

2023 ULTIMATE PARENT GUIDE

MSVU SUMMER DAY CAMPS

REGISTRATION BEGINS: MARCH 21, 2023



TABLE OF CONTENTS:

Registration Information	pg. 2
Camp Descriptions	pg. 3
Camp Guidelines	pg. 4
Inclusion Information	pg. 5
Inclusion Application	pg. 6



NEW ONLINE REGISTRATION PROCESS!

A number of things have changed regarding our registration process but the quality of our camp that your family has come to depend on has not! We strive to create a positive environment for all campers while promoting creativity, imagination, and physical activity through play.

We have moved to a new registration software system.

- We now offer ONLINE REGISTRATION! It is safe, secure and convenient.
- Registration will open at 10:00 a.m. on March 21, 2023.
- Please visit [MSVU.CA/camps](https://msvu.ca/camps) to carefully review the full registration details, set up your online account and register.
- In-person registrations will still be available the Mount Fitness Centre.

If you have any questions or concerns, contact us at 902-457-6420 or camps@msvu.ca

PAYMENT OPTIONS

Pay in full:

- Pay the total camp fee(s) at the time of registration, including a 10% non-refundable deposit.
- Credit Card (Visa, Mastercard, AMEX), Debit, Cash
- Please note: debit and cash are only available in-person.

Payment Plans:

- Pay 10% now and the remainder at a later date.
- If selected the payment plan option, a non-refundable deposit (10% of the total camp fee) is paid upfront and the remainder of the camp fee will be processed one week prior to the start of the camp.
- Credit Card (Visa, Mastercard, AMEX)

NON-REFUNDABLE DEPOSIT

- Each camp registration requires a 10% non-refundable deposit, per week.
- The non-refundable deposit is included in the overall camp fee.

REFUND POLICY

- To cancel your camp registration and receive a refund (minus the NON-REFUNDABLE DEPOSIT - see details above) you must:
 - Request to withdraw in writing by emailing camps@msvu.ca
 - Submit request THREE WEEKS prior to the day or week of camp that you are requesting to withdraw from.
 - If requesting within the three-week period, a refund will only be issued if a replacement can be found
 - Exception: Medical reason with supporting documentation.
 - Refunds will be processed within 2 - 3 weeks of initial request.

THEMED CAMPS for children entering Grade 1-6 in September 2023.

Our themed camps include structured recreational programming, based on a weekly theme, that allows our campers to have fun and be kids! Our activities include a variety of games, crafts, outdoor adventure, etc. Campers will enhance their imagination, learn through movement and play, and be physically active.

SWIM TRIP IS BACK THIS SUMMER! We are excited to say our campers will have the opportunity to swim again for the first time since COVID-19. Swim trips take place from Week #3 to Week #8. Each child will swim once per week. We travel on Metro Transit to our swim location. There are no additional fees for Swim Trip.

Week #1 June 29 & 30 Fee: \$85 PM Code: 0106

School's Out! Come celebrate the end of school with us! Two days filled with games, cool crafts and outdoor activities to kick off the summer the right way. Meet your camp leaders, get to know our great camp and see all the fun we'll have this summer.

Week #2 July 4-7 Fee: \$160 PM Code: 0103

Out of this World. This week is all about space! Join us to take part in alien story telling, explore different planets, build your own spaceship and try to win the paper spaceship competition!

**No camp on July 3*

Week #3 July 10-14 Fee: \$190 PM Code: 0107

Lost at Sea. Aye, aye, mates! It's time to sail the seven seas in search of treasure. Follow the treasure map to search around camp for hidden surprises, create your own pirate ship and don't forget... *Stormy Seas!*

Week #4 July 17-21 Fee: \$190 PM Code: 0102

Sports, Sports and More Sports! Join us for a week of multi-sport fun. Soccer, volleyball, basketball... and many more! Learn different fundamentals of each sport and explore which one you like best. At the end of the week, compete in our Camp Olympics and you may even meet a Mount Mystic or two.

Week #5 July 24-28 Fee: \$190 PM Code: 0105

Winter in July. It's getting hot out there! Come cool down this week with some frosty fun. This week you will explore painting with ice, making snow, and all things winter fun!

