



Senate Meeting
Alice Egan Hagen Board Room (Rosaria 312)/MS Teams

September 26, 2025
2 p.m.

AGENDA

1. Indigenous Land Recognition
2. Approval of Agenda
3. Conduct Statement (J. Dickinson)
4. Approval of Minutes
 - 4.1. May 21, 2025
5. Business Arising from the Minutes
6. Administration Updates
 - 6.1. President
 - 6.2. Vice-President Academic and Provost
 - 6.3. Vice-President Administration
7. Question Period
8. Committee Reports (Standing and Ad Hoc)
 - 8.1. Senate Executive
 - 8.1.1. Report on Senate Self-Evaluation (*for Information*) (N. Kayhani)
 - 8.1.2. Graduation List Procedures (*for Information*) (P. Crouse)
 - 8.2. Academic Policy and Planning (L. Francis)
 - 8.2.1. Report on External Review of Applied Human Nutrition
 - 8.2.2. Report on External Review of Communications
 - 8.2.3. Report on External Review of Curriculum Studies
 - 8.2.4. Report on External Review of Curriculum Studies SLDNE
 - 8.2.5. Report on External Review of Educational Technology

- 8.2.6. Report on External Review of Lifelong Learning
- 8.2.7. Report on External Review of History
- 8.3. Research and Publications (J. Gahagan)
 - 8.3.1. Revisions to President's Award for Research Excellence (*for Approval*)
 - 8.3.2. Revisions to Standard Operating Procedures (*for Information*)
 - 8.3.2.1. Deadlines
 - 8.3.2.2. New Scholar Grant
 - 8.3.2.3. NSERC Undergraduate Student Research Awards
- 8.4. University Research Ethics Board (J. Gahagan)
 - 8.4.1. New Standard Operating Procedures (*for Information*)
 - 8.4.1.1. Translation of Informed Consent, Tools and Results
 - 8.4.1.2. Waiver or Alteration of Informed Consent
 - 8.4.1.3. Capacity to Consent
 - 8.4.2. Reformatted documents *In SharePoint only*
 - 8.4.2.1. REB Glossary of Terms
 - 8.4.2.2. References
 - 8.4.2.3. Application of US Regulations
 - 8.4.2.4. Visitors to REB Meetings
 - 8.4.2.5. Categories of Review by Application
 - 8.4.2.6. Faculty and Staff Submission Process
 - 8.4.2.7. Graduate Student Submission Process
 - 8.4.2.8. Undergraduate Student Submission Process
 - 8.4.2.9. Ongoing Ethics Review Guidance
 - 8.4.2.10. Modification Request
 - 8.4.2.11. Revisions and Clarifications
 - 8.4.2.12. Demographic Questions in Research
 - 8.4.2.13. Suicidal Risk and Ideation
 - 8.4.2.14. Current Human Research Participant F2F Status COVID-19
 - 8.4.2.15. Researcher Procedures for Resuming F2F Research
 - 8.4.2.16. Sensitive Data
 - 8.4.2.17. Use of On-Line Surveys
 - 8.4.2.18. Use of Bonus Points as Participant Incentives
 - 8.4.2.19. Confidentiality Agreement
 - 8.4.2.20. Confidentiality Agreement
 - 8.4.2.21. Audio Consent
 - 8.4.2.22. Audio Consent
 - 8.4.2.23. Video Consent
 - 8.4.2.24. Video Consent
 - 8.4.2.25. Photo Consent
 - 8.4.2.26. Information Letter COVID-19
 - 8.4.2.27. Digitization of Research Records
 - 8.4.3. Administrative Review of Standard Operating Procedures *In SharePoint only*
 - 8.4.3.1. Authority and Purpose

