**Bachelor of Business Administration Major in NONPROFIT LEADERSHIP 2023-2024 Course worksheet**

Student Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Student Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Major: **Nonprofit Leadership** Concentration: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Minor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **Year 1 Units 1-5 Recommended** | Unit |  |  | **Year 3 Units 11-15 - Recommended** | Unit |  | |
| BUSI 1112 Introduction to Business Administration | 0.5 |  |  | BUSI 2601 Introduction to the Sector | 0.5 |  | |
| BUSI 2202 Communication & Self-Management Skills | 0.5 |  |  | BUSI 3360 Finance I | 0.5 |  | |
| BUSI 2321 Introductory Accounting I | 0.5 |  |  | BUSI 3361 Finance II | 0.5 |  | |
| Business/Tourism/Economics Elective | 0.5 |  |  | BUSI 3338 Not-for-Profit Marketing | 0.5 |  | |
| BUSI 2230 Principles of Marketing | 0.5 |  |  | BUSI 3603 Nonprofit Leadership: Governance & Strategy | 0.5 |  | |
| ECON 1101 Introduction to Microeconomics | 0.5 |  |  | Business/Tourism/Economics Elective | 0.5 |  | |
| ECON 1102 Introduction to Macroeconomics | 0.5 |  |  | Business/Tourism/Economics Elective | 0.5 |  | |
| Arts/Science elective (any level) | 0.5 |  |  | Business/Tourism/Economics Elective | 0.5 |  | |
| Arts/Science elective (any level) | 0.5 |  |  | Arts & Science Elective (2000 or above) | 0.5 |  | |
| Humanities Elective – *includes courses in Chinese, Cultural Studies, English, French, History, Library, Linguistics, Philosophy, Religious Studies, Spanish and Writing (only courses with a WRIT prefix)* | 0.5 |  |  | Arts & Science Elective (2000 or above) | 0.5 |  | |
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| **Year 2 Units 6-10 - Recommended** | Unit |  | **Year 4 Units 16-20 - Recommended** | Unit |  | |
| BUSI 2214 Organizational Behaviour: Individuals in Organizations (was BUSI 2212) | 0.5 |  |  | BUSI 4400 Business Policy | 0.5 |  | |
| BUSI 2215 Organizational Behaviour: Groups, structure and culture (was BUSI 2213) | 0.5 |  |  | BUSI 3311 Small Business Mngt *OR* BUSI 3312 International Business Mngt | 0.5 |  | |
| BUSI 2231 Applied Marketing | 0.5 |  |  | BUSI 3602 Nonprofit Leadership: People Management | 0.5 |  | |
| BUSI 2259 Legal Aspects of Business | 0.5 |  |  | BUSI 3604 Nonprofit Financial Management | 0.5 |  | |
| BUSI 3320 Managerial Accounting | 0.5 |  |  | Business/Tourism/Economics Elective | 0.5 |  | |
| Business/Tourism/Economics Elective | 0.5 |  |  | Arts & Science Elective (2000 or above) | 0.5 |  | |
| Business/Tourism/Economics Elective | 0.5 |  |  | Arts & Science Elective (2000 or above) | 0.5 |  | |
| MATH 2208 Introduction to Probability and Statistics I \* | 0.5 |  |  | Free elective | 0.5 |  | |
| MATH 2209 Introduction to Probability and Statistics II \* | 0.5 |  |  | Free elective | 0.5 |  | |
| Arts & Science Elective (any level) | 0.5 |  |  | Free elective | 0.5 |  | |

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| * With the department Chair's approval students may replace 0.5 of a unit of arts and science electives with a professional (business) elective. * Students may request to replace an additional full unit of arts and science electives with a unit of professional (business) electives. Students seeking to replace the additional unit should speak to an academic advisor. * The MSVU Academic Calendar states, *“Although advice is readily available on request, the responsibility of selecting the appropriate courses for graduation rests ultimately with the student”*. * Students are strongly urged to seek academic advising each year to ensure that course selection is appropriate. Academic advising is critically important for students choosing to do an additional major, concentration, or minor. * Students doing the co-operative education option will complete 23.0 units. * BUSI 1112, Introduction to Business Administration, and BUSI 4400, Business Policy may count among the six units for the major. * BUSI 3306/POLS 3306, and BUSI 4406/WOMS 4406 can count as business electives or arts and science electives or free electives.   **\*Students who pass a Mathematics Placement Test and obtain Chair’s approval can take Math 2500 and a free elective in place of Math 2208 and Math 2209** |  | * In the BBA degree, students may not count Economics (ECON) courses as arts and science electives. Please consult an academic advisor if you are unsure which courses count as arts and science electives   **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  Faculty Signature Student Signature Date |