Week #6 July 31-Aug. 4 Fee: \$190 PM Code: 0249

Animal Planet. Do you love animals as much as we do? Join us for a week of animal fun! Make your own animal masks, create a mini-zoo, play animal charades and learn all kinds of fun animal facts.

Week #7 August 8-11* Fee: \$160 PM Code: 0100

Water Works! Cool off with some of your favourite water games! Enjoy a week full of splishin' and splashin' around with your camp friends. There will be lots of water fun to help cool off from the summer heat!

**No camp on August 7*

Week #8 August 14-18 Fee: \$190 PM Code: 0104

Camp's Got Talent! Hollywood called and they want to know... do you have any amazing, cool talents? Come join us for a week full of dance parties, singing karaoke, and much more. End the week with a fun talent show, where can showcase your talents you worked on all week. You may even catch our leaders showing off their hidden talents!

Week #9 August 21-25 Fee: \$ 190 PM Code: 0101

Camp Carnival. It's what you've been waiting for all summer... Camp Carnival! Join us for classic carnival games, face painting and lots of fun! You won't want to miss the chance to soak a leader and win some awesome carnival prizes.

Week #10 Aug. 28-Sept. 1 Fee: \$ 190 PM Code: 0099

See Ya Next Summer! We're wiping away our tears as we say goodbye to you. Join us for one last week of all the summer fun with camp games, crafts and outdoor activities you loved throughout the summer. Pick your camper's favourites and we'll be sure to add them in this week!

Summer Day Camp Guidelines

GENERAL INFORMATION :

- **Hours of operation: 7:30am-5:30pm**
 - Supervised free play: 7:30am-9:00am
 - Structured activities: 9:00am-4:00pm
 - Supervised free play: 4:00pm-5:30pm
- **Drop off and Pick up:**
 - All parents/guardians must escort their camper to the drop-off table outside the Mount Fitness Centre.
 - **Drop off: 7:30am-9:00am**
 - **Pick up: 4:00pm-5:30pm**
 - If dropping off or picking up between 9am-4pm, please call 902-457-6420.
 - Late fee: \$5.00 for every 15 minutes a child remains after 5:30pm.
- **Lunch:**
 - Please provide nut free lunch and snack items.
 - Our campers are very active throughout the day and will watch a G-rated movie during lunch.

ALLERGIES & MEDICATIONS:

- **DO NOT LEAVE MEDICATIONS WITH YOUR CHILD.**
- Please inform the MSVU Day Camp Staff of all allergies and/or medications.
- If your child needs to take medication, please give it to the day camp staff member upon sign in.
- Medications must be prescribed to the camper by a physician and be in the original packaging. Proof of prescription and written authorization are required.
- Over the counter medications will not be administered.

DISCIPLINARY CODE:

- The Mount's Day Camp Program has established a three-step disciplinary code to assist the staff in dealing with behavioral problems, if and when necessary. These procedures are designed to provide a fun and safe atmosphere for all participants.
 - Step one includes speaking to child and parent/guardian.
 - Step two includes speaking to child and parent/guardian, in addition to disciplinary action of some form that day (ex. sitting out of a camp activity).
 - Step three includes speaking to child and parent/guardian, disciplinary action, and the possible dismissal of the child from camp if proper behavior is not forthcoming.
- The Mount's Day Camp Program aims to prevent bullying, hitting, swearing and/or name calling within our camp through positive reinforcement and peer reconciliation.
- Should you wish to discuss this policy, please contact the Recreation Coordinator by calling 902-457-6420 prior to an incident.



