

Senate Meeting
Rosaria Boardroom

March 7, 2011
7:30 p.m.

MINUTES

Present: R. Lumpkin (Chair), R. Bérard, D. Bourne-Tyson, E. Church, A. Cole, K. Dewar, S. Drain, R. Farmer, P. Glenister, L. Herrington, E. Hicks, J. Hollett, K. Kienapple, A. MacGillivray, B. MacInnes, M. MacMillan, L. Mann, G. McGovern, P. Mombourquette, L. Neilsen, D. Norris, S. Perrott, R. Richards, J. Sawler, C. Schneider, J. Sharpe, L. Steele, C. Stewart, B. Taylor, A. Thurlow, J. Tucker-Johnston, R. Zuk

Regrets: C. French, B. Jessop, R. MacKay, P. Watts

Guest: Kelly Gallant

1. Approval of Agenda

Moved by D. Bourne-Tyson, seconded by R. Farmer to approve the agenda with the withdrawal of Item 3.4. CARRIED

2. 2.1 Approval of Minutes of January 31, 2011
President's Report

Moved by L. Mann, seconded by K. Dewar to approve the Minutes of January 31, 2011 with the correction of minor typographical errors. CARRIED

3. Business Arising from the Minutes

3.1 Revision of Award for Research Excellence Call for Nominations

A. Cole reported that the committee will be meeting tomorrow.

3.2 Senate Review of the Student Experience Committee

Moved by J. Hollett, seconded by D. Bourne-Tyson to approve the revision to Terms of Reference for the Student Experience Committee. CARRIED as amended

J. Hollett gave background on the Student Experience Committee and the review that was undertaken by the Committee.

L. Mann wondered why the alumnae representative was no longer included in the membership.

J. Hollett indicated that most of the alumnae on the Committee were staff of the university, and those that were not staff were not always in attendance unless meetings were held in the evenings.

M. MacMillan noted that one of the functions of the committee was to bring to Senate recommendations concerning academic policy relating to enrolment, retention, and the quality of student life and questioned which recommendations encompassed these functions.

J. Hollett responded that the aim of the committee would be to have a presentation each year to outline enrolment and retention to Senate and introduce any policy changes or updates that may arise from these reports.

M. MacMillan indicated that academic policy as it relates to enrolment is a function of CAPP.

J. Hollett responded that the committee has already established a pattern of forwarding recommendations through CAPP to Senate.

M. MacMillan proposed the following amendment to separate the enrolment and retention portion of the function from the quality of student life portion of the function: "To forward to CAPP for Senate consideration recommendations concerning academic policy related to enrolment and retention" and an additional function to read: "To bring to Senate recommendations regarding the quality of student life."

S. Drain noted that the responsibilities are overlapping with the functions of other departments where it indicates enrolment, recruitment and retention as a function.

J. Hollett responded that the predominant function of the committee was to keep Senate informed of these aspects.

S. Drain wondered why the Director of Athletic and Recreation was included but no representative from Housing.

J. Hollett responded that there were discussions to add a number of other people to the Committee and that Athletics and Recreation has involvement in areas besides Athletic and Recreation related functions. C. Schneider noted that the recruitment, enrolment and retention was to incorporate the role and added responsibilities that J. Hollett has in his position as VP.

B. MacInnes wondered why there were no members from the Recruitment Team listed as members. D. Bourne-Tyson responded that other committee structures were discussed and the committee decided that the work of other committees would funnel up to this committee.

S. Drain noted that the committee's original role was to support students' experience through teaching and learning and noted that it seems to be moving towards a committee that is supporting the functions of the office of the Associate Vice President. J. Hollett responded that the role of the Committee is to provide advice on the functions of the Office of Student Experience.

K. Dewar noted that since a number of changes in the Registrar's Office and its various functions, he is unclear as to what functions fall under the Office of Student Experience and which are the responsibility of the Registrar's Office.

P. Mombourquette commented on the need for clarity in the roles of these departments. He noted that student experience, enrolment, retention and recruitment are interconnected and proposed including Public Affairs representation in the membership.

S. Drain noted that the first bullet under functions the word "on" should be "of".

R. Bérard asked for clarification on the committee bringing to Senate issues related to the quality of student life. D. Bourne-Tyson responded that the Committee was trying to ensure that there was accountability to Senate in the instance that the matter had academic implications.

J. Hollett indicated that the committee would bring an enrolment update to Senate in the fall of each year.

3.3 Task Force for Revision of the Student Judicial Code and Handbook

J. Hollett stated that The Task Force is not yet ready to report.

4. President's Announcements

R. Lumpkin discussed some of the events that had taken place on campus over the weekend including the Undergraduate History and Classics Conference kickoff, the Women in Film and Television Atlantic Symposium, Women's and Men's basketball teams advancement to the regional playoffs, celebration of the 35th anniversary of the journal *Atlantis*, celebration of the 25th Anniversary of the Nancy's Chair, and the Celebration of the 100th Anniversary of International Women's Day.

