



**FACULTY OF EDUCATION**

**BACHELOR  
OF  
EDUCATION**

**STUDENT HANDBOOK**



**2011-2012**



## **Bachelor of Education Program Description**

Mount Saint Vincent University offers comprehensive Bachelor of Education programs at the elementary and secondary levels. These programs emphasize reflective practice and diverse teaching methods, a range of practical field experiences, and a focus on preparing professional educators who recognize and value all individuals. The Faculty of Education looks to prepare teachers and educational leaders who are grounded in knowledge of the subjects they teach, able to provide appropriate instruction to the diverse groups of students they will encounter, and committed to life-long learning and professional development. Students work closely with their colleagues as they consider teaching practice and issues of education.

Completion of the program will normally lead to Nova Scotia teacher certification, in addition to the BEd degree. All conditional offers must be met to ensure compliance with the certification requirements of the Nova Scotia Department of Education.

The Faculty of Education also offers a wide range of Graduate programs in Education, both on campus and in many other locations. Research and professional development are also important components of the work of the faculty.

## **Bachelor of Education – Statement of Program Objectives**

The BEd programs at Mount Saint Vincent University seek to prepare professional educators for the public and independent schools. These professionals accept their responsibility for decision-making that is based on sound knowledge and guided by experience and sound theoretical research. They are expected to have knowledge of their teaching disciplines, ability to provide appropriate instruction to students of various cultural and socioeconomic backgrounds, and commitment to lifelong professional growth and development.

Our programs embrace the following broad goals for our graduates:

- a. Knowledge of their professional field(s);
- b. Discipline-specific knowledge of principles and strategies, which pertain to classroom organization and instructional practices;
- c. Knowledge of curricular content, organization, instructional materials, formal and informal assessment instruments and technology;
- d. Knowledge of learners' developmental characteristics, learning styles, and diversity that will ensure the continuous intellectual, social, and physical development of students;
- e. Knowledge about and understanding of human behaviour, society and culture, with specific attention to international perspectives and issues related to ethnicity, race, and gender;
- f. Knowledge of educational contexts, ranging from classroom dynamics, to the governance of education in Canada, to the expectations of the parents and communities which schools serve;
- g. Knowledge of educational history and philosophy, and the values, purposes and goals that pertain to schooling in a democracy;
- h. Ability to implement knowledge about content, pedagogy, and schooling in a variety of educational settings;
- i. Ability to conduct research and utilize research findings in decisions to improve professional practice and student learning;
- j. Ability to assess the work of diverse learners and to make changes for future improvements;
- k. Ability to work collaboratively with professional colleagues; and
- l. Ability to integrate knowledge at the advanced levels.

The major outcome expected of teacher education programs at Mount Saint Vincent University is the excellent preparation of educators ready to assume entry-level roles as professionals. With the assistance of experienced faculty members and cooperating teachers in the field, our students are expected to graduate from our programs as (1) emerging scholars of their teaching or educational support specialty, (2) philosophers and theoreticians about education, (3) life-long, inquiring learners, (4) effective practitioners, (5) resource seekers, (6) educational decision-makers and problem-solvers, and (7) members of a professional community.

## Professional Responsibilities

The Bachelor of Education Program prepares students to enter the teaching profession. A professional program carries with it student responsibilities that extend to both course work on campus and practicum experiences, as follows:

- **Regular attendance**
- **Punctuality**
- **Responsible and respectful participation**
- **Compliance with deadlines for assignments, administrative processes and procedures.**

The Nova Scotia Teachers' Union identifies all of the above as essential responsibilities of a teacher working within the public schools of Nova Scotia. Therefore, it is reasonable to set similar expectations for pre-service teachers as they prepare to enter the profession.

The Nova Scotia Department of Education specifies a required number of hours of course work (36 hours per half course; 72 hours per full course) for teacher certification. The University has the responsibility to monitor each student's attendance in order to ensure that these requirements are met.

It is understood that a student may be required to be absent from class for legitimate reasons, such as illness or a serious family emergency. It is the student's responsibility to notify the instructor prior to the absence and to follow up with the instructor regarding missed class work and/or assignments. When legitimate absences extend for five or more consecutive days within a week of classes, the student must submit a medical certificate or contact the appropriate Program Coordinator to discuss the special circumstances that require an extended absence. The Coordinator may suggest referral to other support services within the University.

As stated in Section 2, Academic Regulations, in the Undergraduate Academic Calendar:

It is the prerogative of the instructor to determine when a student's scholastic standing in any course is being affected adversely by attendance. The instructor then, in consultation with the appropriate dean, will determine whether or not the student should be dismissed from the course (p.28).

Chronic absenteeism for legitimate reasons such as illness may result in a student being required to take a leave from the BEd program until regular attendance can be assured. When a student is chronically absent without legitimate reasons, the Program Director, in consultation with the Program Coordinator and instructors, will review the situation and take one or more of the following actions:

- Assign additional requirements for one or more courses;
- Require that the student repeat one or more courses;
- Deny the student a practicum;
- Ask the student to withdraw from the BEd program; or,
- Design an appropriate alternative intervention in response to special circumstances.

## Advising

Methods instructors can often answer questions about the program. Faculty members will be able to discuss individual professional concerns. If you would like to speak to your Program Coordinator, contact her/him by phone, by voice mail, by e-mail, or drop by their office.

**Elementary:** Bev Williams **457-5537** [bev.williams@msvu.ca](mailto:bev.williams@msvu.ca) SAC 409

**Secondary:** Max Moulton **457-5522** [max.moulton@msvu.ca](mailto:max.moulton@msvu.ca) SAC 415

Many issues are addressed in the Professional Seminar courses held each week. This is an appropriate place to raise questions and to discuss professional concerns.

## Conditions of Admission

Conditions of admission must be completed by the deadlines stated on your *Applicant Status Form* that you received with your offer of admission. It is the student's responsibility to ensure these conditions are met and final transcripts are submitted to both the Registrar's office and the Faculty of Education.

## Waivers

If you think you have already taken a course in the BEd program, consult with the Director about the possibility for a waiver and choice of an additional elective. The course contents will be checked before a decision is made. Normally, waivers will have been considered during the admission process, but occasionally students identify other courses. **All waivers must be requested before the end of September of the student's first term in the program.**

## Withdrawal from the Program

If you are thinking about leaving the program please contact the Program Coordinator and Director.

