



## BOARD OF GOVERNORS

### **BOARD WORKING GROUP ON QUALITY**

#### Terms of Reference

<b>NAME</b>	This working group shall be called the Board Working Group on Quality.
<b>STATUS</b>	The Board Working Group on Quality is advisory to the Board of Governors.
<b>MANDATE</b>	To ensure that the Board of Governors receives timely and appropriate information about quality initiatives in place at the Mount.
<b>MEMBERSHIP</b>	<p>The membership of this group shall consist of:</p> <p><b>Standing Members</b></p> <ul style="list-style-type: none"><li>• There are no standing (named) positions on this committee.</li></ul> <p><b>Appointed Members</b></p> <ul style="list-style-type: none"><li>• Two Board members named by the Board Chair;</li><li>• Two other members of the University staff named by the President.</li></ul> <p><b>Ex officio (non-voting) Members</b></p> <ul style="list-style-type: none"><li>• Chair of the Board;</li><li>• President of the University.</li></ul> <p><b>Resources</b></p> <ul style="list-style-type: none"><li>• There are no resources named for this committee.</li></ul> <p>The Working Group will be co-chaired by the Chair of the Board and the President of the University.</p>
<b>MEETINGS</b>	The Working Group will meet as necessary.
<b>QUORUM</b>	As it is an advisory and not a decision-making body, no quorum is formally defined. However, at least two Board members and at least two administration members shall be present at any meeting to ensure that there are sufficient people for a worthwhile discussion.

## **Board Working Group on Quality Terms of Reference (Continued)**

### **FUNCTIONS**

1. To become familiar with quality initiatives at the Mount.
2. To become familiar with the ways in which quality information is currently provided to the Board.
3. Based on the above information, to offer advice as to:
  - a. What information the Board would find helpful in the discharge of its responsibilities, including the timing and frequency of that information; and
  - b. ways in which information presented to the Board can be framed so that the process leading up to the development of the information is well understood.
4. To review indicators about University quality.
5. To be advised of significant quality issues at the University.

### **REPORTING**

As necessary.

Approved by the Board of Governors: February 8, 2000

Reformatted: January 14, 2008

Approved by the Board of Governors: February 7, 2008