**Bachelor of Business Administration Major in NONPROFIT LEADERSHIP 2022-2023 Course worksheet**

Student Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Student Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Major: **Nonprofit Leadership** Concentration: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Minor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **Required courses** – Total units required 11.5 | | | | |
|  | Completed | Nonprofit Major | Concentration | Minor |
| BUSI 1112 |  |  |  |  |
| BUSI 2202 |  |  |  |  |
| BUSI 2214 |  |  |  |  |
| BUSI 2215 |  |  |  |  |
| BUSI 2230 |  |  |  |  |
| BUSI 2231 |  |  |  |  |
| BUSI 2321 |  |  |  |  |
| BUSI 2259 |  |  |  |  |
| BUSI 2601 |  |  |  |  |
| BUSI 3311 or 3312 |  |  |  |  |
| BUSI 3320 |  |  |  |  |
| BUSI 3338 |  |  |  |  |
| BUSI 3360 |  |  |  |  |
| BUSI 3361 |  |  |  |  |
| BUSI 3602 |  |  |  |  |
| BUSI 3603 |  |  |  |  |
| BUSI 3604 |  |  |  |  |
| BUSI 4400 |  |  |  |  |
| ECON 1101 |  |  |  |  |
| ECON 1102 |  |  |  |  |
| MATH 2208\* |  |  |  |  |
| MATH 2209\* |  |  |  |  |
|  |  |  |  |  |
| **Humanities elective –** Total units required 0.5 *- includes courses in Chinese, Cultural Studies, English, French, History, Library, Linguistics, Philosophy, Religious Studies, Spanish and Writing (only courses with a WRIT prefix* | | | | |
|  | Completed | Nonprofit Major | Concentration | Minor |
| 1. |  |  |  |  |

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| **Free Electives** – Total units required 1.5 | | | | |
| 1. |  |  |  |  |
| 2. |  |  |  |  |
| 3. |  |  |  |  |

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Faculty Signature Student Signature Date

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| **BUSI/THMT/ECON electives** – Total units required 3 - *2 units must be chosen from: BUSI 2012, BUSI 2250, BUSI 3316, BUSI 3337, BUSI 3339, BUSI/WOMS 4406, BUSI 4412, BUSI 4416* | | | | |
|  | Completed | NPF Major | Concentration | Minor |
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| **Arts/Science electives** – Total units required 3.5 - *1.0 unit must be chosen from: CANA 1100/POLS 1100, COMM 2211/PBRL 2211, COMM 3025, COMM 3102, POLS 2203, POLS 2205, POLS 2244, SOAN/POLS 2350, SOAN 2531, WOMS 1110* | | | | |
| Any level |  |  |  |  |
| 1. |  |  |  |  |
| 2. |  |  |  |  |
| 3. |  |  |  |  |
| 2000 level or above |  |  |  |  |
| 4. |  |  |  |  |
| 5. |  |  |  |  |
| 6. |  |  |  |  |
| 7. |  |  |  |  |

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| * With the department Chair's approval students may replace 0.5 of a unit of arts and science electives with a professional (business) elective. * Students may request to replace an additional full unit of arts and science electives with a unit of professional (business) electives. Students seeking to replace the additional unit should speak to an academic advisor. * The MSVU Academic Calendar states, *“Although advice is readily available on request, the responsibility of selecting the appropriate courses for graduation rests ultimately with the student”*. * Students are strongly urged to seek academic advising each year to ensure that course selection is appropriate. Academic advising is critically important for students choosing to do an additional major, concentration, or minor. * Students doing the co-operative education option will complete 23.0 units. * BUSI 1112, Introduction to Business Administration, and BUSI 4400, Business Policy may count among the six units for the major. * BUSI 3306/POLS 3306, and BUSI 4406/WOMS 4406 can count as business electives or arts and science electives or free electives.   **\*Students who pass a Mathematics Placement Test and obtain Chair’s approval can take Math 2500 and a free elective in place of Math 2208 and Math 2209** | Courses that **do not** count as Arts/Science electives in the BBA degree include:   * Applied Human Nutrition (NUTR) with the exception of NUTR 1102, 1103, 1106, 2211, 2204, 3325, 4400, 4408, 4409 * Business Administration (BUSI) unless crosslisted with Political Studies (POLS) or Women’s Studies (WOMS) * Economics unless crosslisted with Political Studies (POLS) * Information Technology (INTE) unless crosslisted with Computer Studies (CMPS) * Public Relations (PBRL) unless crosslisted with Communications (COMM) * Tourism and Hospitality Management |

July 2023