## Professional Issues

Students in the BEd program are expected to act professionally in the schools and at this institution. Attendance at all classes and seminars is **expected** and required. The conduct of working relationships between students, faculty, university supervisors, cooperating teachers, and others involved with the program is guided by the following guidelines.

- 1) It is expected that students and professors treat each other with courtesy, honesty, and respect both inside and out of the classroom.
- 2) BEd students are expected to be punctual and to attend all classes and required workshops and colloquia in the program. Students who are absent from their classes and who cannot show just cause for their absences may be asked to withdraw from the program. If students must miss a class, or are not able to complete an assignment, for any valid reason (such as personal or family illness), the instructor must be notified directly, in advance if possible. It is the responsibility of students to take appropriate steps to ensure that they keep up with all class work and that they complete all related assignments.
- 3) A professor has the right to refuse to accept a late assignment unless the student has requested an extension, and the professor believes that exceptional circumstances have prevented the student from completing the assignment(s) within the given time.
- 4) Concerns about a student's ability to continue in the program should be brought to the appropriate program coordinator, who, following consultation will report the matter to the Director for a final review.
- 5) If resolution is not achieved through this process, then the matter may be brought to the Dean of the Faculty of Education for further consideration or referral to an appropriate departmental or university body.
- 6) In cases of dispute or appeal, it is expected that all parties treat the matter confidentially, and that they refrain from discussion of the matter with others who are not directly involved.
- 7) It is expected that students refrain from making defamatory remarks about others in the Faculty of Education or in the host schools.
- 8) Students must notify the Faculty of Education Office and the Registrar's Office in writing of any changes to their permanent and/or temporary address and telephone numbers.
- 9) All registered students must use their Mount email accounts. This is to ensure that:
  - a) All important communication regarding academic and University matters will be received.
  - b) Student privacy is ensured.

## Practicum

All students will participate in a practicum experience as part of their B.Ed. program. During the first year of the Bachelor of Education program at Mount Saint Vincent University you will be placed in a school within the Halifax Regional Municipality. If a student has been deemed successful in her/his first year of the practicum course, it is possible to apply for a practicum experience outside of the Halifax Regional Municipality in the second year of the program. The final decision will rest on the ability of the MSVU Practicum Coordinator to find a suitable educational host environment

and to secure a suitable university supervisor in the vicinity of the host school.

Please refer to the Practicum Guidebook for further information on the expectations and guidelines for completing the practicum courses.

If you would like to speak to the Practicum Coordinator, please contact by phone, voice mail, e-mail, or drop by the office.

***Practicum Coordinator:***

*Jeanette Schlatman 457-6477 [Jeanette.Schlatman@msvu.ca](mailto:Jeanette.Schlatman@msvu.ca) SAC 410*

## **Successfully Completed Course Work - A Prerequisite to Practicum**

The Bachelor of Education program is an integrated program consisting of professional studies, and school-based practicum components supported by studies in pedagogy, curriculum, and educational foundations, and therefore, good standing in all course work is a prerequisite to any practicum experience over the two year BEd program.

If performance in course work is incomplete or deemed unsatisfactory, a student could, depending upon the circumstances:

- (a) Experience a delay in starting a practicum placement
- (b) Fail to advance to a subsequent placement

or

- (c) Be denied a practicum placement, necessitating that she or he be counseled to withdraw or be dismissed from the program.

Course instructors, in being responsible for monitoring students' progress in coursework, should apprise themselves of practicum dates so that they may make recommendations, as applicable, to the appropriate Program Coordinator with regard to a student's readiness to enter a placement, e.g. lack of demonstrated proficiency in skills and concepts undertaken in course.

Instructors are thus advised to incorporate into their course outlines some guidelines on what, in their unique course context, satisfies their definition of acceptable performance levels preparatory to the commencement of the practicum.

The action or precise period of the delay in a student's entering an initial or subsequent placement will be determined on a case-by-case basis, with consultation among the course instructor, the Director of Teacher Education, the Program Coordinator, and the Practicum Coordinator. Similarly, the conditions that must be met for a student to re-enter the standard practicum stream will be determined after all relevant factors have been taken into account.

In the event that a student is deemed by an instructor to be unready to begin practicum, the instructor should notify the Program Coordinator **at least** one week prior to the start date of the next regularly-scheduled practicum period.

## Important University Policies

All BEd students are expected to become familiar with and to follow the regulations outlined at the beginning of the Mount Calendar. These regulations cover such matters as academic integrity, discipline, plagiarism, harassment, and the proper use of university facilities. Examples include:

### 1) *the Fair Treatment Policy*

<https://intranet.msvu.ca/docs/Document%20Center/Fair%20Treatment%20Policy.pdf> : "Mount Saint Vincent University (MSVU) is committed to providing and maintaining an environment that promotes the dignity of human beings. The Policy prohibits harassment and discrimination and affirms that all members of the MSVU community have the right to participate in activities at MSVU without fear of discrimination or harassment..."

This policy is to be interpreted in a way that is consistent with its purpose, the principles of fairness, and the responsible exercise of academic freedom."

### 2) *the No-Scents Policy*

<https://intranet.msvu.ca/depts/hr/Pages/PoliciesandGuidelines.aspx>: "In response to concerns expressed by students and staff who experience respiratory and other health problems, ... the University Community [is encouraged] to not wear perfume, scented hair spray, cologne, scented deodorant, aftershave or other scented products while on campus. ...

The University places the onus on individuals to realize the importance of choosing unscented products in creating a health environment for everyone;" and

### 3) *the Regulations Governing Computer Use*

<http://www.msvu.ca/en/home/programsdepartments/undergradprograms/regulations/regulationsgoverningcomputeruse.aspx>. Read these in full, and make yourself familiar with other University policies and guidelines outlined in the Calendar and on the University's web-site.

### 4) *Academic Offences*

The University recognizes that while members of the community are committed to promoting academic integrity, offences will occur and procedures are needed to deal fairly with these offences. Academic offences are violations of academic integrity. These include but are not limited to plagiarism, cheating and misrepresentation related to academic work.

In addition to this section of the Calendar and statements in course outlines, students will consult with their instructors if in doubt about what constitutes academic offences in individual courses and situations.

**a) *Plagiarism***

Plagiarism is presenting someone else's words or ideas obtained from any source, including the Internet, as though they were one's own.

Specific offences include, but are not limited to, the following:

Using copied material without enclosing that material in quotation marks and/or without appropriately acknowledging its source; paraphrasing or summarizing the original wording too closely; omitting acknowledgment of the source of paraphrases and summaries; submitting work that has been written in full or in part by someone else.

