



MSVU PD Day Camps 2019-2020

The Ultimate Parent Guide

For children in Grades P-6 in September 2019

Registration begins August 7th, 2019

msvu.ca/camps

camps@msvu.ca

MOUNT
Fitness Centre

View additional
Children's Programs
online at msvu.ca/fit

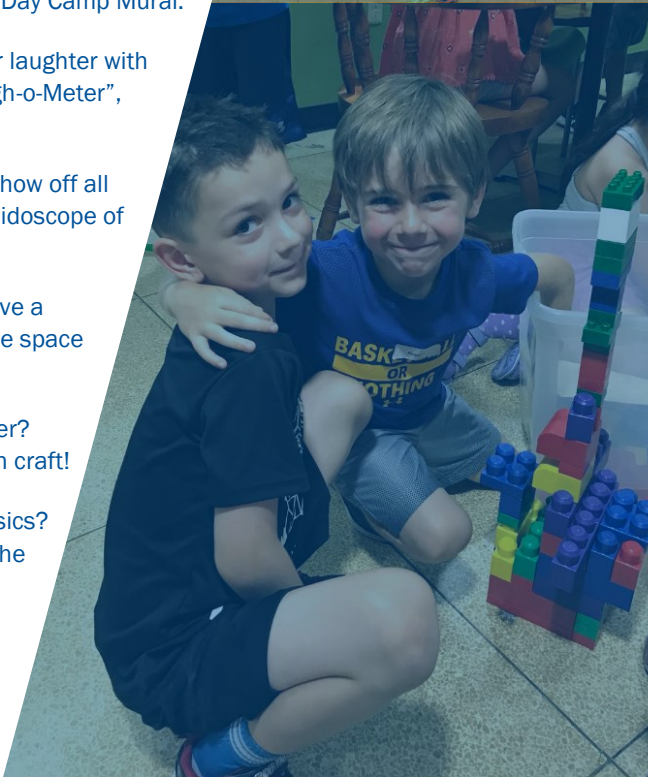
Programs include:
Bully Proof Program
Shotokai Karate
Basketball Camp
Volleyball Camp



PD DAY CAMP DESCRIPTIONS 2019-2020

THEMED CAMPS for children in Grade PR - 6 in September 2019

- Our **themed camps** include structured Recreational Programming, based on the daily theme, that allows our campers to be kids! Our activities include a variety of games, crafts, outdoor adventure, etc. Campers will enhance their imagination, learn through movement/play and be physically active!
- **Friday, September 27: Minute Madness:** What can you do in a minute? Can you stack a huge pyramid of cups? Can you defy gravity? Can you make a bracelet using only one hand? Test out your skills with this day of quick fun!
- **Friday, October 25: Splendid Spook-tacular:** This day is sure to be spooky as we make fluffy, pumpkin slime, hang out with our friend Mr. Bones, and end the day with the Monster Mash Ball.
- **Friday, November 22: Doodle, Dab and Draw:** Get ready for a day full of artsy activities. We will try our hand at tape art and everyone will have the chance to add something to the MSVU Day Camp Mural.
- **Thursday, November 28: Comical Chaos:** This day you won't be able to hold in your laughter with all the outrageously funny obstacles and chuckling challenges! Complete the "Laugh-o-Meter", check out our "Camp Comedy" and create your own comic.
- **Thursday, January 2 and Friday, January 3: Colourful Creations:** Are you ready to show off all your favourite colour combinations? We are! These two days will be a creative kaleidoscope of colourful, messy fun!
- **MARCH BREAK, March 16 - 20: Blast from the Past:** It's time to get retro! Come have a total groovy trip through the decades. Be prepared to take a far out journey from the space race to the fast paced eras in our past!
- **Wednesday, March 25: Tropical Paradise:** Have you had enough of the cold of winter? Come escape the frigid freeze with Melting Mayhem and make your very own beach craft!
- **Thursday, April 2: Scientific Splendor:** Are you crazy for Chemistry? Flippin' for Physics? Or going bananas for Biology? Then this is the theme camp for you! We will spend the day making Elephant Toothpaste and hosting the Great Marble Races of 2020.
- **Friday, May 15: Play in a Day:** Calling all creative kids! From start to finish this day will be spent writing and performing your very own skits, playing Act It Out, and much, much more!



