

## MINUTES

Present: R. Lumpkin (Chair), S. Badali, J. Beaton, I. Blum, K. Blotnicky, S. Brigham, E. Church, A. Cole, J. Corcoran, P. Crouse, N. Deal, S. de Molitor, S. Drain, J. Fraser-Arsenault, F.X. Eygün, M. Forrest, Z. Gallant, M.J. Harkins, T. Harrison, J. Hollett, N. Kayhani, K. Kienapple, S. King, B. MacInnes, L. Mann, P. Mombourquette, I. Pottie, J. Sawler, A. Solhi, S. Walsh, P. Watts, M. Whalen, R. Zuk

Regrets: M. Bowen, B. Jessop, J. MacLeod, B. Taylor

### 1. Approval of Agenda

**Moved** by S. Brigham, seconded by K. Kienapple, to approve the agenda as amended. CARRIED

### 2. Approval of Minutes of October 28, 2013

**Moved** by P. Watts, seconded by J. Corcoran, to approve the meeting minutes of October 28, 2013 as amended. CARRIED

### 3. Business Arising from the Minutes

#### 3.1. Notice of Motion: Revision to By-Laws 9.3 and 9.4

**Moved** by M. Forrest, seconded by N. Kayhani, that By-laws 9.3 and 9.4 be deleted and subsequent sections renumbered.

#### 3.1 Follow up to IT Questions

P. Crouse reported that she forwarded the items discussed at the October Senate meeting to K. Smyth (IT Director) it was noted that an IT progress report was distributed via email to faculty earlier in the day. She also mentioned that SCOITS is scheduled to meet next month.

### 4. President's Announcements

R. Lumpkin gave an update on current Government relations and mentioned a recent (brief) meeting with the Minister of Labour and Advanced Education, Kelly Regan, who indicated that although there was no promise of restored funding, that no further cuts to education or advanced education would happen this year. R. Lumpkin noted that work on the bilateral agreements and funding formulas will continue. At the municipal level, she reported that Mayor Savage has revived a consortium among the city and HRM Universities noting that regular meetings would resume. She mentioned an upcoming 'talent retention' project, where all students are welcomed to Halifax in hopes that they make a connection with the city and its workforce, and will settle in the HRM area after graduation.

She also noted that the Board of Governors has invited the Senate to the upcoming Holiday dinner.

R. Lumpkin then reported briefly on campus parking; she noted that 800 spaces are available and 1137 permits have been sold. She added that the majority of passes have been sold to students with only 278 of the 1137 being sold to faculty and staff. She also added that it is standard practice to sell more permits than spaces.

In response to a question from N. Kayhani, R. Lumpkin noted that the numbers on permits do not reflect the number issued.

In response to a question from M. Forrest, R. Lumpkin noted that the 800 spaces include approximately 37 designated parking spots, for which the fees are higher.

## 5. Question Period

There were no questions.

## 6. Committee Reports (Standing and Ad Hoc)

### 6.1. Senate Executive

#### 6.1.1. Notice of Motion: change of Senate meeting day and time

R. Lumpkin brought forward the Notice of Motion: change of Senate meeting day and time.

In response to question from S. Walsh, R. Lumpkin noted that if approved, the change would take place in the fall of 2014.

### 6.2. Academic Policy and Planning

#### 6.2.1. Academic Plan (for discussion)

E. Church brought forward the draft Academic Plan for discussion.

R. Zuk asked for clarification in the first sentence, specifically the phrase '*teaching undertaken in relation to research*' – she expressed concern with the phrasing noting that it alluded to a one to one correlation between research and teaching. She commented that often research interests develop and may veer away from courses faculty are actually teaching.

E. Church noted that it was not intended for people to assume all teaching had to be tied to research; she asked if R. Zuk would like new phrasing. M. Forrest offered '*and teaching undertaken by scholars and researchers*' as a replacement.

