

# Mount Saint Vincent University 2017-2018 (Y2) Board of Governors' Macro Agenda

Agenda Item V.3.c

SEPTEMBER	NOVEMBER		FEBRUARY
<p><b>Decision Making:</b></p> <ul style="list-style-type: none"> <li>Review Board of Governors' Roles and Responsibilities Report Card template (Y1)</li> <li>Approval annual Macro Agenda</li> </ul> <p><b>Monitoring</b></p> <ul style="list-style-type: none"> <li>Annual sharing by President with Board Chair of her short-term succession plan and regular review of the process for long-term succession of critical positions within the Mount</li> <li>Discuss and analyze annual Board evaluation report (including feedback from Senior Administration)</li> <li>Receive an update on enrolment</li> </ul>	<p><b>Decision-Making:</b></p> <ul style="list-style-type: none"> <li>Review liability and insurance coverage</li> <li>Review and approve Risk Management Framework Template (Y1)</li> </ul> <p><b>Monitoring:</b></p> <ul style="list-style-type: none"> <li>Receive annual report on Reappointment, Tenure and Promotion</li> <li>Review enrolment statistics for Fall term</li> <li>Review compliance certificate for quarters ending June &amp; September 30</li> </ul>	<p><b>Monitoring (Cont'd)</b></p> <ul style="list-style-type: none"> <li>Receive annual incidence/prevalence report regarding our University community's compliance with our ethical standards; research ethics, student judicial, code of conduct, harassment and discrimination, etc.</li> <li>Receive report from HRGC on key strategic risks facing MSVU</li> <li>Receive annual report from PGB</li> </ul>	<p><b>Monitoring:</b></p> <ul style="list-style-type: none"> <li>Review enrolment statistics for winter term</li> <li>Educational presentation by Faculty</li> <li>Review annual quality report (including high level findings of academic unit reviews, high level summaries of student evaluations of teaching quality, graduate survey results, etc. as well as any externally generated performance reports available)</li> <li>Receive annual report on endowment spending/impact on smoothing formula and approve endowment spend rate for the upcoming year</li> <li>Review of business planning process/template from Finance Committee</li> <li>Review compliance certificate for quarter ended December 31</li> </ul>
<b>BOARD RETREAT</b>	<b>ALL MEETINGS - Routine Business of the Board</b>		
<ul style="list-style-type: none"> <li>Topics to be discussed by Executive and Board</li> </ul>	<ul style="list-style-type: none"> <li>Review &amp; approve minutes</li> <li>Receive &amp; approve committee reports</li> <li>Ongoing Board education</li> <li>Receive President's report</li> </ul>	<ul style="list-style-type: none"> <li>Receive President's environmental scan on major political, social and economic opportunities and risks facing MSVU since last meeting</li> </ul>	<ul style="list-style-type: none"> <li>Review Senate decisions</li> <li>Review and approve any Financial reports through the Finance Committee</li> </ul>
<b>APRIL</b>	<b>JUNE ANNUAL MEETING</b>		
<p><b>Decision-Making:</b></p> <ul style="list-style-type: none"> <li>Receive update on the Business Plan</li> <li>Approve annual budget (global)</li> <li>Approve Annual Evaluation Template (Y1)</li> <li>Approve the reappointment of the President (May of the penultimate year of President's contract)</li> </ul> <p><b>Monitoring:</b></p> <ul style="list-style-type: none"> <li>Annual evaluation report of progress against the University's Strategic Plan</li> <li>Receive report from HRGC on key strategic risks facing MSVU</li> <li>Receive compliance report on the University's compliance with public disclosure requirements</li> </ul>	<p><b>Policy-Making:</b></p> <ul style="list-style-type: none"> <li>Review/approve Terms of Reference for all Board Committees (Y2)</li> <li>Terms of Reference - Scope Comparison (Y2)</li> <li>Review Board Approved Policies (Y2)</li> <li>Review compliance certificate for quarter ended March 31</li> </ul>	<p><b>Decision-Making:</b></p> <ul style="list-style-type: none"> <li>Board Chair approves performance evaluation rating (through the Senior Compensation Committee) and compensation adjustments for the President</li> </ul> <p><b>Monitoring:</b></p> <ul style="list-style-type: none"> <li>Receive annual report of fundraising allocations and their compliance with donors' wishes</li> <li>Review and approve completed 2016-2017 Risk Management Framework document</li> <li>Review and approve completed 2016-2017 Board of Governors' Roles and Responsibilities Report Card.</li> <li>Receive an update on the President's evaluation process.</li> <li>Receive annual Communications, Marketing and Student Recruitment report</li> </ul>	<p><b>Monitoring: (Cont'd)</b></p> <ul style="list-style-type: none"> <li>Receive report from Acquisitions Committee</li> <li>Receive an update on enrolment</li> <li>Receive Board Orientation &amp; Ongoing Education - Outcomes Document</li> <li>Receive report regarding the University's compliance with the requirements of external research granting bodies regarding disbursement of funds for research purposes</li> <li>Review of annual report to the President from Harassment and Discrimination Advisor</li> <li>Complete Annual Evaluation</li> <li>Approve signing officers and spending limits</li> <li>Review and approve audited financial statements</li> <li>Approve external auditor</li> <li>Approve limits for operating line of credit</li> <li>Receive the report of the Nominating Committee</li> <li>Receive the annual reports of all standing committees of the Board</li> </ul>

**Note:** Macro Agenda items marked "Y1" or "Y2" identify pieces reviewed by the Board on a two-year rotation. During 2016-2017, Board Members reviewed/approved items marked with "Y1"; this year, they will review items marked "Y2"