



Petition for Academic Grade Appeal Stage Two – Re-read

Registrar’s Office Halifax NS B3M 2J6 (902) 457-6117 FAX (902) 457-6498
registration@msvu.ca

Complete this form, and provide all necessary documentation, if you have finished Stage One and are unsatisfied with the results. This form must be submitted within two weeks of the completion of Stage One.

By initiating a re-read, the student forfeits the grade originally assigned and understands that a grade will be assigned as a result of the re-read process. Grades may go down as well as up, and the grade decision reached after a re-read is final.

Student ID# Last Name First Name(s)

Apartment/Street Town/City Province Postal Code

Date of Birth (_____) Phone Number Mount Email Address

Course Information

Course (including section number) Academic Term and Year

Faculty Name Unit Value

I have discussed my final grade with faculty: Yes No

Faculty Signature _____

I am also submitting the following necessary documentation:

- Originals of all graded materials
- One photocopy of all graded materials

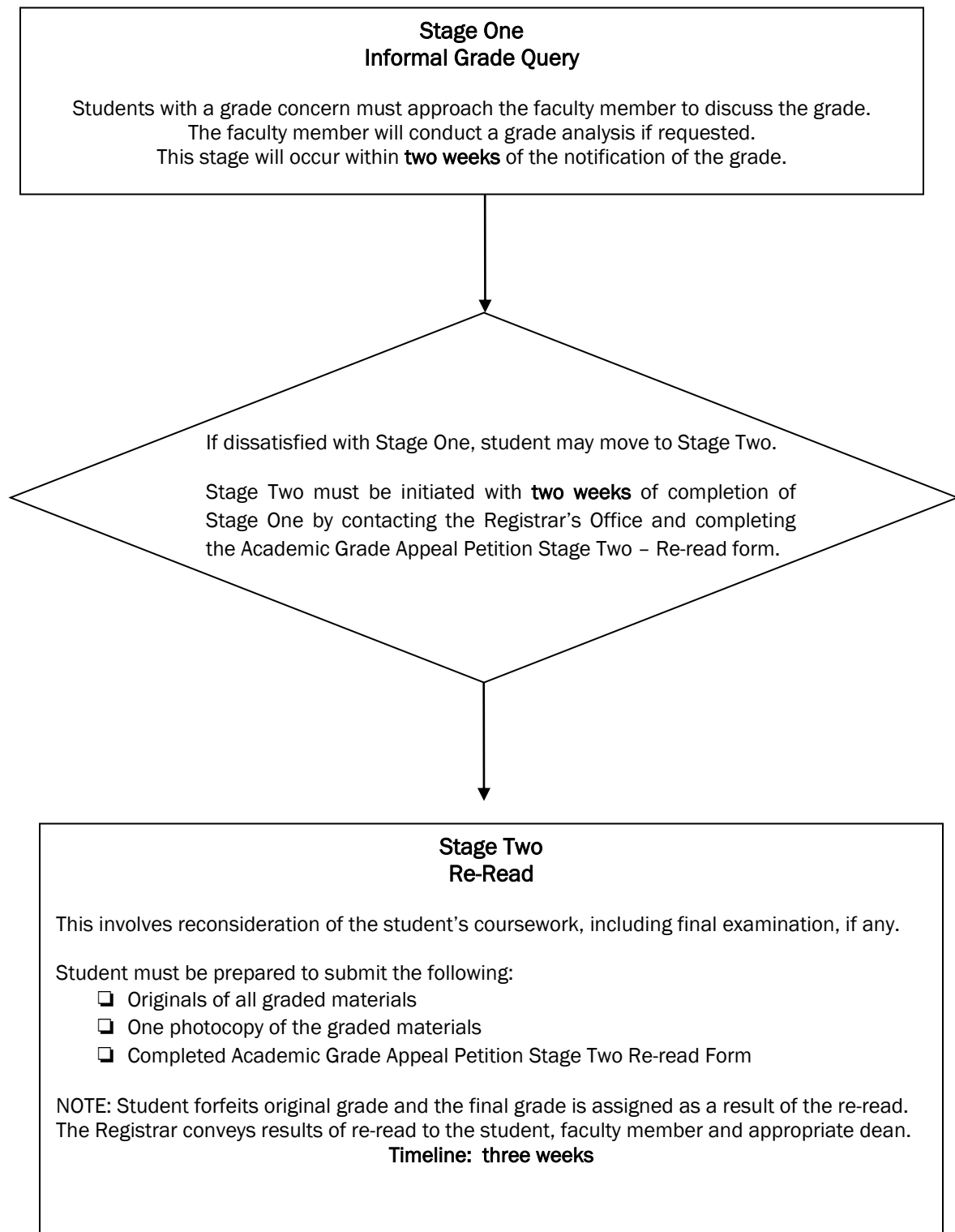
(Originals & photocopies must be received before Registrar’s Office can proceed with your appeal)

Please provide reasons/explanation for your Appeal below:

Date

Student Signature

Academic Appeals Procedures



**The re-read is final.
There is no avenue for further appeal of a grade.**