

# Understanding the Conditions of Your Admission: An Explanation of the Graduate Data/Information Form

Fall 2022 New International Student Orientation  
MSVU International Education Centre

August 19, 2022



# Reminder

**Today's session:  
Is being recorded**

**The recording and PPT will be  
posted to:  
[www.msvu.ca/international](http://www.msvu.ca/international)**



# Presenter



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MSVU International Education Centre

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# Outline

## 1. Important Vocabulary

## 2. The Data Form:

- what is a Data Form?
- what information is included?

## 3. Additional valuable information:

- the graduate academic calendar
- contact information



# Outline

## QUESTION

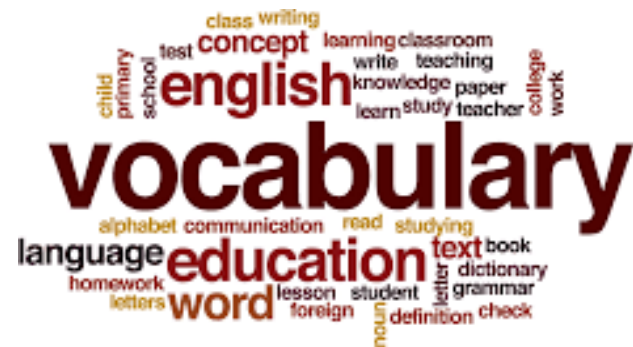
**Who is NOT registered for Fall 2022 and/or  
Winter 2023 courses?**

**Please say: “me” in the chat box.**



# Section 1

## Section 1: Important Vocabulary



# Vocabulary. Must learn.

## 1. Program – can be:

- A Masters/Graduate degree
- A Masters/Graduate diploma (TESOL)
- A Masters of Arts (thesis route)
- An Undergraduate degree
- An Undergraduate diploma
- An Undergraduate certificate

## 2. Courses vs Classes

- Courses are subjects taken to meet program requirements  
(Ex. GWGS 6603, GSLL 6200, GAHN 6601, GCRD 6560)
- Classes are the lecture components of your courses  
(Ex. M/W 10:30-11:45 a.m., Thu 4:30-7:00 p.m.)

## 3. Subject vs Program -

Subjects = topics that are studied within programs (Ex. Education, Child and Youth Study, Curriculum Studies, TESOL)



# Vocabulary. Must learn.

- 4. Required Course** – this is a course that you must take; mandatory, related to your program
- 5. Elective** – this is a course in any subject/program/discipline; chosen in consultation with your Faculty Advisor and the Graduate Program Coordinator
- 6. Prerequisite** - this is a course that must be completed before you can register for another course – not very common in Graduate degrees but please be sure
- 7. Special Admission Conditions** - these are additional requirements listed on your data form, a student must complete before starting full-time graduate studies. For example: ESL language requirements, additional undergraduate courses, or submission of previous post-secondary transcripts.





# Vocabulary. Must learn.

**8. Academic Standing** – at MSVU, to be in “good academic standing”, a graduate students must:

- maintain an overall 3.0 GPA in all courses
- not have received a final grade of “C” in more than 1.0 units (2 courses) of coursework
- not have received a final grade of “F” or “F\*” in an any course

\*\* if a graduate student fails to maintain “good academic standing”, they are in jeopardy of being removed from the program \*\*

Please refer to page 21 of the graduate academic calendar:

<https://www.msvu.ca/academics/university-academic-calendars/graduate-academic-calendar/regulations/>



# Vocabulary. Must learn.

9. **Synchronous** - is real time delivery of lecture but will also likely be recorded. Video may be available AFTER class
10. **Asynchronous** - is recorded and can be accessed anytime within the semesters it's being offered. Students must follow a course outline and the class is not live
11. **Multi-Mode Online** – a combination of online synchronous classes and online asynchronous classes
12. **Multi-Access Classes** – a blend of on-campus classes and online classes
13. **On Campus** – is live, in the classroom with professor and classmates



# Full-time vs Part-time

14. **Units vs. Credits** - these are the same thing, MSVU uses units

0.5 units = 1 MSVU course

1.0 units = 2 MSVU courses

## Programs:

- Graduate programs: 5.0 units = 10 courses
- Masters of Arts: 5.0 units + 1.0 units thesis = 12 courses

## Fall + Winter Semester:

- 1.5 units – 2.5 units (3-5 courses) per semester = **full-time status**
- .5 units – 1.0 units (1 or 2 courses) per semester = **part-time status**

