

## Commas: Minor Uses

### In dates

Dates have two or three parts: a weekday, a month and date, and a year. Use a comma between each of these elements:

- *Monday, January 1, 2015*
- *January 1, 2015*

### In numbers

Conventionally, commas separate hundreds from thousands and so on.

- *150,000*
- *2,500,000*

However, the International System of Units (the metric system) uses spaces instead:

- *150 000*
- *2 500 000*

Do not use a comma when a number is a street address or a page number:

- *Page 1234*
- *1234 Bedford Highway*

### With personal titles

Use commas to set off a title which follows a person's name

- *Ramona Lumpkin, President and Vice-Chancellor, was present.*
- *We saw Ramona Lumpkin, PhD.*

### In addresses

Separate the different elements of an address with a comma:

- *166 Bedford Highway, Halifax, NS, Canada*
- *Earth, The Solar System*

### With interjections or direct address

Set off a brief interjection of the name of someone directly addressed with a pair of commas (like any non-restrictive addition)

- *Yes, Virginia, there is a Santa Claus.*
- *He agreed that, yes, the handout was useful.*