BULLY PROOF 2019

"Bully Proof" is assertiveness training for elementary school aged children. These workshops are designed to teach youth and children how to walk, talk, act, avoid being a target and prepare a plan for dealing with bullies. Bully Proof places an emphasis on how reporting incidents to parents/teachers is a strength. The program provides life lessons and gives parents valuable information. Parents/guardians are encouraged to attend this workshop with their registered children. Children under 8 years old must be accompanied by a parent or guardian.

Sunday, September 29
\$23.00 per child (HST inc)

1:00 - 3:00pm
\$17.25 for siblings (HST inc)



REGISTRATION INFORMATION

Registration begins: August 7th, 2019

Registration Options:

- **Step #1:** Complete Registration Form
- **Step #2:** Register
- **Preferred Method:** Email form to camps@msvu.ca
- **Fax:** 902-457-1694
- **Phone:** 902-457-6420
- **In person:** Mount Fitness Centre, Rosaria Centre.
- **Mail:** Mount Fitness Centre, 166 Bedford Hwy, Halifax, NS B3M 2J6

Withdrawal Fee:

Each day camp registration will be subject to an **Administrative Withdrawal Fee** upon EACH Withdrawal Request, regardless of when the request is made.

\$5.00 per day requested

\$25.00 per week requested.

3 Week Refund Policy:

To cancel your registration and receive a refund (minus the Withdrawal Fee) you must request the withdrawal **THREE WEEKS** prior to the day or week of camp that you are requesting withdrawal from.

Exception: Medical reason with supporting documentation.
Refunds will be processed within 2-3 weeks of initial request.

Camp Fees:

\$40.00 per day

\$170.00 per week

Hours of Operation:

7:30am - 5:30pm

Drop off: 7:30am - 9:00am

Structured Programming:
9:00am - 4:00pm

Pick-up: 4:00pm - 5:30pm

***Late Charge:**

\$5 per 15 minutes past 5:30pm

Does MSVU Day Camps have dedicated spaces for children who may require additional support to participate?

All registration applications are treated equally. Registrations are processed based on the date and time the registration form is received. When completing the registration form, you will need to provide details of any medical conditions, allergies, disabilities and any other related needs your child may have in order to actively participate.

MSVU Day Camps may deem it necessary to meet with the child and parent/guardian(s) to work collaboratively to develop a potential accommodation plan, if appropriate. Your position in the registration queue will not be impacted during this process.

If it is determined that a child's needs can be reasonably accommodated in the MSVU Day Camp by increasing the staff to child ratio (current ratio: 1 leader to less than 10 children), acceptance into the program will be dependent on recruitment of qualified staff.

If, after acceptance to MSVU Day Camps, it is determined that a child has needs beyond those that can be supported within a 1 leader to 10 children ratio, the child's participation may be suspended until such a time as it can be determined if reasonable accommodations can be made and when they can be put in place.

Welcome to PD Day Camp at the Mount!

2019-2020 PD DAY CAMP GUIDELINES

DROP OFF PROCEDURE:

- Parents/Guardians are required to escort their child to the Gymnasium, Rosaria Centre Main Floor. Parents/Guardians must sign in their child at the gym entrance. DO NOT drop your child off at the front doors. If another person is picking up your child, please inform staff upon sign-in.
- Doors open at 7:30am with supervised free play until 9:00am. Structured programming will begin at 9:00am.
- DO NOT LEAVE MEDICATIONS WITH YOUR CHILD. If your child needs to take medication, please give it to the Day Camp staff member at the sign-in table.
- Please ensure that your camper arrives with outdoor clothing as we may be spending time outdoors, weather permitting.