K. Blotnick noted an extensive history and context concerning collaboration with other Nova Scotia Universities, and wondered how the O'Neill report was considered within the broader academic plan.

E. Church responded that the O'Neill report was not considered when drafting this academic plan; however, she noted that in her opinion we are stronger if we allow collaboration and set our own parameters when doing so. She added if we don't collaborate the government may force collaboration.

R. Lumpkin added that all Universities are being encouraged by the government to find ways to have better offerings and better services to students. She noted the advantage of pointing out that, although the province has ten universities, they collaborate and cooperate, they are efficient where efficiencies are possible, and they are each distinct and strong in their own way.

L. Mann, speaking to one of the key points under the changes to external and internal environments, noted that there is no mention of the erosion of faculty complement despite the fact that the implementation of the academic plan requires adequate levels of faculty, adding that in some programs 50 to 60 % of courses are being taught by part-time faculty

E. Church responded that there seems to be a perception that faculty numbers have decreased, but this is not the case – they have increased, noting that since 2010, twenty-six people have been hired to the faculty association.

L. Mann noted that these figures do not match the Faculty Association’s figures which project a decline of 36%.

E. Church responded that she would share figures.

P. Crouse raised a question about Recommendation 14, about the assessment of programs for their suitability for on-line or hybrid modes of delivery, in particular who would be responsible for the assessment.

E. Church responded that a mechanism remains to be established.

P. Crouse noted that the recommendation could not be implemented without technological support and that academic programs would also have to be consulted.

E. Church concurred.

S. Walsh noted the need not only for adequate and reliable technology but also for support for faculty, as teaching on line is a completely different environment. DLCE currently provides support but more resources are needed.

J. Sawler asked for clarification regarding enrolment for distance courses, and whether the increase in the number of students enrolled in distance reflects a greater demand for distance courses or the effect of fewer on-campus options.

E. Church noted that this point should be addressed.

J. Sawler asked whether there are data concerning the relationship between distance courses and academic success, and noted that data would be needed before the structure of course delivery was changed significantly.

P. Watts responded that there is a debate as to whether it is appropriate to compare student success across different modes of learning, but that research in the question would be valuable.

E. Church noted that she would take the matter of student success in distance programs back to CAPP.

M. Forrest noted that the term ‘distance’ is problematic as not all teaching at a distance is mediated electronically.

E. Church responded that the plan uses the term as it has been used in the past, but that it may be time to revisit this terminology.

S. Walsh expressed concern that the three priorities stated are hardly new, but are the givens of academic work at the university rather than means of focusing a plan.

E. Church spoke to the process – CAPP will now consider the feedback from Senate and all submissions.

R. Zuk noted that “diversity” throughout the draft plan refers exclusively to international students or to students’ ethnicity rather than to any other forms such as sexual or class

diversity. She also expressed concern about the future of programs, wondering if some were designated to be closed.

E. Church responded that this plan, unlike the previous one, does not identify program closure, but that programs will from time to time change or close for a variety of reasons.

J. Sawler requested that the phrase “students’ experience” recommendation 1 be qualified as academic or educational experience.

R. Lumpkin suggested the phrase “students’ academic experience.”

E. Church reminded Senators that their feedback, together with that from the rest of the university, would be reviewed by CAPP before the plan is brought to Senate for decision.

#### 6.2.2. Communication Studies (for approval)

**Moved** by E. Church, seconded by Z. Gallant, that Senate approve the revision to the program requirements for the major in Communication. CARRIED

E. Church noted that this revision will bring the program requirements in line with the MPHEC degree requirement that three units must be at the 3000 level or above.

