

MINUTES

Present: R. Lumpkin (Chair), S. Badali, K. Blotnick, I. Blum, M. Bowen, S. Brigham, E. Church, A. Cole, J. Corcoran, P. Crouse, N. Deal, S. de Molitor, S. Drain, F.X. Eygun, J. Fraser-Arsenault, Z. Gallant, T. Harrison, J. Hollett, B. Jessop, N. Kayhani, K. Kienapple, B. MacInnes, J. MacLeod, L. Mann, P. Mombourquette, I. Pottie, J. Sawler, A. Solhi, B. Taylor, S. Walsh, P. Watts, M. Whalen, R. Zuk

Regrets: J. Beaton, M. Forrest, M. J. Harkins, S. King

1. Approval of Agenda

Moved by P. Mombourquette, seconded by S. Brigham, to approve the agenda as amended.
CARRIED

2. Approval of Minutes of February 24, 2014

Moved by E. Church, seconded by I. Pottie, to approve the meeting minutes of February 24, 2014 as amended. CARRIED

3. Business Arising from the Minutes

3.1. Teaching and Learning Plan (for approval)

Moved by P. Mombourquette, seconded by N. Deal, that Senate approve the Teaching and Learning Plan as amended. 2 opposed, 4 abstentions CARRIED

On behalf of SCOTL, P. Mombourquette presented the newly revised Teaching and Learning Plan. He reviewed the document and highlighted the revisions proposed by Senators either during the last Senate meeting (February 24, 2014) or via email.

I. Blum noted that he was pleased to see the inclusion of Academic Freedom statement; however, he noted that this statement might be more relevant in Commitment Four.

L. Mann also noted that she had recommended that this statement be placed in Commitment Four.

P. Mombourquette accepted this change as a friendly amendment.

3.2 Update on Classroom Renovations

B. Jessop reported on the classroom renovation program, noting various projects that had been completed over the past few years, such as the Evaristus lab project, and new furnishings and technology upgrades in Evaristus 316 and Seton 502. He noted that \$1.1 million had been allocated through the McCain Centre project for refreshment of current facilities. Four classroom upgrades in Seton have been allocated \$220,000. Facilities management is currently working with the Deans' office to determine the priority areas in Seton; he projected that these projects will be completed by March of 2015.

S. Drain inquired where the remaining funds will be allocated.

B. Jessop noted that the remaining funds will be allocated to upgrades to the Seton auditorium, technology and to the University Bookstore.

N. Kayhani inquired when adequate teaching tools would be available in other areas of Seton.

B. Jessop noted that additional funds are being investigated and encouraged Senator Kayhani to send any additional areas of concern to him via email.

4. President's Announcements

R. Lumpkin asked E. Church to announce the lecture by Margaret McCain on April 2, 2014 on the subject of Early Childhood Education for Public Policy; she encouraged all Senators to attend.

R. Lumpkin reported on the recent provincial government announcement regarding the sandbox project. She noted that while the Mount's proposal did not get funded, we were asked to be part of the SMU / NSCAD community sandbox. These 'sandboxes' (incubators / innovation spaces) are spaces where students, faculty, local business and industry come together to play with ideas and concepts that will move Nova Scotia to greater prosperity.

K. Kienapple added that an initial brief meeting with partners SMU and NSCAD had been held and a second meeting will be held over the next few weeks.

R. Lumpkin then spoke of the innovation grants noting that \$1 million of the \$5 million has been allocated to the sandbox project. She also noted that one of the Mount's proposals has been funded through the innovation grant and that a formal announcement will be made over the next few weeks.

R. Lumpkin also reported that Kelly Regan, Minister of Labour and Advanced Education, will be visiting campus on May 22, 2014.

5. Question Period

L. Mann asked E. Church for an update on the posting for the Coordinator of the Teaching and Learning Centre.

E. Church responded that after consultation SCOTL determined that one of the models that seemed to work well was having a faculty member as the Coordinator of the Teaching and Learning Centre. Although no formal applications have been received, there has been an expression of interest in the position.

L. Mann questioned B. Jessop about the removal of the intercoms in Evaristus.

B. Jessop responded saying that attempts to upgrade and replace this old technology had been unsuccessful, and that they were removed after they failed to function during a recent emergency. Community members are encouraged to use landlines or cell phones to reach the line for communication (extension 6413). Some ring phones and new signage are to be installed

P. Crouse asked whether faculty will be informed that alternatives for the submission of exams, aside from the upload to the secure site, will be offered.

