

## MINUTES

Present: R. Lumpkin (Chair), M. Atwater, S. Badali, C. Blayney, I. Blum, A. Brown, B. Burns, E. Church, A. Cole, J. Corcoran, P. Crouse, S. Drain, R. Green, M.J. Harkins, T. Harrison, J. Hollett, B. Jessop, K. Kienapple, B. MacInnes, P. Mombourquette, I. Pottie, J. Sawler, B. Taylor, P. Watts, M. Whalen, P. Whyte

Regrets: M. Bowen, F.X. Eygun, M. Eskritt, J. Fraser-Arsenault, S. King, J. MacLeod, L. Mann, J. Mills, L. Steele

Guests: K. Gallant

R. Lumpkin welcomed new Student Senator Morgan Atwater.

P. Mombourquette spoke briefly on the passing of Business Professor, James MacAulay.

### 1. Approval of Agenda

**Moved** by A. Brown, seconded by P. Whyte, to approve the agenda as amended. CARRIED

### 2. Approval of Minutes of September 26, 2014

**Moved** by P. Whyte, seconded by M. J. Harkins, to approve the meeting minutes of September 26, 2014 as presented. CARRIED

### 3. Business Arising from the Minutes

#### 3.1. Campus Emergency Plan

B. Jessop provided an update on the Campus Emergency Plan. He mentioned that workplace emergency training will be available on-line through Moodle over the next few months and the Emergency Plan website will be live by the end of October. He reported on a possible enhanced communication system which would allow for mass communication of broadcast messages. He mentioned the development of standard lab procedures, the lost child on campus program, as well as the procedures for campus lock-down, partial lock-down, and hold-and-secure. He also noted that with the campus construction various additional emergency communication points have been added.

P. Crouse noted that she (and others) had reported various light outages on campus (Seton/Seton Annex area, Advancement House area) but no action has taken place.

B. Jessop responded that he will investigate.

B. Burns noted that Seton Road is in complete darkness.

R. Lumpkin responded that students using Seton Road after dark should contact Security for escort.

P. Mombourquette questioned how the campus community will be notified if there is a lock-down on campus.

B. Jessop responded that voice mail and email would be primary means, together with the web and the campus radio system of the custodial, security, and maintenance staff.

A. Brown questioned if the emergency plan addressed the needs of individuals with mobility issues.

B. Jessop noted that a protocol is being developed. Currently those with mobility issues are to be moved to a fire protected area such as stairwells.

In response to a question from B. Burns, B. Jessop confirmed that when an incident occurs the various universities are in communication.

### 3.2. Graduate Preparatory Program Syllabus

K. Kienapple presented the Graduate Preparatory Program Syllabus for information.

R. Green asked if this course would be offered by CUPE or the Faculty Association members.

K. Kienapple responded that the program is not a course and would be offered by staff in the International Education Centre.

J. Sawler and A. Brown wondered if the syllabus should include some of the required statements for course syllabi such as those on plagiarism and attendance, as well as the policy on religious accommodations.

K. Kienapple noted that it is not a course being offered by an academic department and most of these requirements are covered in content. He noted that the IEC Instructors will be notified of the Senate policy on the Accommodation of Students' Religious and Spiritual Observances.

In response to a question from P. Whyte, K. Kienapple responded that this program is similar to the Bridging Program only at the graduate level.

## 4. President's Announcements

R. Lumpkin thanked Senators for attending the Board of Governors retreat on October 17, 2014. She then reviewed the previously distributed Bilateral Agreement with the Nova Scotia Government, noting its focus on students, economic prosperity, cultural development and shared services among Universities. She then reviewed the Mount's 'unique considerations' and noted that additional proposals have been submitted for financial support.

P. Whyte asked if internship programs are being reviewed.

R. Lumpkin responded yes.

M. Whalen asked if the bilateral agreement and consultation initiative will run parallel.

R. Lumpkin responded yes; she then reported on the consultation initiative, noting that various sub-committees have been contacted for input.

J. Sawler asked how the government defines sustainability.

R. Lumpkin responded noting that budget and projections for funding, are considerations which contribute to sustainability.

P. Mombourquette added that it seems like a decision has already been made. Noting a very rushed consultation process – one month to consult and report.

P. Whyte reported on the consultation session with NSPSE (Nova Scotia Post-Secondary Education Coalition) and the Department of Labor and Advanced Education that he was involved in.

P. Mombourquette asked how faculty can engage in the consultation process.

R. Lumpkin noted that there has been some talk about the creation of an online survey.

E. Church noted that thirty focus groups have been created. She also reiterated that an online survey is being talked about.

S. Drain asked if the bilateral agreements, in particular the 'unique considerations' of the other Universities, would be made public.

R. Lumpkin responded that although not currently public, the ‘unique considerations’ of all affected institutions have been shared among their Presidents.

In response to a question from J. Sawler, R. Lumpkin responded that there is nothing in the bi-lateral agreement that steers the University away from its strategic plan.