WHAT TO BRING:

- SNEAKERS
- SUNSCREEN
- SNACK & LUNCH
 - All lunches and snacks must be 100% NUT FREE!
- WATER BOTTLE
- COMPLETE CHANGE OF CLOTHES (All labelled)
- SWIM SUIT
- TOWEL
- BAG FOR WET CLOTHING



WHAT NOT TO BRING:

- NO FOOD THAT MAY CONTAIN NUTS
- NO GAMES
- NO TOYS
- NO ELECTRONICS
- NO MONEY

Summer Day Camp Inclusive Programming

We welcome children of all abilities in our summer camp programs. We offer inclusive programming for campers requiring extra support due to a physical, medical, behavioral and/or developmental exceptionality. Campers will receive one-on-one support from an Inclusion Leader who is charged with meeting the camper's personal and developmental needs, making every effort to include campers in adapted activities, and ensuring their overall safety and happiness while in our care. While we are happy to try our best to accommodate all participants' needs, please understand that some needs may be beyond our scope of accommodation. Please note that by not disclosing the needs of a participant prior to registration we may be required to withdraw the participant from the program until appropriate supports can be put into place or become available.

When assessing whether a One-to-One Inclusion Support Person is required, please consider the following:

- Is extra support required at school and/or in the community?
- Is extra help required at home for basic care?
- Is there an existing physical, medical, behavioral and/or developmental disability that could affect the safety and enjoyment of the participant and/or other participants?

Registration:

To apply for a space for your child in our inclusion programming, please complete and submit the MSVU Summer Day Camp Inclusion application form (pg. 6) and provide the supporting documentation required.

Application deadline is May 7, 2023.

Please note that we only have a limited number of spaces available each week throughout the summer. The total number of weeks available to each participant is dependent on how many applications we receive for the program. We will attempt to distribute weeks as evenly as possible amongst applicants.

Once we have confirmed the weeks available for each applicant, we will contact parents to confirm payment and to arrange a meeting, if necessary, to help support the training needs of staff and to discuss the program modifications and behavioral strategies required to be in place to ensure a safe and enjoyable experience for the participant.

MSVU DAY CAMPS SUMMER 2023

Please submit the completed application and supporting documents in person to Mount Fitness Centre or email to camps@msvu.ca.

Parent/Guardian 1 - Primary Contact

Parent/Guardian: _____
 Address: _____
 City: _____ P.C. _____
 Phone #'s: Cell: (____) _____
 Work: (____) _____ Home: (____) _____
 E-mail: _____

Parent/Guardian 2 (if applicable)- Secondary Contact

Parent/Guardian: _____
 Address: _____
 City: _____ P.C. _____
 Phone #'s: Cell: (____) _____
 Work: (____) _____ Home: (____) _____
 E-mail: _____

Camper Information - for children entering Grades 1 - Grade 6 in September 2023

Child's Name: _____ Age: ____ Birthday: _____
 Grade: ____ (must be in Grade 1-6 in Sept. 2023) Sibling of (if applicable): _____

Camp Selection and Supporting Documentation

Please list the total number of camp weeks you are hoping to receive throughout the summer. The number of weeks available to each participant is dependent on how many applications we receive for the program.

_____ weeks.

Please identify your preferred camps should support be available. We will make every effort to accommodate participant's requests based on available resources.

Please rank in order of preference: <i>Example: Week 3, First Preference</i>	DATE:	FEE:
	Week #1: June 29 - 30	\$85/W
	Week #2: July 4 - 7 (No camp July 1)	\$160/W
	Week #3: July 10 - 14	\$190/W
	Week #4: July 17 - 21	\$190/W
	Week #5: July 24 - 28	\$190/W
	Week #6: July 31 - Aug. 4	\$190/W
	Week #7: Aug 8 - 11 (No camp August 7)	\$160/W
	Week #8: Aug 14 - 18	\$190/W
	Week #9: Aug 21 - 25	\$190/W
	Week #10: Aug 28 - Sept 1	\$190/W

SUPPORTING DOCUMENTATION:

Each application must be accompanied by a letter from a professional that works with your child (e.g., health care professional, teacher education program assistant). This letter should outline your child's specific needs and limitations as related to attending summer day camp. Please be as detailed as possible as we want to do our best to include your child in as many activities as possible. If no supporting documentation is provided the application will be considered incomplete. All information received will be kept strictly confidential.

Please contact our Recreation Coordinator if you have any additional questions or concerns: 902-457-6369 or camps@msvu.ca.

Date: _____

Signature: _____