If students have questions about the correct citation format for any aspect of their academic assessments (written or oral), they should consult their faculty and the library's resource collection on academic integrity.

**b) *Cheating***

Cheating includes, but is not limited to, the following:

Receiving or giving academic information or assistance during a test or an examination; using unauthorized material during a test or examination (This may include, but is not limited to, notes, books, calculators, and communication devices.); submitting for a take-home examination or test work that has been written in full or in part by someone else or has had the benefit of assistance from some other person; submitting false information of any kind in written or oral format (This includes, but is not limited to, data and observational anecdotes.); obtaining examination questions, tests, or assignments by any unauthorized means; impersonating another student or having someone impersonate oneself in class, at an examination or test, or in any other situation in which one is evaluated; submitting work for which one has already received academic credit, unless authorized to do so by the instructor; permitting an assignment of one's own to be used by another for academic credit.

**c) *Other***

Includes, but is not limited to, selling, purchasing, borrowing or lending academic work for submission for academic credit.

**d) *Misrepresentation***

Misrepresentation includes, but is not limited to, the following:

Misrepresenting or involving others in misrepresenting one's personal circumstances in order to obtain special consideration in one's

academic work; submitting fraudulent medical documents; submitting fraudulent documents or materials (e.g., in support of an application for admission to the University); failing to disclose and/or falsifying previous post secondary study when applying to the University.

**Procedures for Dealing with Plagiarism, Cheating, Misrepresentation, and Other Academic Offences can be found at:**

<http://www.msvu.ca/en/home/programsdepartments/undergradprograms/regulations/academicoffenses.aspx>

## Convocation/Certification

In order to teach in the public schools of Nova Scotia you must first obtain your Bachelor of Education, second you must obtain your Teacher Certification from the province. The Mount's BEd program normally leads to provincial certification, but the final decision rests with the provincial Registrar of Teacher Certification.

In order to graduate you must complete your conditions of admission and those conditions must be met by the deadline given on your **Applicant Status Form**. Final transcripts must be forwarded to **both** the Mount's Registrar's Office and the appropriate Program Assistant in the Faculty of Education. An *Intent to Graduate* form must be completed, paid for and submitted to the Registrar's office by the deadline.

[http://www.msvu.ca/site/media/msvu/IntentGraduate\(1\).pdf](http://www.msvu.ca/site/media/msvu/IntentGraduate(1).pdf)

Information about making application for certification will be passed on to full time students during the fall semester of your final year. Even if you do not intend to teach in Nova Scotia immediately, it is highly recommended that you apply for certification when you receive your information during the fall semester of your final year. There are external fees for the application.

Please visit the teacher certification website for further information:

<http://certification.ednet.ns.ca/>

## Teaching in Other Provinces

Graduates who wish to teach in other provinces must have a current Nova Scotia Teacher's Certificate. Further information may be obtained from the Office of Teacher Certification, Nova Scotia Department of Education, PO Box 578, Halifax, NS, B3J 2S9 - Telephone: (902) 424-6620; Fax: (902) 424-3814. <http://certification.ednet.ns.ca/contacts.shtml>

## Assistantships & Bursaries

There are a limited number of scholarships and bursaries available for BEd students at Mount Saint Vincent University\* (please see listing below). You may apply for the scholarships that are designated for second year students

after completing the first year of the program. Students may apply for departmental assistantships using the *Assistant Application* form provided to them. Assistantships include a variety of jobs such as assisting in research, leading computer workshops, and working in the Curriculum Resource Center (CRC) and may be awarded at anytime throughout the academic year.

The university's tuition-driven bursaries are open for application in October with a November deadline. Bursaries will be awarded in January. At this time, all students registered in a program at Mount Saint Vincent University can apply for awards ranging from \$100 to \$1,500. Awards are bestowed on the basis of documented financial need. For more information, contact the Financial Aid Manager at 457 – 6351.

<http://www.msvu.ca/en/home/student-services/registrar-office/scholarship-bursaries/default.aspx>

## **Scholarships/Awards**

Applications for all in-house scholarships will be distributed in seminar.

### **Entrance Scholarships:**

#### *John Frederick Knodell Award*

(Recipient must be a graduate of Dalhousie University)

Awarded to a female, Year I student in the BEd Elementary program, who has completed her pre-university education in Nova Scotia schools and who is a graduate of Dalhousie University. The award is determined, on the basis of the student's undergraduate record at Dalhousie.

#### *Heather Jackson Scholarship*

Entrance scholarship, awarded to one Year I student in the BEd program (Elementary or Secondary) based on assessment of the student's application file.

### **In-Course Scholarships:**

#### *Sister M. Olga McKenna Award*

Awarded to a student with a Prince Edward Island heritage, who is enrolled in the final year of the Bachelor of Education program.

#### *Mary-Lou Redmond Award*

Awarded to a mature student enrolled in the final year of the Bachelor of Education program who has demonstrated both a commitment to the advancement of women and consistently high academic standards.

#### *10 In-course Merit Scholarships*

Awarded to students enrolled in the final year of the Bachelor of Education program who have combined excellence in academic work with outstanding performance in practicum.

## **Convocation Awards:**

*Michael and Madeleine Merrigan Award* (often shared Elem, Sec)

Awarded to the BEd student who exhibits strong leadership qualities in the program and in the wider community

*Senate Medals (3) Elementary, Secondary, Visual Arts*

Awarded to graduating students who exhibit academic excellence (average A-, or better), superior performance in practice teaching and leadership skills.

*Faculty of Education Awards (4)*

Awarded to graduating students who did not win a Senate Medal but who exhibit academic excellence (average A-, or better) superior performance in practice teaching and leadership skills.

*President's Prize* (determined by the University Convocation Awards Committee)

Awarded to a graduating students from any university program who have given evidence of best fulfilling the university ideals of self-sacrifice and all round co-operation and who give promise of continued loyalty to the alma mater.

*Kappa Gamma Pi* (determined by University Convocation Awards Committee)

Membership awarded to a graduating BEd student who exhibits scholarship, leadership and service. Members are selected for recognition of past accomplishments and anticipation of future service.