- 8.4.3.2. Research Requiring REB Review
- 8.4.3.3. Training and Education of REB Members and REB Office Personnel
- 8.4.3.4. Management of REB Office Personnel
- 8.4.3.5. Conflicts of Interest - REB Members and REB Office
- 8.4.3.6. Conflicts of Interest - Organization
- 8.4.3.7. Signatory Authority
- 8.4.3.8. Uses and Disclosures of Personal Information (PI)
- 8.4.3.9. SOP Maintenance
- 8.4.3.10. Addendum for US-Regulated Research
- 8.4.3.11. Departmental Research Ethics Boards
- 8.4.3.12. Composition of the Board
- 8.4.3.13. Management of the Board
- 8.4.3.14. Duties of REB Members
- 8.4.3.15. REB Office Personnel Serving as REB Members
- 8.4.3.16. REB Submission Requirements and Document Review
- 8.4.3.17. Documentation and Document Management
- 8.4.3.18. Delegated Review
- 8.4.3.19. Initial Review – Criteria for REB Approval
- 8.4.3.20. REB Review Decisions
- 8.4.3.21. Ongoing REB Review Activities
- 8.4.3.22. Continuing Review
- 8.4.3.23. Completion of Research
- 8.4.3.24. Suspension or Termination of REB Clearance
- 8.4.3.25. Full Board Review Process
- 8.4.3.26. Multi-Jurisdictional Research
- 8.4.3.27. Reconsideration and Appeals
- 8.4.3.28. REB Review During Publicly Declared Emergencies
- 8.4.3.29. Scholarly Review
- 8.4.3.30. Communication - Researcher
- 8.4.3.31. Communication - Research Participants
- 8.4.3.32. Consent Updates and Ongoing Review
- 8.4.3.33. Researcher Qualifications and Responsibilities
- 8.4.3.34. Quality Assurance Inspections
- 8.4.3.35. External Inspections or Audits
- 8.4.3.36. Non-Compliance
- 8.4.3.37. Glossary of Terms
- 8.4.3.38. REB Glossary of Terms
- 8.4.3.39. Reference Documents for REB SOPS
- 8.4.3.40. Conflicts of Interest - Researcher
- 8.4.3.41. REB Meeting Administration
- 8.4.3.42. Reporting Adverse Events (AE)/Serious Adverse Events
- 8.4.3.43. Free and Informed Consent

9. Other Reports

9.1. Students' Union (S. Zegarra)

10. New Business

- 10.1. Annual Reports of Senate Committees (*for Information and Discussion*)
 - 10.1.1. Academic Appeals (S. Hale Wills)
 - 10.1.2. Academic Policy and Planning (L. Francis)
 - 10.1.3. Appointment, Promotion and Tenure or Permanence for Academic Administrators (L. Francis)
 - 10.1.4. Executive (J. Dickinson/P. Crouse)
 - 10.1.5. Graduate Studies Scholarships, Assistantships and Awards (S. Trenholm)
 - 10.1.6. Graduate Studies Program and Policy (S. Trenholm)
 - 10.1.7. Information Technology and Services (M. Matthews)
 - 10.1.8. Library and Archives (C. Barker/C. McLean)
 - 10.1.9. Nominations (M. McGonnell)
 - 10.1.10. Research and Publications (J. Gahagan) **Forms in SharePoint Only**
 - 10.1.11. Student Experience (K. Jones)
 - 10.1.12. Student Judicial
 - 10.1.13. Student Discipline Appeals (N. Kayhani)
 - 10.1.14. Teaching and Learning (E. Ballantyne)
 - 10.1.15. Undergraduate Admissions, Scholarships and Awards (S. Hale Wills)
 - 10.1.16. Undergraduate Curriculum (A. Card)
 - 10.1.17. University Research Ethics Board (J. Gahagan) **Forms in SharePoint Only**
 - 10.1.18. Writing Initiatives (E. Ballantyne)
- 10.2. Annual Report of Joint Board Senate Liaison Committee (*for Information and Discussion*) (J. Dickinson)
- 10.3. Annual Report of Nancy's Chair Committee (*for Information and Discussion*) (C. Dawson)
- 10.4. Annual Report of Advisory Committee for Gail and Stephen Jarislowsky Chair in Learning Disabilities (*for Information and Discussion*) (A. Card) **Attachment in SharePoint Only**
- 10.5. Annual Report AMI (L. Francis) (*for Information and Discussion*)
- 10.6. Annual Report *Atlantis* (*for Information and Discussion*)

11. Items for Communication (P. Crouse)

12. Adjournment