UBP/GPP Students – are considered full-time

*\*If in-Canada, not permitted to work until you begin your program of study.\**



# Section 2

## Section 2: The Data Form



# Data Form

**What is a Data Form?**

**Please raise your hand or use the Chat Box**



# Data Form



## What is a Data Form?

### GRADUATE PROGRAM ACCEPTANCE INFORMATION FORM Department of Family Studies and Gerontology

Name: Ima Student Student Number: 0123456  
Degree: Master of Arts Concentration: N/A  
Program: Family Studies and Gerontology Location: On-campus  
Course of Study:  Full time  Part time

**Special Admission Conditions: Conditional acceptance.**  
Please refer to your "Conditional Acceptance Offer" letter, included in this package, for any ESL conditions. Student must successfully complete one (.5 unit) upper-level course in Family Studies and Gerontology and one undergraduate course in Research Methods (social science focus) (.5 unit) at a grade of B or higher in each course prior to registering for graduate courses.

Program start date: September 2021  
Program completion date: September 2026

Advising: All queries regarding your program should be directed to your faculty advisor.

Faculty Advisor: Dr. Zachary Zimmer  
Phone: 902-457-5541  
Email: Zachary.zimmer@MSVU.ca

#### PROGRAM OF STUDY

The Master of Arts, Family Studies and Gerontology degree program consists of 5.0 credit units of course work, including the following required and elective courses.

##### Required Courses (4.0 units)

**GEPY 6608** Intermediate Statistics and Research Design (0.5 unit) OR **GEDU 6107** OR Qualitative Research Methods (0.5 unit)  
**GFSG 6606** Research Methods (0.5 unit)  
**GFSG 6609** Fundamentals of Social Gerontology (0.5 unit) OR **GFSG 6612** OR Family Relations Across the Life Course (0.5 unit)  
**GFSG 6613** Critical Theories in Family Studies and Gerontology (0.5 unit)  
**GFSG 6633** Social Policies on Family and Aging (0.5 unit)  
**GFSG 6691** Thesis (1.5 unit)

**Elective Courses (1.0 units to be taken from the following courses; up to 0.5 unit of electives can also be from external electives that are approved by the Department)**

**GFSG 6610** Family Life Education (0.5 unit)  
**GFSG 6611** Aging, Health and Community (0.5 unit)  
**GFSG 6614** Family Violence Across the Life-Course (0.5 unit)  
**GFSG 6615** Program Planning: Implementation and Evaluation (0.5 unit)  
**GFSG 6650** Special Topics (0.5 unit)  
**GFSG 6658** Independent Study (0.5 unit)

Upon admission, in addition to your acceptance letter, each graduate student receives a data form.

This is a very important admission document for graduate students and you should always have a copy. Copies are kept and updated by the department and the Registrar's Office.



# Data Form

**What information is included?  
Please raise your hand or use the Chat Box**



# Data Form

## What information is included?

### 1. Your personal information and data



Name of document

Department

GRADUATE PROGRAM ACCEPTANCE  
INFORMATION FORM  
Department of Applied Human Nutrition

Name

Name: Ima Student

Student ID: 0123456

Student ID

Degree: Master of Science

Program: Applied Human Nutrition

Internship Education Program: NO

Degree

Course of study x Full-time      Part-time

Program





# Data Form

## What information is included?

### 2. Special Conditions



**GRADUATE PROGRAM  
ACCEPTANCE INFORMATION FORM  
Department of Child and Youth Study**

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**Name:** Ima Student  
**Student Number:** 01234s6  
**Program start date:** September 2022

**Degree:** Master of Arts  
**Program:** Child and Youth Study  
**Program completion date:** September 2027

**Special Conditions:** Your offer of admission is conditional upon completion of a STATS course prior to entering the MA(CYS) program. Prior to starting at your studies at MSVU, you are required to complete the Graduate Preparatory Program (online). Please contact Nicolle ([nicolle.bowes@msvu.ca](mailto:nicolle.bowes@msvu.ca)) to register for this program.



# Data Form

## What information is included?

### 3. Program Duration



## GRADUATE PROGRAM ACCEPTANCE INFORMATION FORM Master of Education (Educational Foundations)

**Name:** Ima Student

**Student ID #:** 0123456

**Start Date:** September 2022

**End Date:** August 2027 (Date program must be completed)

**Permission of the Dean of Graduate Studies must be requested to extend the completion date.**



# Data Form

## What information is included?

### 4. Faculty Advisor Information



166 Bedford Highway, Halifax, NS, B3M 2J6 902-457-6788

#### GRADUATE PROGRAM DATA FORM

Name: Ima Student  Student #: 0123456  
Degree: MEd Concentration: TESOL  
Program: Curriculum Studies

Special Conditions: You must submit all final and/or official transcripts before enrolling for graduate courses at MSVU.