B. MacInnes reported that an alternative method of exam delivery would be communicated as soon as a meeting is concluded between the Registrar's office and the Print Shop.

A. Sohli questioned how the funding for the sandbox project will be spent and how students will be engaged. He also wondered if these projects had to be profitable.

K. Kienapple responded that the first true meeting of the partnership has yet to be held to confirm arrangements. The intent of the sandbox is to provide students with an opportunity to explore not only specific entrepreneurial activities but also the general nature of entrepreneurship, to become acquainted with the process, and to receive feedback from experienced people in the private sector. Immediate outcomes are not necessary, but students will have experience to use after graduation. He noted that there is no sense that the university will profit financially from these activities.

P. Mombourquette reiterated K. Kienapple's statements, noting that this will be something that will be very supportive for students.

R. Lumpkin noted that the provincial government is very interested in the long-term gain, adding that students are encouraged to become entrepreneurial upon graduation.

R. Lumpkin then extended congratulations to Student Senators Ali Sohli and Stacey deMolitor. Mr. Sohli was recently awarded the Patricia Butler Prize for contributions to University governance, and Ms deMolitor was recognized by Residence Staff for outstanding academic achievement.

6. Committee Reports (Standing and Ad Hoc)

6.1. Senate Executive

6.1.1. Senate self-evaluation (R. Lumpkin)

R. Lumpkin reported that Senate Executive had reviewed the evaluation questions at the last meeting. She noted that the question regarding meeting times will remain on the survey for consistency when it is distributed to all Senators in May.

6.1.2. Notice of Motion: Change By-Law 14.1.1 Tributes Committee Terms of Reference

R. Lumpkin presented the notice of motion: Change By-Law 14.1.1. Tributes Committee Terms of Reference.

6.1.3. Notice of Motion: Change to By-Law 6.1.2 (further to the change of Senate's meeting date)

R. Lumpkin presented the Notice of Motion: Change to By-Law 6.1.2 (further to the change of Senate's meeting date)

6.1.4. Senate Award for Service in University Governance (**confidential business**)

Moved by K. Blotnicky, seconded by B. Jessop, that the session be moved *in camera*.
The ballots were distributed.

Moved by B. Jessop, seconded by P. Watts, to move out of confidential session.

Moved by S. Walsh, seconded by J. Hollett, that the session be moved *in camera*.

The result for the Senate Award for Service in University Governance was announced.

Moved by K. Blotnicky, seconded by M. Whalen, to move out of confidential business.

6.2. Academic Policy and Planning

6.2.1. Proposal for a Masters in Family Studies and Gerontology (for approval)

Moved by E. Church, seconded by K. Kienapple, that Senate approve the proposal for a Masters in Family Studies and Gerontology. CARRIED

P. Mombourquette asked whether the financial information on page 49 was in an acceptable presentation form.

E. Church responded saying that a standard template has yet to be developed, but may be considered for future proposals.

In reply to a question from P. Mombourquette, E. Church responded that the depth and detail in this proposal is relatively minor because the new program is built on existing courses and resources, only one new course being added in this proposal.

K. Kienapple added that students in the Master's program and the students in the Master of Arts program will be in fact in the same courses.

R. Zuk noted that she had no objection to the proposal, but she wondered why Education and Child and Youth Study were not consulted

K. Kienapple responded that he was uncertain why they were not consulted. He noted that there are opportunities for CHYS students to take FSGN courses as electives and for FSGN students to take Education courses and that no change in these opportunities is anticipated.

6.2.2. Memorandum of Understanding with the University of Toulouse-Le Mirail (for approval)

Moved by E. Church, seconded by J. Hollett, that Senate approve the Memorandum of Understanding with the University of Toulouse-Le Mirail. CARRIED

6.2.3. Discontinuation of Honours in Spanish

Moved by E. Church, seconded by B. Taylor, that Senate approve the discontinuation of Honours in Spanish. CARRIED

6.2.4. Implementation of the Academic Plan

E. Church noted that it is expected that a timeline for the implementation of the Academic Plan will be brought forward to Senate at the April or May Senate meeting.