## **Office Contacts**

**Elementary:** Lynne Foley **457-6580** [lynne.foley@msvu.ca](mailto:lynne.foley@msvu.ca) SAC 401A

**Secondary:** Colleen Blacker **457-6720** [colleen.blacker@msvu.ca](mailto:colleen.blacker@msvu.ca) SAC 401A

## **Student Representatives & the BEd Society**

Students have a voice in the Faculty of Education through their elected representatives. You will be asked at the beginning of the year to elect at least two representatives (delegate and alternate) from each year of each program (Elementary and Secondary). These students are invited to attend regular meetings of the BEd Committee, which establishes policies to govern the BEd program. These representatives also serve as a liaison between students and the program coordinators, the practicum coordinator and the Director of Teacher Education and can, through them, add items to the agenda of the BEd Committee. If there are issues or concerns that arise during the program, students should contact the appropriate coordinator and/or the student representatives for their program.

Additionally, students are responsible for the operation of the BEd Student Society. This is an association of BEd students within the University that organizes social and professional events.

### **The 2011- BEd Student Society Executives**

President Elementary – Kristopher Kohler

President Secondary – Alexander Hall

Vice-President Elementary– Heather Lowerison

Vice-President Secondary – Andrea Colley

Administrative Assistant – Jennifer Brine

Treasurer – Jennifer Baxter

Members at Large:

Elementary – Heidi Janes

Secondary – Carla Emanuele

The BEd Education Society can be reached at: **[BEd.Society@msvu.ca](mailto:BEd.Society@msvu.ca)**

Join the **Mount BEd Society** facebook page for information about BEd society events.

## Computer Information

As a Mount Saint Vincent University student, you are automatically provided a Novell account that will remain the same throughout your studies at the Mount. This will enable you to sign into the computing facilities on campus and access your Mount email account. A network account gives you access to printing, email, the Internet and software on the University network. If you do not already have your network username, you can visit the IT&S Helpdesk in the EMF Library Information Commons (EMF 128) with your valid student ID to get one assigned to you. For more information, visit the IT&S website at <http://www.msvu.ca/en/home/student-services/itservices/default.aspx>

As of January 1, 2009, the University requires all students and faculty to use their Mount email account when communicating course and University information.

Communication is assured: Students can be confident that all important communication regarding academic matters will be received by all parties; there will no longer be the risk of email being funneled as spam or junk mail when using external email systems (hotmail, gmail, etc.). Email regarding academic advising, course information, University-wide information, Moodle, etc will be sent from, and received by, Mount accounts.

Student privacy is ensured: With your Mount email account, we can be confident that correspondence is directed to the appropriate student. As you may be aware, PIPEDA (Personal Information and Protection of Electronic Documents Act) now requires us to control the use of personal information. Any information sent to a student via email is deemed as personal. The Mount email account is housed on campus and therefore secure.

**The Faculty of Education sends all information by email; therefore, it is important that you make use of this mode of communication.**

Computing and Information Services provides information services and access to computers, software, and audio-visual technology. The computer network is available throughout buildings all over campus and provides software applications, e-mail, and shared printing for all Mount students.

A University Computer Lab is located in Seton 316 and allows students access to a number of software programs, including Microsoft Office Professional 2007. The lab includes PCs running on Windows 7, with Internet and myMount access, plus 4 scanners, and a colour printer.

The Faculty of Education Technology Lab (Seton 406) houses 17 PCs with Windows7, Microsoft Office Professional 2007, 2 printers, 2 scanners and an LCD projector. The Technology Lab also provides Education students with hands-on experience using a variety of unique software programs that are used in Nova Scotia schools.

The Faculty of Education offers workshops to those students who want to update their knowledge of current software packages. Students will have opportunities to sign up for workshops throughout the year. Most of the workshops take place in the Technology Lab.

## **Curriculum Resource Centre (CRC)**

Welcome to the CRC, located in Seton 408. The CRC offers a wide range of curriculum support materials to both elementary and secondary Education students, including: curriculum guides, textbooks, teacher's resource books, related books & magazines, kits, DVDs, and audiovisual equipment. Faculty often place supplemental course reading materials on reserve in the CRC.

All students are welcome to use materials on-site; a valid MSVU ID card/Library card (issued at the Mount Library) is required to borrow materials from the CRC. The typical loan period for B.Ed students is three weeks, and overdue fines of \$0.25 per item per day are charged (higher for reserve items & AV equipment). All borrowed materials must be returned, and accumulated fines must be paid, before graduation.

There are "Express" computers available in the CRC for general use such as library resources, internet research and access to myMount.

For more details, please drop by the CRC or contact Terri Milton, CRC Coordinator, at 457-6426. We look forward to working with you!

## **Learning Resources and Technology**

The Education Media Library of the Nova Scotia Department of Education provides video resources that correspond to the Nova Scotia Public School curriculum. It is a branch or division of the provincial Department of Education. A tour and introduction of this facility will be arranged in the first year of the program. It is located at Brunswick Place (2nd floor) 2021 Brunswick Street. The EML also has a state-of-the-art computer center and teachers may review their software or take part in computer training programs. It is a wonderful resource for educators. You can reach them at 424 - 2460 or visit their website:

[http://lrt.ednet.ns.ca/media\\_library/copyright.shtml](http://lrt.ednet.ns.ca/media_library/copyright.shtml) for email.

## **Routes/Group Schedules**

Classes are divided into routes or group schedules for administrative purposes. You will be joining your colleagues from the other routes/groups in some courses and in the schools. Please attend only the classes on the schedule that was assigned to you.

## **Student Lounge**

The Bachelor of Education Students' Lounge is located in Seton 445. Meet with your colleagues in a relaxed setting. The kitchen facilities are available for your use. Visit the education office SAC 401 to sign key out, open the door and return the key immediately to the education office. Ensure door is locked upon leaving. Please note, this is not a classroom, at no time should the door be locked to exclude your classmates from using the facility.

## **Job Search**

Mount Saint Vincent University in collaboration with Acadia and St. Francis-Xavier will be hosting the fifth annual Nova Scotia Universities Education Job Fair in February . More detail will be forthcoming.

The Internet is a valuable aid in the search for the right teaching position (applications for the substitute list for the Halifax Regional School Board are online). Students will also find job opportunities posted on the display board directly outside Seton 403. Students are also invited to go to the Career Planning Center for further information on teaching opportunities.

## **Parking**

Parking permits for the term or for the year can be purchased at the Assisi Information Desk. Parking tickets may be issued 24 hours a day during the week except after 3:00 pm on Friday afternoon and during the weekends and holidays at which time parking is free.

