



BOARD OF GOVERNORS

NOMINATING COMMITTEE

Terms of Reference

- NAME:** This Committee shall be called the Nominating Committee.
- STATUS:** The Nominating Committee is a standing committee of the Board of Governors.
- MANDATE:** To propose governors from the community at large and to propose a slate of officers and Committee Chairs.
- The Nominating Committee is committed to ensuring the diversity of Mount Saint Vincent University's Board of Governors and will endeavor to source skill-specific representation from Aboriginal people, visible minorities and persons with disabilities.
- MEMBERSHIP:** Membership of the Committee shall consist of the following:
- Ex officio Members (Voting)**
- Past Chair of the Board of Governors;
 - Vice-Chair of the Board of Governors;
 - Chair of the Board of Governors.
- Appointed Members (Voting)**
- Up to two Governors from the community membership of the Board of Governors; one of whom shall act as Vice-Chair of the Committee
 - One student representative who must be a member of the Board;
 - One alumnae representative who must be a member of the Board;
 - One faculty representative who must be a member of the Board;
 - Power to add other members from the community who are not members of the Board of Governors.
- Ex officio (non-voting) Members**
- President of the University.
- Resource(s)**
- There are no named resources on this committee.
- MEETINGS:** The Committee shall meet at least twice a year.

Nominating Committee Terms of Reference (Continued)

QUORUM: A majority of the total voting membership shall constitute a quorum.

FUNCTIONS:

1. To prepare and recommend at or before the Annual General Meeting:
 - a) a list of candidates to fill Governor vacancies from the community considering the needs of the Board of Governors; and
 - b) a slate of officers.
2. To provide recommendations of committee candidates to committee chairs.

REPORTING: The Committee shall report to the Board of Governors as required and at the Annual General Meeting.

Approved by the Nominating Committee: March 30, 2012

Approved by the Board of Governors: May 31, 2012 (via Consent Agenda)

Approved by the Nominating Committee: February 11, 2016

Approved by the Board of Governors: February 25, 2016

Approved by the Nominating Committee: October 30, 2017

Approved by the Board of Governors: November 23, 2017

Approved by the Nominating Committee: September 3, 2019

Approved by the Board of Governors: October 9, 2019 (via consent agenda)