PICK UP PROCEDURE:

- Children must be signed out by a parent/guardian.
- Structured camp activities will end at 4:00pm. Supervised free play continues until 5:30pm in the gymnasium.
- There is a late fee of \$5 for each additional 15 minutes a child remains after 5:30pm.
- If you are picking up your child during the programmed 9-4pm camp time, it is advised that you inquire at the Mount Fitness Centre #902-457-6420, as the camp may be in a different room on campus.

ALLERGIES & MEDICATIONS:

- DO NOT LEAVE MEDICATIONS WITH YOUR CHILD.
- Please inform the MSVU Day Camp Staff of all allergies and/or medications. If your child needs to take medication, please give it to the Day Camp staff member at the sign-in table.
- Medications must be prescribed to the camper by a physician and be in original packaging. Proof of prescription and written authorization are required. Over the counter medications will not be administered.

DISCIPLINARY CODE:

- The Mount's Day Camp Program has established a three step disciplinary code to assist the staff in dealing with behavioral problems, if and when necessary. These procedures are designed to provide a fun and safe atmosphere for all participants.
 - **Step one** includes speaking to child and parent/guardian.
 - **Step two** includes speaking to child and parent/guardian, in addition to disciplinary action of some form that day (ex. sitting out of a camp activity).
 - **Step three** includes speaking to child and parent/guardian, disciplinary action, and the possible dismissal of the child from camp if proper behavior is not forthcoming.
- The Mount's Day Camp Program aims to prevent bullying, hitting, swearing and/or name calling within our camp through positive reinforcement and peer reconciliation.
- Should you wish to discuss this policy, please contact the Recreation Coordinator by calling 902-457-6420 prior to an incident.



WHAT TO BRING:

✓ SNACK & LUNCH

We will do lunch checks every morning at drop off.

All lunches and snacks must be **100% NUT FREE**

✓ WATER BOTTLE

✓ COMPLETE CHANGE OF CLOTHES

please label

WHAT NOT TO BRING:

✗ NO FOOD THAT MAY CONTAIN NUTS

✗ NO GAMES

✗ NO TOYS

✗ NO ELECTRONICS

✗ NO MONEY

Camper Information for children in Grades Primary Grade 6 in September 2019

Child's Name: _____ **Age:** ____ **Birthday:** _____

Gender: ____ **Grade:** ____ (must be in Grade PR-6 in Sept. 2019) **Sibling of (if applicable):** _____

Medical Conditions: No Yes (please clarify): _____

Allergies: No Yes (please list): _____

Medications: No Yes (please list): _____

Additional information you may want us to know (is your camper shy, easily frustrated, do they run off if upset, etc.):

Parent/Guardian 1 Primary Contact

Parent/Guardian 2 (if applicable) Secondary Contact

Parent/Guardian: _____

Parent/Guardian: _____

Address: _____

Address: _____

City: _____ **P.C.** _____

City: _____ **P.C.** _____

Phone #'s: Cell: (____) _____

Phone #'s: Cell: (____) _____

Work: (____) _____ **Home:** (____) _____

Work: (____) _____ **Home:** (____) _____

E-mail: _____

E-mail: _____

Alternate Emergency Contact and Person(s) authorized to pick up child

Alternate Contact: _____ **Relationship to camper:** _____ **Phone #:** _____

Person(s) authorized to pick up child (in addition to Parent/Guardian 1 & 2 and alternate contact):

Name: _____ **Relationship to camper:** _____ **Phone #:** _____

Name: _____ **Relationship to camper:** _____ **Phone #:** _____

Parental/Guardian Informed Consent & Release of Liability of Mount Saint Vincent University

I, _____ (**please print**) the parent/guardian of the camp participant understand, appreciate and accept the inherent physical risks of these activities. As a condition of registration, the participant and parent/guardian agree to be solely responsible for any personal property loss or damage, and/or any personal injury sustained by the participant unless such loss, damage or injury was caused by sole negligence of Mount Saint Vincent University, its employees or agents.