She showed a power point presentation to update Senators on the next Memorandum of Understanding, and Project 2012.

5. Question Period

There were no questions.

6. Committee Reports (Standing and Ad Hoc)

6.1 Academic Policy and Planning (CAPP)

6.1.1 Academic programs review schedule (for information)

E. Church noted that there was no change from last year.

S. Drain requested that a column noting "Received by Senate" be added to the Academic Program Review Schedule.

6.1.2 Academic Support Units review schedule (for information)

E. Church noted that this schedule is new.

R. Farmer asked that Information Technology & Services be added to the list with a TBA notation so it is not missed.

6.1.3 Revised Policy and procedures for reviews of Academic programs

Moved by E. Church, seconded by C. Stewart that Senate approve the revised MSVU Policy and Procedures for Reviews of Academic Program. TABLED

E. Church noted this was last approved by Senate in 2004. She gave background on the recommendations to the Mount from the MPHEC.

E. Hicks asked if there was a timeframe for CAPP and the Deans. E. Church responded that it is difficult to give a timeline for CAPP and Dean without knowing the workload or number of reviews.

R. Zuk noted that there have been lengthy delays in the past so a stipulated length of time would be helpful. E. Church responded that it would be difficult to set timelines, but perhaps this could be brought to Senate again in the future for assessment after a trial period of a few years.

S. Drain noted that the timeline getting the report from CAPP forward is crucial to departments.

S. Drain noted that the new document does not include a reference to the university's commitment to academic freedom. B. Taylor responded that that could be added under Objectives.

L. Mann noted that on page 4 of the document there should be mention of the review committees meeting with departments and suggested adding: "Normally there will be no meetings with individual faculty and staff" after the seven bullets. She also suggested language to ensure there is a representative selection of students, and that the reviewers take into consideration the time of year that the review is held.

L. Herrington noted that the time in March for site visits is a busy time for students and the most engaged students may be working on papers and studying for midterms during this time. B. Taylor responded that departments are asked to submit a plan on how students will be engaged in the review, and that some departments have conducted surveys but student involvement in the self-study portion is also an indicator of involvement in reviews.

R. Farmer wondered if the Director of Co-op and Internship Program is the current title for that position. K. Kienapple noted that it should be the Cooperative Education Manager and will be corrected.

K. Dewar suggested the following language be added at the end of the seven bullets on page 4: "Reviewers should take into consideration the representativeness of the opinions expressed in the interviews they conduct."

S. Drain questioned how the reviewers would prepare for reviewing any collateral or cognate programs since there is nothing in the self-study which is reviewed in advance. E. Church responded that this is covered on page 7 of the document as the second bullet in the paragraph beginning "The Self Study should also ...".

S. Drain noted that the reviewers should be required to meet with the University Librarian.

L. Neilsen wondered if there could be a way for students to participate without having to be physically present for discussions as there are a number of students that are off-campus.

B. Taylor responded that, to maintain a level of flexibility, it was felt preferable not to outline the ways in which the department would allow for student participation.

M. MacMillan noted that the final bullet on page 7 also indicated that the self-study outline the process for ongoing program development and, after review, that this is not an appealing requirement especially since some departments participate in as many as three programs.

B. Taylor responded that this bullet point addresses MPHEC documentation.

6.2 Graduate Studies Program and Policy Committee

6.2.1 Applied Human Nutrition

6.2.1.1 Deletion of GAHN 6614, Ethical Aspects of Research and Practice in Nutrition

Moved by K. Kienapple, seconded by L. Mann to approve the deletion of GAHN 6614.

CARRIED

6.2.1.2 Addition of GAHN 6617, Issues in Food Security

Moved by K. Kienapple, seconded by D. Norris to approve the addition of GAHN 6617.

CARRIED

6.2.2 Public Relations

6.2.2.1 Master of Arts in Public Relations program name change

Moved by K. Kienapple, seconded by A. Thurlow to approve the name change from Master of Arts in Public Relations to Master of Arts (Communication). CARRIED

6.2.2.2 Master of Arts in Public Relations and Master of Public Relations change in admission requirements

Moved by K. Kienapple, seconded by A. Thurlow to approve the change in the admission requirements. CARRIED as amended

K. Dewar noted that this change seems to put a limit on the number of students who would be eligible to apply. A. Thurlow responded that it actually opens the possibility for students to apply to a communications focused program as opposed to an advanced degree in Public Relations.