Program Start Date: January, 2022 Program End Date: December, 2026  
(Permission of the Dean of Graduate Studies must be requested in order to extend the completion date.)

Faculty Advisor: Dr. Christine Doe/Dr. Hong Wang  
Phone: (902) 457-5544/(902) 457-6192  
Email: christine.doe@msvu.ca/hong.wang@msvu.ca  
Contact your faculty advisor for questions regarding courses to be taken throughout your program of studies.



# Data Form

## What information is included?

### 5. Program Requirements

#### **PROGRAM OF STUDY**

The Master of Education (Studies in Lifelong Learning) consists of five units of coursework including a project. The courses listed below are required for the completion of your graduate program. Any departures from this list must be approved by your program coordinator and documented in your file.

#### **Required Courses: [3.0 units]**

- GSLL 6200 (0.5)
- GSLL 6206 (0.5)
- GSLL 6207 (0.5)
- GSLL 6290 (1.0)
- GEDU 6140 (0.5)
  
- 1.5 units of GSLL or GEGU [1.5 units]

#### **Elective Courses: [0.5 units]**

- 0.5 units of graduate level electives to be selected in consultation with a faculty advisor.



## What information is included?

### 5. Program Requirements

#### PROGRAM OF STUDY

The Master of Public Relations degree program consists of 5.0 units of course work, including the following required and elective courses:

#### Required Courses [3.5 units]

- GPRL 6101 Quantitative and Qualitative Research in Public Relations (0.5 unit)
- GPRL 6104 Organizational Theory and Public Relations Leadership (0.5 unit)
- GPRL 6301 Ethical Decision Making (0.5 unit)
- GPRL 6302 Strategic Management (0.5 unit)
- GPRL 6303 Digital Media Communication Management (0.5 unit)
- GPRL 6304 Strategic Public Relations (0.5 unit)
- GPRL 6310 Capstone Project Seminar (0.5 unit)

#### Elective Courses - 1.5 units selected from the following:

- GPRL 6305 Financial Management for PR Managers (0.5 unit)
- GPRL 6306 Integrated Marketing Communications (0.5 unit)
- GPRL 6307 Crisis Communication (0.5 unit)
- GPRL 6308 Organizational Behaviour for Public Relations Managers (0.5 unit)
- GPRL 6511 Health Communication: Theory & Practice (0.5 unit)

Approved by the Department of Communication Studies

*Alla Keshnig*

Date: March 16, 2022



## What information is included?

### 5. Program Requirements

#### **PROGRAM OF STUDY**

The program requires a minimum of 5.0 units, including a 1.0 unit thesis. Please visit

<https://www.msvu.ca/academics/graduate-studies-at-the-mount/master-of-arts-in-child-and-youth-study/macys-graduate-student-faq-and-thesis-info/> for additional information.

#### ***Required Courses***

- 0.5 unit GCYS 6012 – Social Contexts and Policy in Child and Youth Study
- 0.5 unit GCYS 6035 - Critical Perspectives in Child and Youth Study
- 1.0 unit GCYS 6130 - Thesis
- 0.5 unit GEPY 6608 or equivalent statistics course

#### 1.0 unit of GCYS courses not otherwise required

- 0.5 unit GCYS 6013 – Child and Youth: Planning and Evaluation
- 0.5 unit GCYS 6014 – Administrative Leadership in Child and Youth Study
- 0.5 unit GCYS 6016 - Children in International Contexts
- 0.5 unit GCYS 6019 - Pedagogical Leadership in Child and Youth Study
- 0.5 unit GCYS 6021 – Sociology of Childhood and Adolescence
- 0.5 unit GCYS 6025 - Equity, Accessibility, Diversity and Inclusion in Child and Youth Study
- 0.5 unit GCYS 6029/6039 – Special topics in Child and Youth Study
- 0.5 unit GCYS 6190 - Directed Study

#### 0.5 unit of research methods from the following list or as approved by the Child and Youth Study Graduate Committee:

- 0.5 unit GEDU 6100 OR 0.5 unit GEDU 6107 OR 0.5 unit GFSG 6606

#### 1.0 unit of graduate level electives

*Note: Note: Electives may be selected from GCYS courses otherwise not required including GCYS Directed Study or Special Topics courses, and courses from other departments at the Mount or other universities. Students are encouraged to make their elective selection in consultation with their academic advisor or thesis supervisor. Students wishing to take coursework at another university must comply with Mount Saint Vincent University regulations regarding transfer of credit and obtain the necessary Letter of Permissions (LOP).*