Mount Saint Vincent University reserves the right to: assign the participant to a group most appropriate for their age or ability; to request any participant to withdraw from the camp/program if the participant is not behaving in an appropriate and reasonable manner.

I understand and agree to the above and hereby give my child permission to:

_____ (**initial**): take part in the MSVU Camps and hereby discharge the Day Camp employees from any injuries or mishaps which may arise from the participation of my child in the Day Camp.

_____ (**initial**): be photographed by MSVU Camp staff and hereby understand that such photographs become the property of Mount Saint Vincent University and may be used for the purpose of any other promotional purposes deemed necessary and/or relevant to this Day Camp program.

_____ (**initial**): in the case of a health emergency, I give permission for my child to be taken to the IWK hospital.

Date: _____

Signature: _____

- For children in Grades Primary to Grade 6 in September 2019
- Payments can be made in FULL at registration or post dated to ONE WEEK PRIOR to the registered camp.
- Please pack a peanut/nut free snack & lunch. We will provide water throughout the day.

Camper's Name: _____

2nd child (10% discount): YES or NO Sibling: _____

Refund & Withdrawal Policy: Please review our policies prior to camp selection:

Withdrawal Policy:

All day camp registrations will be subject to an **Administrative Withdrawal Fee** upon EACH Withdrawal Request.

- **Daily Withdrawal Fee:** \$5.00 per day requested.
- **Weekly Withdrawal Fee:** \$25.00 per week requested.

Refund Policy:

To cancel your registration and receive a refund (minus the Withdrawal Fee) you must request the withdrawal **THREE WEEKS** prior to the day or week of camp that you are requesting withdrawal from.

Exception: Medical reason with supporting documentation.

Refunds will be processed within 2-3 weeks of initial request.

2019 2020 PD Day Camp Options 7:30am to 5:30pm	CAMP	DAY (please circle days requested)	CAMP FEE: Per day or Per week	TOTAL	WL Waitlist & Date	WD Withdraw, Date & Staff Initial	Withdrawal (WD) Fee Per Day: \$5 WD Fee Per Week: \$25 WD Fee
	September 27	Friday	\$40/D		O _____	O _____	O \$5 WD Fee
	October 25	Friday	\$40/D		O _____	O _____	O \$5 WD Fee
	November 22	Friday	\$40/D		O _____	O _____	O \$5 WD Fee
	November 28	Thursday	\$40/D		O _____	O _____	O \$5 WD Fee
	January 2	Thursday	\$40/D		O _____	O _____	O \$5 WD Fee
	January 3	Friday	\$40/D		O _____	O _____	O \$5 WD Fee
	March Break: Mar 16 - 20	M T W T H F	____ x \$40/D ____ \$170/W		O _____	O _____	O \$5 WD Fee O \$25 WD Fee
	March 25	Wednesday	\$40/D		O _____	O _____	O \$5 WD Fee
	April 2	Thursday	\$40/D		O _____	O _____	O \$5 WD Fee
	May 15	Friday	\$40/D		O _____	O _____	O \$5 WD Fee

Bully Proof	CAMP	DAY	CAMP FEE: \$23(1 child and up to 2 parents) \$40.25 (2-3 siblings and up to 2 parents)	TOTAL	WL Waitlist & Date	WD Withdraw, Date & Staff Initial
	o Sept 29	Sunday	____ \$23.00 ____ \$17.25 (2nd Child)		O _____	O _____

Payment Method

Method of Payment: Cash Cheque Debit Visa MC AMEX
 Card # _____ Exp Date: _____ Authorization # _____
 OR Post-Dated Option – processed one week **PRIOR** to the registered camp: Visa MC AMEX

Office Use Only - Entered in Computer: Yes No Registered by: _____ Date: _____

Notes: _____