## **Calendar of Events 2011 – 2012**

The following tables contain important dates for students in the Faculty of Education for the 2011 – 2012 academic year. The tables have been created with information that we had at the time of printing and are therefore tentative. The tables are not intended to contain every event and deadline applicable to BEd students. Please consult the 2011/2012 Undergraduate Programs Academic Calendar for a full list of important dates in the University Year.

<http://www.msvu.ca/en/home/programsdepartments/undergradprograms/generalinformation/impdates/default.aspx>

Any additional events or deadlines will be posted on the display board outside of Seton 401 and/or sent via email. Please use calendar at the back of handbook to add any important dates.

## Important Dates

### Elementary and Secondary Year I (Tentative)

DATES	DESCRIPTION
Sept 6 - 7	Year I Orientation – <b>Required.</b>
Sept 8	Year I Classes Begin. Students must attend scheduled classes on this day.
Sept 14	Last day to register for full-year and fall term courses. Last day to drop full-year and fall term courses without financial penalty.
Oct 7	No refund for fall term courses dropped after this date.
<b>Block one</b> Part I	<b>Elementary Practicum:</b> One day a week (Thu) November 17 and 24. <b>Secondary Practicum:</b> One day a week (Wed) November 16 and 23.
Oct 10	Thanksgiving (no classes).
Nov 11	Remembrance Day (no classes).
Nov 25	Last day students must be in class before practicum block.
<b>Block one</b> Part II	<b>Elementary &amp; Secondary Practicum:</b> November 28 until noon on December 9.
Dec 9	Students return to the Mount for 1pm for debriefing.
Dec 13	Last day for NSCAD classes.
<b>BREAK</b>	
Jan 4	Classes Begin. All students must attend class on this day.
Jan 11	Last day to register winter term courses. Last day to drop winter term courses without financial penalty.
Jan 25	Caritas Day. No classes. Community work.
Jan 27	No refund for winter term courses dropped after this date.
Jan 28	Job Search Event - MSVU
Feb 20 - 24	The Mount Study Break. Classes resume on February 27.
<b>Block two</b> Part I	<b>Elementary Practicum:</b> One day a week (Thurs) March 29 & April 5. <b>Secondary Practicum:</b> One day a week (Wed) March 28, April 4.
Apr 5	Last day students must be in class.
Apr 6 - 9	Easter weekend – University and HRSB closed.
<b>Apr 17</b>	<b>Last day for NSCAD classes.</b>
<b>Block two</b> Part II	<b>Elementary &amp; Secondary Practicum:</b> April 10 to May 11.
May 7	Summer Session I begins for most on-campus courses.

## Important Dates

### Elementary and Secondary Year II (Tentative)

DATES	DESCRIPTION
<b>Block three Part I</b>	<b>Practicum</b> – September 1, 2 and September 6 to 9. Required attendance all days.
Sept 12	All students begin classes.
Sept 14	Last day to register for full-year and fall term courses. Last day to drop full-year and fall term courses without financial penalty.
Oct 7	No refund for fall term courses dropped after this date.
Oct 10	Thanksgiving (no classes).
November	Certification information will be distributed in seminar class.
Nov 11	Remembrance Day (no classes).
Dec 2	Last day for on-campus classes.
<b>Block three Part II</b>	<b>Practicum</b> - December 5 to 16.
<b>BREAK</b>	
<b>Block four</b>	<b>Practicum</b> – January 3 to April 13.
Jan 15	Deadline to file Intent to Graduate for Spring 2012 Convocation. <a href="http://www.msvu.ca/site/media/msvu/IntentGraduate(1).pdf">http://www.msvu.ca/site/media/msvu/IntentGraduate(1).pdf</a>
Jan 28	Job search event - MSVU
Mar 12 - 16	Winter Break in most Nova Scotia schools. Students do not attend practicum.
Apr 6 - 9	Easter weekend – University and HRSB closed.
April 13	Last day of practicum.
Apr 16 - 19	All students return to the Mount for required capstone professional seminar days.
May 17 or 18	Spring convocation – date TBA.

## 2011 BEd Program Administration and Staff

### ***Jim Sharpe***

Dean of The Faculty of Education – Seton 401C

### ***Robert Bérard***

Director of Teacher Education – Seton 537

### ***Bev Williams***

Coordinator of BEd Elementary Program - Seton 409

### ***Max Moulton***

Coordinator of BEd Secondary Program - Seton 415

### ***Jeanette Schlatman***

Coordinator of Practicum, BEd Program - Seton 410

### ***Terri Milton***

Coordinator of Curriculum Resource Centre – Seton 408

### ***Lynne Foley***

Administrative Assistant to the Director of Teacher Education  
Program Assistant to the B.Ed. Elementary program – Seton 401A

### ***Colleen Blacker***

Program Assistant to the BEd Secondary program, Professional Development  
& Faculty Secretary – Seton 401A

## Other Faculty Administration and Staff

### ***Angela Green***

Receptionist / Secretary, Faculty of Education – Seton 401A

### ***Stephanie Mills***

Administrative Assistant to the Dean – Seton 401D

### ***RuthAnn Brown***

Program & Special Projects Assistant – Seton 426D

### ***Susan Walsh***

Director of Graduate Programs – Seton 542

### ***Paula Mayich***

Administrative Assistant to the Director of Graduate Education  
Program Assistant to Graduate Education: Literacy - Seton 401A

### ***Jane Baskwill***

Coordinator, Literacy – Seton 439

### ***Jocelyne Lavoie***

Program Assistant to Graduate Education: Curriculum Studies, TESL, Elementary and  
Middle School, SLDN cohorts – Seton 401A

### ***Valda Leighteizer***

Coordinator, Curriculum Studies – Seton 327

**Robert Bérard**

Coordinator, Elementary and Middle School Education – Seton 537

**Faith Roach**

Program Assistant to Graduate Education: Educational Foundations, Educational Psychology, Studies in Lifelong Learning, Research Master of Arts, School Psychology, SLDN cohorts – Seton 401A

**Michelle Forrest**

Coordinator, Educational Foundations – Seton 535

**Anne MacCleave**

Coordinator, Educational Psychology – Seton 539

**Susan Brighan**

Coordinator, Lifelong Learning – Seton 434

**Frederick French**

Coordinator, School Psychology – Seton 435

**Mike Foley**

Professional Development Coordinator – Seton 426F

**Alan Dawe**

Technology Coordinator – Seton 426G

**2011 BEd Program Full Time Faculty**

**Jane Baskwill**

Associate Professor of Education

PhD, University of South Australia

Research Areas: Research methodologies, practitioner research, arts-informed research, gender and educational administration in Nova Scotia and in Jamaica, activism and professionalism, literacy and gender, arts-informed literacy learning – Seton 439

