**CRP.INST.016 |** **Special call: MSVU EDIA in Research Grant Instructions**

In keeping with our Research Strategic Plan, the Research and Ethics Services Office (RESO) is launching this one-time special call “EDIA in Research Grant” with the aim to support capacity to integrate equity, diversity, inclusion and accessibility (EDIA) in research practice at MSVU. This grant provides up to $2,500 for Knowledge Mobilization (KMb) projects, and up to $5,000 for research projects, over 1 year. Full time faculty members are eligible to apply for funding to support projects that will advance integration of EDIA principles in their respective research program, fields of study, or research practices more broadly. The Committee on Research and Publications will award two (2) grants in this special call for applications.

Examples of eligible applications shall include community engaged events or research activities with/by/for historically underrepresented populations, training, and other research or KMb activities that will produce resources (one project output minimum) to support EDIA integration in research practice. Examples of project outputs include best practice guides, publications, protocols and frameworks, action plans or KMb products such as forums, videos, podcasts, etc. that promote the discussion and awareness of barriers and discrimination faced by equity-deserving groups in the research ecosystem. These grants are open to other proposed EDIA in research activities and outputs that are appropriate to realize the goal of this opportunity. Recipients of the EDIA grants will be encouraged to share their experiences and outcomes with their colleagues at Research Office events such as Research Refreshed, Spring Training, or other opportunities as they arise.

To foster increased research excellence, innovation and creativity, EDIA is central to the overall mission of the University. This is reflected in both the [MSVU Strategic Plan (2021-2028)](https://www.msvu.ca/about-msvu/university-profile/strategic-plan/) and is also integral to the research strategic pillars presented in the [Research Strategic Plan (2023-2028)](https://www.msvu.ca/research-at-the-mount/about-us/research-office-strategic-plan/). You can find more information and resources on EDIA in research on the [Research Office website.](https://www.msvu.ca/research-at-the-mount/equity-diversity-and-inclusion-in-research/)

The Committee on Research & Publications is comprised of interdisciplinary peer faculty members. As not all members may be familiar with the specialized language of an applicant’s discipline, it is advisable to write in plain language.

**Please Note: The onus is on the applicant to ensure completion upon submission. Incomplete applications will not be adjudicated.**

# **Application Instructions/Guidelines**

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1) **Briefly describe the proposed activity and project outputs** – Max 1.5 pages

a) What is the main proposed activity and why is it needed (example: training, research, community engagement event, environmental scan, etc.).

b) What challenges have you encountered, or anticipate encountering, in embedding EDIA principles in your research practice? Explain how the proposed activity will address those challenges.

c) If applicable to the proposed activity, describe the methodology, procedures for data collection, and analysis in plain language. Provide sufficient information for a fair and thorough review of your proposal by a multidisciplinary review committee.

d) How will the proposed activity and outputs support the integration of EDIA principles in your research practice and/or field of study.

2**) Mobilization of project outputs**– Max 1 page

A condition of this grant is that your proposed activity produces at least 1 research-related output that can be used as a resource by your research team, your lab, or more broadly, to support capacity to integrate equity, diversity, inclusion and accessibility (EDIA) in research practice at MSVU and beyond such as an action plan, protocol, or other educational resource for your research team (e.g., section in your lab manual) to implement changes in the research practice of your team.

1. Describe the research project output. What is the goal of this product and who are the intended users?
2. How will you make this research product accessible to your target users.
3. Indicate if/how you plan to evaluate the use of this research product.

3) **Research Ethics Certification (if applicable)**

Please indicate if research ethics, animal care or other certification/clearances are required for the proposed research project. Please note that if certification is required and not complete at the time of opening the grant account with the release of funds form, only a partial release will be permitted. Full release of grant funds will be permitted when confirmation from the University Research Ethics Board has been received by Financial Services. For more information, please visit the Research Ethics website.

5) **Budget and Justification (Up to $2,500 for KMb projects, Up to $5,000 for research projects)**

Complete the budget justification for each section(s)

Please note that all budget items requested must be eligible in accordance with appropriate guidelines: CRP Budget Management; Financial Services; Tri-Agency Financial Administration.

Please attach an abbreviated C.V. listing scholarly and professional activity for the last 6 years **relevant to this research proposal** – e.g., research publications, creative works, research reports, professional contributions, projects or conference presentations, as well as a list of all external grants applied for, regardless of outcome.

For details on Scholarly and Professional Activity, please refer to Article 20.0 of the MSVU Faculty Collective Agreement, specifically, Articles 20.32 and 20.33.

Proceed to Form: [CRP.FORM.016](https://www.msvu.ca/wp-content/uploads/2019/01/CRP.FORM_.016-EDIA-in-Research-Grant.docx)

**Submission Process:**

**Submit the form 016 electronically to** [**research@msvu.ca**](mailto:research@msvu.ca) **by May 1st, 2025**