



Mount Saint Vincent University Library Award

The Mount Saint Vincent University Library Award is an annual award of \$200 to an undergraduate student who demonstrates outstanding research skills in using information and resources located in or accessible from the MSVU Library, when completing a research assignment for course credit at the Mount during the 12 month period preceding the February 15 **deadline**.

Submission Form

Date: _____

I. A single award is given to one student in each of two categories. Please check the category appropriate to your status.

____ Category A: for students with 7.5 units of credit or less, from ANY institution.

or

____ Category B: for students with more than 7.5 units of credit.

Name: _____ Phone Number: _____

Student ID Number: _____ E-Mail: _____

Title of Paper: _____

Name of Course: _____

Name of Instructor: _____

II. Please send this form with the supporting documents to Donna Bourne-Tyson, University Librarian, by **February 15**. For more information about the supporting documents and the criteria used by the Award Panel please consult page 2 of this form or check the MSVU website: Home »Library »About »Library Award.

Have you included the following supporting documents in your application?

- This Submission Form.
- A single clean copy of your paper without instructor's comments or grade.
- Research Log: a list of research sources, in the order of their use, with a statement of their value.
- The course syllabus or assignment outline with an indication of the % of final course mark assigned to paper.

For further information on submissions call 457-6403.

Winners of the award will be notified by March 1. The decision of the panel is final.

About the Library Award

Category A Award: MSVU Introduction to Library Research Award

For a Mount student who has earned 7.5 credit units or less, from ANY institution. This award is aimed at students who have completed no more than one year plus one semester of studies anywhere.

Category B Award: Sister Francis de Sales Endowed Award

For a Mount student with more than 7.5 credit units. This award is supported by an endowment from the Mount Saint Vincent Alumnae Association.

Application procedure:

Please submit a clean copy (no comments or grade) of your research assignment with supporting documentation to:

The Mount Saint Vincent University Library Award Program
attn: Donna Bourne-Tyson, University Librarian
The Library, Mount Saint Vincent University
Halifax, Nova Scotia, B3M 2J6

Deadline: February 15

Supporting documentation includes:

1. Submission Form available: MSVU Library Circulation desk
MSVU website: Home » Library » About » Library Award
2. A copy of the course outline and/or assignment with an indication of the % of final mark assigned to the paper.
3. A research log - a list of the research sources consulted (indexes, abstracts, bibliographies), in chronological order of their use, with some indication of the importance of each source for completing the assignment.

Please note: When the assignment submitted is a collaborative effort it must be submitted under the names of all participants. Each participant must submit a research log detailing her/his contribution to the assignment. If the paper is selected by the panel, the Library Award will be divided equally among the participants.

Background and Criteria:

The panel of judges normally consists of the professional librarians and a library assistant.

The panel may seek advice from a member of the teaching faculty who has a subject background related to the paper under consideration. The research assignments will be judged according to the following criteria:

- Research Methodology/Process outlined in the Research Log: an evaluation based on the range of sources used (breadth, depth and appropriateness of print and/or electronic indexes, abstracts, bibliographies), evidence of consultation with professional reference staff in the Library, evidence of learning the research process, efficiency of research.
- The Quality of the Paper: correct grammar, spelling, and punctuation, and the clear, accurate and consistent use of an appropriate citation style (e.g., MLA, Chicago, APA).
- Content: synthesis of the topic, organization and flow, and the appropriate and thorough use of research material. Evidence that the paper has met the requirements set by the course instructor.

The panel of judges representing the Library will select the winner by March 1. The decision of the panel is final. The panel may decide not to offer the award in any given year. The award will be presented by the University Librarian or her designate.