



Senate Meeting
Rosaria Boardroom

February 25, 2013
7:30 p.m.

MINUTES

Present: E. Church (Acting Chair), S. Badali, K. Blotnick, S. Brigham, A. Cole, P. Crouse, M. Das, S. Drain, M. Forrest, J. Fraser-Arsenault, Z. Gallant, T. Harrison, J. Hollett, N. Kayhani, S. Kerr, K. Kienapple, L. Mann, D. Norris, C. Slumkoski, B. Taylor, M. Timm, P. Watts, M. Whalen, R. Zuk

Regrets: M. Chaffey, R. Farmer, M.J. Harkins, B. Jessop, R. Lumpkin, B. MacInnes, J. MacLeod, H. Mallette, P. Mombourquette, I. Pottie, K. Skinner, S. Walsh, A. Zederayko

Guests: T. Findlay, R. Warne, Student

1. Approval of Agenda

Moved by M. Forrest, seconded by S. Kerr, to approve the agenda as presented. CARRIED

2. Approval of Minutes of January 28, 2013

Moved by S. Brigham, seconded by P. Watts, to approve the minutes of January 28, 2013 as amended. CARRIED

3. President's Announcements

None

4. Question Period

None

5. Committee Reports (Standing and Ad Hoc)

5.1. Senate Executive

5.1.1. Policy-related documents

E. Church introduced and discussed the issue of policy-related documents. She noted that new and revised policies must be brought forward to Senate for approval. New and revised procedures and guidelines should be brought forward to Senate for information. She also noted that Committees should identify the forms relevant to each policy and these, when created or revised, should be appended to the committee's annual report. She mentioned that Committee Chairs will be asked to look at their current documents and clarify exactly what type of document they are (Policy/Procedure/Guideline/Form).

S. Drain, Senate Secretary, offered her support to the various committees in this review.

5.1.2. Notice of Motion regarding Annual Reports

E. Church presented the notice of motion regarding Annual Reports and reviewed the document briefly.

5.1.3. Communication with Senators

E. Church noted that Senate Executive had been asked about providing email addresses for Senators on the Senate webpage. She noted a concern that the ready availability of addresses might divert discussion on Senate business from the floor of Senate to email. She noted that meetings of Senate are open, unless confidential business is under discussion. In the discussion that followed, Z. Gallant noted that he agreed with adding the email addresses to the membership list on the Senate webpage, in the interest of open communication. L. Mann also expressed support of having the email addresses added directly to the senate webpage.

In answer to a question from J. Hollett, E. Church noted that such a change would not extend to committee membership.

As no other comments or questions were brought forward E. Church noted that she would take these responses back to Senate Executive.

5.2. Academic Appeals

5.2.1. Notice of Motion regarding terms of reference

N. Kayhani, on behalf of the Academic Appeals Committee, brought forward the notice of motion regarding changes to the Terms of Reference.

5.3. Academic Policy and Planning

5.3.1. Report of External Review of Cultural Studies

B. Taylor spoke to the External Review of Cultural Studies. He began by saying that the reviewers were very impressed by the program, its students and faculty and noted that this is clearly outlined in the report. He highlighted the recommendations and responses under each of the headings (Faculty Resources and Administrative Structure, Curriculum and Programming, and Space and other Resources.)

R. Zuk noted CAPP's first recommendation that Cultural Studies join an existing department and asked the Dean to elaborate.

B. Taylor responded that the reviewers had recommended that the committee meet with the Chairs of the programs that have courses listed in the Cultural Studies list. He went on to say that CAPP saw this kind of meeting as an appropriate place to discuss closer cooperation with another department.

R. Warne pointed out that Cultural Studies has had difficulty in crosslisting courses because it is a program, not a department, and that other departments have been understandably reluctant to lose their teaching faculty to another program.

B. Taylor noted that he is committed to supporting Cultural Studies by providing part-time stipends to departments whose full-time faculty teach in the program. He also noted that the Undergraduate Curriculum Committee would consider requests for cross-listing of courses, and added that requests for course relief for the co-ordinator under the provisions of the collective agreement (article 23.2.3) would be met.

L. Mann commented that a commitment to course relief, rather than an annual request for it, would be preferable. B. Taylor responded that relief for other co-ordinator positions are requested and awarded annually.

R. Warne invited Senators to refer to the annual reports for Cultural Studies for more information about the program.

5.4. Graduate Studies Program and Policy

5.4.1. New Calendar Description GSSL 6213 Diversity Issues in Lifelong Learning **MOVED** by K. Kienapple, seconded by S. Brigham, that Senate approve the new calendar description for GSSL 6213 Diversity Issues in Lifelong Learning.

CARRIED

5.4.2. Calendar Changes

K. Kienapple brought forward the following calendar changes for information.

- 5.4.2.1. GSSL 6200 Introduction to Lifelong Learning
- 5.4.2.2. GSSL 6201 The Historical Legacy of Studies in Lifelong Learning
- 5.4.2.3. GSSL 6202 Contemporary Perspectives in the Study in Lifelong Learning
- 5.4.2.4. GSSL 6207 Graduate Seminar in Lifelong Learning
- 5.4.2.5. GSSL 6211 Lifelong Learning and Culture
- 5.4.2.6. GSSL 6212 Methods for Fostering Lifelong Learning
- 5.4.2.7. GSSL6214 Community Education and Development
- 5.4.2.8. GSSL 6215 Continuing Professional Education
- 5.4.2.9. GSSL 6216 Creating the Educative Workplace
- 5.4.2.10. GSSL 6217 Lifelong Learning in Post-Secondary Institutions
- 5.4.2.11. GSSL 6218 Lifelong Learning in International Contexts
- 5.4.2.12. GSSL 6219 Lifespan Development
- 5.4.2.13. GSSL 6220 Policy Issues in Lifelong Learning
- 5.4.2.14. GSSL 6221 Designing Contexts for Lifelong Learning