P. Mombourquette proposed that the examples be removed from the admission requirements.

R. Farmer proposed that the dash be removed and the description read: "Communications or related work experience" instead of "in a communication-related field".

S. Drain noted that the admissions requirements are set up in such a way that students may not see the possibilities. A. Thurlow responded that that has not been the experience of the department.

S. Drain noted that the proposed wording could discourage potential applicants. A. Thurlow responded that about one-third of the applicants are currently accepted into the program.

K. Dewar wondered if it was indicated in the academic calendar that students must have a specific degree in order to enter a specific program. A. Thurlow responded that this information is indicated in hand-outs and supplementary materials. R. Lumpkin noted that this information would be removed from the current calendar description.

P. Mombourquette noted that the department is trying to provide some clarification as to what students can do with their degree upon graduation.

6.2.3 Applied Human Nutrition course changes (for information)

6.2.3.1 GAHN 6600, Recent Advances in Nutrition Research

6.2.3.2 GAHN 6608, Methods of Nutrition Research

6.2.3.3 GAHN 6609, Nutrition and Population Health Assessment

6.2.3.4 GAHN 6616, Community Education

6.2.3.5 GAHN 6692, Thesis

6.3 Undergraduate Curriculum

6.3.1 Business and Tourism changes to existing programs

Moved by J. Sharpe, seconded by P. Mombourquette to approve elective unit changes to the Business and Tourism program. CARRIED

S. Drain noted that this change is a further reduction in the Arts content of the program which she opposes as undesirable. P. Mombourquette responded that an additional unit is being added and that this change is keeping with the Strategic Plan.

J. Tucker-Johnston spoke in favour of increasing the possibility of additional professional courses.

B. Taylor indicated that the Arts & Science chairs were brought into the discussions, and that the Department responded to their input.

L. Steele asked for clarification on the term “profession specific accreditation” and wondered if this could be clarified in the description. P. Mombourquette responded that, to improve flexibility, the Department did not want to create a list and have to repeatedly return to Senate to have items added to the calendar description.

J. Sharpe summarized the discussion at UCC, noting that programs at other universities were also reviewed.

6.3.2 Family Studies and Gerontology course addition: FSGN 3450, Care Policies

Moved by J. Sharpe, seconded by D. Norris to approve the addition of FSGN 3450. CARRIED

6.3.3 Women Studies changes to existing program

6.3.3.1 Major degree

Moved by J. Sharpe, seconded by R. Zuk to approve the changes to the major degree in Women’s Studies. CARRIED

R. Zuk noted that the program name is “Women’s Studies” and should be corrected in the third paragraph of the Major description.

6.3.3.2 Honours degree

Moved by J. Sharpe, seconded by L. Herrington to approve the change to the Women Studies Honours degree. CARRIED

6.3.4 New course names and prerequisites (for information)

6.3.4.1 New prerequisites: FSGN 3314, Family Violence Across the Life Course

6.3.4.2 New prerequisites: FSGN 3410, Conflict Management and Mediation

6.3.5 Psychology new course name: PSYC 3312, Advanced Research Methods in Psychology

6.3.6.1 New course name: SOAN 3311, Aboriginal People in Canada: Traditional Cultures

6.3.6.2 New course name: SOAN 3312, Aboriginal People in Canada: Contemporary Issues

6.4 Nominations

R. Bérard reported that the Nominations Committee is issuing a third call for nominations and he urged Senators to respond.

6.5 Committee on Teaching and Learning

The was no report.

6.6 Writing Initiatives

S. Drain reported that, at a meeting last week, a number of ideas came forward for the Celebrating Writing event to take place next fall.

7. Other Reports

7.1 Students’ Union

L. Herrington reported that despite the weather many students attended the Day of Action on February 2. Students' Union elections are coming up in the near future. Chelsea Stewart is looking for nominations for the Women's Recognition Award; the nomination form will be emailed to Senators.

7.2 Board of Governors

R. Bérard reported that Dr. Janice Keefe made a presentation on the Mount as a centre of expertise in the field of aging. The Board of Governors also received a number of reports, ratified the tentative faculty association agreement, and approved a policy on the nomination of and granting of a President Emeritus which will be placed on the University website.

S. Drain questioned if the Board of Governors was within their scope of duties to assign work to Senate without giving Senators a chance to review the policy. R. Lumpkin responded that it was designed to parallel the procedure that is in place to grant Professor Emeritus status.

7. New Business

There was no new business.

8. Items for Communication

By-law change

Changes to the course listings in the graduate and undergraduate calendars

9. Adjournment

The meeting adjourned at 9:45 pm.

Respectfully submitted,

Cynthia Black