**Robert Bérard**

Professor of Education

PhD, McMaster University

Research Areas: History of education; teaching history and social studies; private/independent schooling; home schooling – Seton 537

**Geneviève Boulet**

Associate Professor of Education

PhD, Université de Montréal

Research Areas: The learning and teaching of number concepts; history of mathematics in mathematics education; language and mathematics – Seton 440

**G Michael Bowen**

Associate Professor of Education

PhD, University of Victoria

Research Areas: Sociology/ethnography of science, informal science, on-line collaborative communities, graphing/inscriptions learning & use, writing-to-learn science, inquiry activities, gender issues in science education, science teacher education – Seton 313C

### **Saad Chahine**

Assistant Professor of Education  
PhD, OISE / University of Toronto, OISE

Research Areas: Classroom Assessment, Program Evaluation, Educational Measurement, Cognitive Diagnostic Assessment, Mathematics Education - Seton 411

### **Andrea English**

Assistant Professor of Education  
PhD, Humboldt University Berlin Germany

Research Areas: Theories of teaching and learning, critical theory, the notion of negative experience in education, teacher education, listening in teaching and learning, democratic and moral aspects of education, the philosophy of John Dewey, 19th- and 20th-century continental philosophy of education - Seton 414

### **Michelle Forrest**

Associate Professor of Education  
PhD, Dalhousie University

Research Areas: Scholarship: Aesthetics, the arts and media in education: chance operations, collaboration and invention in scholarship – Seton 441

### **Mary Jane Harkins** (*Sabbatical Jan 1 2011 – Dec 31 2011*)

Associate Professor of Education  
PhD, Dalhousie University

Research Areas: Addressing youth violence using an intersectoral approach; use of assistive technology to support the education of students with exceptionalities; and inclusive education – Seton 538

### **Carol Hill**

Assistant Professor of Education  
EdD, Indiana University

Research Areas: Treatment for older children with autism spectrum disorders; inclusion of children with autism spectrum disorders; programs that model coping skills for anxiety provoking situations in children; coaching for children and adolescents with ADD. – Seton 436

### **Joyce Kennedy**

Term  
PhD, University of New Brunswick

Research Areas: Adolescents with hearing loss; inclusive education; students with exceptionalities; classic grounded theory – Seton 417

### **Eva Knoll**

Assistant Professor of Education  
PhD, University of Exeter

Research Areas: Mathematical research situations in the classroom (RSC); research experience in pure mathematics as a learning context, affect in mathematics learning – Seton 433

### **Ashwani Kumar**

Lecturer in Education  
PhD, Candidate, University of British Columbia

Research Areas: Geography and Place-based Education; Curriculum Studies; Philosophy of Education; and Social Studies Education - Seton 414.

**Valda Leighteizer**

Assistant Professor of Education  
PhD, Dalhousie University

Research Areas: Social construction of knowledges, issues of equity: (race/racism, sex/gender heterosexism/homophobia) – Seton 327

**Diana Maclean**

Term

Med, Acadia University

Research Areas: learning disabilities; teacher education; education in Cuba and Honduras; literacy and early childhood education- Seton 412

**Jamie Metsala**

Gail and Stephen Jarislowsky Chair in Learning Disabilities

Associate Professor of Education

PhD, University of Toronto

Research Areas: Reading disabilities and reading acquisition, social cognition in children with nonverbal learning disabilities, development of speech perception & phonological awareness, learning disabilities – Seton 432B

**Max Moulton**

Term

MEd, Dalhousie University

Research Areas: Social studies methodology; global issues; curriculum development and leadership; and school leadership – Seton 415

**Allan Neilsen**

Professor of Education

PhD, University of Minnesota

Research Areas: Critical literacy; critical pedagogy; teacher beliefs; images of teaching; media education – Seton 541

**Lorri Neilsen**

Professor of Education

PhD, University of New Hampshire

Research Areas: Writing as inquiry; feminist research methods; gender and literacy; gender and technology; arts-based inquiry – Seton 438

**Cornelia Schneider**

Assistant Professor of Education

PhD, Université René Descartes - Paris 5

Research Areas: inclusive education, disability studies, early childhood education, sociology of childhood, comparative research (inclusive education in Europe) – Seton 413

**Susan Walsh**

Associate Professor of Education

PhD, University of Alberta

Research Areas: Writing-as-inquiry; women, language, and writing; feminist and poststructuralist theories; arts-informed research methodologies; arts-informed pedagogy; mindfulness and pedagogy – Seton 542

## **Hong Wang**

Assistant Professor of Education  
PhD, Queen's University

Research Areas: Teaching English as a second or foreign language; ESL/EFL pedagogy; ESL/EFL teacher education and professional development; language policies; ESL/EFL curriculum implementation and evaluation - Seton 313B

## **Beverley Williams**

Term

MEd, Acadia University

Research Areas: Science curriculum development and methodology; Professional Communities Within Schools - i.e teaching as a shared professional activity & collective responsibility – Seton 409

## **Part Time Faculty**

<i>Tim Brown</i>	French
<i>Barbara Cameron</i>	Math
<i>Susan Church</i>	English
<i>Jan Claes</i>	French
<i>Matthew Corkum</i>	Technology
<i>Renee Forrestal</i>	Visual Arts
<i>Dorothy Hammond</i>	Music
<i>Donna Livingston</i>	Visual Arts
<i>Isla MacEachern</i>	Visual Arts
<i>Nathalie Martel</i>	French
<i>Sheila Munro</i>	Family Studies
<i>Nick Newberry</i>	Diversity and Culture
<i>Martha Norris</i>	English
<i>Shannon Patterson</i>	Business
<i>Dan Steeves</i>	Health
<i>Carmon Stone</i>	Social Studies
<i>Nick Webb</i>	Visual Arts
<i>Kristine Webster</i>	Visual Arts

## **Other Education Faculty Members**

### ***Susan M. Brigham***

Associate Professor of Education  
PhD, University of Alberta

Research Areas: Adult education; international/intercultural education; critical feminist pedagogy; migration; social justice; school to work transitions – Seton 434

### ***Frederick French***

Associate Professor of Education  
PhD, University of Alberta

Research Areas: Cognition, learner strategies with an emphasis on exceptionality and learning disabilities; educational legislation and administrative policies with an emphasis on student rights – Seton 540

### ***Patricia Gouthro***

Professor of Education  
PhD, Dalhousie University

Research Areas: Adult Education, feminist perspectives, distance technology, critical theory, life-long learning – Seton 437

**William Hare**

Professor Emeritus

PhD, University of Toronto

Research Areas: Moral aspects of education and teaching; open-mindedness; critical thinking and the intellectual virtues; the philosophical and educational ideas of Bertrand Russel, philosophy in teacher education.