5.5. Undergraduate Curriculum

S. Badali brought forward the following Undergraduate Curriculum changes for information (items 5.5.1. – 5.5.5.).

5.5.1. New Calendar Descriptions: Applied Human Nutrition

- 5.5.1.1. NUTR 1102 Introductory Foods: Plant Origin
- 5.5.1.2. NUTR 1103 Introductory Foods: Animal Origin
- 5.5.1.3. NUTR 2205 Dietary Supplements and Herbal Remedies
- 5.5.1.4. NUTR 3204 Food Processing
- 5.5.1.5. NUTR 4400/GAHN 6400 Issues in Food Product Development

5.5.2. New Course Names and Descriptions: Applied Human Nutrition

- 5.5.2.1. NUTR 3315 Food Production Management
- 5.5.2.2. NUTR 4417/GAHN 6417 Management and Revenue Generation in Nutrition and Food Services

5.5.3. Changes to Existing Courses Child and Youth Study

- 5.5.3.1. CHYS 2208 Guiding Young Children's Learning, Development and Behavior (new prerequisites)
- 5.5.3.2. CHYS 2209 Issues in Early Childhood Care and Education (new title, new prerequisites, and new description)
- 5.5.3.3. CHYS 2211 Research Methods in Child and Youth Study (new prerequisites and new description)
- 5.5.3.4. CHYS 2251 Practicum I: Preschool (new title and new description)
- 5.5.3.5. CHYS 3301 Issues in Programs for Children with Special Needs and Their Families (new title and new description)
- 5.5.3.6. CHYS 3351 Practicum II (new description)

- 5.5.3.7. CHYS 4401 Program Development for Children With Special Needs and Their Families (new title and new description)
- 5.5.3.8. CHYS 4407 Methods in Program Development and Administration (new title)
- 5.5.3.9. CHYS 4416 Cultural Perspectives on Childhood and Adolescence (new description)
- 5.5.3.10. CHYS 4419 Directed Study (new prerequisites and new description)
- 5.5.3.11. CHYS 4421 Seminar in Child and Youth Research (new prerequisites and new description)
- 5.5.3.12. CHYS 4423 Psychosocial Care of Children, Youth and Families in Health Care Settings (new prerequisites)
- 5.5.3.13. CHYS 4499 Honors Thesis (new description)
- 5.5.4. Change to an Existing Course: History
 - 5.5.4.1. HIST 2234 Women's History: The American Experience (new title and new description)
- 5.5.5. Change to an Existing Course: Philosophy/Religious Studies and History
 - 5.5.5.1. RELS 3340 The Bible and Historical Thought (new crosslisting [HIST 3340] and new prerequisites)
- 5.6. Information Technology and Services (P. Crouse)

P. Crouse reported that SCOITS met recently and discussed the following items of business: **Student Email Update:** Dalhousie has just moved student email to the Microsoft 365 cloud, and IT&S is awaiting details to see if this is a feasible option for our student e-mail. She added that feedback received (from both Students and Faculty) thus far indicates the importance of an @msvu.ca email address for students. **Academic priorities:** Committee members are currently contacting various Chairs and Program Coordinators requesting feedback on future IT products, software and services. She asked that individuals be as specific as possible when responding to this inquiry. **Remote Access:** She reported that a virtual private network solution is being piloted to replace our aging remote access platform. **Telephone system upgraded:** A recent upgrade to the telephone system will allow fax-to-email functionality. **Evergreen Lease Update:** She noted that some lab computers will be refreshed during the summer. **Help desk services:** Incremental improvements will allow users the ability to check status of work orders, as well as self-serve password changes. **Blackberry access to BES server:** Changes are expected in the Mount's Blackberry Enterprise Server as a result of the Blackberry 10.

6. Other Reports

- 6.1. Board of Governors

R. Zuk reported that the Board of Governors will meet on February 28, 2013.
- 6.2. Students' Union

Z. Gallant reported on the President's Street Team, the "Love is Love" equality campaign, the ongoing work on updating internal job descriptions, and the development of a "Green Folder" of information about emergency situations. He gave a brief report on the Government roundtable where Students' Union Presidents from various Nova Scotia universities attended a presentation from the Maritime Provinces Higher Education Commission. He noted that the student leaders expressed their opposition to the amalgamation of institutions. The review of the Students' Union constitution, by-laws and policies is ongoing. The Union is

moving to on-line voting for the upcoming elections. Other noteworthy events include Awards night, the “Let’s Talk” day for Mental Health, the possible revival of a student newspaper, the hiring of a disability services person as well as a successful Frost Fest. Upcoming events include the Charity Ball and the “Girls 2013 Equal Voice in Leadership” Conference.

7. New Business

None

8. Items for Communication

- The Chair of Senate will communicate with Chairs of Standing Committees about Policy-related documents coming to Senate
- Senate received the report from CAPP regarding Cultural Studies
- Curriculum items for approval and information will be sent for communication to the Registrar’s Office

9. Adjournment

Moved by J. Hollett, seconded by M. Timm, that the meeting be adjourned.