Approved by Graduate Program Co-ordinator, Department of Child and Youth Study



3 March 2022

# Section 3

## Section 3: Additional Valuable Information



# Graduate Academic Calendar

**What is the Graduate Academic Calendar?  
Please raise your hand or use the Chat Box**





# Graduate Academic Calendar

## The Graduate Academic Calendar



An annual publication listing key dates in the academic year, admissions requirements, program requirements, rules and regulations and courses. Course information changes from year to year but the degree requirements described in the Calendar in the year of your admission to the degree remain in force as you complete your program. Available for pick up in the Registrar's Office and Deans' Offices. The Graduate Calendar is available online at [msvu.ca/calendars](https://msvu.ca/calendars).

# Graduate Academic Calendar

## University Academic Calendars



The Academic Calendar is a Senate approved comprehensive guide to programs and courses, and is the official record of academic policies and procedures.

[msvu.ca/calendars](https://msvu.ca/calendars)



### Calendar Links

[Important Dates »](#)  
[Calendar Archive »](#)

### Additional Resources

[Tuition & Fees »](#)  
[Scholarships & Awards »](#)  
[Online Learning »](#)  
[Co-operative Education »](#)

### Academic Calendar Disclaimer

1. The University hereby gives notice that while the information contained in this Calendar is considered accurate at the time of its preparation, changes may be made subsequent to publication without prior notice.
2. In the interpretation of academic regulations, the Senate is the final authority.
3. Although advice is readily available on request, the responsibility of selecting the appropriate courses for graduation must ultimately rest with the student.
4. Not all courses listed in the Calendar are offered each year. Students are advised to check the timetable, which is available online via myMount at [msvu.ca](https://msvu.ca), for course availability.
5. The academic calendar year begins on September 1 and extends through the following August 31 in any given year. Students who begin study at any point within this period are governed by the regulations in the Calendar which came into effect on the previous September 1.
6. Notwithstanding any other provision of the Calendar, it is expressly understood by all students that Mount Saint Vincent

### University Academic Calendars

It is the responsibility of all students to familiarize themselves with the University's academic regulations and policies in general, and those which apply specifically to their program of study.

[2022-2023 Undergraduate Academic Calendar »](#)



[Glossary of Terms »](#)

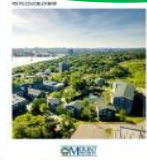
[Programs & Course Listing »](#)

[Admissions Regulations »](#)

[Academic Regulations »](#)

[Full Undergraduate Calendar \(PDF\) »](#)

[2022-2023 Graduate Academic Calendar »](#)



[Glossary of Terms »](#)

[Programs & Course Listing »](#)

[Admissions Regulations »](#)

[Academic Regulations »](#)

[Full Graduate Calendar \(PDF\) »](#)

Click here:  
2022-2023 Graduate  
Academic Calendar

# Contact Information

## Important Contact Information



# Contact Information

## Important Contact Information

### Faculty Advisor – Data Form

Faculty Advisor: Dr. Zachary Zimmer  
Phone: (902)457-5541  
Email: [Zachary.zimmer@msvu.ca](mailto:Zachary.zimmer@msvu.ca)

### Department Administrative Assistant – Data Form

Faculty Advisor: Please email [Shannon.fisher@msvu.ca](mailto:Shannon.fisher@msvu.ca) for your advisor's contact information

[www.msvu.ca](http://www.msvu.ca) – “Contact Us”

[www.msvu.ca](http://www.msvu.ca) – “Contact Us”

Search by: “First Name” or “Last Name”

The screenshot shows the 'Contact MSVU' page with a navigation menu on the left. The search section features a 'Search by:' label with two input fields: 'First name' and 'Last name', separated by 'and/or'. Both input fields are circled in green. A 'Search' button is located to the right of the fields.

Search by: “Full Department Lists”

The screenshot shows the 'Contact MSVU' page with a navigation menu on the left. The search section features a 'Search by:' label with two input fields: 'First name' and 'Last name', separated by 'and/or'. A 'Search' button is located to the right of the fields. Below this, there is a 'Search by position/title:' label with an input field and a 'Search' button. At the bottom, there is a 'Full Department Lists:' label with a dropdown menu and a 'View' button. The dropdown menu is circled in green.

Questions?