**Sara King**

Assistant Professor

PhD, Dalhousie University

Registered Psychologist

Research Interests: Social functioning in children with disruptive behaviour disorders and chronic illness, aggression and ADHD, assessment and intervention for complex learning and behavioural disorders - Seton 421

**Anne MacCleave**

Professor of Education

PhD, Pennsylvania State University

Research Areas: Research methodologies; professional ethics; values reasoning; cultural psychology; educators' implicit assumptions about teaching, learning and schooling - Seton 539

**Andrew Manning**

Professor of Education

PhD, University of Ottawa

Research Areas: The construction of literacy and literacy instruction; teacher research - Seton 426C

**Melissa McGonnell**

Assistant Professor

PhD, Dalhousie University (October, 2011)

Research Interests: Assessment and intervention for complex learning and behavioural disorders; cross-discipline practice; teacher and physician education; transition to post-secondary settings - Seton 430A

**Sue McGregor**

Professor of Education

PhD, University of Strathclyde

Research Areas: Citizenship global and consumer rights education, human rights and responsibilities, globalization/global economy - Seton 535

**Donovan Plumb**

Professor of Education

PhD, University of Alberta

Research Areas: Adult education; social theory, adult education futures, education technology, distance education; sociology of education; philosophy of education - Seton 536

**Jim Sharpe**

Dean, Faculty of Education

EdD, University of Toronto

Research Areas: Adult and continuing education, social movements, politics of lifelong learning - Seton 401C

## Important Numbers you may need

Admissions Office	457 - 6128
Athletics	457 - 6420
Bookstore	457 - 6157
Career Placement Centre	457 - 6567
Class cancellations	457 - 6566
Curriculum Research Centre	457 - 6426
Financial Services	457 - 6178
Health Office	457 - 6354
Library	457 - 6250
Mount CSC	457 - 6287
Registrar's Office	457 - 6117
Security (Emergency)	457 - 6111
(on campus phones)	111
Security	457 - 6267
Student Union	457 - 6123
University Switchboard	457 - 6788
Vinnie's Pub	457 - 6381

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### **Faculty of Education**

#### **Mailing address:**

166 Bedford Highway,  
Halifax, Nova Scotia, B3M 2J6

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**General office number:** 902-457-6178

**Fax number:** 902-457-4911

**Toll free within Canada:** 1-877-433-2889

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**Email:** [education@msvu.ca](mailto:education@msvu.ca)

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**Website:** <http://www.msvu.ca/education>

**September 2011**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

**October 2011**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**November 2011**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

**December 2011**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**January 2012**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**February 2012**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29			

**March 2012**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**April 2012**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

