July 1, 2012 July 1, 2012	June 30, 2015 June 30, 2015
Information Technology and Services	Prof. Paula Crouse Dr. Mirwais Qaderi Ms. Denyse Rodrigues Dr. Patricia Gouthro	July 1, 2012 July 1, 2012 July 1, 2012 January 1, 2013	June 30, 2015 June 30, 2015 June 30, 2015 June 30, 2015
Library	Dr. Cornelia Schneider Dr. Donna Varga	July 1, 2012 January 1, 2013	June 30, 2015 June 30 2015
Research & Publications	Dr. Adriana Benzaquen Dr. Candace Blayney Dr. Hazel MacRae	July 1, 2012 July 1, 2012 July 1, 2012	June 30, 2015 June 30, 2015 June 30, 2015
Teaching and Learning	Dr. Juliette Valcke	July 1, 2012	June 30, 2015
Writing Initiatives	Prof. Brent King Dr. Reg Stuart	July 1, 2012 July 1, 2012	June 30, 2015 June 30, 2015
Undergraduate Admissions & Scholarships	Dr. Roni Gechtman Dr. Fernando Nunes	July 1, 2012 July 1, 2012	June 30, 2015 June 30, 2015
Graduate Scholarships, Assistantships & Awards	Dr. Sara King	July 1, 2012	June 30, 2015
University Research Ethics Board	Dr. Allan Neilsen	July 1, 2012	June 30, 2015
Nancy's Chair	Dr. Mallika Das	January 1, 2013	June 30, 2015
Joint Board-Senate	Dr. Rhoda Zuk	July 1, 2012	June 30, 2015

N. Kayhani noted also that the Student Judicial Committee does not have a Chair. **Moved** by N. Kayhani, seconded by L. Steele, that Dr. Karen Blotnick be elected as the Chair of the Student Judicial Committee effective immediately. CARRIED

7. Other Reports

7.1. Students' Union

M. Chaffey noted that the new executive is now in place and plans to meet frequently over the summer months.

8. New Business

8.1. May 2012 Graduation list (**Confidential business**)

**Moved** by J. MacLeod, seconded by C. Schneider to move *in camera*. CARRIED

Senate approved the following degrees, diplomas, and certificates as follows:

**Faculty of Arts and Science**

Certificate in Professional Writing and Rhetoric	B. Taylor/R. Zuk
Certificate of Proficiency in French	B. Taylor/L. Steele
Degree of Bachelor of Arts	B. Taylor/N. Kayhani

Degree of Interdisciplinary Bachelor of Arts (Peace and Conflict Studies)	B. Taylor/J. MacLeod
Degree of Bachelor of Arts (Advanced Major)	B. Taylor/S. Walsh
Degree of Bachelor of Arts (Honours)	B. Taylor/R. Zuk
Degree of Bachelor of Science	B. Taylor/I. Pottie
Degree of Bachelor of Science (Advanced Major)	B. Taylor/I. Pottie
Degree of Bachelor of Science (Honours)	B. Taylor/I. Pottie
Degree of Master of Arts in Women and Gender Studies Offered Jointly by Mount Saint Vincent University and Saint Mary's University	B. Taylor/R. Zuk

**Faculty of Education**

Degree of Bachelor of Education	J. Sharpe/M.J. Harkins
Degree of Master of Education	J. Sharpe/S. Brigham
Degree of Master of Education in Curriculum Studies: Teaching English as a Second Language in Association with Saint Mary's University	J. Sharpe/C. Schneider
Degree of Master of Arts in Education	J. Sharpe/C. Schneider
Degree of Master of Arts in Education (Research)	J. Sharpe/L. Neilsen

**Faculty of Professional Studies**

Certificate in Accounting	K. Kienapple/R. Farmer
Certificate in Business Administration	K. Kienapple/K. Blotnicky
Certificate in Gerontology	K. Kienapple/D. Norris
Certificate in Information Technology	K. Kienapple/R. Farmer
Certificate in Marketing	K. Kienapple/K. Blotnicky
Diploma in Business Administration	K. Kienapple/K. Blotnicky
Diploma in Tourism and Hospitality Management	K. Kienapple/K. Blotnicky
Degree of Bachelor of Applied Arts (Family Studies and Gerontology)	K. Kienapple/D. Norris
Degree of Bachelor of Applied Arts (Information Technology)	K. Kienapple/R. Farmer
Degree of Bachelor of Arts (Child and Youth Study)	K. Kienapple/C. French
Degree of Bachelor of Arts (Child and Youth Study) in Association with Bermuda College	K. Kienapple/C. French
Degree of Bachelor of Arts (Child and Youth Study) Honours	K. Kienapple/C. French
Degree of Bachelor of Business Administration	K. Kienapple/K. Blotnicky

Degree of Bachelor of Business Administration in Association with Bermuda College	K. Kienapple/K. Blotnicky
Degree of Bachelor of Public Relations (Co-operative Education Route)	K. Kienapple/A. Thurlow
Degree of Bachelor of Science Applied Human Nutrition	K. Kienapple/D. Norris
Degree of Bachelor of Science Applied Human Nutrition Honours	K. Kienapple/D. Norris
Degree of Bachelor of Tourism and Hospitality Management	K. Kienapple/K. Blotnicky
Degree of Master of Arts in Child and Youth Study	K. Kienapple/C. French
Degree of Master of Applied Human Nutrition	K. Kienapple/D. Norris
Degree of Master of Public Relations	K. Kienapple/A. Thurlow
Degree of Master of Science Applied Human Nutrition	K. Kienapple/D. Norris

**Moved** by K. Kienapple, seconded by E. Church, that Senate permit the Registrar to add an individual's name if the requirements are completed prior to the Convocation ceremony and, further, to adjust any student's distinction status if so warranted.  
CARRIED

**Moved** by S. Brigham seconded by N. Kayhani, to move from *in camera*. CARRIED

#### 9. Items for Communication

- Revision to Senate By-Laws 9.3 and 9.4
- Revision to Terms of Reference for the Writing Initiatives Committee
- Revisions to various Senate By-Laws related to student participation
- Ratification of Senate-elected committee vacancies
- Ratification of the Chair of the Student Judicial Committee
- Approval of May 2012 Graduation List

#### 10. Adjournment

**Moved** by J. MacLeod, seconded by K. Blotnicky, that the meeting be adjourned.