

Course Change/Registration Form

Registrar's Office Halifax NS B3M 2J6 (902) 457-6117 FAX (902) 457-6498 registration@msvu.ca

 Student ID# Last Name First Name(s)

 Apartment/Street Town/City Province Postal Code

 Program of Study (____) _____
 Phone Number Mount Email Address

TERM: Academic Year: _____ Summer I Year: _____ Summer II Year: _____

COURSE TO BE ADDED					
COURSE NAME/NUMBER/SECTION	TERM	Unit Value or AUDIT	Faculty Approval (if required)		
			Prerequisite Override	Waitlist Override	Prerequisite & Waitlist Override

COURSE TO BE DROPPED			
COURSE NAME/NUMBER/SECTION	TERM	Unit Value or AUDIT	OFFICE USE ONLY
			Drop Grade Assigned (If Applicable)
			<input type="checkbox"/> W <input type="checkbox"/> WF
			<input type="checkbox"/> W <input type="checkbox"/> WF
			<input type="checkbox"/> W <input type="checkbox"/> WF
			<input type="checkbox"/> W <input type="checkbox"/> WF
			<input type="checkbox"/> W <input type="checkbox"/> WF

Dean's signature is required if you are:

- adding more than 2.5 units per fall or winter term (5.0 units for the academic year).
- adding more than 1.0 unit per summer session.
- currently on Academic Probation.

Dean's Signature

Date

Student Signature

Waitlists: Waitlisted registrations will be moved to registered status as space becomes available and in accordance with department instructions unless there are time conflicts. In such cases, the waitlisted course will be removed from your registration.

Prerequisites: Students registering in courses do so on the understanding that they will meet/complete course prerequisites prior to the beginning of the course. Prerequisites are listed in the Calendar description. It is the student's responsibility to meet these prerequisites and students not having the required background may be forced to drop courses and to incur any academic and/or financial penalty.

Faculty Approval: Signatures must be obtained from the instructor for courses that require the instructor's consent, to override waitlists, and/or to bypass prerequisite rules.