**May 2012**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		







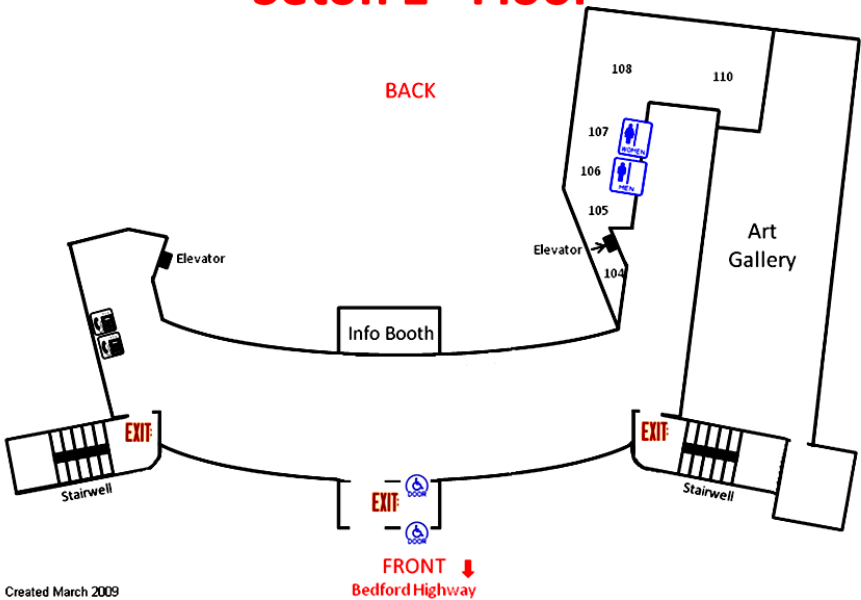




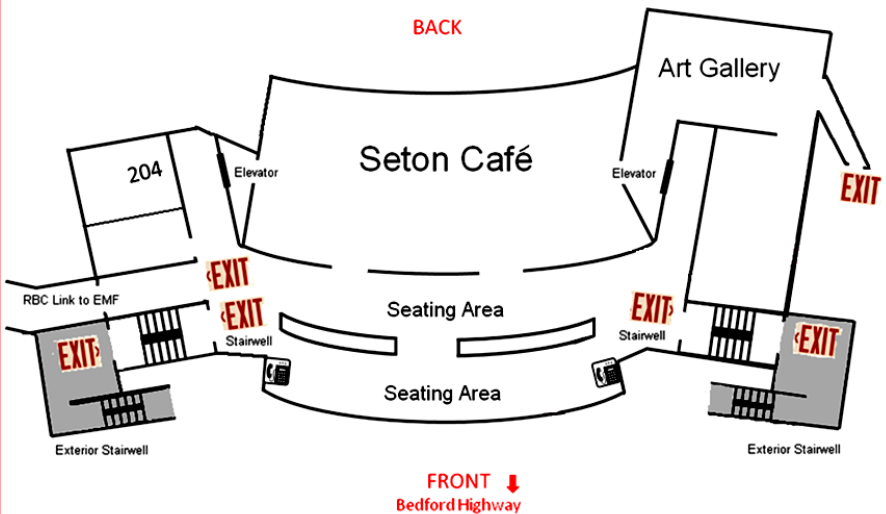




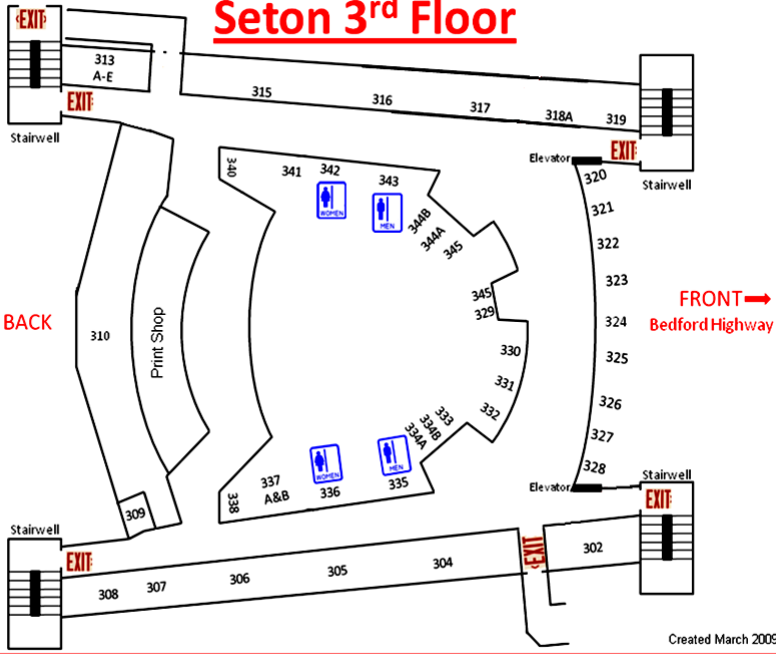
# Seton 1<sup>st</sup> Floor



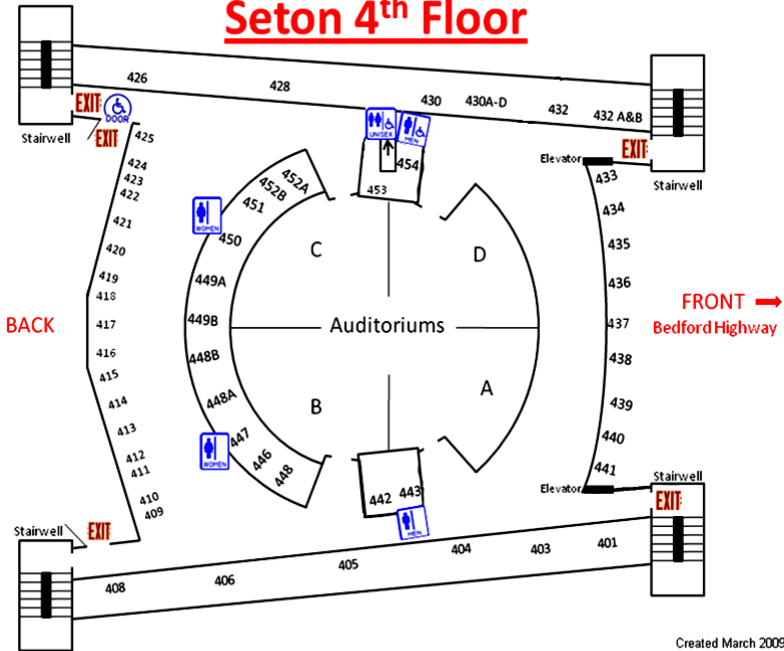
# Seton 2<sup>nd</sup> Floor



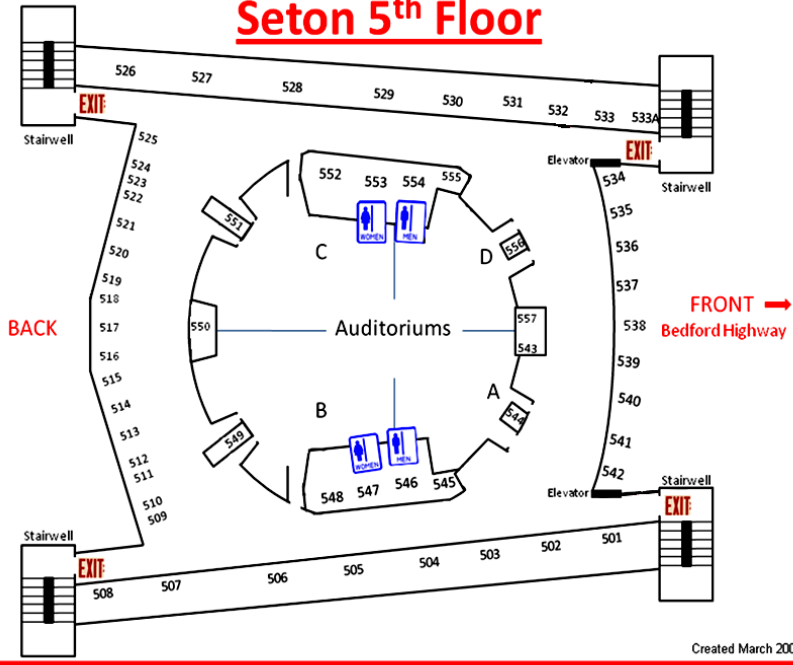
# Seton 3<sup>rd</sup> Floor



# Seton 4<sup>th</sup> Floor



# Seton 5<sup>th</sup> Floor



## Contents of Handbook:

Bachelor of Education Program Description	pg 1
Bachelor of Education – Statement of Program Objectives	pg 2
Professional Responsibilities	pg 3
Advising	pg 4
Conditions of Admission	pg 4
Waivers	pg 4
Withdrawal from the Program	pg 4
Professional Issues	pg 4
Practicum	pg 5
Successfully Completed Course Work – A Prerequisite to Practicum	pg 6
Important University Policies	pg 7
Certification/Convocation	pg 9
Teaching in Other Provinces	pg 9
Assistantships & Bursaries	pg 9
Scholarships/Awards	pg 10
Office Contacts	pg 11
Student Representatives & the BEd Society	pg 12
Computer Information	pg 13
Curriculum Resource Centre (CRC)	pg 14
Learning Resources and Technology	pg 14
Routes/Group Schedules	pg 14
Student Lounge	pg 15
Job Search	pg 15
Parking	pg 15
Calendar of Events 2011 – 2012	pg 15
Important Dates	pg 16
2011 BEd Program Administration and Staff	pg 18
Other Faculty Administration and Staff	pg 18
2011 BEd Program Full Time Faculty	pg 19
Part Time Faculty	pg 22
Other Education Faculty Members	pg 22