In closing, R. Lumpkin noted that honorary degree nominations are due on October 31, 2014.

5. Question Period

R. Lumpkin noted that item 5 “Question Period” deals with academic questions of a general nature. No questions were brought forward.

6. Committee Reports (Standing and Ad Hoc)

6.1. Senate Executive

6.1.1. Senate Self-Evaluation 2013

I. Pottie presented the results from the 2013 Senate Self-Evaluation.

6.2. Academic Appeals (Brook Taylor)

B. Taylor commented that there was no report at this time.

6.3. Academic Policy and Planning

6.3.1. Changes to the Mature Student Admission policy

**Moved** by E. Church, seconded by K. Kienapple, that Senate approve the modifications to the Mature Admissions Policy. CARRIED

6.3.2. Academic Calendar Dates 2016-2017

E. Church presented the Academic Calendar Dates 2016-2017 for information.

6.4. Writing Initiatives

P. Watts reported that Dr. Tracy Moniz from Communications Studies has accepted the role of WIC Chair. She mentioned that WIC’s new web presence is being developed and that the Writing Resource Centre has added an additional peer mentor student position. In conclusion, she asked that ideas for *brown bag lunch and learn* events be brought to the committee’s attention.

6.5. Library Report

T. Harrison reported that the Senate Library Committee (SLC) held their first meeting of the new academic year on October 17th. She updated Senators on Library staffing news and the recent purchase of three significant online collections: *Children’s Literature Review*, *Shakespeare Criticism*, and *Something About the Author*. She noted that the purchase will free up a significant amount of physical space in the Library allowing for the removal of hundreds of print volumes currently in the Library’s reference collection. She reported on the Criterion Collection on Demand (a media collection subscription service which includes over 2000 classic movies, new releases, foreign films, literary adaptations, documentaries, animated titles, and independent features); the Novanet Ebook initiative and the newly constructed Learning Commons. She asked Senators to save the date for the Learning Commons grand opening event to be held on November 18<sup>th</sup> beginning at 10am.

6.6. SCOITS

P. Crouse reported on the Igloo software program which allows for faster login times (both in the classroom and in labs). She gave an update on pilot for the migration of student email to Outlook; she noted that January 2015 is the launch date for all students. She mentioned that additional wireless access points had been installed and asked for feedback regarding wireless access. She also gave an update on the campus secure wireless project. She mentioned the creation of the *Browser, Classroom Technology, Moodle & Collaborate Quick Guides* that had been recently printed and distributed by DLCE and ITS. She also reported on: leasing strategies for printers on campus; classroom technology in the new building; DLCE tracking support calls and that the transfer of the online bookstore to the campus bookstore. She also reminded Senators that Videos should not be loaded in Moodle; instead link to Vimeo, on which MSVU has its own channel (contact DLCE for support). She also noted that perhaps technology needs for specific courses should be identified during the process of establishing the timetable.

In response to questions from R. Lumpkin and A. Brown, B. Jessop and T. Harrison confirmed that there would be guest logins to the secure wireless system for visitors and community access.

6.7. Nominations Committee

**Moved** by C. Blayney, seconded by E. Church, that Senate elect the following faculty members to the respective committees for the indicated terms. **CARRIED**

Committee	Nominee	Term Begins	Term Ends
University Research Ethics Board	Dr. Will Shead	When Elected	June 30, 2017
Search Committee – Associate Vice-President (Research)	Dr. Sara King Senate representative	When Elected	Conclusion of the Search Process

C. Blayney announced the election by the faculty complement, of Dr. William Murray as the Professional Studies representatives to the Search Committee for the Associate Vice President (Research). An election for the representative from Arts and Science is not yet concluded.

7. Other Reports

7.1. Board of Governors

S. Drain, on behalf of Senator Linda Mann, reported on the recent Board of Governors retreat. She gave update and information regarding the Aboriginal Student Centre, the Bilateral Agreements, and Advancement/External Relations.

7.2. Students’ Union

Paul Whyte reported on the recent and upcoming activities of the Students Union office. He mentioned the upcoming National General Meeting of the Canadian Federation of Students; the Nova Scotia Government MOU Consultations; the upcoming Unpaid Work Forum; the Academic Program Forums and a petition for lowered tuition.

In response to a question from J. Sawler, P. Whyte explained the history behind the fact that the Students' Union is a member of the Canadian Federation of Students but not Students Nova Scotia or the Canadian Alliance of Student Associations.

In response to a question from R. Lumpkin, P. Whyte responded that it had been his impression that the term "program duplication" as used in the government consultation process regarding post-secondary education referred to the duplication of academic programs.

### 7.3. Mount 2017: Making a Difference

R. Lumpkin noted that the update on the implementation of Mount 2017: Making a Difference was presented to the Board of Governors at their recent retreat and Senators could access the slides presented on the Senate SharePoint site.