#### 6.2.3. Revised Guidelines for Setting Academic Calendar Dates (for information and for approval)

**Moved** by E. Church, seconded by M. Forrest, that Senate approve the revised Guidelines for Setting Academic Calendar Dates. CARRIED

#### 6.2.4. Examination Policy Revision (for information and for approval)

**Moved** by E. Church, seconded by B. MacInnes, that Senate approve the revision of the Examination Policy as presented in the memo from CAPP dated November 4, 2013. CARRIED (one abstention)

### 6.3. Graduate Studies Program and Policy (for approval)

#### 6.3.1. Applied Human Nutrition: Course Deletions (GAHN 5501; GAHN 5502; GAHN 5503)

**Moved** by K. Kienapple, seconded by J. Fraser-Arsenault, that Senate approve the Applied Human Nutrition: Course Deletions (GAHN 5501; GAHN 5502; GAHN 5503). CARRIED

#### 6.3.2. Literacy Education: Revision to Calendar Entry (Admission Requirements and General Information)

**Moved** by K. Kienapple, seconded by M. J. Harkins, that Senate approve the revision to the calendar entry admission requirements for Literacy Education. CARRIED

### 6.4. Undergraduate Curriculum (for approval)

#### 6.4.1. Applied Human Nutrition New Course Proposals

##### 6.4.1.1. NUTR 2260 The Cultural Context of Dietetics in Canada (.5 unit)

**Moved** by S. Badali, seconded by L. Mann, that Senate approve the new course NUTR 2260 The Cultural Context of Dietetics in Canada (.5 unit) CARRIED

##### 6.4.1.2. NUTR 2261 The Cultural Competence of Dietetics in Canada (.5 unit)

**Moved** by S. Badali, seconded by L. Mann, that Senate approve the new course NUTR 2261 The Cultural Competence of Dietetics in Canada (.5 unit) CARRIED

#### 6.4.2. Business and Tourism: Changes to Existing Program

##### 6.4.2.1. BTHM (Honours): Change in requirements

- Moved** by S. Badali, seconded by P. Mombourquette, that Senate approve the BTHM (Honours): Change in requirements. CARRIED
- 6.4.3. Communication Studies: Changes to Existing Program
- 6.4.3.1. BPR: Change to admission requirements  
**Moved** by S. Badali, seconded by K. Kienapple, that Senate approve the BPR: Change to admission requirements. WITHDRAWN.  
 S. Badali reviewed the proposed change.  
 P. Mombourquette questioned how many of the students currently in the program would meet these new requirements. He expressed concern that this change will ultimately lead to limited enrolments in the program.  
 J. Hollett remarked that a matter of admission requirements should also be reviewed by Senate's Undergraduate Admissions and Scholarships Committee.  
 B. MacInnes added that students not meeting the new admission requirement would be admitted to the University but would have to take WRIT 1120 in order to move into the program.  
 M. Whalen noted that the proposed phrasing does not take into account the differences between academic or advanced English in high school.  
 A. Solhi asked how this requirement applied to international students.  
 S. Badali noted he would take the item and the feedback from Senators back to UCC for further discussion.
- 6.4.4. Modern Languages: Changes to Existing Program
- 6.4.4.1. Deletion of Minor in German, including GERM 1101 and 1102  
**Moved** by S. Badali, seconded by F.X. Eygun, that Senate approve the deletion of the minor in German, including GERM 1101 and 1102. CARRIED – 3 abstentions.  
 In a response to a question from J. Sawler about the rationale for the decision, F.X. Eygun responded that the program had declining enrolment.
- 6.5. Nominations (for information)
- P. Crouse reported that a fourth call for further nominations would be sent out for the new committee for the Dean of Professional Studies and Graduate Studies.
- 6.5.1. Election of a Senate representative to the Review Committee for the Dean of Arts and Science  
 M. Forrest nominated N. Kayhani as the Senate representative to the Review Committee for the Dean of Arts and Science. There were no further nominations. N. Kayhani accepted the nomination and was elected by acclamation.
- 6.5.2. Election of a Senate representative to the Review Committee for the Dean of Professional Studies  
 P. Mombourquette nominated I. Blum as the Senate representative to the Review Committee for the Dean of Professional Studies. There were no further nominations.  
 I. Blum accepted the nomination and was elected by acclamation.
- 6.6. Research and Publications (for approval)
- 6.6.1. Revisions: Guidelines, Policies and Procedures for Integrity in Research and Scholarship

A. Cole brought forward the revisions to the Guidelines, Policies and Procedures for Integrity in Research and Scholarship. She noted one typographical error on page 12 (the last sentence of 7.2.1 is repeated and should be deleted).

