



## RESEARCH ASSISTANTS – INTERVIEWERS

**Posting date:** July 27, 2023

**Closing Date:** August 11, 2023

**Start Date:** expected early to mid-September

**Hourly Rate:** \$22.00

**Hours:** expected 10-15 per week, but may vary based on availability and workload

### About the Opportunity

Interviewers will be responsible for data collection for the research project *An Underrepresented, Undervalued Workforce: Understanding and Supporting Quality of Work Life in Long-term Care*. This is an Atlantic Canadian research collaborative to examine the qualitative of work life for long-term care staff and how it affects resident quality of care. The project is being led by Dr. Janice Keefe, Director, Nova Scotia Centre on Aging at Mount Saint Vincent University. For more information on the project please visit [arcltc.ca](http://arcltc.ca).

The successful candidates will be part of a team that will cover day, evening and weekend interviews during the project's data collection period (approximately October 2023 – April 2023 with the possibility of extension), based on the candidates' availability.

Successful candidates will administer structured virtual interviews with long-term care staff using *computer assisted personal interview* (CAPI) methods from approximately 30 long-term care homes in Nova Scotia and Prince Edward Island. Responsibilities will also include other data collection duties identified below and as required.

The positions will be located at the Nova Scotia Centre on Aging at MSVU with flexibility for remote work.

### Duties:

- **Participate in mandatory data collection training, including *Interview Training Sessions virtual & in-person (TBD)*.**
- Complete virtual (via MS Teams) structured interviews with Continuing Care Assistants/Resident Care Workers working in long-term care.
- Complete and manage documentation related to the interviews.
- Work with the HUB Project Coordinators to maintain strong relationships and communication with participating nursing homes and staff.
- Provide regular shift updates on data collection to the HUB Project Coordinator
- Conduct quality assurance activities to maintain data quality standards.
- Attend regular debrief meetings with data collection team.
- Perform other duties as required.

## **Required Qualifications**

- Minimum undergraduate degree in a health or social sciences-related discipline preferred; equivalent combinations of education and experience will be considered.
- Strong communication and interpersonal skills.
- Detail oriented with strong problem-solving and time-management skills.
- Demonstrated ability to work with limited supervision.
- Self-motivating, displaying personal initiative and an ability to work within a team.
- Proficiency with computers and/or tablets and ability to take the initiative and problem-solve technical issues.
- Experience using a variety of communication tools and video conferencing solutions is an asset.
- Experience in a research setting is an asset.
- Working with confidential data and working with health professionals' is an asset.
- Experience in a long-term care environment or other health care setting is an asset.

## **Application Process**

Applications should include a cover letter and resume describing how your education, training and experience meet the requirements for this position. To apply for his position please email your cover letter and resume to [ARCLTC@msvu.ca](mailto:ARCLTC@msvu.ca). This competition closes August 11, 2023.