## 8. New Business

### 8.1. Report on Enrolment

Jeff Hollett reported on recent enrolment results and trends at the Mount and across the region. He noted that the Mount had outperformed the provincial outcomes (figures in parentheses) in five of eight indicators: percentage increases in full-time enrolment 4.1 (0); in first-year full-time from high school: 25.1 (.7); in full-time visa students 11.6 (5.5); in full-time graduate students 1.7 (-1.3), and in total enrolment 1.5 (0.1).

He noted that the number of self-identified First-Nations students increased over 26% from the previous year, and the number of self-identified students of African heritage by nearly 10%.

In comparing enrolments from 2008-2009 with those of 2013-2014, the following changes appeared: the proportion of undergraduate students rose from 58% to 67%, with both graduate and B. Ed programs falling; the percentage of full-time students rose from 41% to 47 %; the percentage of female students dropped from 80% to 74%; the percentage of visa students rose from 11% to 15%; the percentage of NS students dropped from 74% to 66%, with a one percent increase in each of Atlantic and other Canadian students, and an increase from 7% to 17% in international students. Enrolments increased in all but one of the professional studies departments, and decreased in the faculties of both Education and Arts and Science. The percentage of students taking courses in the summer sessions has risen steadily from 32 % in 2006-2007 to 45% in 2013-2014.

### 8.2. Graduation List CONFIDENTIAL BUSINESS

**Moved** by M. J. Harkins, seconded by B. Jessop, to move in camera. **CARRIED**

Senate approved the following degrees, diplomas, and certificates:

#### **Faculty of Arts and Science**

Degree of Bachelor of Arts B. Taylor/P. Whyte

Degree of Bachelor of Science B. Taylor/A. Brown

Degree of Master of Arts in Women and Gender  
Studies offered jointly by Mount Saint Vincent and  
Saint Mary's University

B. Taylor/P. Whyte

#### **Faculty of Education**

Degree of Master of Education S. Badali/M.J. Harkins

Degree of Master of Education in Curriculum  
Studies: Teaching English as a Second Language  
in Association with Saint Mary's University

S. Badali/ J. Corcoran

Degree of Master of Arts in Education S. Badali/A. Brown

Degree of Master of Arts in School Psychology	S. Badali/P. Whyte
<b>Faculty of Professional Studies</b>	
Certificate in Business Administration	K. Kienapple/M. Whalen
Diploma in Tourism and Hospitality Management	K. Kienapple/C. Blayney
Degree of Bachelor of Arts (Child and Youth Study)	K. Kienapple/P. Crouse
Degree of Bachelor of Arts (Child and Youth Study) Honours	K. Kienapple/R. Green
Degree of Bachelor of Business Administration	K. Kienapple/M. Whalen
Degree of Bachelor of Business Administration Honours	K. Kienapple/P. Whyte
Degree of Bachelor of Business Administration in Association with Bermuda College	K. Kienapple/P. Watts
Degree of Bachelor of Public Relations (Co-operative Education Route)	K. Kienapple/A. Brown
Degree of Bachelor of Science (Science Communication)	K. Kienapple/I. Pottie
Degree of Bachelor of Science Applied Human Nutrition	K. Kienapple/I. Pottie
Degree of Bachelor of Tourism and Hospitality Management	K. Kienapple/I. Blum
Degree of Master of Applied Human Nutrition	K. Kienapple/J. Corcoran
Degree of Master of Public Relations	K. Kienapple/P. Whyte
Degree of Master of Arts in Communication	K. Kienapple/T. Harrison
Degree of Master of Arts in Family Studies and Gerontology	K. Kienapple/R. Green
Degree of Master of Science Applied Human Nutrition	K. Kienapple/I. Blum

**Moved** by K. Kienapple, seconded by B. Jessop, that Senate permit the Registrar to add an individual's name if the requirements are completed prior to the Convocation ceremony and, further, to adjust any student's distinction status if so warranted. CARRIED

**Moved** by A. Brown seconded by I. Pottie, to move from in camera. CARRIED

R. Lumpkin expressed thanks to the Convocation Committee for all their hard work.

## 9. Items for Communication

Senate approved the following:

- Minutes of September 26, 2014
- Changes to the Mature Student Admission Policy
- the Graduation List for Fall Convocation

Senate elected

- Dr. Will Shead to the University Ethics Review Board
- Dr. Sara King as its representative to the Search Committee for the Associate Vice President (Research)

Senate received for information

- An update on the Campus Emergency Plan
- The syllabus for the Graduate Preparatory Program
- A report from Senate Executive on the Senate Self-Evaluation 2013-2014

- Academic Calendar Dates for 2016-2017
- Announcement of the election, by the faculty complement, of Dr. William Murray as one of its representatives to the Search Committee for the Associate Vice President (Research). A second election is not yet concluded.
- A report on enrolment from the Associate Vice President (Student Experience)

10. Adjournment

**Moved** by E. Church, seconded by R. Green, that the meeting be adjourned.