6.3. Undergraduate Curriculum

6.3.1. Business and Tourism

6.3.1.1. Changes to requirements, BBA with a major in Accounting

Moved by S. Badali, seconded by P. Mombourquette, that Senate approve the changes to requirements, BBA with a major in Accounting. CARRIED

6.3.1.2. Change to requirements, Certificate in Accounting

Moved by S. Badali, seconded by K. Blotnicky, that Senate approve the change to requirements, Certificate in Accounting. CARRIED

6.3.1.3. Changes to Calendar entry, BBA—*page 95*

Moved by S. Badali, seconded by K. Blotnicky, that Senate approve the Changes to Calendar entry, BBA. CARRIED

P. Crouse noted that the new calendar entry does not reflect the changes to the accounting major and certificate and asked whether Senate could expect new revisions to the calendar copy as a result. It was agreed by K. Kienapple and S. Badali that as both changes have been approved they will be reflected in the calendar copy without further review by Senate.

6.3.2. Child and Youth Study

6.3.2.1. Changes to program requirements

MOVED by S. Badali, seconded by M. Whalen, that Senate approve the change in program requirements for Child and Youth Study. CARRIED

6.3.3. History (for approval)

6.3.3.1. New course proposal HIST 3380 Selected Topics in European History

S. Badali asked that the course be approved with a new number (3370) as 3380 had been previously used.

Moved by S. Badali, seconded by B. Taylor, that Senate approve the new course proposal HIST 3370 Selected Topics in European History. CARRIED

6.3.4. Changes to Existing Courses

S. Badali presented 6.3.4.1 – 6.3.4.4 Changes to Existing Courses for information.

6.3.4.1. NUTR 3407; NUTR 4406

6.3.4.2. CHYS 4407; CHYS 1110

6.3.4.3. CULS 2201

6.3.4.4. SPAN 4400; SPAN 4401

6.3.5. Changes to Guidelines for New Course Offerings

S. Badali presented the changes to Guidelines for New Course Offerings for information.

P. Crouse asked that the outdated title “Director of Computing and Communication Technologies” be corrected to “Director of IT&S.”

6.4. Information Technology and Services (P. Crouse)

P. Crouse reported the following accomplishments. Unless a delay has been requested, new PCs have been allocated as scheduled. The refresh schedule is being revisited. IT academic priorities have been gathered from Department Chairs and are on the next SCOITS agenda. It is important that IT problems be reported promptly and repeatedly if necessary. Henceforth, IT&S will contact all those who report a problem when the issue has been resolved, and will use a Status page on the web to provide timely updates.

A minor software update is planned for Moodle during the last week of April, mostly on the admin side, with little or no change visible to users. The 'Library Block' will be reinstated to all sites in the fall.

A decision has been made to move student email to Outlook with a pilot for September and change-over for all students in Winter 2015. New self-services are being developed and will be piloted, in particular, a Password reset program and an online system for students to add credit to their printing accounts.

Finally, SCOITS has been engaged in a discussion of security and how to educate users in the best security practices. The DLCE Operations Manager will be researching systems for logging problems and for online proctoring. More information will be distributed by IT&S and DLCE before the end of April.

6.5. Library (I. Pottie)

I. Pottie reported that the Library has received a budget increase in the area of acquisitions for next fiscal year to help cover the annual cost increases of the University's online licenses. He noted that the Library's recent book sale was a success, with all proceeds going toward securing more mobile device chargers and upgrading laptops for loan.

Following the Mount Library's participation in a successful Novanet eBook pilot last year, Novanet will be negotiating a new eBook deal for the fall, allowing e-titles to be shared within Novanet libraries. Novanet is assessing a new Discovery Service, an online research tool that pulls together all Library resources with one place to search and explore collections, with implementation expected in the fall term.

Phase one of the Learning Commons project is moving ahead, with meetings taking place with various stakeholders and some projects to begin this summer. The Library will be holding an information session for the university community when the projects are finalized.

The Library's External Review is culminating with the visit of the Review Committee. Members of the ERC are Dr. DeNel Rehberg Sedo, Karen Keiller, Director of Information Services and Systems at UNB Saint John and Bruno Gnassi, University Librarian at Bishop's University. Many groups are to meet with the ERC and student participation is particularly appreciated.

