msvu.ca

Declaration/Change of Program

Degree, Major, Concentration and/or Minor

Registrar's Office Halifax NS B3M 2J6 (902) 457-6117 FAX (902) 457-6498 registrar@msvu.ca

Use this form to request a change in your degree, declare or change your major, concentration and/or minor. Please complete the form, obtain signatures from the appropriate Department Chairs as required, and return the form to the Registrar's Office.

_____ _____ _____
Student ID# Last Name First Name(s)

_____ _____ _____ _____
Apartment/Street Town/City Province Postal Code

_____ (_____)_____ _____
Current Program of Study Phone Number Mount Email Address

Change of Degree

Note: This form cannot be used if you wish to change your program to **BA(CYS)**, **BPR**, or **BEd** degree, as these are limited enrolment programs. You must formally apply through the Admissions Office.

_____
New Degree Program

_____ _____
Department Chair's Approval Signature Approval Date
(subject to review by Admissions)

_____ _____
Admissions Approval Signature Approval Date

Students who are registered in the Bachelor of Arts or Bachelor of Science Undeclared program:
You must declare your major or confirm that you intend to complete a General Studies degree before registering for your sixth unit of course work toward your degree. Otherwise, you will not be permitted to register for further courses and will be referred to the Student Academic Advisor in the Deans' Office for Academic Advising to discuss your program.

Declaration/Change of Major

_____
Major

_____ _____
Department Chair's Approval Signature Approval Date

Declaration/Change of Concentration

_____
Concentration

Declaration/Change of Minor(s)

_____ _____
Minor (1) Minor (2)

Please check WebAdvisor to confirm your declaration/change.

_____ _____
Date **Student Signature**

Mount Saint Vincent University abides by the Personal Information Protection and Electronic Documents Act (PIPEDA) and the Freedom of Information and Protection of Privacy (FOIPOP) Act. For further information on these acts, please refer to the University Calendars.