**Moved** by A. Cole, seconded by S. Brigham, that Senate approve the revised Guidelines, Policies and Procedures for Integrity in Research and Scholarship.  
CARRIED

6.7. Teaching and Learning

6.7.1. Student Rating of Lab Instruction Questionnaire

**Moved** by P. Mombourquette, seconded by Judy Fraser-Arsenault, that Senate approve the Student Rating of Lab Instruction Questionnaire with the amendment noted below. CARRIED

I. Blum noted that the word *course* in item 9 should be changed to *lab*.

P. Mombourquette briefly reported that workshop regarding evaluation is under discussion for Caritas Day, and he encouraged nominations for the various teaching awards.

6.8. Writing Initiatives (P. Watts)

P. Watts reported on the Celebrating Publishing review meeting. She noted that the committee drafted the report back to the president regarding funding. She continued that although Conference and the week's events were excellent the committee expressed concern regarding lack of participation. She noted that if the conference were to go forward – various factors including timing and how to increase participation will be examined.

7. Other Reports

7.1. Board of Governors

L. Mann reported that the Board of Governors had met the previous Thursday – updates were provided on budget, funding, enrollment, construction and fundraising.

R. Lumpkin added that the Board of Governors found the presentation on Senate to its recent retreat to be very interesting.

7.2. Students' Union

Z. Gallant reported on a very successful open campus day, the ongoing Movember campaign. He also reported on the CFS (Canadian Federation of Students) skills workshop and also the CFS AGM that he and Justin Corcoran attended. He mentioned the Love is Love campaign planned for February, the Mental Health Conference that was held on October 30<sup>th</sup>, the upcoming Holiday Improv Night for Disability Support, the restructuring of the SU Wellness Centre and the newly created online tutor database program.

R. Lumpkin mentioned the Students' Union initiative to reach out and encourage female students to become engaged with the SU.

M. Forrest expressed some concern regarding the Movember smash for stache event.

Z. Gallant responded that he would take the concern back to the executive and the First-Year Student Society.

R. Lumpkin mentioned the wonderful Multicultural night held last Friday evening.

7.3. Mount 2017: Making a Difference

R. Lumpkin brought forward the implementation plan and the progress reports for information.

S. Brigham noted a typo on page 11 of the document noting that AMI should be used in place of the Institute for Women, Gender and Social Justice.

8. Items for Communication

1) Revision to by-laws deletion of 9.3 and 9.4

2) CAPP

a) BA Major in Communication

b) Academic Calendar dates

c) Exam policy

3) GSPPC

a) AHN

b) Education

4) UCC

i) Applied Human Nutrition New Course Proposals

(1) NUTR 2260 The Cultural Context of Dietetics in Canada (.5 unit)

(2) NUTR 2261 The Cultural Competence of Dietetics in Canada (.5 unit)

ii) Business and Tourism: Changes to Existing Program

(1) BTHM (Honours): Change in requirements

iii) Modern Languages: Changes to Existing Program

(1) Deletion of Minor in German

(2) Deletion of Courses GERM 1101 and 1102

5) SNC

a) Election of Senate reps to Review committees for deans and announcements of faculty election results

6) CRP: revisions to the policy regarding integrity in research

7) SCOTL: SRI questionnaire for lab instructors

9. Adjournment

**Moved** by M. Forrest, seconded by M. J. Harkins, that the meeting be adjourned.