The winner of this year's Sister Francis de Sales Endowed Research Award is Sana Basseri for a paper entitled "Nutritional Risk in Older Adults – An Ecological Perspective" in the course FSGN 2100 – Healthy Aging, taught by Dr. A. Humble.

He noted that Library evening staffing levels are down at the moment; covering Night Owls extended hours for exams is a priority and therefore security staff will be assisting to keep the Library open for students beginning April 7th.

Finally, Librarian Terry Paris will be retiring this summer after 41 years of service to the University. The Library expects to make an announcement of a new Librarian hire very soon.

6.6. Nominations

6.6.1. Result of election to CAPP

P. Crouse reported that Dr. C. French has been elected to fill the position left vacant on CAPP due to a resignation.

6.7. Teaching and Learning

P. Mombourquette reported that SCOTL offered three professional development sessions over the winter term (Evaluation and Assessment, Incorporating Social Media in the Classroom and into your Teaching, and Prior Learning). SCOTL is considering events customized for departments. He noted also that plans for the half-day celebrating teaching and learning event in August are well under way. Barbara Roberts, whose expertise is in accommodation, has been confirmed as one of the keynote speakers. There will also be a student panel.

6.8. Writing Initiatives

P. Watts noted that the *Bright Ideas Bulletin* has been distributed to faculty, and reported on a successful event on making effective research posters which may be repeated. The workshop was conducted by Satya Ramen and planned by Professor Emeritus Brent King prior to his retirement.

6.9. University Research Ethics Board (for information)

A. Cole presented 6.9.1 – 6.9.3 for information

6.9.1. REB.FORM.001 (Standard Application)

6.9.2. REB.TMPL.007 (Photo Consent)

6.9.3. REB.SOP.109 (Department Research Ethics Boards)

7. Other Reports

7.1. Board of Governors

L. Mann and E. Church reported on the Board of Governors' meeting noting a presentation from the International Centre Staff, and the reappointment of President R. Lumpkin for an additional term of two years.

7.2. Students' Union

Z. Gallant reported on the Students' Union Executive elections. He noted that both J. Corcoran VP Advocacy and Tyler Bechard, VP Student Life have been re-elected. The incoming President will be Paul Whyte. The VP Communications will be elected in the fall. The recent Student Awards night raised over \$300 for Shinerama. Updating the Students' Union constitution, by-laws and policies should be complete by May 1, 2014. He reported on the upcoming wellness week, the transition to the new president and completing the audit and budget by May 1, 2014.

In response to a question from S. Brigham, Z. Gallant responded there are no women on the executive although one female candidate had run a close race for an executive position. The presence of women in the executive and on the Student Representative Council remains a priority concern.

In response to a question from J. Sawler, Z. Gallant reported that 8.5 % of the student population had voted in the election, a rate comparable to that of other universities.

In response to a question from J. MacLeod, Z. Gallant said that the campaign period was five days including the weekend, and that the executive is considering extending it.

7.3. Mount 2017: Making a Difference

R. Lumpkin briefly reviewed the President's Report to the Board of Governors.

R. Zuk questioned the expected completion date - the building will be completed early summer 2015.

R. Lumpkin confirmed that bad weather had caused delays, but that moving departments in the summer rather than in December would be easier.

8. New Business

None

9. Items for Communication

Senate approved

- the minutes of February 24, 2014
- the Teaching and Learning Plan prepared by SCOTL
- a nomination for the Senate Award for Service in University Governance
- a proposal for a Master's degree in Family Studies and Gerontology to be forwarded to MPHEC
- a Memorandum of Agreement with the University of Toulouse- Le Mirail
- the discontinuation of the joint honours program in Spanish
- changes to requirements in the BBA with a major in Accounting and the Certificate in Accounting
- changes to calendar copy for the BBA
- changes to program requirements in the BCYS
- the addition of a new course in History

Senate received for information

- from the Senate Nominations Committee, the election to CAPP of Dr. Carmel French
- from the Undergraduate Curriculum Committee, a number of minor curriculum changes and revised Guidelines for New Course Offerings
- from the University Research Ethics Board, an application form, a template for consent and operating procedures regarding Departmental Ethics Review Boards

10. Adjournment

Moved by M. Bowen, seconded by S. Brigham, that the meeting be adjourned.